



**THE BOARD OF EDUCATION
School District #33 (Chilliwack)
Regular Public Board Meeting
(Live Streamed and Recorded)**

AGENDA

September 13, 2022

5:30 pm

1. CALL TO ORDER – School District Office

- 1.1. Call to Order – **Welcome, Acknowledgment of Traditional Territory and Diversity Statement**
- 1.2. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes
(THAT the minutes of the June 14, 2022 Regular Board Meeting be approved as circulated.)

2. PRESENTATION

- 2.1. Strategic Plan Presentation – Framework for Enhancing Student Learning (FESL)

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

4. ACTION ITEMS

- 4.1. Framework for Enhancing Student Learning (FESL) Report
- 4.2. 2021-2022 Audited Financial Statements & FSDA
- 4.3. Schedule of Board Meetings & Learning Sessions
- 4.4. Policy Renovation Project (Business and Support Services Section 600)
 - 4.4.1. Policy 650 – Acquisition and Disposal of Real Estate
 - 4.4.2. Policy 662 – Child Care
 - 4.4.3. Policy 680 – Student Transportation

5. INFORMATION ITEMS

- 5.1. Enrolment Update
- 5.2. Audit Working Committee Report
- 5.3. Student and Family Affordability Fund
- 5.4. Trustee Remuneration
- 5.5. BCSTA Report
- 5.6. Trustee Written Reports
- 5.7. Meeting Summaries
- 5.8. **Next Board of Education Meeting: October 11, 2022 at 5:30 p.m.**

6. PUBLIC PARTICIPATION – QUESTIONS CONCERNING THE AGENDA

7. ADJOURNMENT



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, June 14, 2022

Location: School District Office

Members Present:

Chair	Mr. J. Mumford
Vice-Chair	Ms. W. Reichelt
Trustee	Dr. C. Bondar
Trustee	Dr. D. Furgason
Trustee	Mrs. H. Maahs
Trustee	Mr. B. Neufeld
Trustee	Mr. D. Swankey

Staff Present:

Superintendent	Mr. R. Arul-pragasam
Secretary Treasurer	Mr. G. Slykhuis
Assistant Secretary Treasurer	Mr. M. Friesen
Assistant Superintendent	Dr. K. Savage
Assistant Superintendent	Ms. P. Jordan
Director of Instruction	Mr. D. Manuel
Executive Assistant	Ms. T. McInally

1. CALL TO ORDER – School District Office

1.1. Call to Order

The Board Chair called the meeting to order at 5:31 p.m. – **Welcome, Acknowledgment of Traditional Territory**

1.2. Adoption of the Agenda

126.22 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the agenda be adopted as circulated.

CARRIED

1.3. Approval of the Minutes

127.22 Moved by: Trustee Neufeld
Seconded by: Trustee Bondar

THAT the minutes of the May 10, 2022 Regular Board Meeting be approved as circulated.

CARRIED

2. PRESENTATION

2.1. Strategic Plan Presentation – Student Achievement

Director of Instruction David Manuel and Assistant Superintendents Kirk Savage and Paula Jordan led a presentation regarding progress in Student Achievement as it relates to the four-goal areas of our Strategic Plan.

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

- No questions or comments were received

4. ACTION ITEMS

4.1. 2022-23 Annual Budget – 2nd and 3rd Reading and Adoption

128.22 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board approve the second reading of the 2022-2023 Annual Budget Bylaw at the June 14, 2022 Regular Board Meeting in the amount of \$184,565,102.

CARRIED

129.22 Moved by: Trustee Reichelt
Seconded by: Trustee Neufeld

THAT the Board approve the third reading and adoption of the 2022-2023 Annual Budget Bylaw at the June 14, 2022 Regular Board Meeting in the amount of \$184,565,102.

CARRIED

4.2. Capital Plan

130.22 Moved by: Trustee Neufeld
Seconded by: Trustee Maahs

THAT the Board of Education approve the Capital Plan as outlined in the attached document.

CARRIED

4.3. Policy Renovation Project (Education Policy Advisory Committee Report)

4.3.1. Policy 341 – Trustee Bursary

131.22 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education suspend Policy 341 Trustee Bursary - (232 Trustee Bursary). This policy was presented to the Education Policy Advisory Committee for consideration at its April 11, 2022, meeting.

CARRIED

4.3.2. Policy 340 – School Fees and Financial Hardship

132.22 Moved by: Trustee Neufeld
Seconded by: Trustee Swankey

THAT the Board of Education reaffirm Policy 340 School Fees and Financial Hardship - (523 School Fees) as presented. This policy was presented to the Education Policy Advisory Committee in its draft form at its April 11, 2022 meeting.

CARRIED

4.3.3. Policy 361 – Support for Services by Outside Agencies and Certified Professionals

133.22 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education reaffirm Policy 361 Support for Services by Outside Agencies and Certified Professionals - (525 Support for Student Education Programs by Outside Agencies and Certified Professionals) as presented. This policy was presented to the Education Policy Advisory Committee in its draft form at its May 9, 2022 meeting.

CARRIED

4.3.4. Policy 383 – Technology Use

134.22 Moved by: Trustee Maahs
Seconded by: Trustee Reichelt

THAT the Board of Education reaffirm Policy 383 Technology Use - (605 Technology Use) as presented. This policy was presented to the Education Policy Advisory Committee in its draft form at its May 9, 2022 meeting.

CARRIED

4.3.5. Policy 390 – Resolving Concerns

135.22 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education reaffirm Policy 390 Resolving Concerns - (519 Dispute Resolution) as presented. This policy was presented to the Education Policy Advisory Committee in its draft form at its May 9, 2022 meeting.

CARRIED

Meeting break called at 6:22 p.m.

Meeting called to order at 6:33 p.m.

4.4. Policy Renovation Project / Business and Support Services Section 600

4.4.1. Policy 660 – Consolidation or Closure of Schools

136.22 Moved by: Trustee Swankey

Seconded by: Trustee Reichelt

THAT the Board of Education reaffirm Policy 660 – Consolidation or Closure of Schools (Policy 806 – Opening and Closing of Schools) as presented.

CARRIED

4.4.2. Policy 681 – 15-Passenger Vans

137.22 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education reaffirm Policy 681 – 15-Passenger Vans (Policy 711 – Rental Vehicles) as presented.

CARRIED

4.5. Chilliwack Youth Health Centre (CYHC) Rent Relief

138.22 Moved by: Trustee Mumford
Seconded by: Trustee Reichelt

THAT the Board of Education provide rent relief to the Chilliwack Youth Health Centre (CYHC) by suspending its rental charges for a maximum of one-year, effective September 2022, while they work through funding constraints.

The District will charge its regular rental fee to CYHC on or before the completion of the school year, aligned with its practice of providing low rent to all of its partners who continue to provide supports and services to students.

CARRIED

5. INFORMATION ITEMS

5.1. Audit Working Committee Report

The Board of Education received the Audit Working Committee report of May 18, 2022.

5.2. BCSTA Report

Matters related to the British Columbia School Trustees' Association (BCSTA) were discussed.

5.3. Trustee Written Reports

Trustees submitted written reports listing key activities they have attended since the last board meeting as well as upcoming events.

5.4. Meeting Summaries

May 10, 2022 In-Camera Meeting Summary

Trustees: Willow Reichelt, Jared Mumford, Carin Bondar, Darrell Furgason, Heather Maahs

Regrets: Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Talana McInally

1. HR Report
2. BCPSEA Report
3. Teacher Retirement and Retirement Bonus

May 24, 2022 Learning Session

Trustees: Jared Mumford, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Regrets: Willow Reichelt

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Mark Friesen, Kirk Savage, Paula Jordan, David Manuel, Allan Van Tassel, Talana McInally

1. Capital Plan
2. Policy Update – Series 600: Business and Support Services

June 7, 2022 Learning Session

Trustees: Jared Mumford, Willow Reichelt, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Mark Friesen, Kirk Savage, Paula Jordan, David Manuel

Guest: Janet Carroll

1. K-12 Integrated Arts & Technology

June 7, 2022 Special In-Camera Meeting Summary

Trustees: Willow Reichelt, Jared Mumford, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Talana McInally

1. Director of Human Resources Hiring Process

June 13, 2022 Special In-Camera Meeting Summary

- Trustees: Willow Reichelt, Jared Mumford, Carin Bondar, Darrell Furgason,
Heather Maahs, Barry Neufeld, David Swankey
- Staff: Rohan Arul-pragasam, Gerry Slykhuis, Paula Jordan, Talana McInally
- Guest: L. Thomson, Appellant, Appellant Advocate

1. Board Appeal

5.5. Next Board of Education Meeting Date

**Tuesday, September 13, 2022
5:30 p.m.
School District Office**

4. PUBLIC PARTICIPATION – QUESTIONS CONCERNING AGENDA ITEMS

- Capital Plan - Playgrounds
- Policy 340 – School Fees & Financial Hardship

6. ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

Board Chair

Secretary-Treasurer

BOARD OF EDUCATION

PRESENTATION

DATE: September 13, 2022

TO: Board of Education

FROM: David Manuel, Director of Instruction
Kirk Savage, Assistant Superintendent
Paula Jordan, Assistant Superintendent
Rohan Arul-pragasam, Superintendent

**RE: STRATEGIC PLAN UPDATE – FRAMEWORK FOR ENHANCING
STUDENT LEARNING (FESL)**

The senior leadership team will lead a presentation regarding the Framework for Enhancing Student Learning (FESL) report as part of a continuous improvement cycle and progress updates in reference to Strategic Plan goals.

Goal: Literacy

We are dedicated to ensuring that students are proficient in foundational literacy skills and increase their abilities, confidence and willingness to engage with language to acquire, construct and communicate in meaningful ways from Early Learning Years (pre-K) through to Grade 12.

Goal: Numeracy

We are dedicated to ensuring that all students become proficient in numeracy skills that allow them to create, apply and conceptualize mathematics in real world situations from Early Learning Years (pre-K) through to Grade 12.

Goal: Human & Social Development

We celebrate diversity, embrace inclusion and foster a sense of belonging to ensure all students thrive. Equity and inclusion are foundational to learning and leading, and are critical to success, wellbeing and fulfillment.

Goal: Transitions

Students experience pivotal transition points throughout their education, from pre-K to Kindergarten, from grade to grade, school to school, and from school to post-secondary or work situations. We acknowledge our responsibility to support all learners, so they successfully complete their education (pre-K through to Grade 12) with a sense of dignity and purpose, and opportunities to meet their goals.

