

PUBLIC BUDGET PRESENTATION

APRIL 12, 2022



Chilliwack
School District





AGENDA



1. Introductions

2. Strategic Plan

3. Budget Monitoring & Reporting

4. Budget Process Timelines

5. Budget Background

- a. Where do we get our funding?
- b. How do we allocate our funding?
- c. Budget Risks
- d. What makes a robust budget?

6. Other Funds

7. Budget Assumptions

8. Reserve Summary

9. 3-Year Budget

10. FSDA

11. Questions/Comments



1. INTRODUCTIONS

Board of Education

Jared Mumford, Chair

Willow Reichelt, Vice-Chair

Carin Bondar

Darrell Furgason

Heather Maahs

Barry Neufeld

David Swankey

Budget Advisory Committee Members

Jared Mumford

Trustee
(Committee Chair)

Darrell Furgason

Trustee

Heather Maahs

Trustee

Gail Point

Indigenous Education
Advisory Committee

Danielle Bennett

Chilliwack Teachers'
Association

Wendi Omeasoo

Canadian Union of
Public Employees

Gabe D'Archangelo

Chilliwack Principals'
Vice Principals' Assn

Jessica Clarke

District Parent
Advisory Council

Niki Wiens

Management Group

Daisy Dai

Community
Representative

Andrew Unruh

Community
Representative

Jasmine Padgham

Student
Representative (GWG)

Minjae Seo

Student
Representative (SSS)

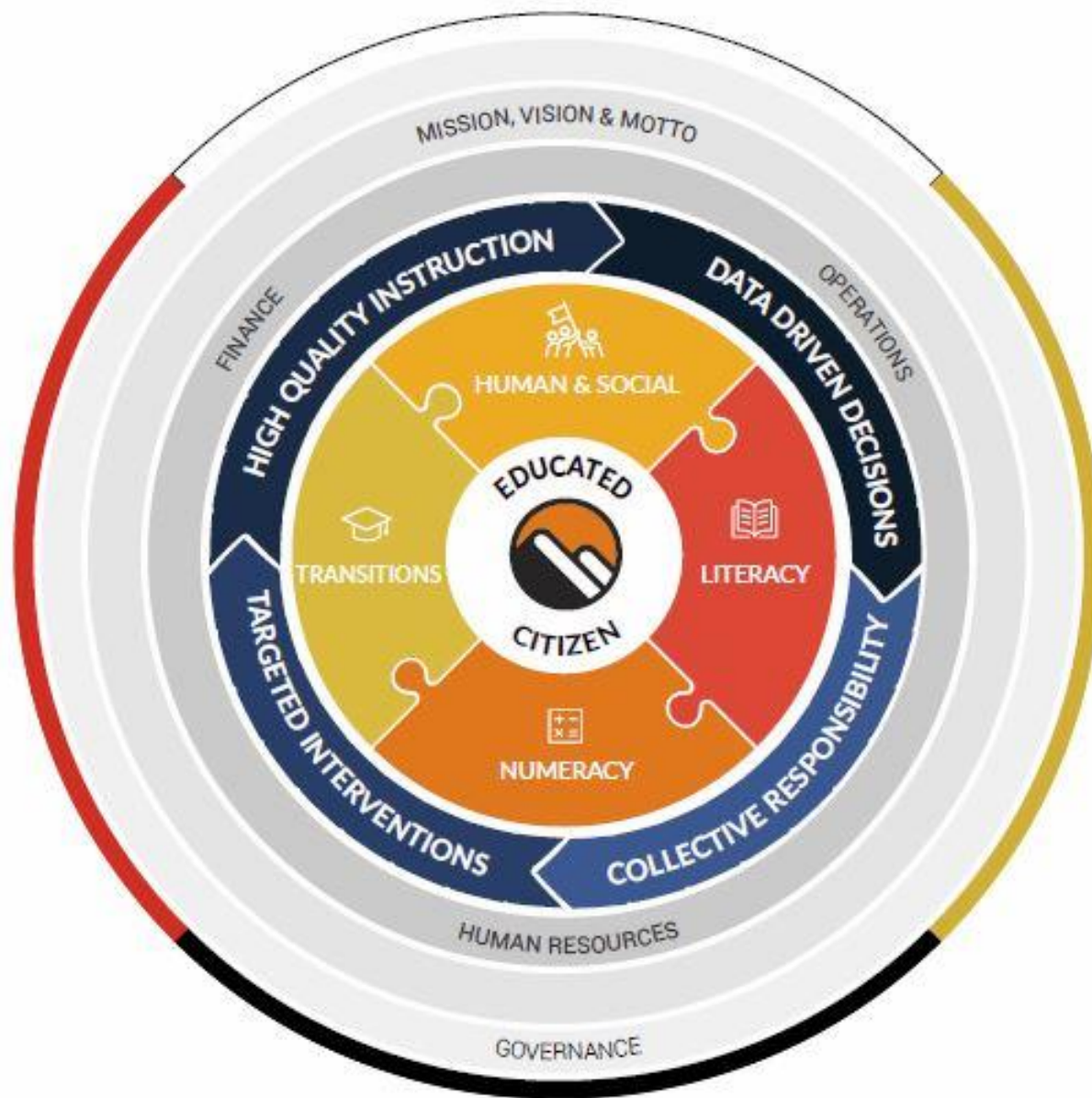
**Paloma
Hochstetter**

Student
Representative (SSS)

Miguel Rillera

Student
Representative (CSS)





2. STRATEGIC PLAN

2021-2025

OPERATIONAL PLAN - FINANCE

OPERATIONAL PLAN – FINANCE	
GOAL	GOAL STATEMENT
OPTIMIZED RESOURCES	We will align the district's resources with its Strategic Plan and ensure they are used to the maximum benefit of stakeholders.
IMPROVED COMMUNICATION & SERVICE	We are committed to excellent customer service, and stakeholder understanding of financial information.
IMPROVED PROCESSES	We are dedicated to improving the efficiency and effectiveness of business processes provided to stakeholders.
ENGAGED WORKFORCE	We invest in our staff and ensure that they have the right tools to succeed in their job. Staff feel connected and take responsibility for their work.

3. BUDGET MONITORING & REPORTING





POLICY 234 – BUDGET MONITORING AND REPORTING

Prior to the Board approving budgets – plans, assumptions and related risks should:

- be disclosed in the budget documents;
- take into account the economic environment of the school district;
- focus on planned changes from the previous school year; and
- be realistic and consistent with the school district's Strategic Plan.

At a minimum, these disclosures should include:

- key budget assumptions;
- financial and business risks;
- specific strategies explaining how the budget supports the school district's Strategic Plan.

4. BUDGET PROCESS TIMELINES



Amended

Current Year



Sept 30
Student
Count



Oct-Jan

Budgets are reviewed & amended to reflect the Sep 30th student count, current staffing, and any events that impact the budget



Jan - Feb

Amended Budget discussed with Budget Advisory Committee, and to the Board of Education for 3 readings



Amended Budget and Bylaw due to MoEd by **Feb 28**



Oct

Nov

Dec

Jan

Feb

Mar

Apr

May

June

Jul

We are here



Nov - Feb

Preliminary budget planning begins for the next school year including input from staff and the Board



Mar - Apr

Budget Assumptions to Budget Advisory Committee, the Board, staff and public for review and input on significant budget contractions and/or expansions



