



Members Present:

Alicia Fleetham

Diane Braun

Katie Bartel

Jessica Clarke

Meghan Reid

Elizabeth Beacom

Anders Lunde

Margaret Reid

Vrushali Khot

Kimberly Gladstone

Shannon Burnett

Kendy Michaloski

Deirdre O'Connor

Amy Kelly

Angela Wilkinson

Shantini Klaasen

Tanya Rath

Jamie Benton

Jill Luesink

Matt Ferrara

Stacey Gould

Aleena Webber

DPAC Chair

DPAC Vice Chair

DPAC Secretary & Leary IAT DPAC Rep

DPAC Treasurer

DPAC BCCPAC Rep & Sardis Secondary DPAC Rep

DPAC Member at Large & Watson Elem DPAC Rep

DPAC Member at Large

Cheam DPAC Rep

Little Mountain DPAC Rep

Promontory Community DPAC Rep

Rosedale Community DPAC Rep

Sardis Elementary DPAC Rep

Tyson DPAC Rep

Unsworth DPAC Rep

Vedder Elementary DPAC Rep

Yarrow Community DPAC Rep

AD Rundle Middle DPAC Rep

Chilliwack Middle DPAC Rep

Imagine IAT DPAC Rep

Parent Member

Parent Member

Parent Member

Guests Present:

David Swankey, SD33 Trustee Liaison

Paula Jordan, Assistant Superintendent

1. CALL TO ORDER @ 7:02pm

1.1. Introduction and Ensure Quorum

- Quorum of members met

1.2. Adoption of Agenda

- **MOTION** by Kendy Michaloski THAT the agenda be adopted as circulated.

- Seconded by Megan Reid - APPROVED

1.3. Approval of Minutes

- Add Deirdre O'Connor as the Tyson DPAC Rep attendee, Kendy Michaloski as the Sardis Elementary DPAC Rep attendee, and Angela Robinson as the GW Graham DPAC Rep attendee. Correct spelling of Jamie Benton's name.

- **MOTION** by Shantini Klaasen THAT the minutes of the January 27th General meeting be approved as amended.



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- Seconded by Megan Reid APPROVED

2. REPORTS

2.1. **Trustee Report**

- School Calendar for 2022-2023 was passed based on determination of Arbitration. There has been no consultation with parents in this instance because it's similar to an order of the court through an arbitration agreement.
 - A two-week spring break has been adopted for next year.
- Unsworth elementary boundary has been opened and changed on the recommendation of district staff following the boundary review earlier this year.
 - Enrollment is now expected to be under capacity and will create new opportunities for families to register at Unsworth as a cross boundary enrollment choice for families.
- EPAC policies came to the board
 - 12 policies have now been recommended for consideration by the committee and adopted by the board
- Amended Budget Bylaw for this year received final reading and in the coming months we can expect to see the first draft budget for the 2022/2023 school year.
- Bylaws 4 (Appeals) and 5 (Meeting of the board Procedures) received final readings. This was reviewed by the Ombudsperson to ensure fairness and completeness.
- District and Board work to watch for in the coming weeks is the Capital 5-year plan and the renewal of the Long-Range Facilities Plan
- There is a possibility of delays on GW Graham's completion due to supply chains and weather. The academic wing will be prioritized. Info on capital projects can be found here - <https://sd33.bc.ca/capital-projects>.

2.2. **District Report**

- Stitos is preparing for a September 2022 start and a Townhall is being planned. Hiring taking place and registration is open through Ereg - <https://sd33.bc.ca/registration>
 - More info and links for Stitos can be found here - <https://stitos.sd33.bc.ca>
 - No Childcare is planned for year one.
- Imagine is expanding and registration is open. Grade 10 is full but there is still space at grades 9 and 11.
- Budget for next year and the 3-year plan is being developed.



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- Staff are particularly looking at staffing needs for next year based on enrolment.
 - A Pro-D Day was held last Friday where Shane Safir (<https://shanesafir.com/>) was the Keynote and discussed radical inclusion that provides love, purpose, and inclusion. Jo Chrona (<https://firstpeoplesprinciplesoflearning.wordpress.com/about-the-author/>) spoke to district leaders.
 - Summer School information and registration is coming soon.
 - The district has been working on the Early Literacy Project where additional staffing is used to target K-1 literacy.
 - The district is expanding the Early Success Program, which is mainly for grade 3 students. The Early Success Program is where kids travel to a separate school where the program is offered for four days a week for one term to get targeted support.
 - Data showed that many students plateaued when they returned to their home schools.
 - To address these gaps the district is planning to bring early success into students' home schools, provide coaching to teachers and extra support, provide more student access and professional development.
 - The district is hiring bus drivers
 - Rapid tests are starting to be delivered and should be coming home in the next few days.

