



**THE BOARD OF EDUCATION
School District #33 (Chilliwack)
Regular Public Board Meeting
(Recorded)
AGENDA
April 12, 2022
5:30 pm**

1. CALL TO ORDER – Zoom Webinar

- 1.1. Call to Order – **Welcome, Acknowledgment of Traditional Territory and Diversity Statement**
- 1.2. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes
(THAT the minutes of the March 8, 2022 Regular Board Meeting be approved as circulated.)

2. PRESENTATION

- 2.1. Public Budget Presentation

Meeting Break 10 Minutes

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

4. ACTION ITEMS

- 4.1. Education Policy Advisory Committee Report / Policy Renovation Project
 - 4.1.1. Policy 311 – Student Dress Guidelines
 - 4.1.2. Policy 371 – French Immersion Program
 - 4.1.3. Policy 372 – Career Programs
 - 4.1.4. Policy 373 – Student Field Experiences
- 4.2. Capital Bylaw 2022-2023
- 4.3. Schedule of Board Meetings 2022-2023

5. INFORMATION ITEMS

- 5.1. Budget Advisory Committee Report
- 5.2. COVID-19 Update
- 5.3. BCSTA Report
- 5.4. Trustee Written Reports
- 5.5. Meeting Summaries
- 5.6. **Next Board of Education Meeting: May 10, 2022 at 5:30 p.m.**

6. PUBLIC PARTICIPATION – QUESTIONS CONCERNING THE AGENDA

7. ADJOURNMENT



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, March 8, 2022

Location: Zoom Webinar

Members Present:

Chair	Mr. J. Mumford
Vice-Chair	Ms. W. Reichelt
Trustee	Dr. C. Bondar
Trustee	Dr. D. Furgason
Trustee	Mrs. H. Maahs
Trustee	Mr. B. Neufeld
Trustee	Mr. D. Swankey

Staff Present:

Superintendent	Mr. R. Arul-pragasam
Secretary Treasurer	Mr. G. Slykhuis
Assistant Superintendent	Mr. K. Savage
Assistant Superintendent	Ms. P. Jordan
Director of Instruction	Mr. D. Manuel
Executive Assistant	Ms. T. McNally
Audio-Video/Desktop Foreman	Mr. M. Bakker
Principal	Mr. B. Fehlauer
Teacher	Ms. L. Earle

1. CALL TO ORDER – Zoom Webinar

1.1. Call to Order

The Board Chair called the meeting to order at 5:32 p.m. – **Welcome, Acknowledgment of Traditional Territory**

1.2. Adoption of the Agenda

62.22 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the agenda be adopted as circulated.

NO VOTE

63.22 Moved by: Trustee Swankey
Seconded by: Trustee Maahs

THAT the agenda be amended to move action item 4.4 – BAA Course Proposal to item 4.1.

CARRIED

64.22 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the agenda be adopted as amended.

CARRIED

1.3. Approval of the Minutes

65.22 Moved by: Trustee Maahs
Seconded by: Trustee Bondar

THAT the minutes of the February 8, 2022 Regular Board Meeting be approved as circulated.

CARRIED

2. PRESENTATION

2.1. Strategic Plan Update

Director of Instruction David Manuel led a presentation regarding progress made on the four-goal areas of our Strategic Plan.

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

- No comments or questions were received

4. ACTION ITEMS

4.1. BAA Course Proposal – Introduction to Careers in Teaching 12

66.22 Moved by: Trustee Swankey
Seconded by: Trustee Bondar

THAT the Board of Education approve the Board/Authority Authorized Course: Introduction to Careers in Teaching 12.

CARRIED

4.2. Education Policy Advisory Committee Report / Policy Renovation Project

4.2.1. Policy 231 – Advertising in Schools by Commercial Enterprises

67.22 Moved by: Trustee Reichelt
Seconded by: Trustee Swankey

THAT the Board of Education reaffirm Policy 231 Advertising in Schools by Commercial Enterprises - (910 Advertising in Schools) as presented. This policy was presented to the Education Policy Advisory Committee in draft form at its February 7, 2022 meeting.

NO VOTE

68.22 Moved by: Trustee Maahs
Seconded by: Trustee Furgason

THAT the policy be referred back to the EPAC committee to soften the last sentence and be more explicit about who Commercial Enterprises are.

DEFEATED

For: Furgason, Maahs, Neufeld

Opposed: Bondar, Mumford, Reichelt, Swankey

69.22 Moved by: Trustee Reichelt
Seconded by: Trustee Swankey

THAT the Board of Education reaffirm Policy 231 Advertising in Schools by Commercial Enterprises - (910 Advertising in Schools) as presented. This policy was presented to the Education Policy Advisory Committee in draft form at its February 7, 2022 meeting.

CARRIED

For: Bondar, Mumford, Reichelt, Swankey

Opposed: Furgason, Maahs, Neufeld

4.2.2. Policy 370 – District Programs and Unique Learning Opportunities

70.22 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education reaffirm Policy 370 District Programs and Unique Learning Opportunities - (611 District Programs and Schools of Choice) as presented. This policy was presented to the Education Policy Advisory Committee in draft form at its February 28, 2022 meeting.