BOARD OF EDUCATION

DECISION REPORT

DATE: September 13, 2022

TO: Board of Education

FROM: Rohan Arul-pragasam, Superintendent

RE: **FRAMEWORK FOR ENHANCING STUDENT LEARNING (FESL) REPORT**

RECOMMENDATION

THAT the Board of Education approve the Framework for Enhancing Student Learning Report to be submitted to the Ministry by September 30, 2022.

Framework for Enhancing Student Learning:

The Framework for Enhancing Student Learning formalizes the planning and reporting expectations for school districts in order to enhance student learning and success. The Framework reflects a public commitment by Indigenous peoples and Indigenous rightsholders, education partners and communities to work together to continuously improve student learning in relation to intellectual, human and social, and career development. The Framework requires alignment of provincial K-12 accountability and evidence-informed practices that enhance student learning, inclusivity and equity of learning outcomes.

The Framework supports a system-wide focus on improving student outcomes and life chances for every student in British Columbia with a particular emphasis on Indigenous students, children and youth in care and students with disabilities or diverse abilities. Having the Framework for Enhancing Student Learning as a common reference point enables all parts of the system to take collective responsibility for making sure students are learning well and are prepared for entering post-secondary studies or the working world.

Highlights of the Framework:

- Students feel welcome, safe and connected to their school;
- Students meet or exceed literacy and numeracy expectations for each grade level;
- Students graduate; and
- Students have the core competencies to achieve their career and life goals.

Expectations:

The Ministry’s responsibilities for implementing the Framework for Enhancing Student Learning policy include:

- Conducting a review program to ensure boards of education continuously improve educational outcomes;
- Publishing educational outcomes and measures for each school district each year;
- Collaborating with Indigenous peoples and key education stakeholders throughout the process; and
- Working with boards to build capacity along a continuum of supports.

School Boards’ expectations for implementing the Framework for Enhancing Student Learning policy include:

- Developing and implementing a multi-year district strategic plan and individual school plans;
- Using the district strategic plan to align annual operational plans;
- Participating in a continuous improvement review program; and
- Publishing and submitting an annual report to the Ministry approved by the Board of Education.

[Framework for Enhancing Student Learning Report](#)

Enhancing Student Learning Report Principles and Purpose

The Enhancing Student Learning Report fits into district strategic planning and continuous improvement cycles, and provides an opportunity for districts to:

- Reflect on, adjust, and adapt strategies to improve educational outcomes for students, with a specific focus on improving outcomes for Indigenous students, children and youth in care, and students with disabilities or diverse abilities
- Deliver public assurance through the annual reporting of strategic planning priorities, achievements, and updated plans

Effective planning begins with the creation of an evidence-informed district level strategic plan, which is operationalized through a comprehensive implementation strategy. The plan and strategy are adjusted with on-going reflection through a continuous improvement cycle, concluding with annual reporting for the complete cycle of the strategic plan. If the district's strategic plan is viewed metaphorically as a map, the Enhancing Student Learning Report is like a travel log; it is a way for districts to track and tell the story of their progress.

While report structure and content will vary greatly based on district context, each report must include a section dedicated to analyzing the required student performance data, separated by educational outcomes and student populations, as set forth in the [Enhancing Student Learning Reporting Order](#).

The required measures in the [Enhancing Student Learning Reporting Order](#) were chosen to align with the Goals of Education in the [Statement of Education Policy Order](#):

- Intellectual Development
- Human and Social Development
- Career development

To support evidence-informed planning and reporting, the Ministry of Education and Child Care publicly posts provincially collected data for each school district, and the province, on the [Student Success website](#). Data is shared throughout the year on the Ministry's Reporting SharePoint for School Districts site. The data includes a masked PDF file reporting on all measures of the [Enhancing Student Learning Reporting Order](#) as well as an unmasked data file. Districts may embed or append the masked file to their Enhancing Student Learning Report. Districts are also encouraged to include relevant local data and analysis in their reports as part of the planning process.

Please submit Enhancing Student Learning Reports to EDUC.Framework@gov.bc.ca between **June 30th** and **September 30th** as an attachment and/or district website link.

Report Sections, Objectives, and Guidance

Report Title Page

Details to include:

- School district name/number
- Reference to title and/or year range of Strategic Plan
- Indicating which year of the Strategic Plan is being reviewed
- Confirmation the Report has been approved by the Board

District Context

*"School Boards... have a responsibility... to set education policies that reflect the aspirations of the community and that are consistent with overall provincial guidelines."
(Statement of Education Policy Order, 1989)*

Section Objective:

Provide a description of the local district context that is noteworthy to your district

Guiding Questions:

- Who are the people in our community and who are the children and families we serve?
- What is the background information which influences our school district's **current context**?

See [Appendix 1, Part 1](#) for relevant descriptive statements of quality and samples from previous district reports

Current Strategic Plan Priorities

Section Objective:

List the priorities from your district's current strategic plan. Include a link to the location of the full strategic plan on the district website.

See [Appendix 1, Part 2](#) for relevant descriptive statements of quality and samples from previous district reports

District Successes

*"The report completed under section 2 will also include information relating to the board's approach to continuous improvement of student achievement."
(Framework for Enhancing Student Learning Reporting Order, 2020).*

Section Objective:

Highlight your district successes over the past school year in relation your strategic plan priorities.

Guiding Questions:

- What implemented strategies have demonstrated successes for achieving our objectives as identified in our strategic plan?
- What positive impacts have district efforts or actions made for improving **student learning outcomes**?

See [Appendix 1, Part 3](#) for relevant descriptive statements of quality and samples from previous district reports.

Strategic Engagement

“In many cases, a distinctions-based approach may require that [the] relationship and engagement with First Nations, Métis and Inuit Peoples include different approaches or actions and result in different outcomes.”

(Declaration on The Rights Of Indigenous Peoples Act Action Plan, 2022)

Section Objective:

Describe your district’s process for inclusive and ongoing strategic engagement with students, parents/guardians, staff, education partners, Indigenous Rightsholders and Indigenous peoples. Show the frequency of engagement, the approach used by the district and how feedback collected is reflected in your continuous improvement planning.

Guiding Questions:

- With whom did we engage, how often did we engage, and how did we engage?
- What approach did we take in the creation, implementation, and execution of our engagement process?
- To what extent does our data interpretation and analysis process include sharing and consultation with the community?
- How did this engagement process influence our district planning?

See [Appendix 1, Part 4](#) for relevant descriptive statements of quality and samples from previous district reports.

Student Performance Data Analysis and Interpretation

“Boards and schools will focus on the minimum education outcomes and measures articulated in the reporting requirements in the strategic planning process and supplement with multiple sources of information to identify actions to improve student success and emerging areas of focus.”

(Framework for Enhancing Student Learning Policy, 2020)

Section Objective:

Provide all data and evidence (provincial, classroom, school, district, and any other local data) relevant to measuring **student learning outcomes**. Include analysis and interpretation of evidence, data, and stories to reveal inequities, with special attention to Indigenous students, children and youth in care and students with disabilities or diverse abilities.

To align with the *Enhancing Student Learning Reporting Order*, the following sub-sections must be used to report on measures for Indigenous students, children and youth in care, and students with disabilities or diverse abilities:

- **Intellectual Development**
 - **Educational Outcome 1: Literacy**
 - *Measure 1.1: Grade 4 & Grade 7 Literacy Expectations*
 - *Measure 1.2: Grade 10 Literacy Expectations*
 - **Educational Outcome 2: Numeracy**
 - *Measure 2.1: Grade 4 & Grade 7 Numeracy Expectations*
 - *Measure 2.2: Grade 10 Numeracy Expectations*
 - *Measure 2.3: Grade to Grade Transitions*
- **Human and Social Development**
 - **Educational Outcome 3: Students Feel Welcome, Safe, and Connected**
 - *Measure 3.1: Student Sense of Belonging*
 - *Measure 3.2: Two or More Adults who Care About Them*
- **Career Development**
 - **Educational Outcome 4: Students Will Graduate**
 - *Measure 4.1: Achieved Dogwood Within 5 Years*
 - **Educational Outcome 5: Life and Career Core Competencies**
 - *Measure 5.1: Transitioning to Post-Secondary*

Guiding Questions:

- What did we notice when we shared and analyzed our data to reveal inequities and reviewed multiple sources of information, with special attention to Indigenous students, children and youth in care, and students with disabilities or diverse abilities?
- Have we triangulated data and evidence of qualitative and quantitative sources through:
 - considering data that is missing? (*i.e., core competency development over time*)
 - including local assessments? (*i.e., classroom, school, district*)
 - the provided Ministry data sources?

- other important local and contextual sources of information? (i.e. *Equity Scans, Local Education Agreements, Enhancement Agreements, How Are We Doing Report*)

See [Appendix 1, Part 5](#) for relevant descriptive statements of quality and samples from previous district reports.

Existing and/or Emerging Areas of Need

“Provincial, district, and school educational outcomes, goals, objectives, and measures should be specific, meaningful, measurable, and evidence informed.”
(*Framework for Enhancing Student Learning Policy, 2020*)

Section Objective:

Based on the district’s analysis and interpretation of student learning evidence, highlight existing or emergent areas of need that the district is prioritizing as part of its continuous improvement planning

Guiding Questions:

- What did we notice while reviewing student learning evidence?
- What trends or patterns have emerged?
- Which of these areas are we currently addressing with our strategic plan, and which are we not?

See [Appendix 1, Part 6](#) for relevant descriptive statements of quality and examples from previous district reports.

Adjustments and Adaptions

“The focus of planning and reporting is to understand the evidence and develop and implement actions to improve student outcomes.”
(*Framework for Enhancing Student Learning Policy, 2020*)

Section Objective:

Describe the district’s adjustments or adaptations to existing strategies and/or the identification of new strategies for implementation this coming year as a result of the data and evidence analysis, interpretation, and the identification of areas of need.

Guiding Questions:

- Based on our interpretation of local and provincial data, and the discovery of existing or emerging areas of need, how do we plan to adjust our annually operationalized strategies identified in our strategic plan?
- Have we considered a collation of current leading student learning research?
- Have we considered feedback received through our engagement process with our community, including Indigenous peoples, and incorporated the recommendations in future planning?

See [Appendix 1, Part 7](#) for relevant descriptive statements of quality and samples from previous district reports.