2.3. **Committee Reports**

● **Chilliwack Youth Committee (CYC)**

- A presentation was given on the history of the Chilliwack Youth Health Centre. CYHC serves youth up to 26 years of age. The first year they served 400 youth and now this past year they have serve up to 4553. That is roughly 3 youth an hour and 1-3 new youth each week.
 - A new service being offered this year is a nurse practitioner 3 days a week and a doctor one day a week. They also have a traditional healer and mentor there as a response to clients wanting more access to Indigenous resources and support.
 - Find them on Instagram: Chilliwack Youth Health Center or on Facebook @chilliwackyhc
- A presentation on COVID impacts on youth mental health with increases in anxiety, depression, irritability and decrease in mood and attention span. This is being fueled by fear messaging and an absence of structure. These impacts develop an increased risk of child victimization. Lack of support means lack of oversight on at-risk youth.



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- Primary Prevention is facilitating a survey that is intended to gather basic feedback from youth (13-19 yrs) about their perception of online porn. Answers will remain confidential. The survey can be found at <https://www.surveymonkey.com/r/L6Q53HW>
 - Youth Matters is looking to build their membership in this committee contact taracummings.chwk@gmail.com if you are interested.
 - Every door is the right door session will be March 9 9:30-12:30 invite on Eventbrite: <https://www.eventbrite.ca/e/every-door-is-the-right-door-tickets-250638736207>
 - Chilliwack Learning Society Webinar on March 9 for people who would like to learn how to do their own tax returns (poster) [Free Tax Workshop - Learn to file your own taxes! Tickets, Wed, 9 Mar 2022 at 7:00 PM | Eventbrite](#)
 - **Middle Years Committee**
 - The next meeting is March 2.
 - **Chilliwack Healthier Communities Committee (CHC)**
 - Watch for an environmental scan survey on community belonging which will be open to the community.
 - Transportation in our community is an issue that comes up at many tables.
 - A trans innovation focus group has been struck to address some issues and gaps.
 - Growers, makers, bakers, artists, and musicians, are needed for The Downtown Chilliwack Community Market 2022 season, Sundays, May 29th to September 18th. Applications can be made here - <http://dccm.ca/vendor-application/>
 - Chilliwack Pride 2022 is coming! Stay informed by signing up as a member. Junior members are also welcome! https://chilliwackpride.com/membership-volunteering/fbclid=IwAR3cXHjf9jM2JbLbKISS27Pz6QXbXEGD_nvW3pf6WKb5fZ9tY-Mevo3SfBU
 - **Sexuality and Gender Equality Committee (SAGE)**
 - Jackie Oldhaver is presenting "Gender 101 - Why is gender important?" for CHC/CYC Network on March 17, 2022, 12-1pm via ZOOM as well as at the April 29th Pro-D Day. Jackie will help you to increase your understanding and fluency in communicating with gender variant individuals with simple language and personal anecdotes. She will answer the question "What is gender? Why is it important? This workshop will walk you through the basics."
 - **Advisory Committee for Inclusive Education (ACIE)**



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- ACIE explored what is already happening in schools and classrooms regarding social inclusion and looked at Ideas/suggestions for moving forward.
 - Social inclusion will look different depending on Elem, middle, or high but the biggest gap seen is in the training for the EA's, teachers and staff for how to facilitate social inclusion. Teachers and EA's need to know how to teach acceptance and facilitate seeing value and worth.
 - The need to teach and reiterate that behavior is ALWAYS communication was presented. Training is provided via pro-d days, but teachers have autonomy to join and choose the training that interests them. The suggestion was made for the district pro-d day to have a theme and key message in each training session.
 - Time for EA's and Teachers to collaborate and have the same training is essential. Part-time EAs are not required to attend pro-d days and are not paid for their time.
 - Proximity, Participation, Peer Mentoring are the main suggestions from Shelley's Moore's "Cheers for Peers" <https://youtu.be/0uZRZXTraHA>
 - Simply creating proximity via mixing groups is not enough without creating safety. Participation needs to have value and create value. Peer mentoring must be delicately balanced, so it does not become another caregiver role.
 - Families continue to be student's main support systems, so it is important that teachers and EA's maintain communication with families. Teachers and EAs are often the voice of students with support needs so communication with families is essential.