NO VOTE

71.22 Moved by: Trustee Maahs
Seconded by: Trustee Furgason

THAT the policy be amended to switch paragraph 1 and 3 and FURTHER to omit “and appropriate” from the first sentence and all of the words following the last comma in the first paragraph as follows:

“Choice for students, parents and staff is offered, where feasible ~~and appropriate~~, in the form of district programs and/or schools that offer unique opportunities. These schools provide a program with a specific educational focus (e.g. Integrated Arts & Technology). ~~while prioritizing attendance from the existing school catchment area in accordance with board policy.~~”

The Board’s Mission – “to ensure deep learning that engages our heart, head and hands to develop competencies vital for the success of all learners” – is supported by offering district programs and unique learning opportunities.

Catchment area schools are important neighbourhood assets and are central in meeting the educational needs of students within the district.

District Programs (e.g. French Immersion) provide a specific education program and will normally have the entire District as a catchment area.”

DEFEATED

For: Furgason, Maahs, Neufeld

Opposed: Bondar, Mumford, Reichelt, Swankey

72.22 Moved by: Trustee
Seconded by: Trustee

THAT the Board of Education reaffirm Policy 370 District Programs and Unique Learning Opportunities - (611 District Programs and Schools of Choice) as presented. This policy was presented to the Education Policy Advisory Committee in draft form at its February 28, 2022 meeting.

CARRIED

For: Bondar, Mumford, Reichelt, Swankey

Opposed: Furgason, Maahs, Neufeld

4.2.3. Policy 371 – French Immersion Program

73.22 Moved by: Trustee Swankey
Seconded by: Trustee Bondar

THAT the Board of Education reaffirm Policy 371 French Immersion Program - (628 French Immersion) as presented. This policy was presented to the Education Policy Advisory Committee in draft form at its February 28, 2022 meeting.

NO VOTE

74.22 Moved by: Trustee Maahs
Seconded by: Trustee Neufeld

THAT the policy be amended to omit the last sentence.

DEFEATED

For: Furgason, Maahs

Opposed: Bondar, Mumford, Reichelt, Swankey

Abstained: Neufeld

75.22 Moved by: Trustee Swankey
Seconded by: Trustee Bondar

THAT the policy be referred back to the EPAC committee.

CARRIED

For: Furgason, Maahs, Mumford, Neufeld, Swankey

Opposed: Bondar, Reichelt

4.3. Policy Renovation Project: Policy 130 – Code of Conduct

76.22 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education approve Policy 130 – Code of Conduct as attached.
Further, THAT the Board abandon existing Policy 205 – Code of Ethics for Trustees
(found HERE) as it is made redundant by the new policy.

NO VOTE

77.22 Moved by: Trustee Maahs
Seconded by: Trustee Furgason

THAT the second bullet point under “Procedures to Address Alleged Code of Conduct Breaches” be amended to read:

“Bringing the alleged breach (Complaint) in writing to the attention of the Board and the Secretary Treasurer within 30 days of the alleged breach occurring. There may be exceptional circumstances which allow for and extension of the 30-day timeline.”

and FURTHER, THAT items under the last bullet point be amended to read:

“Complaint resolution options, including:

- A recommendation not to proceed on the complaint.
- Agreement that an informal resolution is appropriate,
- Initiation of an investigation process, conducted with procedural fairness, concluding with the preparation and presentation of a report of the investigation’s findings in a timely manner for the board’s consideration.
- Decision by the Board (excluding the subject of the complaint) for appropriate action to resolve the complaint.”

DEFEATED

For: Furgason, Maahs, Neufeld
Opposed: Bondar, Mumford, Reichelt, Swankey

78.22 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education approve Policy 130 – Code of Conduct as attached.
Further, THAT the Board abandon existing Policy 205 – Code of Ethics for Trustees
(found HERE) as it is made redundant by the new policy.

CARRIED

For: Bondar, Mumford, Reichelt, Swankey
Opposed: Furgason, Maahs, Neufeld

Meeting break called at 7:15 p.m.
Meeting called to order at 7:27 p.m.

4.4. Long Range Facilities Plan – Final Approval

79.22 Moved by: Trustee Swankey
Seconded by: Trustee Bondar

THAT the Board of Education approve the final draft of the Long-Range Facilities Plan as presented.

CARRIED

5. INFORMATION ITEMS**5.1. COVID-19 Update**

Superintendent Rohan Arul-pragasam provided that there is no current update on COVID-19 as it relates to the Chilliwack School District.

5.2. BCSTA Report

Matters related to the British Columbia School Trustees' Association (BCSTA) were discussed.

5.3. Trustee Written Reports

Trustees submitted written reports listing key activities they've attended since the last board meeting as well as upcoming events.

5.4. Meeting Summaries**February 8, 2022 In-Camera Meeting Summary**

Trustees: Willow Reichelt, Jared Mumford, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Tamara Ilersich, Talana McInally, Lisa Champagne

1. HR Report
2. BCPSEA Report
3. Legal Correspondence
4. 2022/2023 Local School Calendar
5. Sardis Elementary

February 22, 2022 Learning Session

Trustees: Jared Mumford, Willow Reichelt, Carin Bondar, Darrell Furgason, Heather Maahs, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Kirk Savage, Paula Jordan, Mark Friesen, David Manuel,

1. Aligned Leadership
2. Policy 130 Review

March 2, 2022 Learning Session

Trustees: Jared Mumford, Willow Reichelt, Carin Bondar, Darrell Furgason, Heather Maahs, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Kirk Savage, Paula Jordan, Mark Friesen, David Manuel

1. LFI Program

5.5. Next Board of Education Meeting Date

Tuesday, April 12, 2022

5:30 p.m.

Zoom Webinar

6. PUBLIC PARTICIPATION – QUESTIONS CONCERNING AGENDA ITEMS

- EPAC Policies
- Trustee Technology

6. ADJOURNMENT

The meeting was adjourned at 7:38 p.m.

BOARD OF EDUCATION

PRESENTATION

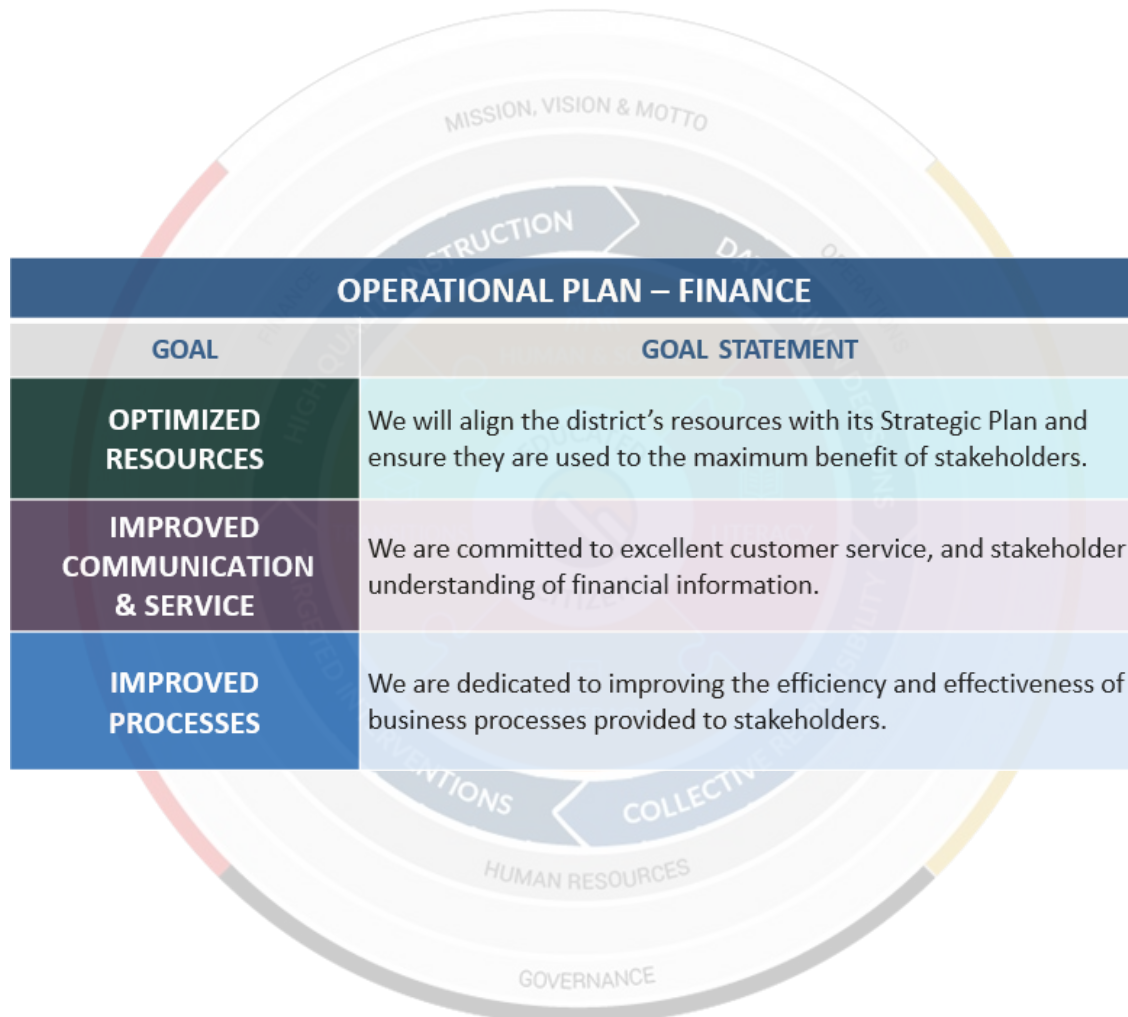
DATE: April 12, 2022

TO: Board of Education

FROM: Gerry Slykhuis, Secretary Treasurer
Mark Friesen, Assistant Secretary Treasurer

RE: **PUBLIC BUDGET PRESENTATION 2022/23**

On behalf of the Budget Advisory Committee, Gerry Slykhuis and Mark Friesen will provide an overview of the School District's financial information and budget development process. The presentation will include service and program priorities as the Board considers the 2022/2023 Operating Budget.



Minutes



REPORT OF THE EDUCATION POLICY ADVISORY COMMITTEE

Meeting Held March 14, 2022 – 6:00 p.m.

Via Zoom

Attendance:	David Swankey Willow Reichelt Sharon Bernard Noel Sharman Reid Clark Britt Hailstone Wendy Omeaso Loren Muth Jessica Clarke Meghan Martel Reid Alexis Stollings Ella Chen Mattia De Coene	Trustee Trustee CPVPA CPVPA CTA CTA CUPE Indigenous Education AC DPAC DPAC Student, SSS Student, CSS Student, CSS
Staff:	Rohan Arul-pragasam Lisa Champagne	Superintendent Executive Assistant

Regrets: Lorie McLaren, CUPE (LOA); Niki Wiens, Management Group

1. CALL TO ORDER

Trustee Swankey called the meeting to order at 6:00 p.m.

2. APPROVAL OF AGENDA

Moved by: Megan Martel Reid

Seconded by: Willow Reichelt

THAT the Agenda be approved as circulated.

CARRIED

OLD BUSINESS – Drafts Referred Back to EPAC from the Board of Education

3. POLICY 371 FRENCH IMMERSION PROGRAM

Moved by: Reid Clark

Seconded by: Jessica Clarke

Minutes



THAT Policy 371 – French Immersion Program be referred to back the Board of Education for approval. **NO VOTE**

Moved by: Britt Hailstone
Seconded by: Jessica Clarke

THAT Policy 371 – French Immersion be amended to change “delivered” to “accessible in the final sentence as follows:

“The Board expects French Immersion to be accessible in accordance with District values, in particular the values of equity and inclusion.”

CARRIED

THAT amended Policy 371 – French Immersion Program be referred to the Board of Education for approval.

CARRIED

OLD BUSINESS – Drafts From Previous EPAC Meetings

4. POLICY 372 CAREER PROGRAMS

The committee reviewed this revised policy and suggested changes.

Moved by: Jessica Clarke
Seconded by: Britt Hailstone

THAT REVISED Policy 372 – Career Programs be referred to the Board of Education for approval.

CARRIED

5. POLICY 373 STUDENT FIELD EXPERIENCES

The committee reviewed this revised policy and made revisions to first paragraph and use of the term “field experiences” in place of “fieldtrips” throughout.

Moved by: Britt Hailstone
Seconded by: Jessica Clarke

THAT REVISED Policy 373 – Student Field Experiences be referred to the Board of Education for approval.

CARRIED



NEW BUSINESS

6. POLICY 390 INQUIRIES AND CONCERNS

The committee reviewed this revised policy and suggested changes throughout policy.

Moved by: Reid Clarke

Seconded by: Willow Reichelt

It was recommended that staff review Policy 390 – Inquiries and Concerns considering all feedback from the committee and make adjustments prior to its return to the next Education Policy Advisory Committee meeting.

CARRIED

7. POLICY 340 SCHOOL FEES AND FINANCIAL HARDSHIP

The committee reviewed this revised policy and suggested changes.

It was recommended that staff review Policy 340 – School Fees and Financial Hardship considering all feedback from the committee and make adjustments prior to its return to the next Education Policy Advisory Committee meeting.

CARRIED

Moved by: Sharon Bernard

Seconded by: Jessica Clarke

THAT the meeting be extended to 7:45 for facilitate completion of agenda items.

CARRIED

8. POLICY 341 TRUSTEE BURSARY

The committee reviewed this revised policy and suggested changes.

It was recommended that staff review Policy 341 – Trustee Bursary considering all feedback from the committee and make adjustments prior to its return to the next Education Policy Advisory Committee meeting.

CARRIED

ADJOURNMENT 7:44 p.m.

BOARD OF EDUCATION

DECISION REPORT

DATE: April 12, 2022
TO: Board of Education
FROM: Rohan Arul-pragasam, Superintendent
RE: **POLICY 311: STUDENT DRESS GUIDELINES**

RECOMMENDATION:

THAT the Board of Education reaffirm Policy 311 Student Dress Guidelines - ([534 Student Dress Guidelines](#)) as presented. This policy was presented to the Education Policy Advisory Committee in draft form at its February 28, 2022 meeting.

BACKGROUND:

These policy revisions continue the work that was commenced last year to enhance district policy in order to provide greater clarity, identify policies that are no longer current and/or assess board and administrative regulations that are primarily operational in nature.

Now that the governance section is complete, work will continue on subsequent policy sections. In accordance with current [Policy 161](#), the Board will have the benefit of the Education Policy Advisory Committee (EPAC) to advise the Board on matters related to education policies under Policies 500 – Students, 600 – Instructional-Education Programs and 900 – Community Relations (Policy 200 and 300 sections under the new policy structure).

The new policy structure is:

Bylaws
100 – Governance
200 – Partner & Community Relations
300 – Students, Instruction & Programs
400 – Health & Safety
500 – Human Resources
600 – Business & Support Services

POLICY 311 STUDENT DRESS GUIDELINES

The Board of Education recognizes that fostering inclusivity and respect for others is critical to creating safe and positive learning environments in our schools for all students. Further, dress guidelines strike a balance between individual expression and the need for students to attend school in clothing that allows them to fully and safely participate in all activities.

Each school will establish its own student dress guidelines in consultation with parents, staff and students. These guidelines will:

1. Address the need for inclusivity and gender neutrality.
2. Focus on safety rather than modesty.
3. Be accessible to parents, staff and students.
4. Be constructive rather than punitive so that correction or discipline is not required.

Staff members have a responsibility to assist students in understanding and abiding by the dress guidelines; if a student comes to school dressed in clothing that is not appropriate for the day's activities, this should be dealt with in a way that does not cause shame or loss of learning time. Parents have a responsibility to send their children to school in clothes that allow them to learn and/or play. Students have a responsibility to dress in clothing that meets health and safety standards for all intended activities.