Alignment for Successful Implementation

“Boards of Education will use the district strategic and individual school plans to align all district annual operational plans, including but not limited to financial plans, human resources, Information Technology, engagement and communications and long-range facilities plans with the educational objectives from the district strategic plan.”
Framework for Enhancing Student Learning Policy, 2020

Section Objective:

Describe how the district is re-aligning financial and operational plans to resource existing impactful strategies, and/or to implement new strategies, to meet priorities in the current strategic plan.

Guiding Questions:

- How have we aligned and built our district operational plans to respond to our planning adjustments?
- Have we demonstrated how we have leveraged and re-allocated existing resources to support successful implementation of our district adjustments?
- Is our re-allocation of resources centred around improving student learning outcomes?
- Have we considered how school plans will be re-aligned to reflect and actualize our district planning adjustments?

See [Appendix 1, Part 8](#) for relevant descriptive statements of quality and samples from previous district reports.

Conclusion

Possible section to provide conclusion or additional information not included in previous sections.

BOARD OF EDUCATION

DECISION REPORT

DATE: September 13, 2022
TO: Board of Education
FROM: Heather Maahs, Audit Working Committee Chair
RE: **2021-2022 AUDITED FINANCIAL STATEMENTS & FSDA**

RECOMMENDATION:

THAT the Board approve the 2021-2022 Audited Financial Statements as presented.

BACKGROUND:

The Secretary Treasurer, Gerry Slykhuis, and Tim Holloway, Lead Audit Engagement Partner – KPMG, will present the 2021-2022 Audited Financial Statements included in this package.

The supplementary Financial Statement Discussion & Analysis (FSDA) report is provided along with the audited financial statements. The FSDA is unaudited, however; the commentary within the FSDA is consistent with the audited financial statements.

The FSDA will be forwarded to the Ministry of Education along with the Financial Statements, and it will also be posted on the School District website for public viewing.



School District No. 33 (Chilliwack)

Audit Findings Report for the year ended
June 30, 2022

KPMG LLP

Prepared on August 25, 2022 for presentation at
meeting on September 8, 2022

kpmg.ca/audit

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KPMG contacts

The contacts at KPMG in connection with this report are:

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Our refreshed Values

What we believe



We do what is right.



We never stop learning and improving.



We think and act boldly.



We respect each other and draw strength from our differences.



We do what matters.

Audit highlights

Purpose of this report

The purpose of this report is to assist you, as a member of the Audit Committee (the “Committee”), in your review of the results of our audit of the financial statements (hereinafter referred to as the “financial statements”) of School District No. 33 (Chilliwack) (the “School District”) as at and for the year ended June 30, 2022. This Audit Findings Report builds on the Audit Plan we presented to the Committee.

Status of the audit

As of the date of this report, we have completed the audit of the financial statements, with the exception of certain remaining procedures, which include:

- Completing our discussions with the Committee;
- Obtaining the signed management representation letter;
- Obtaining evidence of the Board’s approval of the financial statements; and,
- Completing subsequent event review procedures up to the date of the Board’s approval of the financial statements; and,
- Reporting to the Office of the Auditor General for the purposes of reliance on our audit opinion in the audit of the summary financial statements of the Province

We will update the Committee on significant matters, if any, arising from the completion of the audit, including the completion of the above procedures.

Our auditors’ report, a draft of which is attached to the enclosed financial statements, will be dated upon the completion of any remaining procedures.

Significant changes from the audit plan

There have been no significant changes regarding our audit from the Audit Planning Report previously presented to you.

Areas of audit focus

Our audit is risk-focused. As required by professional auditing standards, we have identified the presumed risk of management override as a significant risk in our audit. See page 10 for further details.

We have identified the following key areas of audit focus:

- Tangible capital assets and deferred capital revenue
- Expenses, including salaries and benefits expense
- School generated funds
- Revenue, deferred revenue and unearned revenue
- Auditor’s Opinion – Compliance Framework

See pages 5 to 9 for the audit findings related to these areas of audit focus.

This report to the Committee is intended solely for the information and use of management, the Committee and the Board of Trustees and should not be used for any other purpose or any other party. KPMG shall have no responsibility or liability for loss or damages or claims, if any, to or by any third party as this report to the Committee has not been prepared for, and is not intended for, and should not be used by, any third party or for any other purpose.

Audit highlights (continued)

Audit misstatements

Audit misstatements include presentation and disclosure misstatements, including omissions. Professional standards require that we request of management and the Committee that all identified audit misstatements be corrected. We have already made this request of management.

Uncorrected audit misstatements

The management representation letter includes the Summary of Uncorrected Audit Misstatements, which discloses the impact of all uncorrected misstatements considered to be other than clearly trivial, including the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole.

Based on both qualitative and quantitative considerations, management have decided not to correct certain misstatements and represented to us that the misstatements—individually and in the aggregate—are, in their judgment, not material to the financial statements. This management representation is included in the management representation letter.

We concur with management's representation that the misstatements are not material to the financial statements. Accordingly, the misstatements have no effect on our auditors' report.

Corrected audit misstatements

We did not identify any misstatements that were communicated to management and subsequently corrected in the financial statements.

Control deficiencies and other observations

We did not identify any control deficiencies that we determined to be significant deficiencies in internal control over financial reporting.

Significant accounting policies and practices

have been no significant changes regarding our audit from the Audit Planning Report previously presented to you.

Independence

We confirm that we are independent with respect to the School District within the meaning of the relevant rules and related interpretations prescribed by the relevant professional bodies in Canada and any applicable legislation or regulation from July 1, 2021 up to the date of this report.

Current developments

Please refer to Appendix 3 for the current developments updates, upcoming and new accounting standards under development

Areas of audit focus

Area of audit focus

Tangible Capital Assets and Deferred Capital Revenue

Background

In the 2022 fiscal year, the School District had \$44.7 million (2021 - \$35.5 million) of tangible capital asset additions. Significant expenditures for projects during the year include:

- Stitó:s Lá:lém Totí:lt Elementary / Middle School (\$19 million)
- G.W. Graham (\$11.2 million)
- Vedder Elementary (\$5.3 million)
- Imagine High (\$5.2 million)

The District defers restricted contributions received for the acquisition of capital assets. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

Our Response

- We updated our understanding of the process activities and controls over tangible capital assets and deferred capital revenue, including the approval and related review processes for capital expenditures to ensure they are consistent with approved budgets and Ministry approvals.
- We selected a sample of additions for testing and inspected the supporting invoices to determine if the amount recognized agreed, was capital in nature, and eligible per the funding sources.
- We obtained an understanding of the funding sources for the tangible capital asset additions incurred during the year. We ensured the cumulative expenditures incurred year-to-date for capital projects did not exceed the total approved funding in the related certificate of approval.
- We performed a reasonability assessment of amortization expense recorded during the year based on estimated useful life of capital assets.
- We reviewed agreements for contractual commitments and related disclosure requirements.
- We reviewed the information related to deferred capital revenue, which is used to support our additional reporting to the Office of the Auditor General.

Significant Findings

- There were no issues noted in our testing.

Areas of audit focus

Area of audit focus

Expenses, including salaries and benefits expense

Background

The School District incurred total salaries and benefits expense of \$147.3 million during the year (2021 - \$140.2 million).

The School District provides employees with certain vested and non-vested post-employment benefits pursuant to contracts and union agreements such as sick leave, retirement payments, vacation and overtime. The Ministry engaged Mercer as an external expert to perform an actuarial valuation of the liability. As at June 30, 2022, the School District has recognized a liability for employee future benefits of \$4.3 million (2021 - \$4 million).

Our Response

- We obtained an understanding of the activities over the initiation, authorization, and recording of the payroll process.
- We performed analytical procedures to understand the change in payroll and benefits relative to budget and prior year. We corroborated significant variances noted by reviewing supporting documentation.
- We used the work of Mercer to provide audit evidence. We reviewed the key actuarial assumptions and the method used in estimating the liability for employee future benefits for reasonability and compliance with Public Sector Accounting Standards.
- We assessed the competence, capabilities and objectivity of Mercer in performing the actuarial valuation.
- We reviewed disclosures within the financial statements and agreed them to the actuarial report

Significant Findings

- There were no issues noted in our testing.

Areas of audit focus

Area of audit focus

School generated funds

Background

There is a significant amount of money that flows through the school, which is accounted for and reported by the administrative staff at each school. As at June 30, 2022, \$1.2 million (2021 - \$0.9 million) of school generated funds are included in the School District's financial statements as cash and cash equivalents.

Our Response

- We obtained an understanding of the activities with respect to school generated funds.
- We reviewed reconciliations of school balances and performed analytical procedures over a sample of individual schools.
- We performed analytical procedures over school generated funds revenue recognized in the year.

Significant Findings

- There were no issues noted in our testing.

Areas of audit focus

Area of audit focus

Revenue, deferred revenue and unearned revenue

Background

The School District receives operating grants and special purpose funding from the Ministry each year. Operating grants are recognized as revenue in the fiscal year to which they relate. Special purpose grants must be used for the purpose specified by the Ministry; these include the Classroom Enhancement Funds. The special purpose grants are recorded as deferred revenue on receipt and recognized as revenue as eligible expenditures are incurred consistent with the funding's specified purpose.

Unearned revenue includes tuition fees for programs to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue is recognized when the courses, services or products are provided.

In fiscal 2022, the School District recognized total revenue of \$178.8 million (2021 - \$171.6 million) of which \$162 million (2021 - \$157.8 million) relates to grants from the Ministry of Education. As at June 30, 2022, the School District recognized a liability of \$2.4 million (2021 - \$2.1 million) for unspent special purpose funds, including \$1.2 million of school generated funds.

Our Response

- We updated our understanding of the process activities and controls over revenue, deferred revenue and unearned revenue.
- We obtained a confirmation from the Ministry for the funding provided in the 2022 fiscal year and agreed the operating grants to the amount of revenue recognized.
- We agreed the special purpose funding received and recorded in deferred revenue to the confirmation received from the Ministry. We ensured that the special purpose funding recognized as revenue was consistent with the expenses incurred and the purpose of the funding specified by the Ministry.
- We developed an expectation for earned and unearned international student tuition fees based on the number of students and fees. We compared our expectation to the actual amount recorded and obtained supporting documentation for any significant variances noted.

Significant Findings

- There were no issues noted in our testing.

Areas of audit focus

Area of audit focus

Auditor's Opinion – Compliance Framework

Background

Consistent with the prior year, the District's financial statements are prepared under Canadian Public Sector Accounting Standards ("PSAS"), supplemented by the requirements of Regulations 257/2020 and 198/2011 issued by the Province of British Columbia Treasury Board.

