

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

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**222.1**

**BOARD REGULATION**

**Board Committees – Partner/Community Membership**

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**1. Establishment of Committees:**

Committees may be created to advise the Board on specific matters as determined by the Board. All committees shall be created by written policy and no committee terms of reference shall conflict with the policy of any other committee created to advise the Board. This regulation governs board committees.

All committees shall include the following:

- a. A statement of the committee's mandate and/or Terms of Reference (Appendix F – Audit Committee, Appendix G – Budget Committee) which establishes the committee's role.
- b. Membership on the committee, if the Board desires certain qualifications and/or experiences as a pre-condition for appointment to a committee.
- c. Other matters as determined by the Board.

**2. Appointment, Term and Removal of Partner/Community Committee Members.**

The following provisions shall govern the appointment, term of office and removal of members to committees, unless otherwise provided in such policy governing the committee. Such committees shall be advisory only and committee members shall serve in a voluntary capacity.

a. **Appointment.**

The Board of Education shall appoint a member(s) to a committee consistent with policy and any membership qualifications as specifically set out in the committee's policy.

- i. **Membership by Organization:** In cases where the Board has determined membership on a committee will be by partner groups, the partner group will be requested to submit nominees for vacancies. The final selection and appointment

of membership remains the responsibility of the Board of Education.

- ii. **Community Members**: Where community representation is required, the committee Chair will work with Administration on a process for advertising for interested candidates in local newspapers and the school district website.
  - iii. **Application Form**: Any community member applying to a committee shall complete the Application Form, attached and incorporated hereto.
  - iv. **Selection Process**: The Board will review all applications and make the final selection for community representation.
- b. **Residency Requirement**. All committee members shall be residents of the Chilliwack School District.
  - c. **Term of Office**. A committee member who was appointed by the Board of Education shall be entitled to remain a committee member for a two-year term. Members may be reappointed for one additional two-year term, after which time they may not be reappointed for one year. However, the Board of Education may exercise its discretion to remove such committee member at any time. The Board of Education shall address all pending vacancies in a reasonable period of time. A committee member may be reappointed by the Board of Education to any committee.
  - d. **Compensation**. All members of committees shall serve in a voluntary capacity and shall not be compensated for their services. Costs incurred by audit committee members may be reimbursed in accordance with Policy 428 - *Expenses*.