POLICY 311 STUDENT DRESS GUIDELINES

The Board of Education recognizes that fostering inclusivity and respect for others is critical to creating safe and positive learning environments in our schools for all students. Further, dress guidelines strike a balance between individual expression and the need for students to attend school in clothing that allows them to fully and safely participate in all activities.

Each school will may establish its own student dress guidelines in consultation with parents, staff and students. These guidelines will:

1. Address the need for inclusivity and gender neutrality.
2. Focus on safety rather than modesty.
3. Be accessible to parents, staff and students.
4. Be constructive rather than punitive so that correction or discipline is not required.

Staff members have a responsibility to assist students in understanding and abiding by the dress guidelines; if a student comes to school dressed in clothing that is not appropriate for the day's activities, this should be dealt with in a way that does not cause shame or loss of learning time. Parents have a responsibility to send their children to school in clothes that allow them to learn and/or play. Students have a responsibility to dress in clothing that meets health and safety standards for all intended activities.

BOARD OF EDUCATION

DECISION REPORT

DATE: April 12, 2022
TO: Board of Education
FROM: Rohan Arul-pragasam, Superintendent
RE: **POLICY 371: FRENCH IMMERSION PROGRAM**

RECOMMENDATION:

THAT the Board of Education reaffirm Policy 371 French Immersion Program - ([628 French Immersion](#)) as presented. This policy was presented to the Education Policy Advisory Committee in draft form at its March 14, 2022 meeting.

BACKGROUND:

These policy revisions continue the work that was commenced last year to enhance district policy in order to provide greater clarity, identify policies that are no longer current and/or assess board and administrative regulations that are primarily operational in nature.

Now that the governance section is complete, work will continue on subsequent policy sections. In accordance with current [Policy 161](#), the Board will have the benefit of the Education Policy Advisory Committee (EPAC) to advise the Board on matters related to education policies under Policies 500 – Students, 600 – Instructional-Education Programs and 900 – Community Relations (Policy 200 and 300 sections under the new policy structure).

The new policy structure is:

Bylaws
100 – Governance
200 – Partner & Community Relations
300 – Students, Instruction & Programs
400 – Health & Safety
500 – Human Resources
600 – Business & Support Services

POLICY 371 FRENCH IMMERSION PROGRAM

Learning the French language, an official language of Canada, enriches students' lives, enhances their understanding of other cultures, and celebrates diversity. The Board recognizes the lifelong cognitive, social, and career benefits of learning French that extend beyond K-12. Therefore, the Board supports French Immersion Programs, at both the early and late entry points, as an educational option and program of choice in the school district.

The Board expects French Immersion to be accessible in accordance with District values, in particular the values of equity and inclusion.

DRAFT

POLICY 371 FRENCH IMMERSION PROGRAM

Learning the French language, an official language of Canada, enriches students' lives, enhances their understanding of other cultures, and celebrates diversity. The district Board recognizes the lifelong cognitive, social, and career benefits of learning French that extend beyond K-12. Therefore, the Board supports French Immersion Programs, at both the eEarly and lLate entry points, as an educational option and program of choice in the school district.

~~The Board of Education recognizes that French Immersion programming benefits the cognitive and social development of students. Therefore, the Board of Education supports the French Immersion Program, at both the Early and Late entry points, as an educational option and program of choice in the school district.~~

~~French Immersion programs in Chilliwack School District will operate according to Ministry of Education guidelines, school program goals and Board Policy..~~

~~The Board expects French Immersion to be delivered in accordance with district values, and in particular, the values of equity and inclusion. The Board expects French Immersion to be accessible in accordance with District values, in particular the values of equity and inclusion.~~

BOARD OF EDUCATION

DECISION REPORT

DATE: April 12, 2022
TO: Board of Education
FROM: Rohan Arul-pragasam, Superintendent
RE: **POLICY 372: CAREER PROGRAMS**

RECOMMENDATION:

THAT the Board of Education reaffirm Policy 372 Career Programs - ([629 Career Programs](#)) as presented. This policy was presented to the Education Policy Advisory Committee in draft form at its March 14, 2022 meeting.

BACKGROUND:

These policy revisions continue the work that was commenced last year to enhance district policy in order to provide greater clarity, identify policies that are no longer current and/or assess board and administrative regulations that are primarily operational in nature.

Now that the governance section is complete, work will continue on subsequent policy sections. In accordance with current [Policy 161](#), the Board will have the benefit of the Education Policy Advisory Committee (EPAC) to advise the Board on matters related to education policies under Policies 500 – Students, 600 – Instructional-Education Programs and 900 – Community Relations (Policy 200 and 300 sections under the new policy structure).

The new policy structure is:

Bylaws
100 – Governance
200 – Partner & Community Relations
300 – Students, Instruction & Programs
400 – Health & Safety
500 – Human Resources
600 – Business & Support Services

POLICY 372 CAREER PROGRAMS

The Board of Education recognizes that career education offers students opportunities to explore a variety of career options for their future through classroom and practical community experiences.

The Board supports equitable access to career programs that integrate classroom learning with practical experiences in the workplace, including, but not limited to, Work Experience 12, Youth Work in Trades, Youth Train in Trades, Regional Career Programs and Dual credit, as well as related Board Authority/Authorized Courses.

The Board of Education supports career education that helps students gain the skills and competencies needed to support their personal career-life aptitudes, interests and goals.