These regulations direct the School Districts to apply PSAS, except in regard to accounting for restricted contributions. Under the regulations, contributions for the acquisition of tangible capital assets are to be deferred and amortized on the same basis as the amortization of the related tangible capital assets, not in accordance with the underlying stipulations on the funding, as required under PSAS. As a result, the District's revenue recognized in the statement of operations and certain related deferred capital contributions would have been recorded differently under PSAS.

Our Response

- As a result of this deviation from the Public Sector general purpose framework, the District's financial statements are considered to be prepared under a compliance framework. As such, our audit opinion is modified to state that the District is in compliance with the disclosed framework. It is referred as a compliance opinion, instead of a general purpose fair presentation opinion.
- The Office of the Auditor General ("OAG") has also requested additional reporting, under the Group Auditor requirements, in order to perform the consolidation of the Provincial Accounts under PSAS.
- Management and the auditors are expected to report on the accounting under the Treasury Board Regulations compared to the results under PSAS, as interpreted by the OAG.

Significant Findings

- There were no issues noted in our testing.

Audit risks

Significant Risk - Professional requirements

Presumption of the risk of fraud resulting from management override of controls.

Why is this significant?

Management is in a unique position to perpetrate fraud because of its ability to manipulate accounting records and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively. Although the level of risk of management override of controls will vary from entity to entity, the risk nevertheless is present in all entities.

Our response

As the risk is not rebuttable, our audit methodology incorporates the required procedures in professional standards to address this risk. These procedures include:

- Testing of journal entries and other adjustments.
- Performing a retrospective review of significant estimates.
- Evaluating the business rationale of significant unusual transactions.

Significant findings

There were no issues noted in our testing.

Significant accounting policies and practices



Significant accounting policies

- There were no initial selections of or changes to the new significant accounting policies and practices
 - There were no significant accounting policies in controversial or emerging areas.
 - There were no issues noted with the timing of the School District's transactions in relation to the period in which they were recorded.
 - There were no issues noted with the extent to which the financial statements are affected by a significant unusual transaction and extent of disclosure of such transactions.
 - There were no issues noted with the extent to which the financial statements are affected by non-recurring amounts recognized during the period and extent of disclosure of such transactions.
-



Significant accounting estimates

- There were no issues noted with management's identification of accounting estimates.
 - There were no issues noted with management's process for making accounting estimates.
 - There were no indicators of possible management bias.
 - There were no significant factors affecting the School District's asset and liability carrying values.
-



Financial statement presentation and disclosure

- There were no issues noted with the judgments made, in formulating particularly sensitive financial statement disclosures.
 - There were no issues noted with the overall neutrality, consistency, and clarity of the disclosures in the financial statements.
 - There were no significant potential effects on the financial statements of significant risks, exposures and uncertainties.
-

Implications of PS 3280 Asset Retirement Obligations

PS 3280 Asset Retirement Obligations (“PS 3280”) is a new accounting standard effective for the fiscal years beginning on or after April 1, 2022. This standard addresses the reporting of legal obligations associated with the retirement of certain tangible capital assets by public sector entities. This significant new accounting standard has implications that have the potential to go beyond financial reporting.

Financial reporting implications

A liability for asset retirement costs will be recorded with a corresponding increase in the cost of tangible capital assets in productive use, resulting in a decrease (increase) to the net financial assets (net debt) reported in the Statement of Financial Position.

Asset retirement obligations associated with tangible capital assets that are not recognized or no longer in productive use are expensed.

Additional non-cash expenses for the amortization of tangible capital assets and accretion will be recognized annually.

The total cost of legally required retirement activities will be recognized earlier in a tangible capital asset’s life. There is no change to the total cost recorded over an asset’s life.

A rigorous process needs to be established to support updates to the ARO measurement on an annual basis post-initial implementation.

Asset management implications

The asset retirement date used to determine the asset retirement liability needs to be consistent with the useful life of the related tangible capital asset. As a result, public sector entities need to assess whether the useful lives of tangible capital assets continue to be accurate and consistent with asset management plans.

Many public sector entities are using the implementation of PS 3280 as an opportunity to develop or refine their asset management plans.

Funding implications

PS 3280 does not provide guidance on how the asset retirement liability should be funded. Many public sector entities currently fund retirement costs as they are incurred at the end of the asset’s life. Public sector entities will need to assess whether this practice remains appropriate or if funding will be obtained over the life of the asset.

Budget implications

In addition to budgeting for costs associated with the initial implementation of PS 3280, public sector entities will need to consider if the non-cash accretion expense and additional amortization expense will be included in the annual budget.

Public sector entities operating under balanced budget legislation or similar guidelines will need to obtain guidance from the provincial government to determine the impact of PS 3280 on current requirements.

Capital planning implications

PS 3280 requires legal obligations associated with the retirement of tangible capital assets to be recorded when the assets are acquired, constructed or developed. As a result, the cost of legally required retirement activities will need to be considered at the inception of a capital project to determine the financial viability and impact of the project.

Appendices

Appendix 1: Required communications

Appendix 2: Management representation letter

Appendix 3: Current developments



Appendix 1: Required communications

Draft auditors' report

The conclusion of our audit is set out in our draft auditors' report attached to the draft financial statements.

Management representation letter

In accordance with professional standards, a copy of the management representation letter is included in Appendix 2.

Independence

In accordance with professional standards, we have confirmed our independence.

Appendix 2: Management representation letter

KPMG LLP
Chartered Professional Accountants
32575 Simon Ave
Abbotsford, BC V2T 4W6
Canada

Date of financial statement approval

Ladies and Gentlemen:

We are writing at your request to confirm our understanding that your audit was for the purpose of expressing an opinion on the financial statements (hereinafter referred to as “financial statements”) of School district No. 33 (“the District”) as at and for the period ended June 30, 2022.

General:

We confirm that the representations we make in this letter are in accordance with the definitions as set out in [Attachment I](#) to this letter.

We also confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Responsibilities:

- 1) We have fulfilled our responsibilities, as set out in the terms of the engagement letter dated May 22, 2019, including for:
 - a) the preparation of the financial statements and believe that these financial statements have been prepared in accordance with the relevant financial reporting framework.
 - b) providing you with all information of which we are aware that is relevant to the preparation of the financial statements (“relevant information”), such as financial records, documentation and other matters, including:
 - the names of all related parties and information regarding all relationships and transactions with related parties;
 - the complete minutes of meetings, or summaries of actions of recent meetings for which minutes have not yet been prepared, of shareholders, board of directors and committees of the board of directors that may affect the financial statements. All significant actions are included in such summaries.
 - c) providing you with unrestricted access to such relevant information.

- d) providing you with complete responses to all enquiries made by you during the engagement.
- e) providing you with additional information that you may request from us for the purpose of the engagement.
- f) providing you with unrestricted access to persons within the Entity from whom you determined it necessary to obtain audit evidence.
- g) such internal control as we determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. We also acknowledge and understand that we are responsible for the design, implementation and maintenance of internal control to prevent and detect fraud.
- h) ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements.
- i) ensuring that internal auditors providing direct assistance to you, if any, were instructed to follow your instructions and that we, and others within the entity, did not intervene in the work the internal auditors performed for you.

Internal control over financial reporting:

- 2) We have communicated to you all deficiencies in the design and implementation or maintenance of internal control over financial reporting of which we are aware.

Fraud & non-compliance with laws and regulations:

- 3) We have disclosed to you:
 - a) the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
 - b) all information in relation to fraud or suspected fraud that we are aware of that involves:
 - management;
 - employees who have significant roles in internal control over financial reporting; or
 - otherswhere such fraud or suspected fraud could have a material effect on the financial statements.
 - c) all information in relation to allegations of fraud, or suspected fraud, affecting the financial statements, communicated by employees, former employees, analysts, regulators, or others.
 - d) all known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements, whose effects should be considered when preparing financial statements.

- e) all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements.

Subsequent events:

- 4) All events subsequent to the date of the financial statements and for which the relevant financial reporting framework requires adjustment or disclosure in the financial statements have been adjusted or disclosed.

Related parties:

- 5) We have disclosed to you the identity of the Entity's related parties.
- 6) We have disclosed to you all the related party relationships and transactions/balances of which we are aware.
- 7) All related party relationships and transactions/balances have been appropriately accounted for and disclosed in accordance with the relevant financial reporting framework.

Employee future benefits:

- 8) The employee future benefits costs and obligations have been determined, accounted for and disclosed in accordance with the financial reporting framework.
- 9) All arrangements (contractual or otherwise) by which programs have been established to provide employee benefits have been disclosed to you and included in the determination of employee future benefits costs and obligations.
- 10) The assumptions included in the actuarial valuation are those that management instructed Mercer to use in computing amounts to be used by the Entity in determining non-pension post employment benefits costs and obligations and in making required disclosures in the above-named financial statements, in accordance with the relevant financial reporting framework.
- 11) The source data and plan provisions provided to the actuary for preparation of the actuarial valuation are accurate and complete.
- 12) The extrapolations are accurate and properly reflect the effects of changes and events that occurred subsequent to the most recent valuation and that had a material effect on the extrapolation.
- 13) All material events and changes to the plan subsequent to the most recent actuarial valuation have been properly reflected in the extrapolation.

Estimates:

- 14) The methods, the data and the significant assumptions used in making accounting estimates, and their related disclosures are appropriate to achieve recognition, measurement or disclosure that is reasonable in the context of the applicable financial reporting framework.

Going concern:

- 15) We have provided you with all information relevant to the use of the going concern assumption in the financial statements.
- 16) We confirm that we are not aware of material uncertainties related to events or conditions that may cast significant doubt upon the Entity's ability to continue as a going concern.

Non-SEC registrants or non-reporting issuers:

- 17) We confirm that the Entity is not a Canadian reporting issuer (as defined under any applicable Canadian securities act) and is not a United States Securities and Exchange Commission ("SEC") Issuer (as defined by the Sarbanes-Oxley Act of 2002).
- 18) We also confirm that the financial statements of the Entity will not be included in the group financial statements of a Canadian reporting issuer audited by KPMG or an SEC Issuer audited by any member of the KPMG organization.

Other:

- 19) The amounts reported as differences between accounting for Non-Provincial restricted contributions in accordance with the Restricted Contributions Regulation as compared to Public Sector Accounting Standards for the purpose of reporting to the Office of the Auditor General are complete and accurate.

