

**BOARD OF EDUCATION
School District #33 (Chilliwack)**

**920.1
ADMINISTRATIVE REGULATION
Smudging Ceremonies**

1. The amount of material used in a Smudging Ceremony varies. The smoke associated with this ceremony lasts for up to 12 hours.
2. Smudging on Chilliwack School District premises must have prior appropriate approval and be conducted in a controlled environment. Designated areas must be limited and only those areas identified by the principal, site administrators, or district personnel, as being appropriate for the ceremonies are to be used.
3. Locations that have been requested, and reviewed and approved by the principal, shall be inspected prior to the Smudging Ceremony by Facilities Management to insure proper ventilation, smoke alarms and fire extinguishers are available and in working condition. Ventilation will be shut down, smoke detectors covered and one person assigned to fire watch for the duration of the event.
4. In order to address any inquiries and to address concerns of those who may have allergies or other medical concerns, notification should be posted and an email sent to building occupants one week in advance of when smudging ceremonies are to occur, with contact information, time, and occasion.
5. A sign shall be placed on the door of the area being used for the Smudging Ceremony and will provide contact information. The sign shall remain posted until the smudge smoke has dissipated.
6. Monitoring of the impact of the Smudging Ceremony will take place the following day of the ceremony by the principal, and reported to the Superintendent or designate through the Smudging Ceremony Follow-Up Report Form.



**Smudging Ceremonies
Report**

School/Site Name:	
Date of Smudging Ceremony:	
Time of Smudging Ceremony (including educational intro if applicable):	
Products that will be used i.e. cedar, herbs, grasses, tobacco etc.:	
Type of Smudging Ceremony i.e. room or individuals (how many people) or both:	
Group Approved for Smudging Ceremony:	
Name and contact info of person conducting the Ceremony:	Name: Phone:
Room Used for Smudging Ceremony:	
Checklist of Requirements:	
<input type="checkbox"/> Approval for Smudging Ceremony by School Principal <input type="checkbox"/> Site inspection by NLC Facilities Manager <input type="checkbox"/> Advance Notice – email to building occupants one-week in advance of Smudging Ceremony, including contact information, time and occasion <input type="checkbox"/> Sign on door of room including contact information, time and occasion <input type="checkbox"/> Next day follow-up & form submitted to Superintendent/designate	
Impact of Smudging Ceremony – Next Day Follow-Up (comments):	

Signature of Principal:
