



DPAC Meeting Minutes September 28th, 2017

Members Present:	Justine Hodge	DPAC Chair
	Diane Braun	DPAC Vice Chair
	Jessica Clarke	DPAC Secretary
	Michelle McGrath*	DPAC Treasurer and Vedder Middle Rep
	Christine Goodman	DPAC Member at Large
	Victoria McGuffin	Parent, Central Elementary
	Sharon Proulx*	DPAC Rep, Central Elementary
	Stacy Wiebe	DPAC Rep, Tyson Elementary
	Cheri Bojic	DPAC Rep, FG Leary Fine Arts Elementary
	Jamie Benton*	DPAC Rep, Cheam Elementary
	Kerry Jones*	DPAC Rep, Robertson Elementary
	Vanessa Green*	DPAC Rep, McCammon Elementary
	Kate Banham	DPAC Rep, Vedder Elementary
	Francesca Shannahan	Parent, Promontory Heights Elementary
	Sukaina Rahmtulla*	DPAC Rep, Sardis Secondary
	Mohamed Rahmtulla	Parent, Sardis Secondary
	Roop Virk*	DPAC Rep, Little Mountain Elementary
	Anders Lunde	Parent, Strathcona Elementary
	Sandra Hine	DPAC Rep, AD Rundle Middle
	*Confirmed Reps at time of meeting	

Guests: **Silvia Dyck** **School Board Trustee and DPAC Liaison**

1. SPECIAL PRESENTATION – 7:00pm

1.1 Assistant Superintendent Rohan Arul-Pragasam

Rohan presented a district-wide update to the membership:

- The headcount as of September 27, 2017, is 12,585 (up 245 from 2016), an increase of 1.9%
- Approximately 87 FTE teacher positions were added over core staffing to account for restored local language and increased enrollment, which includes 42 FTEs previously provided by the Education Fund and Priority Measures Funding, which are now discontinued. There are 35 new elementary divisions.
- 24 additional classroom spaces were added and 4 portables were relocated. Sites have been prepped for 16 new portables.

2. CALL TO ORDER – School District Office

2.1 Call to Order

Justine Hodge, Chair, welcomed those present as well as introductions of the room.

Quorum of 5 voting members met with 7 DPAC members present. Majority will be 4 votes.

The meeting was called to order at 7:45pm at the Chilliwack School District Office.



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2.2 Adoption of the Agenda

MOTION

Moved by Jamie

Seconded by Kerry

THAT the agenda be adopted as circulated.

CARRIED

2.3 Approval of the Minutes

Tabled until the next meeting as there were not enough voting members present who attended that meeting.

3. REPORTS

3.1 Trustee Report – Silvia Dyck

Silvia presented her report to the membership:

- The district is working hard on the reconfiguration process.
- The Board Chair (Paul McManus) met with the Minister of Education. The district is trying to secure a new school and upgrades to existing schools.
- The district had a large surplus last year due to funds received in June. The audit was clean and the district is in a good position

Silvia answered questions from the membership regarding the reconfiguration process.

3.2 Committee Reports

Emergency Preparedness Committee – Justine Hodge

Justine presented the report to the membership:

- The committee recently dissolved due to lack of volunteers. Those interested in chairing the committee are asked to contact Justine; otherwise the committee will not be renewed this year.
- The Emergency Program Coordinator with the City of Chilliwack is available to do presentations if the membership would like.

Reconfiguration-Implementation Advisory Committee – Diane Braun and Jessica Clarke

Diane presented the report to the membership:

- Official Minutes for the last meeting are on the district website
- It was recommended that this topic be a standing item on all PAC agendas this year. Each school should have a working committee but who makes up that committee is up to each school. PACs should make suggestions for the committee at PAC meetings.
- There is a timeline in place to implement the reconfiguration. Staffing changes are being figured out, boundary changes will be discussed shortly, course offerings for middle and high school will start soon, public consultation meetings will take place soon.
- Middle school will look less like a mini high school. Grade 6s and 7s will likely have 2 teachers and grade 8s will likely have 4 teachers which will help prepare for high school. Play structures will be needed for middle school and the district is hoping the Ministry of Education and the City of Chilliwack will provide funding.



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Child and Youth Committee – Christine Goodman

Christine presented the report to the membership:

- Trying to establish a youth centre to engage vulnerable youth
- Early years committee – “Let’s Play!” is a multi-agency partnership that seeks to promote optimal child development. A different agency takes on an even each month. Next event is October 4.
- Orange shirt day is September 30
- Fraser Health has lots of information on their School Health website that includes topics like substance abuse in children and youth, mental wellness, illness and immunizations, etc.
Website link: <http://www.fraserhealth.ca/health-info/health-topics/school-health/school-health>

3.3 BCCPAC Report

Christine presented the report to the membership:

- There is a special needs survey active until October 6. A link is on the DPAC Facebook page for those interested in participating.

3.4 Treasurer’s Report – Michelle McGrath

Michelle presented the report to the membership:

- As of August 31, 2017:
 - Gaming Account Balance, after commitments: \$3044.59
 - General Account Balance, after commitments: \$1046.50

3.5 Chair’s Report – Justine Hodge

Justine presented the report to the membership:

- PAC meeting agendas should be released at least 2 days prior to the meeting and a DPAC report should be on the agenda. Ask your PAC president to release the agenda if they are not already doing so.
- “Did You Know?!” should be included in the DPAC report for PAC. It should also be on the PAC meeting agenda if possible so parents have an opportunity to prepare.
- PACs should keep minutes and treasurer reports on file for 7 years as PACs do get audited
- PACs should have a Constitution & Bylaws on file. DPAC has sample Constitution & Bylaws, Roberts Rules of Order pamphlets, and Treasurer information if PACs need assistance.
- There is a private Facebook group for all DPAC Reps to join

4. UNFINISHED BUSINESS

4.1 Constitution & Bylaw Update

Justine will be sending out proposed amendments 2 weeks prior to the next DPAC meeting

4.2 2017/2018 Budget Proposal

Michelle presented the proposed budget for the 2017/2018 fiscal year. Discussion took place regarding bursaries.



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MOTION

Moved by Vanessa
Seconded by Roop

THAT the \$500 bursary be removed from the 2017/2018 proposed budget

DEFEATED

For: 3

Against: 2

Abstained: 1

MOTION

Moved by Vanessa
Seconded by Kerry

THAT the budget be tabled until the next meeting

CARRIED

4.3 DPAC Executive and Representative Vacancies

- Casey Munro resigned as BCCPAC representative, so the position is vacant.
 - Kerry Jones was appointed as the new BCCPAC representative as per Section 4 of the Bylaws.
- Education Policy Advisory Committee (EPAC) will not be meeting this year due to the reconfiguration at the district
- Chilliwack Healthier Communities (CHC) representative position is vacant.

5. NEW BUSINESS

5.1 Workshop for Parents

DPAC plans to host workshops for the following topics this school year, one this fall and one in the spring:

- New Curriculum
- Advocating for Your Child

Dates to be determined

5.2 DID YOU KNOW?!

Your school trustee liaison has changed for the 2017/18 school year. Each school has a trustee liaison who will attend your PAC meeting if INVITED, offering district information and answering applicable questions. It is a good idea to let them know what questions your PAC has ahead of time, giving them an opportunity to prepare answers.

Your school's operating budget can be made available to your PAC for general knowledge and/or to help your PAC draft their annual budget. If your PAC fundraises, this could help decide where to focus those efforts.

5.3 New Ideas or Concerns

None



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6. DATE OF NEXT MEETING

The next meeting is scheduled for October 26, 2017, at 7pm in the District board office

7. ADJOURNMENT

The meeting was adjourned at 9:21pm.

Jessica Clarke

DPAC Secretary

Minutes Temporarily Approved by:

Justine Hodge

DPAC Chair