May - Jun

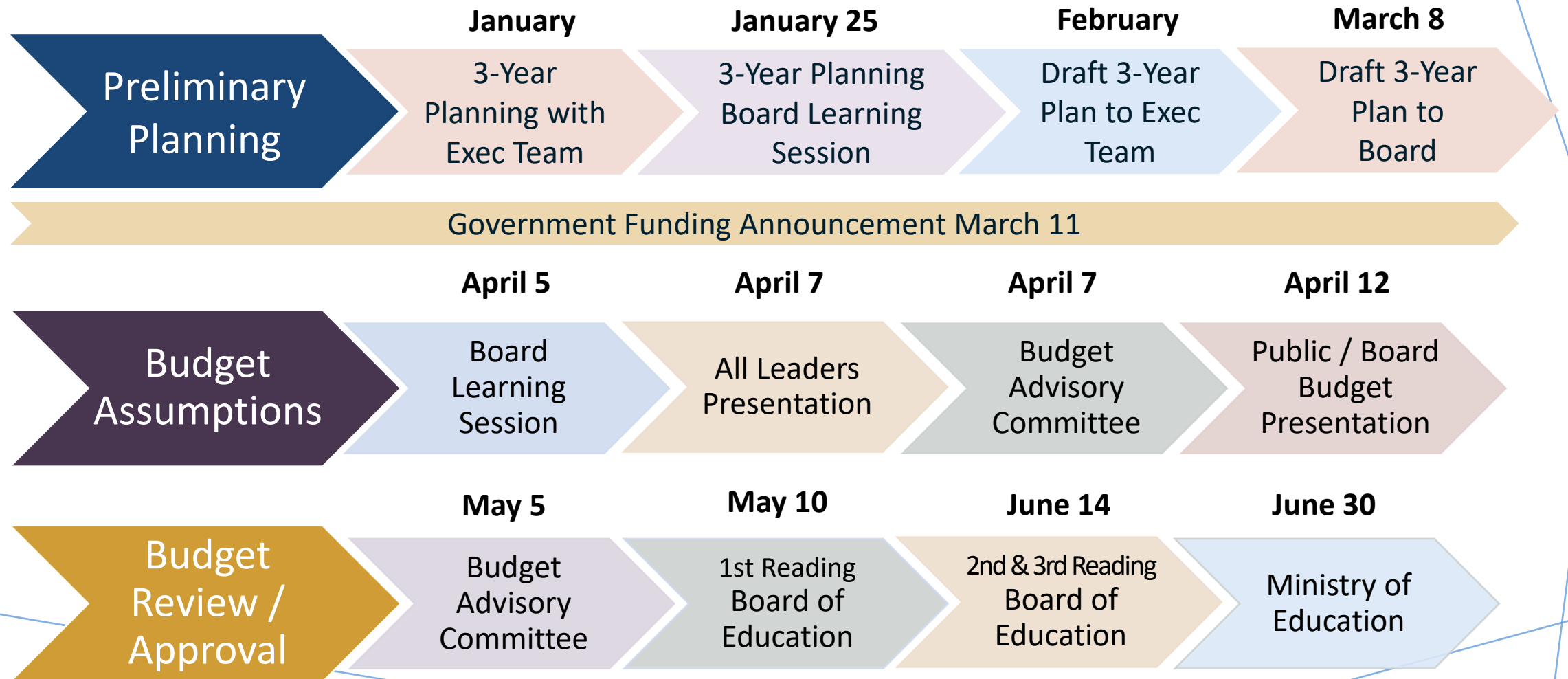
To Board of Education for 3 readings



Preliminary
Next Year

Preliminary Budget due to MoEd by **Jun 30**

2022 / 2023 PRELIMINARY BUDGET PROCESS



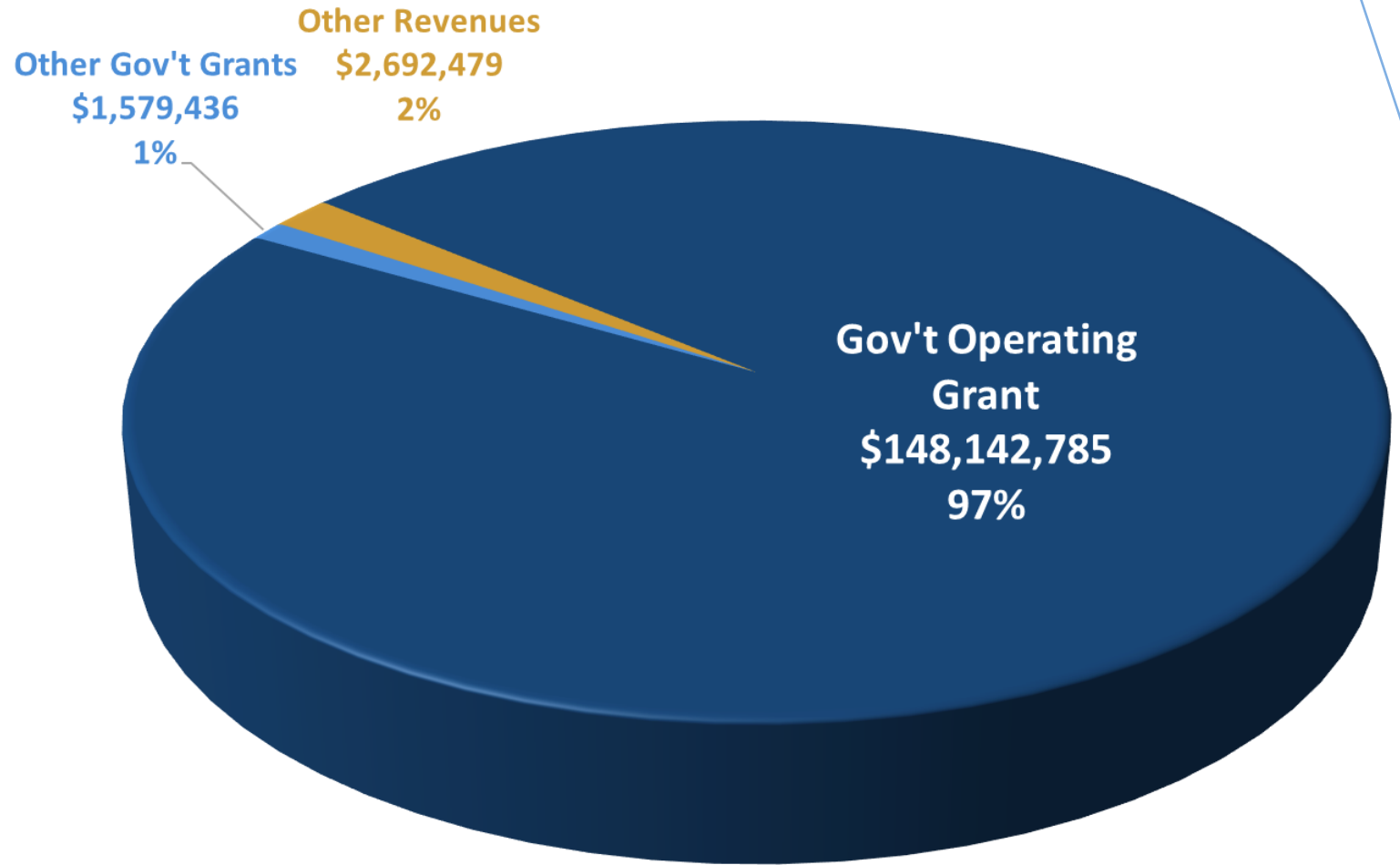


5. BUDGET BACKGROUND

- a) **Where do we get our funding?**
- b) How do we allocate our funding?
 - 1. Special Needs
 - 2. Indigenous Education
 - 3. Teachers
 - 4. School Support Staff
 - 5. School Supplies
 - 6. Custodial
- c) Budget Risks
- d) What makes a robust budget?

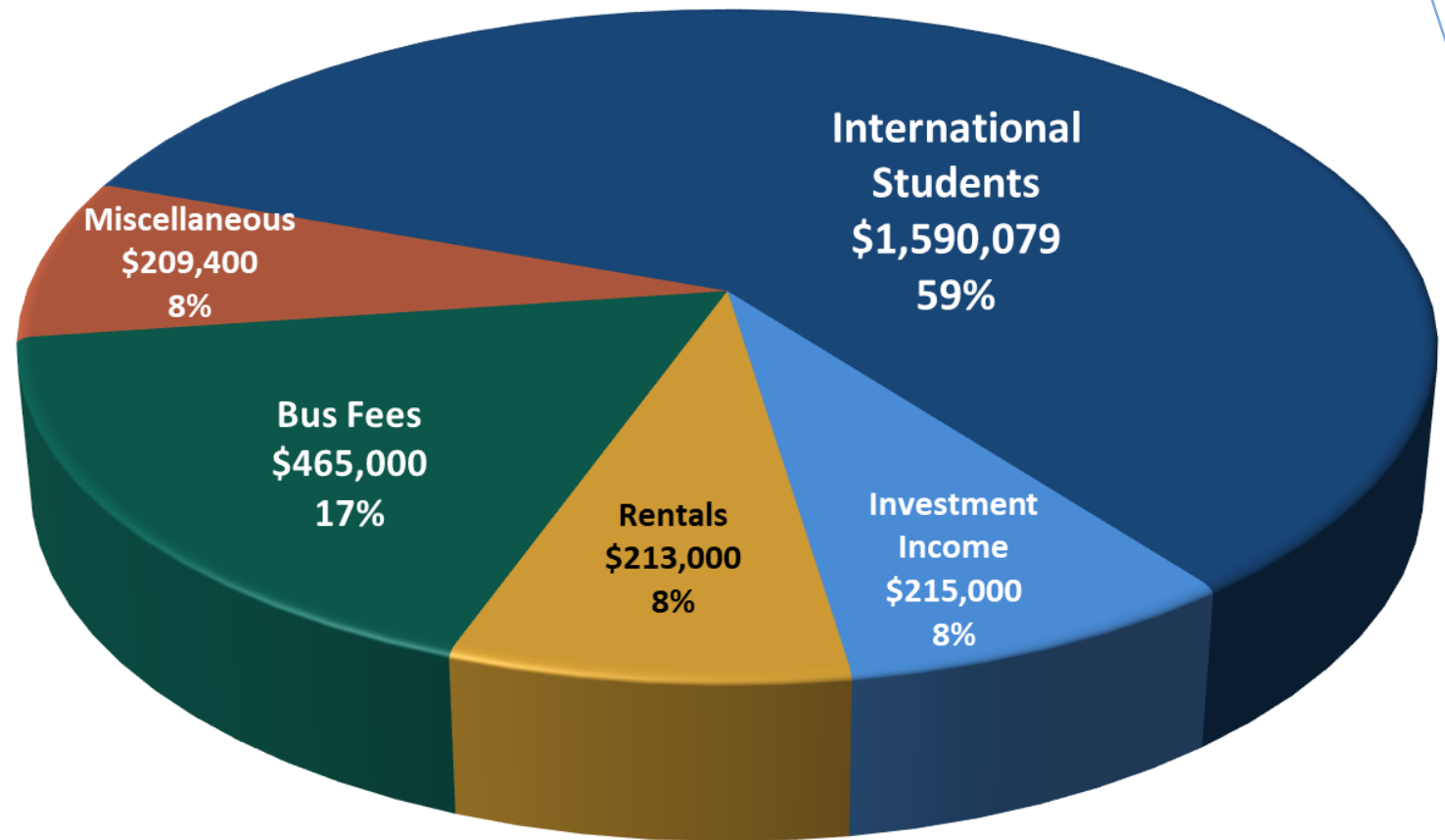
Where does our funding go?