POLICY 372 CAREER PROGRAMS

The Board of Education recognizes that career ~~education programs offers support students in becoming successful, educated and global citizens by providing them with students~~ opportunities to explore a variety of career ~~and~~ options for their future ~~through classroom and practical community experiences.~~ ~~Career programs allow for additional connections between classroom learning, workplace and post-secondary realities, and are intended to make student learning more meaningful and relevant.~~

The Board supports equitable access to career programs that integrate classroom learning with practical experiences in the workplace, including, but not limited to, Work Experience 12, Youth Work in Trades, Youth Train in Trades, Regional Career Programs and Dual credit, as well as related Board Authority/Authorized Courses. ~~Courses.~~

The Board of Education supports career education that helps students gain the skills and competencies, and attitudes needed to support their personal career-life aptitudes, interests and goals.

BOARD OF EDUCATION

DECISION REPORT

DATE: April 12, 2022
TO: Board of Education
FROM: Rohan Arul-pragasam, Superintendent
RE: **POLICY 373: STUDENT FIELD EXPERIENCES**

RECOMMENDATION:

THAT the Board of Education reaffirm Policy 373 Student Field Experiences - ([623 Student Field Experiences](#)) as presented. This policy was presented to the Education Policy Advisory Committee in draft form at its March 14, 2022 meeting.

BACKGROUND:

These policy revisions continue the work that was commenced last year to enhance district policy in order to provide greater clarity, identify policies that are no longer current and/or assess board and administrative regulations that are primarily operational in nature.

Now that the governance section is complete, work will continue on subsequent policy sections. In accordance with current [Policy 161](#), the Board will have the benefit of the Education Policy Advisory Committee (EPAC) to advise the Board on matters related to education policies under Policies 500 – Students, 600 – Instructional-Education Programs and 900 – Community Relations (Policy 200 and 300 sections under the new policy structure).

The new policy structure is:

Bylaws
100 – Governance
200 – Partner & Community Relations
300 – Students, Instruction & Programs
400 – Health & Safety
500 – Human Resources
600 – Business & Support Services

POLICY 373 STUDENT FIELD EXPERIENCES

The Board of Education recognizes that student field experiences enrich students' learning. Field experiences must be inclusive and designed with safety as a priority.

The Board expects that all students will have the opportunity to participate in curricular field experiences free of charge.

The Board supports reasonable fundraising efforts at the school level to reduce costs for extra-curricular experiences.

DRAFT

POLICY 373 STUDENT FIELD EXPERIENCES

The Board ~~of Education believes recognizes~~ that student field experiences ~~enhance enrich~~ students' learning. ~~and expects that all field experiences will be~~ Field experiences must be provided they are inclusive ~~and~~, designed with safety as a priority.

The Board expects that all students will have the opportunity to participate in curricular field ~~experiences~~ trips free of charge with no cost to families.

The Board supports reasonable fundraising efforts at the school level and by the Parent Advisory Council to reduce costs for extra-curricular ~~experiences~~ trips.

BOARD OF EDUCATION

DECISION REPORT

DATE: April 12, 2022
TO: Board of Education
FROM: Gerry Slykhuis, Secretary Treasurer
RE: **CAPITAL PLAN BYLAW NO. 2022/23-CPSD33-01**

Gerry Slykhuis, Secretary Treasurer will review the attached letter received by the Ministry of Education in response to the Board of Education's Five-Year Capital Plan.

RECOMMENDATION:

1. THAT the Board approve three readings of Capital Project Bylaw No. 2022/22-CPSD33-01 at the April 12, 2022 Regular Board Meeting.
(vote must be unanimous)
2. THAT the Board approve first reading of Capital Project Bylaw No. 2022/23-CPSD33-01 (attached).
3. THAT the Board approve second reading of Capital Project Bylaw No. 2022/23-CPSD33-01 (attached).
4. THAT the Board approve third reading and adoption of Capital Project Bylaw No. 2022/23-CPSD33-01 (attached).

BACKGROUND:

In June 2021, the District submitted a Capital Plan with the following categories:

- Seismic Mitigation Program (SEM)
- Expansion Program (EXP)
- Replacement Program (REP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

School districts' annual Capital Plan submissions are used to inform the selection of priority capital projects for the Ministry's following fiscal year. They also provide the Ministry insight into future year priorities that are used in the Three-Year Fiscal Plan and longer term capital planning.

In accordance with Section 142(5) of the [School Act](#), the Ministry provides each school district a written response to their annual Five-Year Capital Plan submission once the assessment of all submissions are complete and funding for fiscal 2022/23 is announced by the Ministry.

The Ministry response letter (attached) indicates the supported projects and direction as to the next steps and timing for advancing project development.

The Board of Education is required to adopt a single Capital Project Bylaw (attached) for its approved 2022/23 Five-Year Capital Plan before the Ministry will issue the Certificate of Approval (COA) enabling the School District to draw capital funds for the Routine Capital projects.

CAPITAL BYLAW NO. 2022/23-CPSD33-01
CAPITAL PLAN 2022/23

A BYLAW by the Board of Education of School District No. 33 (Chilliwack) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to sections 143 (2) and 144 (1) of the *School Act*.

WHEREAS in accordance with provisions of the *School Act*, the Minister of Education (hereinafter called the "Minister") has approved the Capital Plan of the Board.

