



## DPAC Meeting Minutes April 26<sup>th</sup>, 2018

<b>Members Present:</b>	<b>Justine Hodge</b>	<b>DPAC Chair</b>
	<b>Diane Braun</b>	<b>DPAC Vice Chair</b>
	<b>Jessica Clarke</b>	<b>DPAC Secretary</b>
	<b>Michelle McGrath</b>	<b>DPAC Treasurer &amp; Vedder Middle Rep</b>
	<b>Christine Goodman</b>	<b>DPAC Member at Large &amp; Chilliwack Sec Rep</b>
	<b>Vanessa Green</b>	<b>DPAC Rep, McCammon Elementary</b>
	<b>Sukaina Rehmtulla</b>	<b>DPAC Rep, Sardis Secondary</b>
	<b>Roop Virk</b>	<b>DPAC Rep, Little Mountain Elementary</b>
	<b>Jason Hugh</b>	<b>DPAC Rep, Evans Elementary</b>
	<b>Chad Bruniski</b>	<b>DPAC Rep, Sardis Elementary</b>
	<b>Mohamed Rehmtulla</b>	<b>Parent, Sardis Secondary</b>
	<b>Tracy Lundeberg</b>	<b>Parent, Little Mountain Elementary</b>
	<b>Bonnie Pankratz</b>	<b>Parent, Greendale Elementary</b>

### Guests:

#### 1. CALL TO ORDER – School District Office Boardroom

##### 1.1 Call to Order

Justine Hodge, Chair, welcomed those present as well as introductions of the room. Quorum of 5 voting members met with 7 DPAC representatives present. The meeting was called to order at 6:44pm at the School District Office.

##### 1.2 Adoption of the Agenda

###### MOTION

Moved by Roop  
Seconded by Christine

THAT the agenda be adopted as circulated.

**CARRIED**

##### 1.3 Approval of the Minutes

###### MOTION

Moved by Chad  
Seconded by Roop

THAT the minutes of the January 25 2018 meeting be approved as circulated.

**CARRIED**

#### 2. REPORTS

##### 2.1 Trustee Report

No trustees were present to give a report.

##### 2.2 Committee Reports

**Reconfiguration-Implementation Advisory Committee – Diane Braun and Jessica Clarke**



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Diane presented the report to the membership:

- Teacher hiring is happening in May and June
- Transportation still being worked out for middle school students
- More information is available on the School District website at <https://sd33.bc.ca/reconfiguration>
- Any parents who have concerns they want brought to the committee should contact Diane or Jessica

### **Child and Youth Committee – Christine Goodman**

Christine presented the report to the membership:

- The School District Strategic Plan was reviewed at the meeting. More information can be found at <http://www.sd33.bc.ca/district/profile/plan>
- Website has been updated: [www.childandyouth.com](http://www.childandyouth.com)
- Mental Health Awareness Week is in May. Many activities taking place May 1-13.

### **2.3 BCCPAC Report – Kerry Jones**

- Kerry was away so no report was given

### **2.4 Treasurer's Report – Michelle McGrath**

Michelle presented the report to the membership:

- As of March 31, 2018:
  - Gaming Account Balance, after commitments: \$3302.87
  - General Account Balance, after commitments: \$938.67
- Bonnie Pankratz was the only person to put her name forward for extra funds for BCCPAC conference

### **MOTION**

Moved by Roop

Seconded by Vanessa

THAT Bonnie Pankratz receive \$100 and Jamie Benton receive \$100 for BCCPAC conference expenses

**CARRIED**

### **2.5 Chair's Report – Justine Hodge**

Justine presented the report to the membership:

- PACs should review their bylaws prior to AGM and elections, and anyone attending the meetings should have these so they know what each position entails
- PACs should do introductions and welcome new parents at every meeting so they want to come back. There have been complaints from new parents attending PAC meetings that they don't feel welcome and from PAC Executives that complain that no one new wants to volunteer
- Treasurer's reports should be done at every PAC meeting and cross referenced to the bank



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statement. An audit should be done annually by someone outside of the PAC and school to ensure things are being done properly.

### **3. UNFINISHED BUSINESS**

#### **3.1 PAC Appreciation Dinner**

- There will be no PAC Appreciation Dinner this year due to Trustee issues

#### **3.2 Special Advisor to the Board**

- Many PACs wanted more direction as to what a Special Advisor does and what it means for the Board
- Many PACs felt it wasn't necessary considering Municipal elections are in October
- Information should be prepared for PACs for next school year in case the Municipal elections result in a chaotic Board of Trustees

#### **3.3 White Hatter Presentation**

- A White Hatter Presentation can be put on May 22
- At this time there is no one to organize it and there was one put on in the past few weeks in our district.

#### **3.4 Parent Presentations**

- There is a list of presentations that parents want
- Presentations that the current Executive wants to hold should be presented at the beginning of the school year

#### **3.5 MoE Funding Model Review**

- April 30<sup>th</sup> is the deadline to send input to the MoE
- School District is supposed to discuss with parents as per the provincial government guidelines, but DPAC has not been consulted as of yet.

### **4. NEW BUSINESS**

#### **4.1 Nomination Committee for DPAC Elections**

- Michelle volunteered to chair the committee

#### **4.2 Annual PAC 101, Treasury 101 Workshops**

- There has been lots of interest in these workshops with PACs, and there are handouts available for PACs
- If anyone would like to help organize a DPAC presentation, please contact Justine

#### **4.3 School Dress Codes**

Discussion took place regarding dress codes at many schools as there is no District-wide dress code

- The code of conduct is supposed to be reviewed annually by principals, teachers, and parents, but many schools don't do this



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- It is recommended that PACs review dress codes with Principals annually at September PAC meetings.

### **4.4 Education Policy Advisory Committee Meeting (EPAC)**

- Jared and Justine were invited to the April 30 EPAC Meeting, which is the first one of the year
- Policy 601 (Learning Resources) is the only policy on the agenda

### **4.5 New Ideas or Concerns**

- None presented

## **5. SPECIAL BUSINESS**

### **5.1 BCCPAC Nominations and Resolution Review & Voting Instructions**

- All resolutions were reviewed and discussed, and Justine will be voting on behalf of DPAC

### **5.2 Collection of Proxy Forms & Voting Instructions**

- Proxy forms need to be sent to BCCPAC by April 27 or brought to the AGM

## **6. DATE OF NEXT MEETING**

The next meeting is scheduled for May 31, 2018, at 6:30pm in room 1012 at the Neighbourhood Learning Centre.

## **7. ADJOURNMENT**

The meeting was adjourned at 10:09pm.

*Jessica Clarke*

DPAC Secretary

Minutes Temporarily Approved by:

Justine Hodge

DPAC Chair