2021/22 Budgeted
Operating Revenues



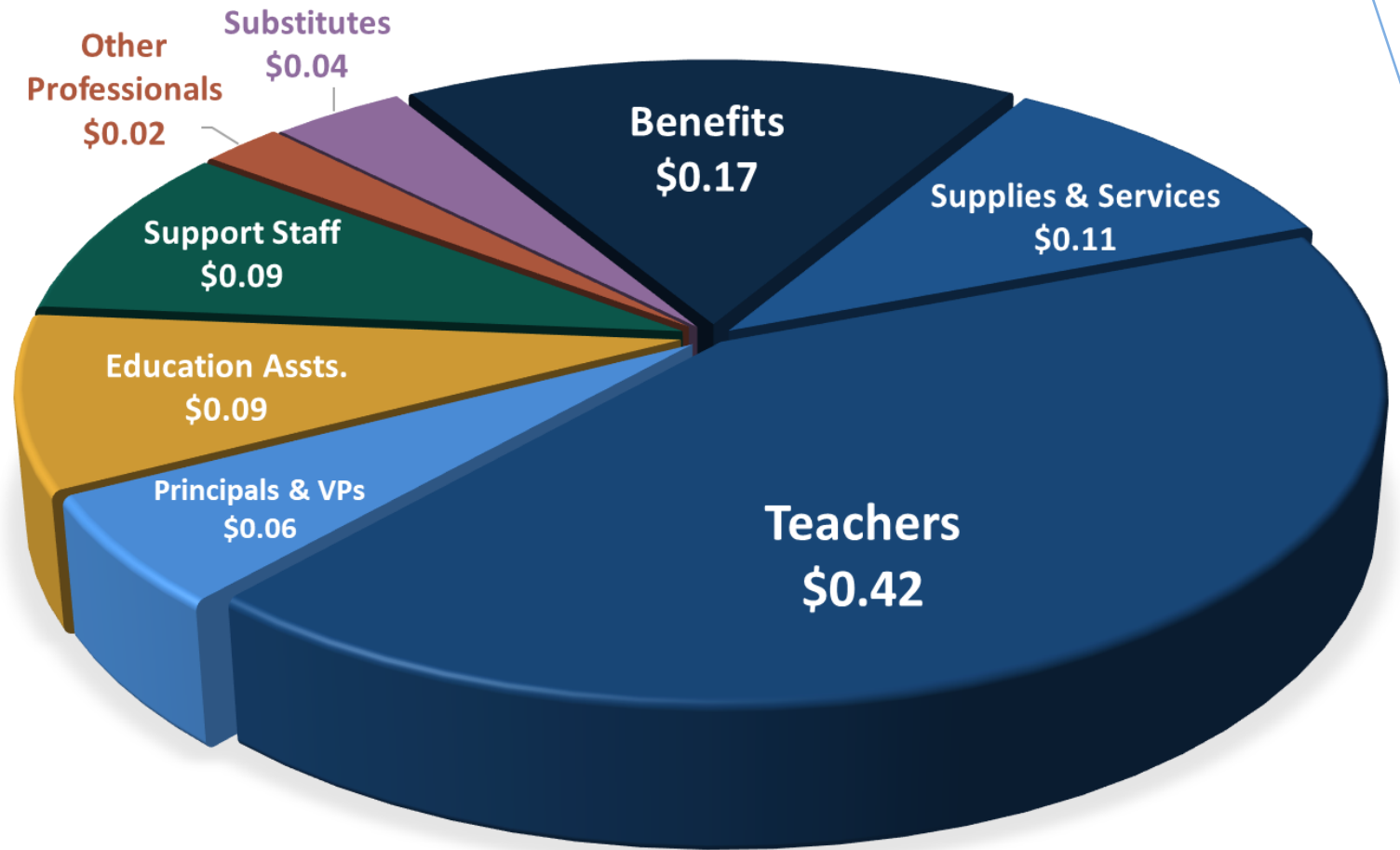
Where does our funding go?

Other Revenues
Breakdown – Amended
21/22 Budget



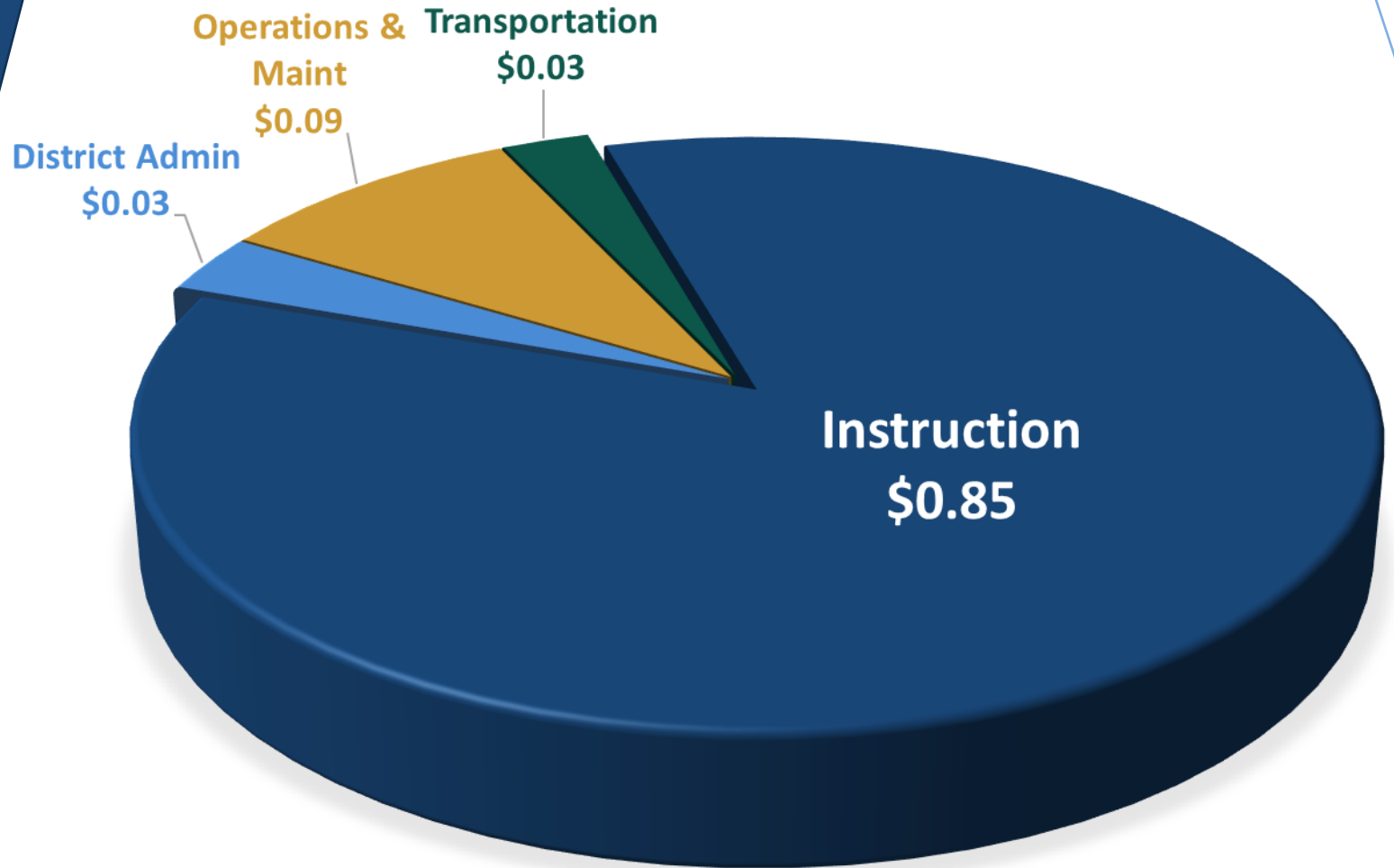
Where does our funding go?