NOW THEREFORE the Board agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute Project Agreement(s) related to the expenditures contemplated by the Capital Plan;
- (b) Upon ministerial approval to proceed, commence the Project(s) and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the Project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2022/23 Capital Plan as approved by the Minister, to include the supported project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated March 15, 2022, is hereby adopted.
- 2. This Bylaw may be cited as School District No. 33 (Chilliwack) Capital Bylaw No. 2022/23-CPSD33-01.

READ A FIRST TIME THE 12th DAY OF APRIL 2022;

READ A SECOND TIME THE 12th DAY OF APRIL 2022;

READ A THIRD TIME, PASSED AND ADOPTED THE 12th DAY OF APRIL 2022.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 33 (Chilliwack) Capital Bylaw No. 2022/23-CPSD33-01 adopted by the Board the 12th day of April, 2022.

Secretary-Treasurer



March 15, 2022

Ref: 218161

To: Secretary-Treasurer and Superintendent
School District No. 33 (Chilliwack)

Capital Plan Bylaw No. 2022/23-CPSD33-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2022/23

This letter is in response to your School District's 2022/23 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs, and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and are able to proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, RDP)

Projects in Development from Previous Years

Project #	Project Name	Project Type	Comments
150113	Sardis Secondary	Addition	Please provide Final PDR by May 31, 2022
150204	New East Side Elementary	New School	Please provide Final PDR by June 30, 2022

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Robertson Elementary	SEP - HVAC Upgrades	\$355,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
G W Graham Secondary	SEP - HVAC Upgrades	\$850,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Little Mountain Elementary	SEP - Roofing Upgrades	\$220,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Strathcona Elementary	CNCP - HVAC Upgrades	\$556,250	Proceed to design, tender & construction. To be completed by March 31, 2023.
Promontory Heights Community Elementary	PEP - New - Universally Accessible Playground Equipment	\$165,000	Proceed to design, tender & construction. To be completed by March 31, 2023.

New projects for BUS

Existing Bus Fleet #	New/Replacement Bus Type	Amount Funded by Ministry	Next Steps & Timing
5331	D (80+RE) with 0 wheelchair space(s)	\$195,084	Proceed to ordering the school bus(es) between March 21, 2022 and June 10, 2022 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsb.org
A6335	D (80+RE) with 0 wheelchair space(s)	\$195,084	Proceed to ordering the school bus(es) between March 21, 2022 and June 10, 2022 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsb.org
A10332	D (80+RE) with 0 wheelchair space(s)	\$195,084	Proceed to ordering the school bus(es) between March 21, 2022 and June 10, 2022 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsb.org
New Bus	D (80+RE) with 0 wheelchair space(s)	\$195,084	Proceed to ordering the school bus(es) between March 21, 2022 and June 10, 2022 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsb.org
New Bus	A2 Over 6350Kg (24-33) with 2 wheelchair space(s)	\$113,776	Proceed to ordering the school bus(es) between March 21, 2022 and June 10, 2022 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC

			website at http://www.astsbcc.org
--	--	--	---

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2022/23 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2022/23 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Mary-Anne North at mary-anne.north@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2022/23 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2023/24 Annual Five-Year Capital Plan submission process (using the Ministry’s Capital Asset Planning System (CAPS) online platform) are available at the Ministry’s [Capital Planning](#) webpage.

NOTE: School districts’ Capital Plan submission deadlines for the 2023/24 fiscal year, using the CAPS online platform, will be as follows:

- Major Capital Programs (SMP, EXP, REP, RDP, BEP) – June 30, 2022
- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2022

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2022 deadline.

Please refrain from proactively reaching out to media regarding approved projects until the Province has made public announcements regarding minor capital approvals and playgrounds. Procurement and operational disclosure can continue.

When preparing public announcements pertaining to these approvals after the provincial announcements, please have District communications staff contact Meghan McRae, Communications Director, Government Communications and Public Engagement, at (250) 952-0622

Additionally, the Annual Facility Grant (AFG) project requests for the 2022/23 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2022.

As a school district with a School Site Acquisition Charge (SSAC) scheme in place, please also be advised that the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is duly accepted by the Ministry as part of the Board's approved capital plan for 2022/23.

The Board should forthwith adopt a bylaw setting the School Site Acquisition Charges for the School District, as s. 575(3) of the *Local Government Act* prescribes that a SSAC may only come into effect 60 days (inclusive of weekends and holidays) after that bylaw is adopted by a board of education. At that point, local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a board.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any general questions regarding this Capital Plan Response Letter or the Ministry's capital plan process. Specific questions about SSAC should be directed to Travis Tormala, Regional Director.

Sincerely,



Francois Bertrand, Executive Director
Capital Management Branch

pc: Rob Drew, Director, Major Capital Projects, Capital Management Branch
Damien Crowell, A/Director, Minor Capital Programs and Finance Unit, Capital Management Branch

BOARD OF EDUCATION
DECISION REPORT

DATE: April 12, 2022
TO: Board of Education
FROM: Rohan Arul-pragasam, Superintendent
RE: **SCHEDULE OF BOARD MEETINGS 2022 – 2023**

RECOMMENDATION:

THAT the Board of Education approve the following option for the 2022 – 2023 school year Board of Education meetings and Learning Sessions

Board Meeting Schedule – 10 meetings

Board Learning Sessions – 10 sessions (includes 2-day Orientation/Workshop)

