

**BOARD OF EDUCATION
School District #33 (Chilliwack)**

**200
POLICY
Development of Policies and Regulations**

Under the *School Act*, the Board of Education shall determine local policy in conformity with the Act for the effective and efficient operation of the school district with a focus on student achievement.

The Superintendent shall establish and maintain an orderly plan for preserving and making accessible the policies and regulations of the school district.

The Board's policy manual will be considered a public record and will be open for inspection at the School District office or on-line.

Policies set out the purpose of the school district and create a framework within which the administration can discharge its duties with positive direction. Policies tell what is required (or what is prohibited) and may also indicate why and to what extent something is wanted. Policies are approved by the Board.

The Board of Education shall consider the following when developing or revising policy:

1. Intent or rationale.
2. Impact on students and their families.
3. Consistency with Board philosophy, aim, beliefs, and the strategic plan.
4. Compliance with other policies, regulations, bylaws or legislation.
5. Financial considerations.

Cross Refs:

Adopted January 22, 1991

Reviewed:

Revised: October 23, 2001, March 13, 2007, January 15, 2008, February 10, 2009, May 11, 2010

Policy shall be developed as follows:

1. **New Policy:** With the exception of legislated changes, a new policy request from any source is put forward via “Request for Consideration” to the Board of Education. If the Board passes the request, the Superintendent proceeds with the development of such new policy direction.
2. **Policy Drafted:** Policy development, review or deletion in the “Students” (500), “Instructional/Educational” (600) and “Community Relations” (900) sections are usually processed through the Education Policy Advisory Committee via recommendation from the Committee to the Board of Education. All other policies, (operational /technical) are drafted, reviewed and deleted by recommendation of the Superintendent to the Board of Education.
3. The Board of Education will determine the extent and timing of public consultations on their policy work.
4. All policy activity is reviewed by the Board through its planning processes.
5. New, revised or policies proposed for deletions will be brought forward to a regular public Board of Education meeting for Board approval.
6. Board policy shall be reviewed as necessary or at minimum in its fifth year.
7. Administrative Regulations provide the detailed procedures for policy implementation and are developed by the Superintendent and presented to the Board for information.
8. Board Regulations: On occasion the Board may wish to manage a detailed implementation plan and such written action is known as a “Board Regulation” and may only be amended by Board motion.