How we spend each
dollar



Where does our funding go?

How we spend each
dollar



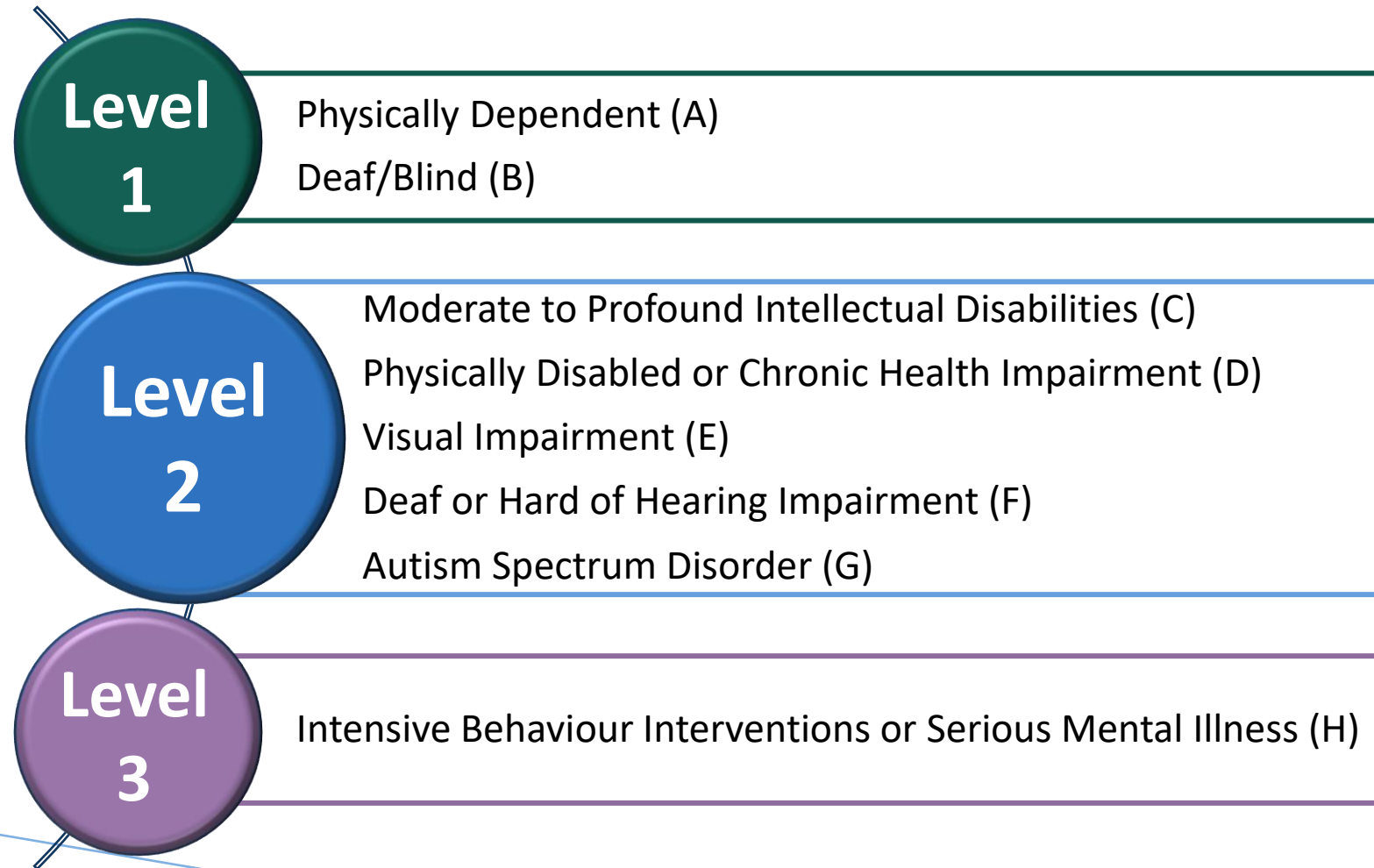


5. BUDGET BACKGROUND

- a) Where do we get our funding?
- b) **How do we allocate our funding?**
 - 1. **Special Needs**
 - 2. **Indigenous Education**
 - 3. **Teachers**
 - 4. **School Support Staff**
 - 5. **School Supplies**
 - 6. **Custodial**
- c) Budget Risks
- d) What makes a robust budget?

How do we allocate our funding?

1. Special Needs - Allocations



How do we allocate our funding?

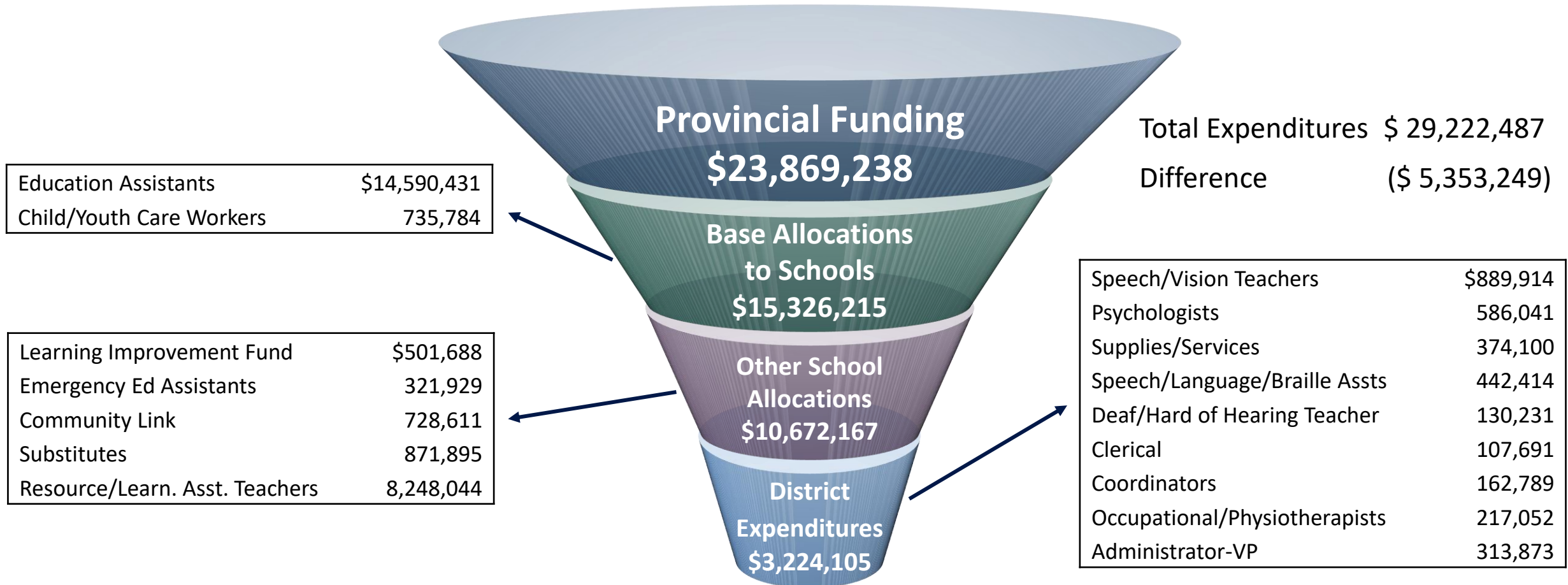
1. Special Needs – Supplemental Funding

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
To Schools	\$38,885	\$18,450	\$9,320
To District Programs	5,965	2,830	1,430
Funding Per Student	\$44,850	\$21,280	\$10,750



How do we allocate our funding?

1. Special Needs – Supplemental Funding cont.



How do we allocate our funding?