BOARD OF EDUCATION MEETINGS 2022 – 2023



BOARD OF EDUCATION MEETINGS

10 Meetings

1.	September 13, 2022	6.	February 7, 2023
2.	October 11, 2022	7.	March 14, 2023
3.	November 8, 2022 (Elections)	8.	April 18, 2023
4.	December 6, 2022	9.	May 9, 2023
5.	January 17, 2023	10.	June 13, 2023

LEARNING SESSIONS

10 Sessions

1.	September 20, 2022	6.	January 24, 2023
2.	October 24, 2022 (Orientation/Workshop)	7.	February 7, 2023
3.	October 25, 2022 (Orientation/Workshop)	8.	April 11, 2023
4.	November 22, 2022	9.	May 23, 2023
5.	January 10, 2023	10.	June 6, 2023

2022/23 Board Meeting Calendar

September 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
Su	Mo	Tu	We	Th	Fr	Sa
4	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

LEGEND			
	Board Meetings		Budget Advisory Committee
	Learning Sessions		Trustee Orientation / Workshop



**Chilliwack
School District**

BOARD OF EDUCATION

INFORMATION REPORT

DATE: April 12, 2022
TO: Board of Education
FROM: Heather Maahs, Budget Advisory Committee Acting Chair
RE: **BUDGET ADVISORY COMMITTEE REPORT**

The Board of Education will receive the Budget Advisory Committee report of April 7, 2022.

Minutes



REPORT OF THE BUDGET ADVISORY COMMITTEE

Meeting Held Thursday, April 7, 2022 – 4:00 p.m.

Remotely – via Zoom

Attendance:

Committee Members:

Heather Maahs	Trustee/Acting Chair
Darrell Furgason	Trustee
Danielle Bennett	CTA
Wendi Omeasoo	CUPE
Jessica Clarke	DPAC
Gabe D'Archangelo	CPVPA
Niki Wiens	Management Group
Andrew Unruh	Community Rep
Daisy Dai	Community Rep
Jasmine Padgham	Student Representative – GWG

Staff:

Rohan Arul-pragasam	Superintendent
Gerry Slykhuis	Secretary Treasurer
Mark Friesen	Assistant Secretary Treasurer
Talana McInally	Executive Assistant (Recorder)

Regrets:

Jared Mumford	Chair
Minjae Seo	Student Representative – SSS

Absent:

Gail Point	Indigenous Education Advisory Committee
Miguel Rillera	Student Representative – CSS
Paloma Hochstetter	Student Representative – SSS

1. Call to Order- Welcome and Indigenous Land Acknowledgement

Chair Mumford called the meeting to order at 4:02 p.m. – Welcome and Indigenous Land Acknowledgement.

2. Approval of Agenda

Mover: Darrell Furgason
Seconder: Jessica Clarke

THAT the agenda be approved as circulated.

CARRIED

3. **Approval of Minutes**

Mover: Danielle Bennett
Seconder: Darrell Furgason

THAT the minutes of the February 3, 2022 meeting be approved as amended.

CARRIED

4. **Preliminary Budget Assumptions 2022/23**

Secretary Treasurer Gerry Slykhuis and Assistant Secretary Treasurer Mark Friesen reviewed the proposed budget assumptions to be used in developing the 2022/23 Preliminary Budget and reviewed the following items:

- Budget process timelines
- 3-year budget planning
- Enrolment trends, staffing changes, and supplies & services changes
- Reserve Summary including school and Indigenous Education surpluses

The Preliminary budget will be brought to the Committee on May 5th and then to the Board for first reading on May 10, 2022.

5. **Public Budget Presentation Overview**

The Secretary Treasurer and Assistant Secretary Treasurer shared the public presentation with the Committee for their review and feedback. In addition to the budget projections, this year's presentation will focus on how we get our funding, how we allocate our funding, budget risks, budget assumptions, and the 3-year budget. It will be recorded remotely on April 12, 2022 at 5:30 p.m. during the Regular Board meeting and posted to the website the following week.

Any questions before or after the recording can be submitted to letstalksd33@sd33.bc.ca.

6. **Plan Appreciation Dinner for Committee**

The Committee was invited to a dinner following its May 5th Budget Advisory Committee at the School Board Office.

7. **Adjournment**

The meeting was adjourned 5:24 p.m.

BOARD OF EDUCATION

INFORMATION REPORT

DATE: April 12, 2022
TO: Board of Education
FROM: Rohan Arul-pragasam, Superintendent
RE: COVID-19 UPDATE

Superintendent Rohan Arul-pragasam will provide an update on COVID-19 in the Chilliwack School District.

MEETING SUMMARIES

In-Camera Meeting – March 8, 2022

Trustees: Willow Reichelt, Jared Mumford, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Mark Friesen, Tamara Ilersich, Talana McInally

1. HR Report
2. BCPSEA Report
3. Principal Vice Principal Assignments/Reassignments
4. Preliminary Budget Planning
5. PVP Appointments

Learning Session – April 5, 2022

Trustees: Jared Mumford, Willow Reichelt, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Kirk Savage, Paula Jordan, Mark Friesen, David Manuel, Talana McInally

1. Preliminary Budget Assumptions

Special In-Camera #1 – April 5, 2022

Trustees: Jared Mumford, Willow Reichelt, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Talana McInally

1. Board Appeal

Special In-Camera #2 – April 5, 2022

Trustees: Jared Mumford, Willow Reichelt, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Talana McInally

2. Senior Staffing Update