Yours very truly,

SCHOOL DISTRICT NO. 33 (CHILLIWACK)

Rohan Arul-pragasam, Superintendent

Gerry Slykhuis, Secretary-Treasurer

Mark Friesen, Assistant Secretary-Treasurer

Attachment I – Definitions

Materiality

Certain representations in this letter are described as being limited to matters that are material.

Information is material if omitting, misstating or obscuring it could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

Judgments about materiality are made in light of surrounding circumstances, and are affected by perception of the needs of, or the characteristics of, the users of the financial statements and, the size or nature of a misstatement, or a combination of both while also considering the entity's own circumstances.

Fraud & error

Fraudulent financial reporting involves intentional misstatements including omissions of amounts or disclosures in financial statements to deceive financial statement users.

Misappropriation of assets involves the theft of an entity's assets. It is often accompanied by false or misleading records or documents in order to conceal the fact that the assets are missing or have been pledged without proper authorization.

An error is an unintentional misstatement in financial statements, including the omission of an amount or a disclosure.

Appendix 3: Current developments

New auditing standards

The following changes to auditing standards applicable to our 2023 audit are listed below.

Standard	Key observations
Revised CAS 315, Identifying and Assessing the Risks of Material Misstatement	<p>Revised CAS 315, Identifying and Assessing the Risks of Material Misstatement has been released and is effective for audits of financial statements for periods beginning on or after December 15, 2021.</p> <p>The standard has been significantly revised, reorganized and enhanced to require a more robust risk identification and assessment in order to promote better responses to the identified risks. Key changes include:</p> <ul style="list-style-type: none">- Enhanced requirements relating to exercising professional skepticism- Distinguishing the nature of, and clarifying the extent of, work needed for indirect and direct controls- Clarification of which controls need to be identified for the purpose of evaluating the design and implementation of controls- Introduction of scalability- Incorporation of considerations for using automated tools and techniques- New and revised concepts and definitions related to identification and assessment of risk- Strengthened documentation requirements <p>CPA Canada has published a Client Briefing document to help you better understand the changes you can expect on your 2023 audit – Click here to access the document.</p>

Appendix 3: Current developments (continued)

Public Sector Accounting Standards

Standard	Summary and implications
Asset Retirement Obligations	<ul style="list-style-type: none">- The new standard is effective for fiscal years beginning on or after April 1, 2022.- The new standard addresses the recognition, measurement, presentation and disclosure of legal obligations associated with retirement of tangible capital assets in productive use. Retirement costs will be recognized as an integral cost of owning and operating tangible capital assets. PSAB currently contains no specific guidance in this area.- The ARO standard will require the public sector entity to record a liability related to future costs of any legal obligations to be incurred upon retirement of any controlled tangible capital assets ("TCA"). The amount of the initial liability will be added to the historical cost of the asset and amortized over its useful life.- As a result of the new standard, the public sector entity will have to:<ul style="list-style-type: none">• Consider how the additional liability will impact net debt, as a new liability will be recognized with no corresponding increase in a financial asset;• Carefully review legal agreements, senior government directives and legislation in relation to all controlled TCA to determine if any legal obligations exist with respect to asset retirements;• Begin considering the potential effects on the organization as soon as possible to coordinate with resources outside the finance department to identify AROs and obtain information to estimate the value of potential AROs to avoid unexpected issues.
Revenue	<ul style="list-style-type: none">- The new standard is effective for fiscal years beginning on or after April 1, 2023.- The new standard establishes a single framework to categorize revenues to enhance the consistency of revenue recognition and its measurement.- The standard notes that in the case of revenues arising from an exchange transaction, a public sector entity must ensure the recognition of revenue aligns with the satisfaction of related performance obligations.- The standard notes that unilateral revenues arise when no performance obligations are present, and recognition occurs when there is authority to record the revenue and an event has happened that gives the public sector entity the right to the revenue.

Appendix 3: Current developments (continued)

Standard	Summary and implications
Public Private Partnerships (“P3”)	<ul style="list-style-type: none"> - PSAB has introduced Section PS3160, which includes new requirements for the recognition, measurement and classification of infrastructure procured through a public private partnership. The standard has an effective date of April 1, 2023, and may be applied retroactively or prospectively. - The standard notes that recognition of infrastructure by the public sector entity would occur when it controls the purpose and use of the infrastructure, when it controls access and the price, if any, charged for use, and it controls any significant interest accumulated in the infrastructure when the P3 ends. - The public sector entity recognizes a liability when it needs to pay cash or non-cash consideration to the private sector partner for the infrastructure. The infrastructure would be valued at cost, which represents fair value at the date of recognition with a liability of the same amount if one exists. Cost would be measured in reference to the public private partnership process and agreement, or by discounting the expected cash flows by a discount rate that reflects the time value of money and project risks.
Purchased Intangibles	<ul style="list-style-type: none"> - In October 2019, PSAB approved a proposal to allow public sector entities to recognize intangibles purchased through an exchange transaction. Practitioners are expected to use the definition of an asset, the general recognition criteria and the GAAP hierarchy to account for purchased intangibles. - PSAB has approved Public Sector Guideline 8 which allows recognition of intangibles purchased through an exchange transaction. Narrow-scope amendments were made to Section PS 1000 Financial statement concepts to remove prohibition on recognition of intangibles purchased through exchange transactions and PS 1201 Financial statement presentation to remove the requirement to disclose that purchased intangibles are not recognized. - The effective date is April 1, 2023 with early adoption permitted. Application may be retroactive or prospective.
Employee Future Benefit Obligations	<ul style="list-style-type: none"> - PSAB has initiated a review of sections PS3250 <i>Retirement Benefits</i> and PS3255 <i>Post-Employment Benefits, Compensated Absences and Termination Benefits</i>. PSAB intends to use principles from International Public Sector Accounting Standard 39 <i>Employee Benefits</i> as a starting point to develop the Canadian standard. - Given the complexity of issues involved and potential implications of any changes that may arise from the review of the existing guidance, PSAB will implement a multi-release strategy for the new standards. The first standard will provide foundational guidance. Subsequent standards will provide additional guidance on current and emerging issues. - PSAB released an exposure draft on proposed section PS3251, <i>Employee Benefits</i> in July 2021. Comments to PSAB on the proposed section were due by November 25, 2021. Proposed Section PS 3251 would apply to fiscal years beginning on or after April 1, 2026 and should be applied retroactively. Earlier adoption is permitted. - This proposed section would result in organizations recognizing the impact of revaluations of the net defined benefit liability (asset) immediately on the statement of financial position. Organizations would also assess the funding status of their post-employment benefit plans to determine the appropriate rate for discounting post-employment benefit obligations.

Appendix 3: Current developments (continued)

Standard	Summary and implications
Concepts Underlying Financial Performance	<ul style="list-style-type: none">- PSAB is in the process of reviewing the conceptual framework that provides the core concepts and objectives underlying Canadian public sector accounting standards.- PSAB released four exposure drafts in early 2021 for the proposed conceptual framework and proposed revised reporting model, and their related consequential amendments. The Board is in the process of considering stakeholder comments received.- PSAB is proposing a revised, ten chapter conceptual framework intended to replace PS 1000 <i>Financial Statement Concepts</i> and PS 1100 <i>Financial Statement Objectives</i>. The revised conceptual framework would be defined and elaborate on the characteristics of public sector entities and their financial reporting objectives. Additional information would be provided about financial statement objectives, qualitative characteristics and elements. General recognition and measurement criteria, and presentation concepts would be introduced.- In addition, PSAB is proposing:<ul style="list-style-type: none">• Relocation of the net debt indicator to its own statement and the statement of net financial assets/liabilities, with the calculation of net debt refined to ensure its original meaning is retained.• Separating liabilities into financial liabilities and non-financial liabilities.• Restructuring the statement of financial position to present non-financial assets before liabilities.• Changes to common terminology used in the financial statements, including re-naming accumulated surplus (deficit) to net assets (liabilities).• Removal of the statement of rereasurement gains (losses) with the information instead included on a new statement called the statement of changes in net assets (liabilities). This new statement would present the changes in each component of net assets (liabilities), including a new component called “accumulated other”.• A new provision whereby an entity can use an amended budget in certain circumstances.• Inclusion of disclosures related to risks and uncertainties that could affect the entity’s financial position.

Appendix 3: Current developments (continued)

Thought leadership – Environmental, social, and governance (ESG)

Thought leadership	Overview	Links
Unleashing the Positive in Net Zero	CoP26 in Glasgow made some progress to tackling climate change but there is much more to do. At KPMG, we're committed to accelerating the changes required to fight climate change. Our Global portal provides links to further thought leadership to help drive real change.	Link to Global portal
KPMG Climate Change Financial Reporting Resource Centre	KPMG's climate change resource centre provides FAQs to help you identify the potential financial statement impacts for your business.	Link to Global portal
You Can't Go Green Without Blue – The Blue Economy is Critical to All Companies' ESG Ambitions	In this report, KPMG considers how leading corporates and investors can take action to capture the value that can be found in a healthy, sustainable ocean economy.	Link to Canadian portal
ESG, Strategy and the Long View	This paper presents a five-part framework to help organizations understand and shape the total impact of their strategy and operations on their performance externally – on the environment, consumers, employees, the communities in which it operates, and other stakeholders – and internally.	Link to Global portal
Inclusion and diversity practices	In 2021 societal changes brought more attention to inclusion and diversity. In this age of transparency, businesses must act proactively to implement strategic inclusion and diversity practices. It has become increasingly important for organizations to adopt I&D initiatives in order to foster an enjoyable work environment for their employees. Learn how to consider your own organizations' unique context, meet with the stakeholders you want to include, understand where they are at, and guide them along their own individual transformation journey.	Link to Canadian portal

Appendix 3: Current developments (continued)

Thought leadership – Digital and technology

Thought leadership	Overview	Link
Going digital, faster in Canada	Pre-COVID-19, private and public organizations were moving towards a digital business model, travelling at varying speeds. But the pandemic forced a dramatic acceleration, both in the speed of change and the required investment to digitally transform. According to Canadian insights from KPMG's recent global survey, organizations are investing heavily in technology to address immediate concerns, ranging from falling revenue and interrupted supply chains to building longer-term competitiveness and operational resilience.	Link to Canadian portal