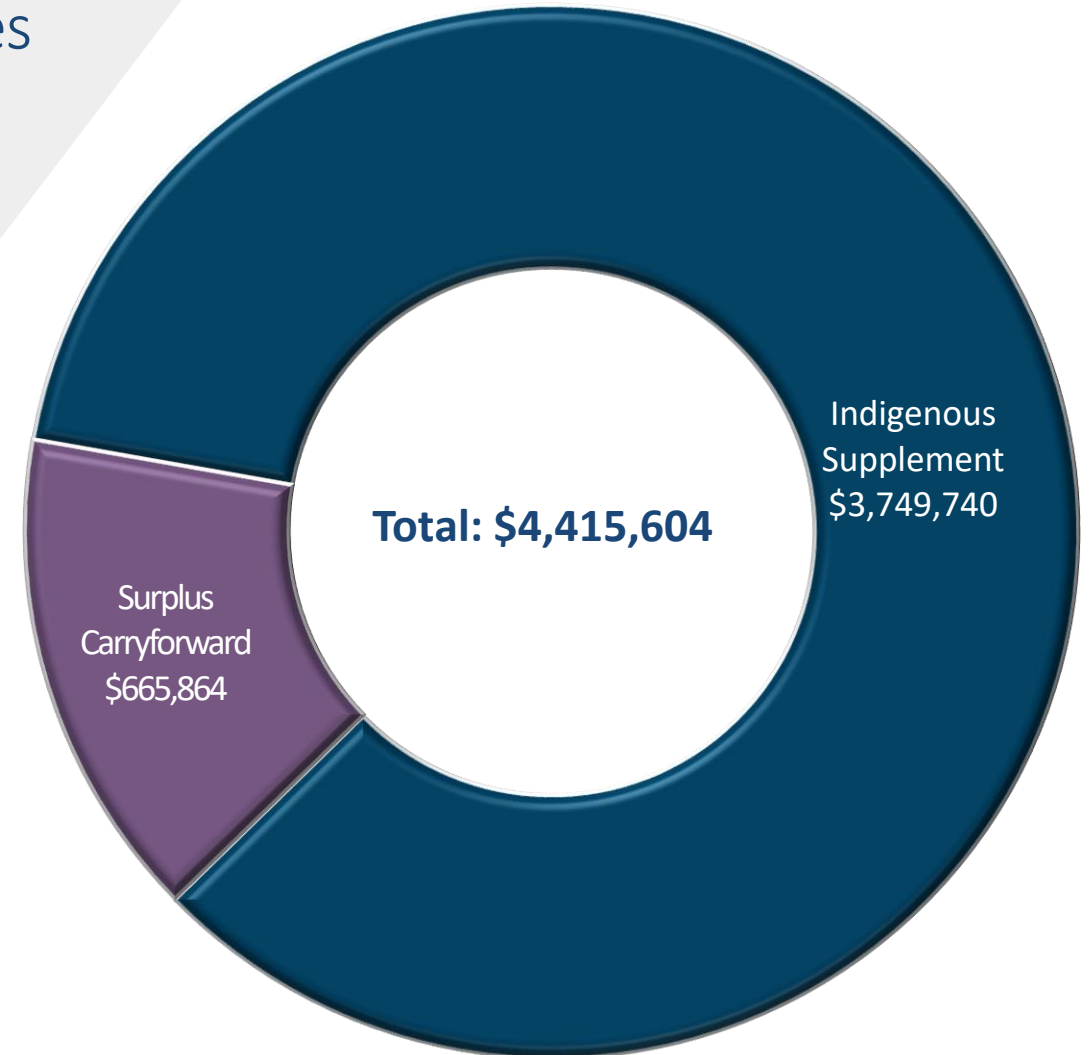
2. Indigenous Education Funding – Revenues

TOTAL AVAILABLE FUNDING =

Supplemental Funding
(2395 FTE x \$1,565)

Plus

**Any Prior Year Surplus
Carryforward**



How do we allocate our funding?

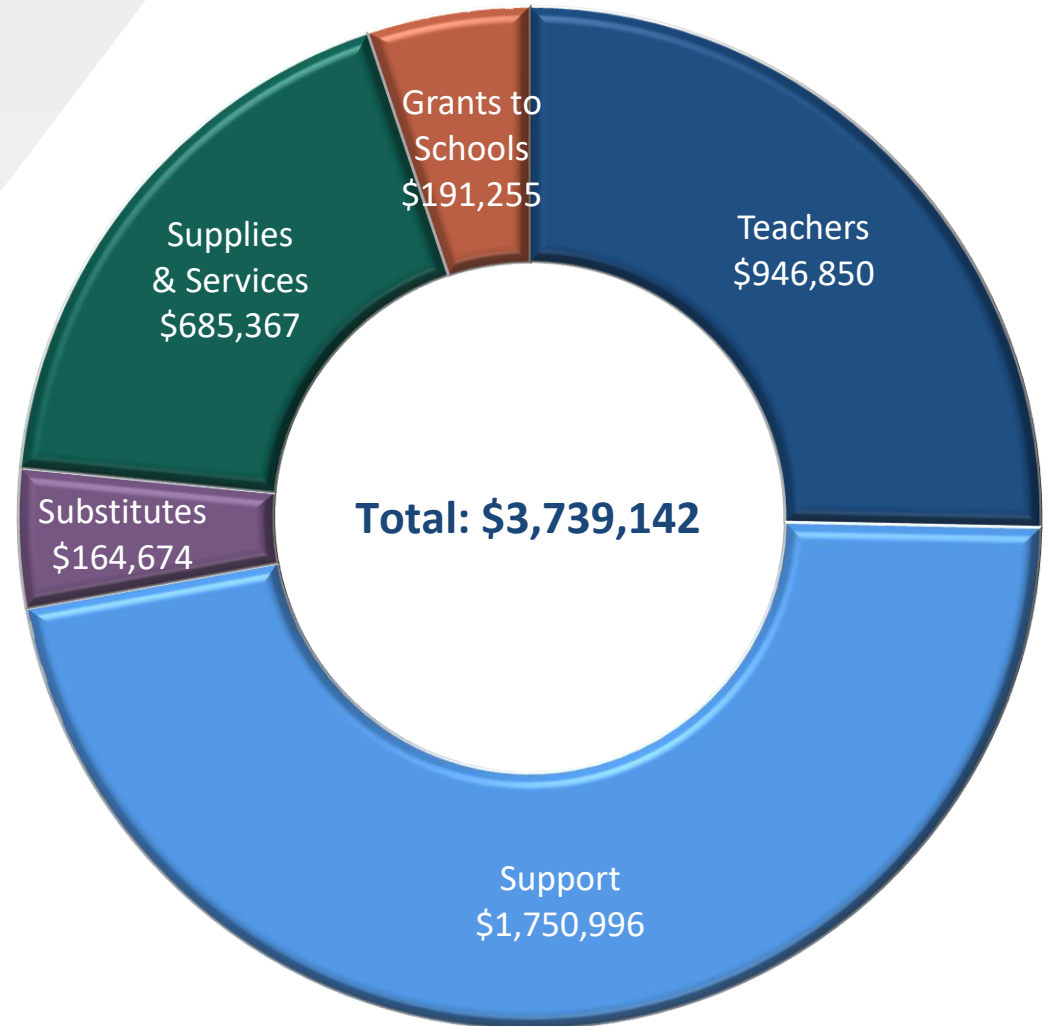
2. Indigenous Education Funding - Expenses

Teachers Include:

- School Based (5 FTEs)
- Halq'emeylem (2.4 FTEs)
- Mental Health (0.5 FTE)
- Alternate Support (0.5 FTE)
- Enhancement Teacher (1 FTE)

Support Includes:

- Education Assistants (40 Positions)
- Clerical Support (0.5 Position)
- Coordinator (1 Position)



How do we allocate our funding?

3. Teacher Allocations Example

For example, one of our Elementary Schools has 424 students and 21 Classroom Teachers



In addition to 21 Classroom Teachers there are:

<u>FTE</u>	<u>Position</u>
3.4	Learning Assistance/Resource Teachers
1.1	Library/Technology
1.6	Preparation Time
.06	School Based Team
1.4	Administration

There are 28.5 Educators in total – a ratio of 1 Educator to every 15 students.

How do we allocate our funding?

3. Teacher Allocations Example

TEACHER	KGF	GR 1	GR 2	GR 3	GR 4	GR 5	CLASS TOTAL	LOW INCID. (A to G)	CLASS SIZE LIMIT	+ / - SPACES
A	17						17		20	3
B	17						17		20	3
C	17						17		20	3
D	17						17		20	3
E	10	7					17	1	20	1
F		18					18	2	22	0
G		17					17	2	22	1
H		17					17	2	22	1
I		13	7				20	1	22	0
J		10	10				20		22	2
K			18				18	1	22	2
L			20				20		22	2
M			11	8			19	1	22	1
N				19			19	1	22	1
O				18			18	1	22	2
P				20			20		22	2
Q					26		26	1	30	2
R					28		28	1	30	0
S					11	14	25	2	30	1
T						28	28		30	2
U						26	26	1	30	2
	78	82	66	65	65	68	424	17		

How do we allocate our funding?

