

**BOARD OF EDUCATION
School District #33 (Chilliwack)**

**221
POLICY
Delegations and Representations to the Board of
Education**

As a vehicle for affirming its policy of open Board-community relations and to make their views known to the Board, individuals or delegations are welcome to express such views at regular Board meetings, subject to the following guidelines:

1. Representations, requests or proposals of system-wide relevance should be initially brought to the Superintendent or designate, then to the Board, if necessary, in the manner specified in Section 4 of this policy.
2. Matters relative to an individual school should be discussed first with the principal of that school.
3. If the matter cannot be resolved at the school it should then be brought to the Superintendent or designate.
4. If the matter cannot be resolved with the Superintendent, it should then be brought to the Board in the following manner:
 - a) An appointment to meet with the Board must be established, through the Superintendent at least one week prior to the meeting.
 - b) Questions and problems should be submitted, in writing, at the time of the request for an appointment.
 - c) At the meeting, the individual or delegation will ordinarily be expected to limit any presentation to 10 minutes, followed by questions and comments from trustees.
 - d) The Board will at that time ordinarily take such questions or problems under advisement, and will take action after due deliberation, usually at a subsequent meeting.
 - e) If circumstances warrant, the Board may receive such individuals or delegations "in-camera".

Cross Refs:

Adopted: January 22, 1991
Reviewed: August 3, 2000
Revised: January 15, 2008