- **Budget Committee**

- The second quarter review has started with a 2.9% favorable variance over projected YTD budget. This is mainly due to staffing and supplies coming in under budget overall.
 - The staffing variance is due to position vacancies, leaves without pay, and school closures. There were 9 unexpected, closed days.
 - Services & Supplies variance is due to less travel and in-person events for professional development and student field trips. However, fuel and utility rates have increased and are over budget. The district expects a \$200,000 increase in annual utility costs going forward to maintain enhanced ventilation in schools.
- Next budget committee meeting is Apr 7 for the 2022/2023 preliminary budget, with the public budget presentation taking place Apr 12 at the school board meeting.

- **Educational Policy Advisory Committee (EPAC)**

- The district has been reviewing and renewing all policies over the past year and will continue this work the remainder of the school year. The intention is to create a policy and admin book that is accessible and comprehensive.
- Policy 231 Advertising in Schools (910 Advertising in Schools) has been referred to the board for approval.
- The following policies have all been referred to Admin for rewrites:
 - Policy 370 District Programs and Schools of Choice (611 District Programs and Schools of Choice)
 - Policy 371 French Immersion (628 French Immersion)
 - Policy 372 Career Programs (629 Career Programs)
 - Policy 373 Student Field Experiences (623 Student Field Experiences)
- Dress code policy review is coming up at the February 28th meeting. This policy was already worked on and approved in 2019 so it is not expected to change.
 - Each year the school admin are to consult PACs in their September meetings about the school's code of conduct and dress code and ask for feedback as per admin reg 534.1
- DPAC notes that per board policy curricular field trips are not to have any barriers for students such as requiring payment.



2.4. **BC Confederation of Parent Advisory Councils Report (BCCPAC)**

- The AGM and Conference is back in-person for Apr 30 - May 1, 2022. Registration opens March 1 with more information to come.
 - Board of Directors nominations will be accepted via email until Feb 28 and voted on during the 2022 AGM.
 - Members can submit proposed Ordinary Resolutions by February 28 to be included in the AGM Booklet for review.
 - All details:
<https://bccpac.bc.ca/index.php/conferences/conference-agm/agm/resolutions-submissions>
- PAC representatives must be present to vote at the AGM. The district and DPAC can provide some funds to send representatives, and PACs can use PAC funds as well. Please start discussing with PAC members who may be interested in attending.
- Please be aware that the Ministry of Education will be providing 1 box of 5 Rapid antigen tests per student.
- Only the January 2022 provincial graduation assessment administration sessions were postponed. All graduation assessments will be available for students in Grades 10–12 to write or rewrite in the April 25–29 and June 13–17 administration sessions, except for l'Évaluation de littératie de la 12e année – Français langue seconde-immersion (LTF 12).
 - It is important to note that UBC requires a passing mark on these assessments for admittance. Students writing in April or later will not get the results until July. UBC has not commented on any accommodation for students who were unable to complete the January assessment but who may need the results prior to acceptance for the year 2022/2023.

2.5. **Treasurer Report**

- See Attachment #1
- As of January 30, 2021:
 - Gaming Account balance after commitments is \$7656.76
 - General account balance after commitments is \$2506.92

2.6. **Chair's Report**

- Some districts are already piloting a transition to electric school buses. DPAC is in favor of this initiative and will be following up with the district about this. Funding is available to districts for this and DPAC feels it is an important next step to create awareness about the health and climate advantages of this initiative.
- DPAC will be meeting with the Chilliwack Teachers Association February 25th and provide an update at the next general meeting.



- DPAC is still awaiting a school board partner meeting for this school year.
- DPAC will strike a nominations committee at the April meeting prior to the election of the DPAC Executive at the May AGM. If you are interested in being on the committee or running for a DPAC Exec seat, please reach out for questions. More info to come, please share out to your PACs
- The public budget consultation is scheduled for April 12. Please let DPAC know if there are questions or info needed that DPAC can bring forward.
- With COVID-19 restriction lifting DPAC is considering hosting the April and May general meetings in person. DPAC will communicate plans to membership well in advance of the next meeting on April 21
 - Partly in person, partly online is not an option as it is difficult for everyone to hear each other in a hybrid meeting like that. We do not have the technology to have that run smoothly.