4. School Support Staff Allocation

	Elementary	Middle	Secondary
School Size (Headcount)	424	654	1522
	Daily Hours	Daily Hours	Daily Hours
Clerical	10	15	31.5
Supervision Assistant	3	5	7
Child & Youth Care Worker	6	7	14

Other Support Staff positions such as Career Advisors, Chef Assistants and Work Experience Facilitators are determined based on program needs of the school.

How do we allocate our funding?

5. School Supply & Service Allocations

	Elementary	Middle	Secondary
Base Amount	\$4,131	\$12,240	\$23,000
Per Student: Kindergarten	\$153	-	-
Per Student: Grades 1 - 12	\$115	\$151	\$222
English Language Learner	\$32	\$32	\$32
Special Education	\$150	\$150	\$150

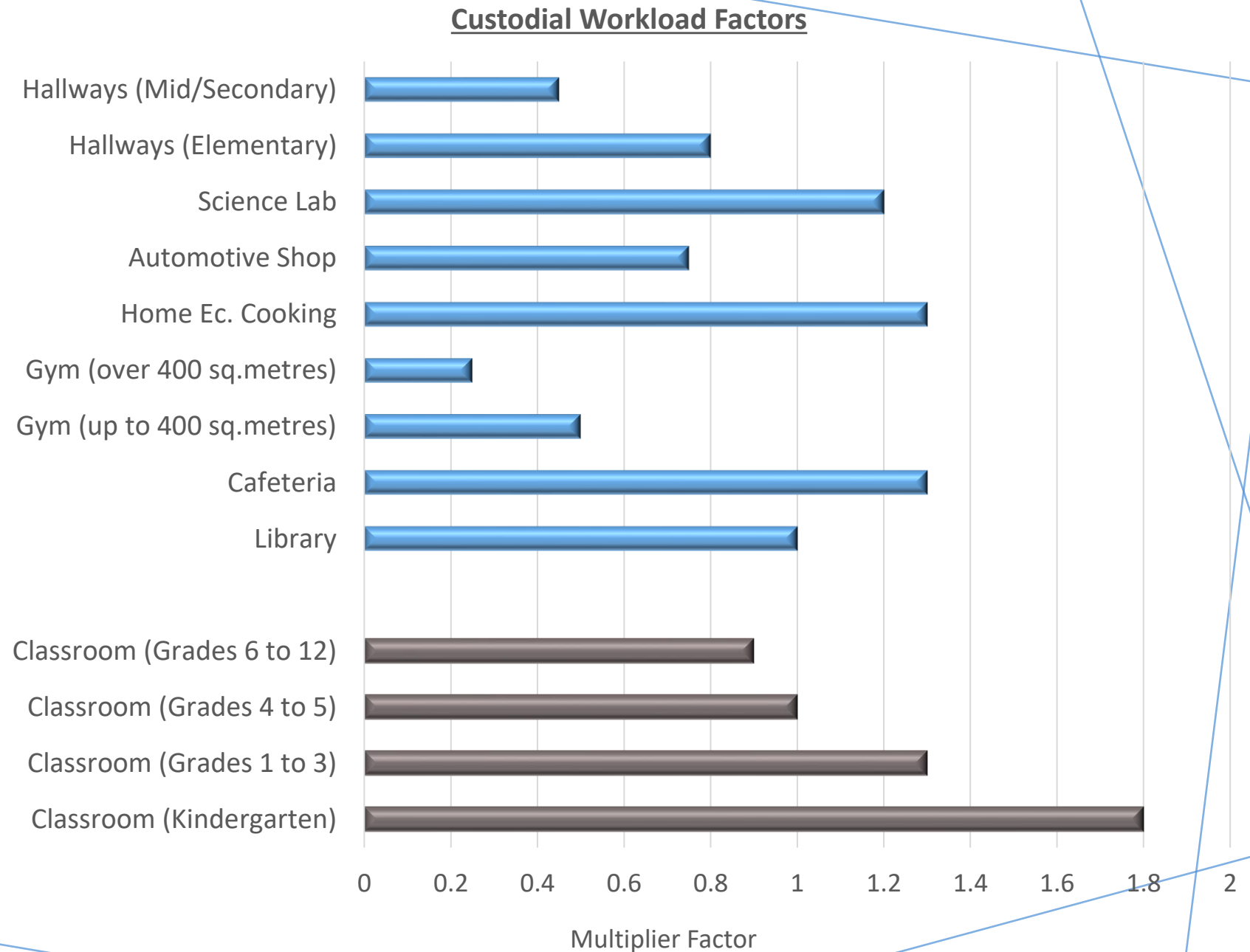
Other Allocations:

- Indigenous Education
- Career Programs
- Early Learning Matrix
- Flex Programs
- International Program
- New Divisions

Based on this, our example of an **Elementary School** with **424 students** would be allocated **\$63,641** for school supplies and services (\$150 per student).

How do we allocate our funding?

6. Operations – Custodial Allocation Example



How do we allocate our funding?

6. Operations – Custodial Allocation for Vedder Elementary Addition

For example, at this Elementary School **509.66 minutes (8.49 hours per day)** has been allocated by calculating the Custodial workload factors.

Area Type	Square Meters	Factor	Time/Meter	Allotted Time (minutes)
Standard Classroom	214.8	1.0	0.225	48.33
Kindergarten	82.4	1.8	0.225	33.4
Primary Classroom	313.2	1.3	0.225	91.6
Portable Classroom				60.0
Library	104.3	1.0	0.225	23.5
Office	46.3	1.75	0.225	18.23
Staffroom	31.4	1.75	0.225	12.4
Gym (Elementary)	372.4	0.4	0.225	33.5
Special Ed	31.9	1.1	0.225	8.0
Hallways (Elementary)	376.1	0.8	0.225	67.7
Washrooms				113.0
TOTAL MINUTES (per day)				509.66



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- c) **Budget Risks**
- d) What makes a robust budget?

Budget Risks

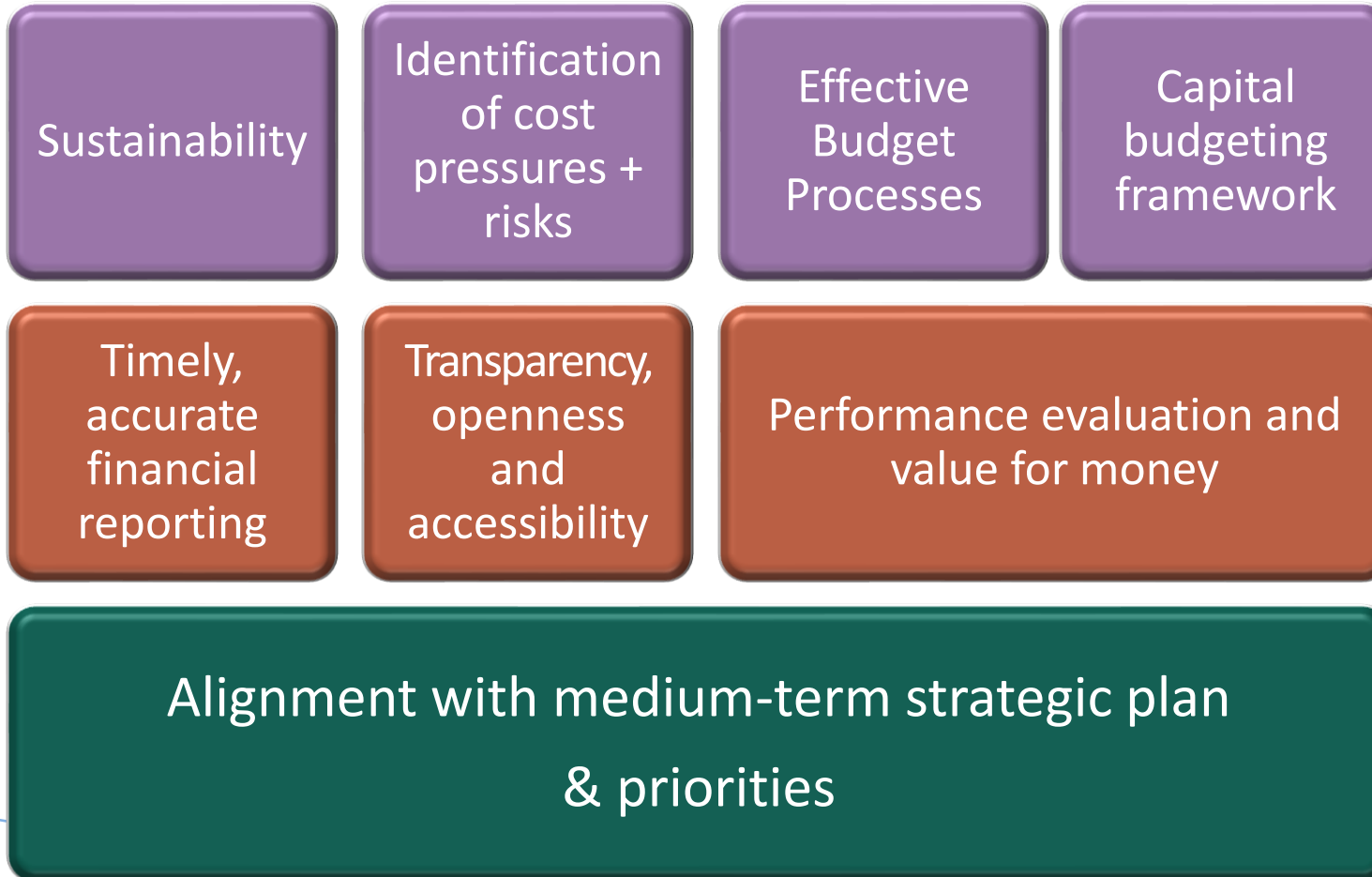




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- d) **What makes a robust budget?**

What makes a robust budget?



6. OTHER FUNDS

Operating Budget	Capital Budget	Special Purpose Funds
		
Student Supports Instruction Administration Maintenance Transportation	Buildings Land Improvements Equipment Site Purchases	Specific Time Frame (1-2 years) Specific Function-Examples: School Trust Fund Annual Facilities Grant Community Link



CAPITAL PROJECT FUNDING

Current Major Capital Projects:

Imagine High Integrated Arts and Technology Secondary School	\$17,800,000
Stitó:s Lá:lém Totí:lt School	56,300,000
Vedder Elementary School Addition	12,300,000
GW Graham Secondary School Addition	23,900,000
	\$110,300,000

Funding Sources:

Ministry of Education Funding	\$101,050,000
City of Chilliwack Contribution	3,750,000
Chilliwack School District Contribution	5,500,000
	\$110,300,000



SPECIAL PURPOSE FUNDING

Fund	2021-22 Budget
Annual Facilities Grant	456,531
Learning Improvement Fund	501,688
School Trust & Scholarship Funds	3,002,500
Early Learning Funds	312,200
French Language (OLEP)	145,607
Community Link	728,611
Classroom Enhancement Funds	10,567,589
Mental Health Initiatives	120,482
Restart Fund - Health & Safety	348,673
FN Student Transportation	219,700
Other	53,591
	\$16,457,172

7. BUDGET ASSUMPTIONS

2022-2023 year



INFLATIONARY COSTS

2021/22 Amended Budget	
Total Budget	Wages & Benefits
\$154,353,459	\$137,571,838
Surplus (Deficit)	Supplies, Services & Capital
\$0	\$16,781,621

INFLATIONARY COSTS

2021/22 Amended Budget

Total Budget

\$155,805,459

Wages & Benefits

\$138,536,838

Surplus (Deficit)

(\$1,452,000)

Supplies, Services & Capital

\$17,268,621

Annual Inflationary/Cost Increases:

Unfunded Wage Increases

2.0%

\$247,000

Employee Benefits

2.7%

718,000

Utilities

7.4%

130,000

Vehicle Fuel

14.8%

65,000

Supplies & Services

2.0%

292,000

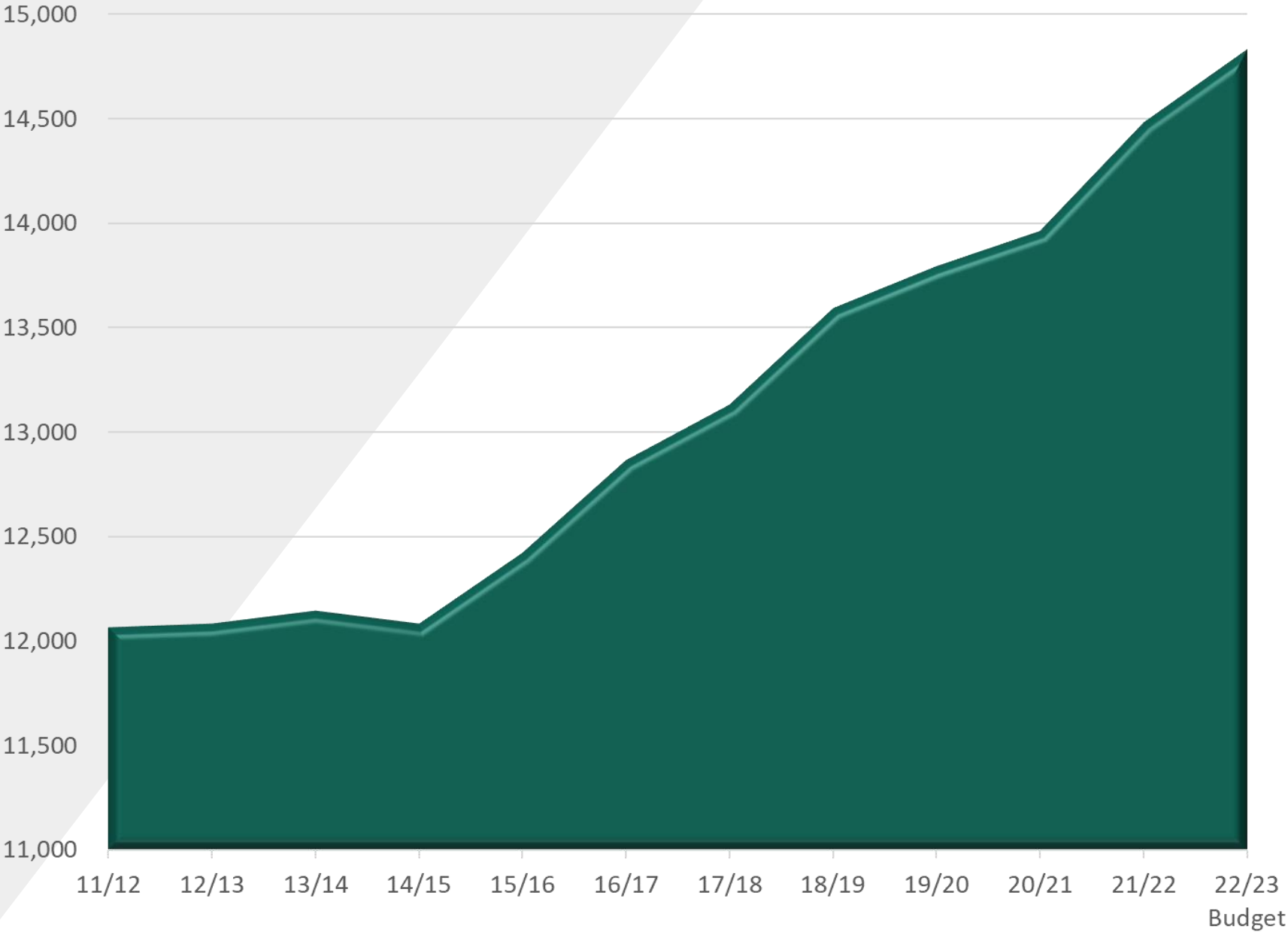
Floods, Plagues, Pestilence

?

?

Budget Assumptions

Enrolment Trends
Grades K-12



Budget Assumptions

Budget Pressures

	Revenues	Expenses	Capital	Surplus (Deficit)
<u>Amended 21/22 Budget</u>	\$ 152,414,700	\$ (153,886,935)	\$ (404,000)	\$ (1,876,235)
<u>Changes</u>				
Enrolment	3,410,545	(1,201,111)		2,209,434
Other MoEd Funding	(10,000)			(10,000)
Other Revenues	14,528			14,528
Wage/Collective Agree. Increases		(282,447)		(282,447)
Staffing Changes		(919,616)		(919,616)
One Time Items		(140,000)		(140,000)
International Program	56,546	(103,600)		(47,054)
Benefits		(298,654)		(298,654)
Indigenous Ed.		316,210		316,210
Substitutes		(248,955)		(248,955)
School Budgets		276,349		276,349
Other Expenses		(315,613)		(315,613)
Holdback Funding	-	522,053		522,053
<u>Preliminary 22/23 Budget</u>	<u>\$ 155,886,319</u>	<u>\$ (156,282,319)</u>	<u>\$ (404,000)</u>	<u>\$ (800,000)</u>
Indigenous Program Surplus Carry Forward				300,000
School Surpluses				500,000
				<u>0</u>

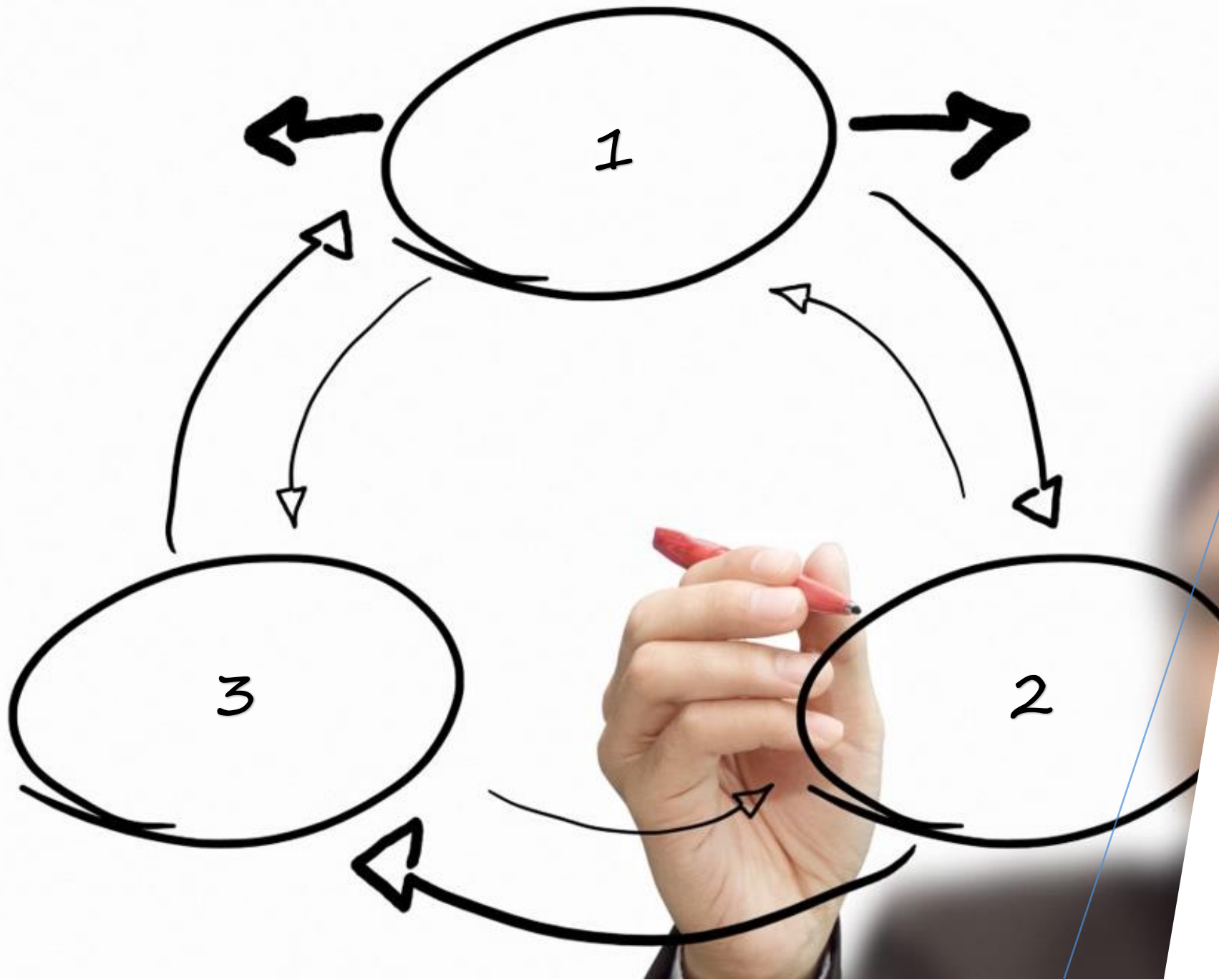


8. RESERVE SUMMARY

	Ending Balance Jun.30/19	Ending Balance Jun.30/20	Ending Balance Jun.30/21	Budgeted Balance Jun.30/22
Unrestricted Surplus	2,208,342	1,969,168	1,729,699	1,656,425
Restricted Local Capital	1,293,334	2,293,334	5,028,301	2,028,301
	3,501,676	4,262,502	6,758,000	3,684,726

Outstanding Major Capital Commitments:

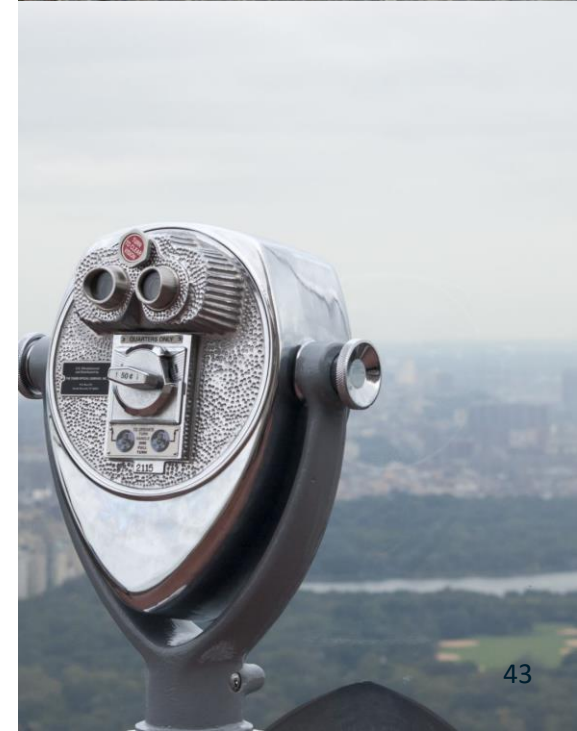
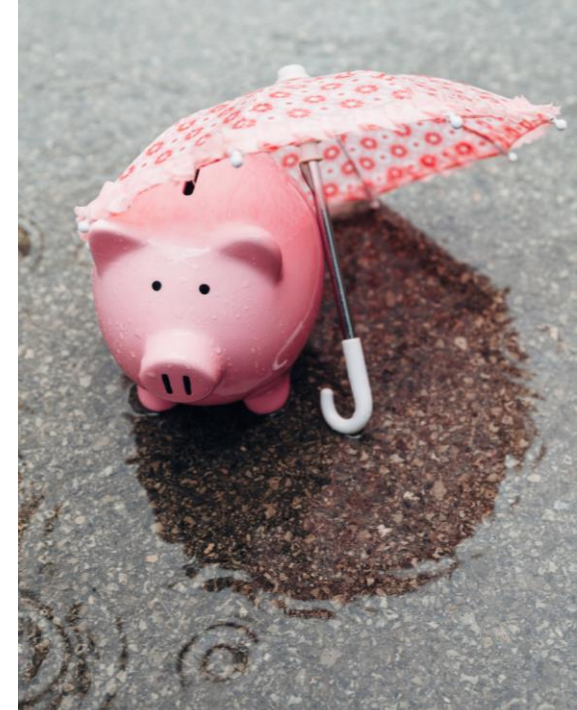
Southside School Project	4,528,301	1,728,301
Vedder Elementary Addition Project	500,000	300,000
	5,028,301	2,028,301



9. 3-YEAR
BUDGET

3-YEAR BUDGET

Chilliwack School District Three Year Budget Projection			
OPERATING FUND	Annual Projections 2022/23 to 2024/25		
	2022/23	2023/24	2024/25
REVENUE			
Provincial Grants, Ministry of Education	150,616,311	154,026,856	157,437,401
LEA/Direct Funding From First Nations	2,356,455	2,356,455	2,356,455
Provincial Grants, Other	200,000	200,000	200,000
International Student Tuition	1,646,625	1,942,000	2,110,000
Other Revenue	574,668	590,142	599,806
Rentals & Leases	217,260	221,605	226,037
Investment Income	275,000	275,000	275,000
Total Revenue	155,886,319	159,612,058	163,204,699
EXPENSE			
Salaries			
Teachers	65,904,975	67,319,530	68,730,365
Principals & Vice-Principals	9,279,996	9,330,024	9,516,624
Education Assistants	13,635,708	13,861,685	14,092,914
Support Staff	14,246,462	14,486,170	14,597,091
Other Professionals	3,649,129	3,722,112	3,796,554
Substitutes	5,988,131	6,108,786	6,227,568
Total Salaries	112,704,401	114,828,307	116,961,116
Employee Benefits	27,223,690	28,502,024	29,769,311
Total Salary & Benefits	139,928,091	143,330,331	146,730,427
Services & Supplies	16,354,228	16,694,194	17,145,539
Total Expense	156,282,319	160,024,525	163,875,966
Net Revenue (Expense)	(396,000)	(412,467)	(671,267)
School Surpluses Included	500,000	500,000	500,000
Ab Ed Surplus	300,000	200,000	100,000
Other	-	-	-
Capital Asset Purchases	(404,000)	(404,000)	(484,000)
Transfer from Capital Reserves			
Surplus (Deficit) for Year	0	(116,467)	(555,267)





Chilliwack
School District

**Financial
Statement
Discussion
Analysis
2020/2021**

School District No. 33 - Chilliwack



10. FINANCIAL STATEMENT DISCUSSION & ANALYSIS 2020 / 2021

[Click image to view FSDA](#)



Chilliwack
School District

QUESTIONS / COMMENTS



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