



Functional School Closure



What is a Functional School Closure?

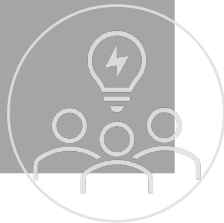
- the temporary closure of a school.
- the decision is made by the school district with Fraser Health.
- the decision is based on a lack of available staff to provide the required level of teaching, supervision, support, and/or custodial to ensure the health and safety of students.
- other examples of functional school closures include snow days, power outages etc.

Functional School Closure

How it works?

- Daily staff attendance reports are assessed to identify schools with unusually high staff absenteeism
- District works with affected schools to determine impact
- District consults with the Fraser Health Authority to consider the local community context

EARLY CONSIDERATIONS



- If the District is unable to fill the positions of staff who are absent, a functional closure may be declared by the Superintendent.
- Principal of the impacted school notifies staff, students and families
- Functional closure information is posted on the school website.

FUNCTIONAL CLOSURE



- The functional closure timeline is determined (Up to 7 days)
- The move to remote learning related to the closure is communicated to staff, students and parents on the first day.
- The move back to regular instruction is communicated to staff, students and parents on the final day of the closure.

TIMELINE





Functional School Closure

Timeline



DAY FUNCTIONAL CLOSURE ANNOUNCED

- Review staff attendance & backfill data and identify closure
- Staff communications
- Student/Parent communications
- Review plans for at home learning and supports for vulnerable students



NEXT DAY

- Transition to remote learning
- School staff communicate with students/parents about remote learning



DAY 2-7: FUNCTIONAL CLOSURE

- Remote Learning for all students
- On final day, reassess staffing levels and communicate return to school with staff and parents



RETURN TO IN-PERSON INSTRUCTION

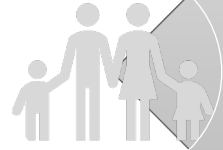
- All staff and students return to regular instruction

← ENGAGE REGULARLY WITH FRASER HEALTH AND MONITOR SITUATION →

Note: steps are fluid and may vary based on the school situation

Functional School Closure

Communication Plan



1. School will email all parents announcing the school closure.



2. Information will be posted on the school website.



3. Teachers will reach out to students/families with the classroom plan for at home learning.



3. School will send a “Welcome Back” message to families on the final day of the functional school closure.

Note: District will manage all media requests during this period.

Resources for staff, students & families:

- Employee Family Assistance Plan: <https://www.fseap.ca>
- Call 8-1-1 for health information or visit: www.fraserhealth.ca/covid19
- [BC Health and Safety Guidelines](#)
- [Quarantine and testing requirements](#)