3. UNFINISHED BUSINESS

3.1. Sexual Health Education

- Info and the registration form has been sent out to PAC emails and on social media for the Talk About Sex presentation by Saleema Noon being held on March 8 at 6:30pm.
 - See Attachment #2. Please share info widely and register here: <https://forms.office.com/r/955HK5Q55m>
 - A reminder to the three schools that registered, Unsworth, Rosedale and Sardis El. for the 30-day online access to Saleema Noon's resources will need to book at least 30 days before the end of the school year.

3.2. Transmountain Pipeline Expansion

- TM has indicated that they have consulted with DPAC on their updated schedule of commitments, however, this has not occurred. DPAC will be including this discrepancy in the letter of objection to TM's request for immediate right of entry to school properties.
- Unsworth, Mt. Slesse Middle, Vedder Middle, Watson, Tyson and Sardis Secondary can ask school admin. if there is an updated safety plan that is specific to the pipeline for their school. These are required to be updated every 2 years by TM.

3.3. DPAC Indigenous Executive

- A few edits within the DPAC C&B were not circulated in our previous email to members regarding the proposed amendments to add an Indigenous Executive position. To be fully transparent



DPAC will table the final vote for the April general meeting and provide PACs additional time to consult their members.

- Please see Attachment #3 for full C&B edits.
- Current Constitution and Bylaws can be found here:
<https://sd33.bc.ca/sites/sd33.bc.ca/files/2019-12/DPAC%20C%26B%20amended%20October%2024%202019.pdf>

4. ROUNDTABLE

4.1. PAC Code of Ethics and PAC Social Media Guidelines

- The following questions were sent to DPAC reps to consult their PACs on: Does your PAC have a code of ethics as part of the PAC C&B? Do exec members sign to abide by it each year? Does your PAC have a social media page and corresponding guidelines/group rules? What works well on the page? What are some of the challenges your PAC has had with managing their social media?
 - Most PACs have a code of ethics that the executives are to sign and abide by but Covid restrictions have been a barrier to that. PACs that don't have a code of ethics are realizing the importance of having them and can amend their C&B to include this piece.
 - PAC Social media pages are mostly on Facebook, and operations vary across the district. Post approvals are on for most PACs and some have it set for only PAC Executive to post information. When there is a controversial topic comments will sometimes be turned off. Only a few PACs have their social media pages or groups fully open to posts and comments from members.
 - Facebook groups typically work well for PACs to share information and create a sense of connection for parent members. PAC executives tend to be careful about posting controversial information and there is generally no tolerance for harassment and bullying.
 - Some problems that come up are complaints against specific teachers, covid controversy and being able to accurately verify parent/caregiver members or representation.
 - School administration shouldn't have access to PAC social media accounts, as Admin have no authority over these PAC accounts. Just as is the case with PAC meetings, Admin and staff should be welcome guests on these PAC pages. It is up to the PAC to make decisions around their social media and its governance.
 - DPAC wants to remind PACs that they are self-governed, and decisions should be made as democratically as



possible. It is important to have a strong code of ethics, so PACs aren't overly influenced by a loud minority.

- DPAC will share posts to our Facebook page from the BCCPAC resources leadership manual on their website to help support and guide PACs in all areas.

5. DATES OF UPCOMING MEETINGS

- 5.1. DPAC General Meeting April 21, 2022 at 7pm via Zoom unless announced otherwise.

6. ADJOURNMENT @ 9:19 pm

Prepared By:

x Katie Bartel

Katie Bartel
DPAC Secretary

Draft Approved By:

x Alicia Fleetham

Alicia Fleetham
DPAC Chair



Attachment #1

CHILLIWACK SCHOOL DISTRICT
PARENT ADVISORY COUNCIL
STATEMENT OF REVENUES AND EXPEDITURES
JULY 1, 2021- JUNE 30TH, 2022

	Gaming Account 1465970	General Account 1465954
Bank Balance as at July 1st, 2021	6,007.24	2,006.92
2021/22 Province of BC DPAC Grant Donation	2,500.00	500.00
SD33 BCCPAC Conference		
Total Funds Available	8,507.24	2,506.92
Expenditures Paid		
<u>BCCPAC Membership Fees</u>		
<u>DPAC Workshop Costs</u>		
<u>Miscellaneous Expenses</u>		
Heather Attridge Suzanne P. IEP Presentation Cheque #88	250.00	
Saleema Noon Sexual Health Workshop 2022 Cheque #89	367.50	
Alicia Fleetham BCEdAccess Advocon Cheque #90	48.99	
Katie Bartel BCEdAccess Advocon Cheque #91	33.99	
Jessica Clarke BCCPAC Membership Cheque #92	150.00	
Total Expenditures	850.48 #	-
Closing Bank Balance January 31, 2022	\$ 7,656.76	\$ 2,506.92
<u>Expenditures Committed:</u>		
Total Commitments on Account	-	-
NET Adjusted Bank Balance	\$ 7,656.76	\$ 2,506.92



Attachment #2

A promotional poster for a Zoom session. The background is a gradient from light teal to bright blue. The text is centered and includes the event name, date, time, and a registration link.

**Saleema
Noon**
sexual health educators

MARCH 8 AT 6:30PM ON ZOOM

**TALK ABOUT
SEX**

BODY SCIENCE BOOT CAMP FOR PARENTS

Hosted by your Chilliwack DPAC and
free for SD33 parents and caregivers

Register Here:
<https://forms.office.com/r/955HK5Q55m>



3. The Chair will send out an invite to ALL official DPAC Representatives, including details of the time sensitive business to be discussed, and set a reasonable response time of no less than 24 hours.
4. The Chair will summarize all transactions of the e-meeting, including any decisions made, at the next general meeting to ensure all electronic meeting business is included in the official minutes of the Council.

Quorum

Quorum for e-meetings will be fifty percent (50%) of the total voting membership. Once established, a quorum is always presumed "present".

Voting

Voting at e-meetings will never be done by secret ballot. Votes cast by a type-written yes or no or, where requested by two or more voting members present, submitted to the Chair and Secretary only.

Section 4 – EXECUTIVE

Role of executive

The executive will manage the DPAC's affairs between general meetings.

Executive defined

The executive will include the Chair, Vice-Chair, Secretary, Treasurer, BCCPAC Representative, **Indigenous Representative** and two (2) Members at Large.

Eligibility

Any parent of a student registered in School District No. 33 is eligible for nomination to the executive, except employees or elected officials of School District No. 33 or the Ministry of Education.

The Indigenous Representative must self-identify as Indigenous.

An executive who runs for political office must request a leave of absence as soon as the nomination process begins.

Perception of Bias – Councils need to appear to be representing the voice of parents and protecting the integrity of their membership. Members who are school board or Ministry of Education employees or elected officials may be seen as having a bias and not speaking or acting solely on behalf of parents.

Election of executive



- g) be a signing officer
- h) assist the Chair with issuing and receiving correspondence on behalf of the DPAC
- i) attend school board meetings when available
- j) book venues for events
- k) chair one committee and/or be an external representative

The Treasurer will

- a) be a signing officer
- b) ensure all funds of the DPAC are properly accounted for
- c) disburse funds as authorized by motion of the membership
- d) ensure that proper financial records and books of account are maintained
- e) report on all receipts and disbursements at general and executive meetings
- f) make financial records and books of account available to members upon request
- g) have the financial records and books of account ready for inspection or audit annually
- h) with the assistance of the executive, draft an annual budget for the AGM
- i) ensure that another signing officer has access to the financial records and books of account in the treasurer's absence
- j) submit an annual financial statement at the annual general meeting
- k) represent DPAC on the district budget committee
- l) attend school board meetings when available

The BCCPAC Representative will

- a) act as the liaison between the DPAC and BCCPAC
- b) encourage PACs in School District No. 33 to be members of BCCPAC
- c) disseminate BCCPAC information to all PACs in School District No. 33
- d) help identify interested and qualified parents for BCCPAC external committees
- e) help PACs and the DPAC to process BCCPAC forms, proxies, and applications
- f) assist PACs and the DPAC in responding to BCCPAC AGM resolutions
- g) maintain DPACs membership with BCCPAC
- h) attend school board meetings when available
- i) chair one committee and/or be an external representative
- j) nominate possible award recipients for BCCPAC annual awards
- k) host BCCPAC Resolutions meeting

The Indigenous Representative will

- a) **represent DPAC on the Indigenous Education Advisory Committee**
- b) **act as the liaison between DPAC and the Indigenous Education Advisory Committee**
- c) **support engagement between DPAC, Indigenous parents and caregivers, the greater Indigenous community and the Chilliwack SD33 School Board.**
- d) **attend school board meetings when available**
- e) **perform duties as assigned**