Thought leadership – Board, Audit Committee and C-Suite

Thought leadership	Overview	Links
Accelerate	Our Accelerate series offer insight into the key issues that will drive the Audit Committee agenda in 2022 in a number of key areas: cyber-related risk, digital transformation in the finance function, the 'Great Resignation' impacting finance, climate-related physical risks, enterprise risk management, and building a climate-conscious organization.	Link to Canadian Accelerate 2022 Insights series
	This year we surveyed over 1,300 CEOs globally and the results are pointing to an optimistic outlook amongst Canadian CEOs. Some of the key themes coming out of the survey include expectations for aggressive growth through expansion, investment in both people and technology as well as a focus on delivering on environmental, social and governance (ESG) and sustainability commitments.	Link to Canadian portal
	KPMG in Canada Board Leadership Centre engages with directors, board members and business leaders to discuss timely and relevant boardroom challenges and deliver practical thought leadership on risk and strategy, talent and technology, globalization and regulatory issues, financial reporting and more.	Link to Canadian portal
	The new Audit Committee Guide – Canadian Edition from our Board Leadership Centre provides timely, relevant and trusted guidance to help both new and seasoned audit committee members stay informed.	Link to 2021 guide
	This series looks at how new technologies could evolve and how these advances will change every facet of our lives, including the industries and sectors that drive them.	Link to 20 Predictions Report



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Audited Financial Statements of

School District No. 33 (Chilliwack)

And Independent Auditors' Report thereon

June 30, 2022

School District No. 33 (Chilliwack)

June 30, 2022

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School District No. 33 (Chilliwack)

MANAGEMENT REPORT

DRAFT

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 33 (Chilliwack) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 33 (Chilliwack) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors, KPMG, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 33 (Chilliwack) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 33 (Chilliwack)

DRAFT

Signature of the Superintendent of Schools of the Board of Education _____ Date Signed _____

Signature of the Superintendent _____ Date Signed _____

Signature of the Secretary Treasurer

Date Signed

School District No. 33 (Chilliwack)

Statement of Financial Position

As at June 30, 2022

	2022 Actual \$	2021 Actual \$
Financial Assets		
Cash and Cash Equivalents	44,234,912	39,236,198
Accounts Receivable		
Due from Province - Ministry of Education and Child Care	4,064,664	4,859,056
Due from First Nations	519,732	78,303
Other (Note 3)	471,481	502,668
Total Financial Assets	49,290,789	44,676,225
Liabilities		
Accounts Payable and Accrued Liabilities		
Other (Note 4)	22,942,899	23,195,565
Unearned Revenue (Note 5)	1,866,531	1,407,600
Deferred Revenue (Note 6)	2,388,495	2,084,801
Deferred Capital Revenue (Note 7)	236,009,675	197,827,652
Employee Future Benefits (Note 8)	4,335,814	4,027,631
Other Liabilities	1,313,699	1,075,441
Total Liabilities	268,857,113	229,618,690
Net Debt	(219,566,324)	(184,942,465)
Non-Financial Assets		
Tangible Capital Assets (Note 9)	294,345,198	258,153,321
Restricted Assets (Endowments) (Note 11)	73,261	73,261
Prepaid Expenses	447,605	1,226,560
Total Non-Financial Assets	294,866,064	259,453,142
Accumulated Surplus (Deficit) (Note 18)	75,299,740	74,510,677

Contractual Obligations (Note 15)

Contingent Liabilities (Note 16)

Approved by the Board

Signature of the Chairperson of the Board of Education

Signed

Signature of the Superintendent

Signed

Signature of the Secretary Treasurer

Date Signed

DRAFT

School District No. 33 (Chilliwack)

Statement 2

Statement of Operations
Year Ended June 30, 2022

	2022 Budget	2022 Actual	2021 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	162,680,990	162,185,807	157,832,808
Other	150,000	364,688	213,713
Tuition	1,590,079	1,547,028	831,627
Other Revenue	6,020,840	6,620,525	4,515,268
Rentals and Leases	213,000	240,526	130,479
Investment Income	232,500	360,185	333,097
Gain (Loss) on Disposal of Tangible Capital Assets			627,738
Amortization of Deferred Capital Revenue	7,031,930	7,442,754	7,066,811
Total Revenue	<u>177,919,339</u>	<u>178,761,513</u>	<u>171,551,541</u>
Expenses			
Instruction	146,877,986	143,704,890	137,367,885
District Administration	4,866,295	4,917,746	4,641,145
Operations and Maintenance	24,228,215	24,770,731	22,961,708
Transportation and Housing	4,563,030	4,579,083	3,546,107
Total Expense	<u>180,535,526</u>	<u>177,972,450</u>	<u>168,516,845</u>
Surplus (Deficit) for the year	<u>(2,616,187)</u>	<u>789,063</u>	<u>3,034,696</u>
Accumulated Surplus (Deficit) from Operations, beginning of year		74,510,677	71,475,981
Accumulated Surplus (Deficit) from Operations, end of year		<u><u>75,299,740</u></u>	<u>74,510,677</u>

School District No. 33 (Chilliwack)

Statement 4

Statement of Changes in Net Debt

Year Ended June 30, 2022

	2022 Budget	2022 Actual	2021 Actual
	\$	\$	\$
Surplus (Deficit) for the year	(2,616,187)	789,063	3,034,696
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(31,219,280)	(44,741,221)	(35,528,825)
Amortization of Tangible Capital Assets	8,175,882	8,549,344	8,172,899
Net carrying value of Tangible Capital Assets disposed of			700
Total Effect of change in Tangible Capital Assets	(23,043,398)	(36,191,877)	(27,355,226)
Acquisition of Prepaid Expenses		(447,605)	(1,226,554)
Use of Prepaid Expenses		1,226,560	447,950
Total Effect of change in Other Non-Financial Assets	-	778,955	(778,604)
(Increase) Decrease in Net Debt, before Net Remeasurement Gains (Losses)	(25,659,585)	(34,623,859)	(25,099,134)
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Debt		(34,623,859)	(25,099,134)
Net Debt, beginning of year		(184,942,465)	(159,843,331)
Net Debt, end of year		(219,566,324)	(184,942,465)

School District No. 33 (Chilliwack)

Statement 5

Statement of Cash Flows

Year Ended June 30, 2022

	2022	2021
	Actual	Actual
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	789,063	3,034,696
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	384,150	(3,823,973)
Prepaid Expenses	778,955	(778,604)
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	(252,666)	4,781,090
Unearned Revenue	458,931	690,919
Deferred Revenue	303,694	611,163
Employee Future Benefits	308,183	195,461
Other Liabilities	238,258	531,365
Loss (Gain) on Disposal of Tangible Capital Assets		(627,738)
Amortization of Tangible Capital Assets	8,549,344	8,172,899
Amortization of Deferred Capital Revenue	(7,442,754)	(7,066,811)
Bylaw Capital Spent on Non Capital Items	(1,894,534)	(1,752,983)
Total Operating Transactions	2,220,624	3,967,484
Capital Transactions		
Tangible Capital Assets Purchased	(3,915,587)	(5,493,206)
Tangible Capital Assets -WIP Purchased	(40,825,634)	(30,035,619)
District Portion of Proceeds on Disposal		628,438
Total Capital Transactions	(44,741,221)	(34,900,387)
Financing Transactions		
Capital Revenue Received	47,519,311	37,821,552
Total Financing Transactions	47,519,311	37,821,552
Net Increase (Decrease) in Cash and Cash Equivalents	4,998,714	6,888,649
Cash and Cash Equivalents, beginning of year	39,236,198	32,347,549
Cash and Cash Equivalents, end of year	44,234,912	39,236,198
Cash and Cash Equivalents, end of year, is made up of:		
Cash	44,234,912	39,236,198
	44,234,912	39,236,198

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 1 AUTHORITY AND PURPOSE

The School District, established on April 12, 1946 operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 33 (Chilliwack)", and operates as "School District No. 33 (Chilliwack)." A board of education ("Board") elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the District, and is principally funded by the Province of British Columbia through the Ministry of Education. School District No. 33 (Chilliwack) is exempt from federal and provincial corporate income taxes.

The COVID-19 outbreak was declared a pandemic by the World Health Organization in March 2020 and has had a significant financial, market and social dislocating impact worldwide. Under direction of the Provincial Health Officer, all schools suspended in-class instruction in March 2020 and the District remained open to continue to support students and families in a variety of ways. Parents were given the choice to send their children back to school on a gradual and part-time basis beginning June 1, 2020 and full-time beginning Sept 1, 2020 with new health and safety guidelines. The ongoing impact of the pandemic presents uncertainty over future cash flows, may have a significant impact on future operations including decreases in revenue, impairment of receivables, reduction in investment income and delays in completing capital project work. As the situation is dynamic and the ultimate duration and magnitude of the impact are not known, an estimate of the future financial effect on the District is not practicable at this time.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the School District are prepared by management in accordance with the basis of accounting described below. Significant accounting policies of the School District are as follows:

a) Basis of accounting

The financial statements have been prepared in accordance with Section 23.1 of the *Budget Transparency and Accountability Act of the Province of British Columbia* supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board.

The *Budget Transparency and Accountability Act* requires that the financial statements be prepared in accordance with the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada, or if the Treasury Board makes a regulation, the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada as modified by the alternate standard or guideline or part thereof adopted in the regulation.

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

a) Basis of Accounting (cont'd)

Regulation 257/2010 requires all tax-payer supported organizations in the Schools, Universities, Colleges and Hospitals sectors to adopt Canadian public sector accounting standards without any PS4200 elections effective their first fiscal year commencing after January 1, 2012.

Regulation 198/2011 requires that restricted contributions received or receivable for acquiring or developing a depreciable tangible capital asset or contributions in the form of a depreciable tangible capital asset are to be deferred and recognized in revenue at the same rate that amortization of the related tangible capital asset is recorded.

For British Columbia tax-payer supported organizations, these contributions include government transfers and externally restricted contributions.

The accounting policy requirements under Regulation 198/2011 are significantly different from the requirements of Canadian public sector accounting standards which requires that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410; and
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

As a result, revenue recognized in the statement of operations and certain related deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

b) Cash and Cash Equivalents

Cash and cash equivalents include deposits in the Provincial Ministry of Finance Central Deposit Program that are readily convertible to known amounts of cash and that are subject to insignificant risk of change in value. These cash equivalents are held for the purpose of meeting short-term cash commitments rather than for investing.

c) Accounts Receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

d) Unearned Revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

e) Deferred Revenue and Deferred Capital Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 (k).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished.

f) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the School District:
 - is directly responsible; or
 - accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

g) Employee Future Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements. The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing. The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARSL) of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2022 and projected to March 31, 2025. The next valuation will be performed at March 31, 2025 for use at June 30, 2025. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School district and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

h) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

h) Tangible Capital Assets (cont'd)

- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

- Amortization of tangible capital assets are taken at one-half the normal annual rate in the year of acquisition and in the year of disposal

i) Prepaid Expenses

Prepaid expenses consist of unexpired insurance premiums and other prepaid amounts which will be amortized over the term of the policies, or in the period the actual expense relates to, respectively.

