

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

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**200  
POLICY  
Policy Development**

The Board believes that the establishment and evaluation of school district policy is a key responsibility of the Board of Education. The Board's policies are statements expressing the underlying philosophical basis, the values and core beliefs of the Board on an educational, business or related matter.

The Board shall be in compliance with the School Act and relevant legislation.

The Board's policy making process consists of the following stages:

**1. INITIATION**

The need for a policy statement in a particular area may be identified as a result of an issue arising from one of many sources, and a decision made by the Board or the Superintendent on the need for a policy statement. Any member of the community may make suggestions regarding the possible development of a policy or the need for policy revisions on any matter by presenting a proposal with a rationale, in writing, to the Board. The Board will review all submissions and make its determination for acceptance.

**2. DEVELOPMENT**

The Board will consider the issue in question, obtain necessary information, and explore the considerations and impact of policy directions.

Drafting of a policy is normally the Superintendent's responsibility, in consultation with the Board.

**3. CONSULTATION AND REVISION**

Where necessary, consultation with impacted groups and community will take place prior to formal consideration by the Board.

**4. ADOPTION**

Policies are presented at a Board Meeting by way of the Superintendent or Education Policy Advisory Committee. The Board will formally consider the policy and may adopt it at that meeting, or delay adoption in the event that further information or consultation is required.

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Cross Ref: Board Committees 222

Adopted: January 22, 1991

Reviewed:

Revised: October 23, 2001, March 13, 2007, January 15, 2008, February 10, 2009, May 11, 2010, December 11, 2012, September 16, 2014

**5. IMPLEMENTATION**

The Board is responsible for the implementation of policies governing its own processes. The Superintendent is responsible for the implementation of all other policies.

**6. POLICY REVIEW**

A policy review may consist of a statement to the Board that the policy is functioning, a more extensive administrative report, or an external review, as is appropriate.

The Board shall review its policies, annually, and will endeavor to review any policy within five years.