Materials and supplies held for use within the School District are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

j) Funds and Reserves

Certain amounts, as approved by the Board are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved (see Note 12 – Interfund Transfers and Note 18 – Accumulated Surplus).

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

k) Revenue Recognition

Revenues are recorded on an accrual basis in the period in which the transactions or events occurred that gave rise to the revenues, the amounts are considered to be collectible and can be reasonably estimated.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

l) Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

Allocation of Costs

- Operating expenses are reported by function, program, and object. Whenever possible, expenses are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

m) Endowment Contributions

Endowment contributions are reported as revenue on the Statement of Operations when received. Investment income earned on endowment principal is recorded as deferred revenue if it meets the definition of a liability and is recognized as revenue in the year related expenses (disbursements) are incurred. If the investment income earned does not meet the definition of a liability, it is recognized as revenue in the year it is earned. Endowment assets are reported as restricted non-financial assets on the Statement of Financial Position.

n) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities and other liabilities.

Except for portfolio investments in equity instruments quoted in an active market that are recorded at fair value, all financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition and amortized using the effective interest rate method. Transaction costs are

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

n) Financial Instruments (cont'd)

incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations. There are no measurement gains or losses during the periods presented; therefore, no statement of remeasurement gains or losses is included in these financial statements.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

o) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in Note 2 (a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Actual results could differ from those estimates.

p) Future Changes in Accounting Policies

PS 3280 Asset Retirement Obligations issued August 2018 establishes standards for recognition, measurement, presentation and disclosure of legal obligations associated with the retirement of tangible capital assets and is effective July 1, 2022. A liability will be recognized when, as at the financial reporting date:

- (a) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (b) the past transaction or event giving rise to the liability has occurred;
- (c) it is expected that future economic benefits will be given up; and
- (d) a reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition,

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

p) Future Changes in Accounting Policies (cont'd)

construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

A modified retroactive application has been recommended by Government. Management is in the process of assessing the impact of adopting this standard on the School District's financial results.

PS 3400 Revenue issued November 2018 establishes standards on how to account for and report on revenue and is effective July 1, 2023. Specifically, it differentiates between revenue arising from transactions that include performance obligations, referred to as "exchange transactions", and transactions that do not have performance obligations, referred to as "non-exchange transactions".

Revenue from transactions with performance obligations should be recognized when (or as) the school district satisfies a performance obligation by providing the promised goods or services to a payor.

Revenue from transactions with no performance obligations should be recognized when a school district:

- (a) has the authority to claim or retain an inflow of economic resources; and
- (b) identifies a past transaction or event that gives rise to an asset.

This standard may be applied retroactively or prospectively. Management is in the process of assessing the impact of adopting this standard on the School District's financial results.

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 3 ACCOUNTS RECEIVABLE – OTHER RECEIVABLES

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Trade receivables	\$ 90,339	\$ 152,345
GST receivable	355,321	331,274
Rent receivable	13,484	9,365
Other	12,337	9,684
	<u>\$ 471,481</u>	<u>\$ 502,668</u>

NOTE 4 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES – OTHER

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Trade payables	\$ 4,243,098	\$ 5,429,223
Salaries and benefits payable	12,841,568	13,274,685
Accrued vacation pay	626,690	621,890
Construction holdbacks	5,090,673	3,358,593
Other	140,870	511,174
	<u>\$ 22,942,899</u>	<u>\$ 23,195,565</u>

NOTE 5 UNEARNED REVENUE

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Balance, beginning of year	\$ 1,407,600	\$ 716,681
Increase:		
Tuition fees collected	1,908,479	1,522,546
Other	97,480	-
	<u>2,005,959</u>	<u>1,522,546</u>
Decrease:		
Tuition fees recognized	<u>1,547,028</u>	<u>831,627</u>
Balance, end of year	<u>\$ 1,866,531</u>	<u>\$ 1,407,600</u>

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 6 DEFERRED REVENUE

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Balance, beginning of year	\$ 2,084,801	\$ 1,473,638
Increase: Contributions received		
Provincial Grants – Ministry of Education	13,748,068	18,123,632
Provincial Grants - Other	53,591	61,582
Other	3,765,414	1,803,774
Investment income	12,290	12,831
	<u>17,579,363</u>	<u>20,001,819</u>
Decrease:		
Expenses	16,626,741	19,390,656
Recovered	648,928	-
	<u>17,275,669</u>	<u>19,390,656</u>
Net changes for the year	<u>303,694</u>	<u>611,163</u>
Balance, end of year	<u>\$ 2,388,495</u>	<u>\$ 2,084,801</u>

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 7 DEFERRED CAPITAL REVENUE

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	Deferred Capital 2022	Unspent Capital 2022	Total Deferred Capital Revenue 2022	Total Deferred Capital Revenue 2021
Balance, beginning of year	\$192,921,417	\$4,906,235	\$197,827,652	\$168,825,894
Increase:				
Transfer from Unspent – Capital Additions	3,642,628		3,642,628	5,012,873
Transfer from Unspent – Work in Progress	40,825,634		40,825,634	30,035,619
Transfer from Deferred Capital Revenue – Work in Progress			-	-
Provincial Grants – Ministry of Education		46,338,902	46,338,902	36,581,254
Other Income		1,180,409	1,180,409	1,240,298
	<u>44,468,262</u>	<u>47,519,311</u>	<u>91,987,573</u>	<u>72,870,044</u>
Decrease:				
Amortization of Deferred Capital	7,442,754		7,442,754	7,066,811
Capital Additions–transfer to Deferred Capital		3,642,628	3,642,628	5,012,873
Work in Progress–transfer to Deferred Capital		40,825,634	40,825,634	30,035,619
Site Purchases - transfer to Revenue			-	-
Facility Improvements Not Capitalized		1,894,534	1,894,534	1,752,983
	<u>7,442,754</u>	<u>46,362,796</u>	<u>53,805,550</u>	<u>43,868,286</u>
Net changes for the year	<u>37,025,508</u>	<u>1,156,515</u>	<u>38,182,023</u>	<u>29,001,758</u>
Balance, end of year	<u>\$229,946,925</u>	<u>\$6,062,750</u>	<u>\$236,009,675</u>	<u>\$197,827,652</u>

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 8 EMPLOYEE FUTURE BENEFITS

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits. The impact of changes in assumptions between the March 31, 2022, measurement date and June 30, 2022, reporting date have been considered and are not considered to be material.

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation – April 1	\$ 4,619,895	\$ 4,546,636
Service Cost	409,678	413,730
Interest Cost	121,332	107,760
Benefit Payments	(366,508)	(382,541)
Actuarial (Gain) Loss	<u>(278,469)</u>	<u>(65,690)</u>
Accrued Benefit Obligation – March 31	<u>\$4,505,928</u>	<u>\$4,619,895</u>
Reconciliation of Funded Status at End of Fiscal Year		
Accrued Benefit Obligation - March 31	\$ 4,505,928	\$ 4,619,895
Market Value of Plan Assets - March 31	<u>-</u>	<u>-</u>
Funded Status - Surplus (Deficit)	(4,505,928)	(4,619,895)
Employer Contributions After Measurement Date	158,834	204,082
Benefits Expense After Measurement Date	(140,994)	(132,753)
Unamortized Net Actuarial (Gain) Loss	<u>152,275</u>	<u>520,934</u>
Accrued Benefit Asset (Liability) - June 30	<u>\$ (4,335,814)</u>	<u>\$ (4,027,631)</u>
Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability - July 1	\$ 4,027,631	\$ 3,832,170
Net Expense for Fiscal Year	629,442	619,274
Employer Contributions	<u>(321,260)</u>	<u>(423,813)</u>
Accrued Benefit Liability - June 30	<u>\$ 4,335,814</u>	<u>\$ 4,027,631</u>
Components of Net Benefit Expense		
Service Cost	\$ 409,761	\$ 412,717
Interest Cost	129,491	111,153
Amortization of Net Actuarial (Gain)/Loss	<u>90,191</u>	<u>95,404</u>
Net Benefit Expense	<u>\$ 629,442</u>	<u>\$ 619,274</u>
Discount Rate - April 1	2.50%	2.50%
Discount Rate - March 31	3.25%	2.25%
Long Term Salary Growth - April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth - March 31	2.50% + seniority	2.50% + seniority
EARSL - March 31	12.8	12.6

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 9 TANGIBLE CAPITAL ASSETS

Net Book Value

	Net Book Value June 30, 2022	Net Book Value June 30, 2021
Sites	\$ 47,351,859	\$ 47,351,859
Buildings	169,699,687	160,806,344
Buildings - work in progress	68,838,383	42,759,644
Furniture & Equipment	3,598,813	2,569,581
Vehicles	4,524,297	4,400,496
Computer Software	111,228	138,994
Computer Hardware	220,931	126,403
Total	\$ 294,345,198	\$ 258,153,321

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 9 TANGIBLE CAPITAL ASSETS (Continued)

June 30, 2022

Cost:	Balance at July 1, 2021	Additions	Disposals	Transfers (WIP)	Balance at June 30, 2022
Sites	\$ 47,351,859	\$ -	\$ -	\$ -	\$ 47,351,859
Buildings	286,098,183	3,024,473	-	12,854,359	301,977,015
Buildings - work in progress	42,759,644	40,825,634	-	(14,746,895)	68,838,383
Furniture & Equipment	7,481,054	88,959	(814,837)	1,739,036	8,494,212
Vehicles	6,356,371	787,222	(231,543)	-	6,912,050
Computer Software	235,534	14,933	(59,016)	-	191,451
Computer Hardware	218,111	-	-	153,500	371,611
Total	\$ 390,500,756	\$ 44,741,221	\$ (1,105,396)	\$ -	\$ 434,136,581

Accumulated Amortization:	Balance at July 1, 2021	Additions	Disposals	Balance at June 30, 2022
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	125,291,839	6,985,489	-	132,277,328
Furniture & Equipment	4,911,473	798,763	(814,837)	4,895,399
Vehicles	1,955,875	663,421	(231,543)	2,387,753
Computer Software	96,540	42,699	(59,016)	80,223
Computer Hardware	91,708	58,972	-	150,680
Total	\$ 132,347,435	\$ 8,549,344	\$ (1,105,396)	\$ 139,791,383

June 30, 2021

Cost:	Balance at July 1, 2020	Additions	Disposals	Transfers (WIP)	Balance at June 30, 2021
Sites	\$ 47,352,559	\$ -	\$ (700)	\$ -	\$ 47,351,859
Buildings	283,308,537	2,789,646	-	-	286,098,183
Buildings - work in progress	12,724,025	30,035,619	-	-	42,759,644
Furniture & Equipment	7,913,301	402,462	(834,709)	-	7,481,054
Vehicles	4,809,137	2,162,855	(615,621)	-	6,356,371
Computer Software	220,163	55,481	(40,110)	-	235,534
Computer Hardware	135,349	82,762	-	-	218,111
Total	\$ 356,463,071	\$ 35,528,825	\$ (1,491,140)	\$ -	\$ 390,500,756

Accumulated Amortization:	Balance at July 1, 2020	Additions	Disposals	Balance at June 30, 2021
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	118,527,850	6,763,989	-	125,291,839
Furniture & Equipment	4,976,464	769,718	(834,709)	4,911,473
Vehicles	2,013,220	558,276	(615,621)	1,955,875
Computer Software	91,080	45,570	(40,110)	96,540
Computer Hardware	56,362	35,346	-	91,708
Total	\$ 125,664,976	\$ 8,172,899	\$ (1,490,440)	\$ 132,347,435

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 10 EMPLOYEE PENSION PLANS

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits are based on a formula. As at December 31, 2021, the Teachers' Pension Plan has about 50,000 active members and approximately 40,000 retired members. As of December 31, 2021, the Municipal Pension Plan has about 227,000 active members, including approximately 29,000 from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2020, indicated a \$1,584 million surplus for basic pension benefits on a going concern basis.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The School District paid \$12,266,523 (2021: \$11,842,285) for employer contributions to the plans for the year ended June 30, 2022.

The next valuation for the Teachers' Pension Plan will be as at December 31, 2023, with results available in 2024. The next valuation for the Municipal Pension Plan will be as at December 31, 2021, with results available in 2022.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022**

NOTE 11 RESTRICTED ASSETS - ENDOWMENT FUNDS

Donors have placed restrictions on their contributions to the endowment funds of the School District. One restriction is that the original contribution should not be spent.

Name of Endowment	Balance		Contributions	Balance	
	July 1, 2021			July 1, 2022	
Brunt	\$ 30,000	\$ -		\$ 30,000	
Nelson	10,000	-		10,000	
Newberry	13,000	-		13,000	
Ford Mountain	20,261	-		20,261	
Total	\$ 73,261	\$ -		\$ 73,261	

NOTE 12 INTERFUND TRANSFERS

Interfund transfers between the operating, special purpose and capital funds for the year ended June 30, 2022, were as follows:

- A transfer in the amount of \$272,959 (2021 - \$553,607) was made from the operating fund to the capital fund for capital equipment purchases.
- A transfer in the amount of nil (2021 - \$2,106,530) was made from the operating fund to the capital fund for the District share of new schools.

NOTE 13 RELATED PARTY TRANSACTIONS

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 14 BUDGET FIGURES

Budget figures included in the financial statements were approved by the Board through the adoption of an amended annual budget on February 8, 2022. The Board adopted a preliminary annual budget on June 2, 2021. The amended budget is used for comparison purposes, as these are based on actual student enrollments. The difference between the two budgets is as follows:

	2022 Amended	2022 Preliminary	Difference
Revenues			
Provincial Grants			
Ministry of Education	\$ 162,680,990	\$154,943,385	\$ 7,737,605
Other	150,000	197,404	(47,404)
Tuition	1,590,079	1,490,079	100,000
Other Revenue	6,020,840	5,886,782	134,058
Rentals and Leases	213,000	302,400	(89,400)
Investment Income	232,500	131,000	101,500
Amortization of Deferred Capital Revenue	7,031,930	7,031,930	-
Total Revenue	<u>177,919,339</u>	<u>169,982,980</u>	<u>7,936,359</u>
Expenses			
Instruction	146,877,986	138,382,404	8,495,582
District Administration	4,866,295	4,652,244	214,051
Operations and Maintenance	24,228,215	24,077,991	150,224
Transportation and Housing	4,563,030	4,422,790	140,240
Total Expenses	<u>180,535,526</u>	<u>171,535,429</u>	<u>9,000,097</u>
Surplus (Deficit) for the year	<u>(2,616,187)</u>	<u>(1,552,449)</u>	<u>(1,063,738)</u>
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets			
From Local Capital	(477,274)	(392,856)	(84,418)
From Deferred Capital Revenue	(30,742,006)	(30,742,006)	-
Total Acquisition of Tangible Capital Assets	<u>(31,219,280)</u>	<u>(31,134,862)</u>	<u>(84,418)</u>
Amortization of Tangible Capital Assets	8,175,882	8,175,882	-
Total Effect of change in Tangible Capital Assets	<u>(23,043,398)</u>	<u>(22,958,980)</u>	<u>(84,418)</u>
(Increase) Decrease in Net Financial Assets	<u>\$ (25,659,585)</u>	<u>\$ (24,511,429)</u>	<u>\$ (1,148,156)</u>

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022**

NOTE 15 CONTRACTUAL OBLIGATIONS

The School District has a total of \$20,948,893 of contractual obligations at year end related to the construction or renovation of tangible capital assets. These contractual obligations will become liabilities in the future when the terms of the contracts are met and relate to the unperformed portion of the contracts.

Contractual Commitments:

AD Rundle - Fire Alarm Upgrade:	Purchase order	\$ 45,000
Central Elementary - Exterior window replacement Phase 3	Purchase order	180,000
Chilliwack Middle (CMS) - Flooring	Purchase order	103,111
East Chilliwack Elementary - BEP_Building Envelope Upgrade	Contract	2,527,000
East Chilliwack Elementary - PEP_Playground Replacement	Purchase order	225,000
East Chilliwack Elementary - Roof replacement Area 1 Contingency built in	Contract	135,269
Evans Elementary - Exterior painting	Contract	62,081
G.W. Graham Secondary (GWG) - SEP_Dust Extraction Upgrade	Contract	850,000
G.W. Graham Secondary (GWG) - School Addition	Contract	5,107,823
Leary Integrated Arts & Tech Elem. - Roof Replacement area 3Contingency built in	Contract	69,203
Leary Integrated Arts & Tech Elem. - Exterior painting (awarded)	Purchase order	52,841
Little Mountain Elementary - Phase 3 Roll Shutters (Final Phase) - Total : 117,163	Purchase order	120,000
Little Mountain Elementary - Telecom upgrade	Contract	60,000
Little Mountain Elementary - Roof Replacement	Contract	284,000
Little Mountain Elementary - SEP_Roofing Replacement	Contract	220,000
McCammon Elementary - BEP_Building Envelope_Design stage	Purchase order	30,500
Promontory Elementary - Flooring replacement	Purchase order	60,000
Promontory Elementary - PEP_Playground Replacement	Purchase order	165,000
Robertson Elementary - Telecom upgrade	Contract	50,000
Robertson Elementary - SEP_Roof Top unit Replacement	Purchase order	355,000
Sardis Secondary (SSS) - Telecom upgrade	Contract	155,000
Stitos Elementary Middle - New School Construction	Contract	6,060,114
Strathcona Elementary - Exterior painting	Contract	50,069
Strathcona Elementary - CNCP_Roof Top unit Replacement Phase 1	Contract	556,250
Tyson Elementary - Exterior painting	Purchase order	75,941
Unsworth Elementary - BEP_Building Envelope_Design stage	Purchase order	29,500
Unsworth Elementary - Fire Alarm Upgrade	Purchase order	35,000
Unsworth Elementary - Telecom upgrade		54,000
Vedder Elementary - School Addition		3,185,190
Yarrow Elementary - Telecom upgrade		46,000
		<hr/>
Total Construction Commitments		\$ 20,948,893

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 16 CONTINGENT LIABILITIES

Each year the School District is involved with a number of legal actions and arbitrations. Although the outcomes of these matters are not determinable at this time, management believes they will not have a material adverse effect on the School District's financial position or results of the operation.

NOTE 17 EXPENSE BY OBJECT

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Salaries and benefits	\$ 147,264,509	\$ 140,202,423
Services and supplies	22,158,597	20,141,523
Amortization	<u>8,549,344</u>	<u>8,172,899</u>
	<u>\$ 177,972,450</u>	<u>\$ 168,516,845</u>

NOTE 18 ACCUMULATED SURPLUS

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Operating Fund Accumulated Surplus		
Internally Restricted (appropriated) by Board for:		
School-based Carry Forwards	\$ 1,528,101	\$ 1,329,620
Aboriginal Education Targeted Funds Unexpended	625,452	665,864
Operating Grant Holdback	-	446,782
International Support	<u>30,000</u>	<u>30,000</u>
Total Internally Restricted Operating Surplus	2,183,553	2,472,266
Unrestricted Operating Surplus (Contingency)	3,567,832	1,656,425
Total Operating Fund Accumulated Surplus	<u>\$ 5,751,385</u>	<u>\$ 4,128,691</u>
Special Purpose Funds Surplus	<u>\$ 73,261</u>	<u>\$ 73,261</u>
Capital Fund Accumulated Surplus		
Local Capital	73,274	73,274
Restricted for Capital Cost Sharing	5,028,300	5,028,300
Investment in Tangible Capital Assets	<u>64,373,520</u>	<u>65,207,151</u>
Total Capital Fund Accumulated Surplus	<u>\$ 69,475,094</u>	<u>\$ 70,308,725</u>
Total Accumulated Surplus	<u>\$ 75,299,740</u>	<u>\$ 74,510,677</u>

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 19 ECONOMIC DEPENDENCE

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

NOTE 20 RISK MANAGEMENT

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash and accounts receivable.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most accounts receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in recognized British Columbia institutions or with the Provincial Ministry of Finance Central Deposit Program.

b) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. It is management's opinion that the School District is not exposed to significant interest rate risk.

SCHOOL DISTRICT NO. 33 (CHILLIWACK)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 20 RISK MANAGEMENT (Continued)

c) Liquidity risk

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance. There have been no changes to risk exposure from 2021 related to credit, market or liquidity risks.

School District No. 33 (Chilliwack)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2022

	Operating Fund	Special Purpose Fund	Capital Fund	2022 Actual	2021 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	4,128,691	73,261	70,308,725	74,510,677	71,475,981
Changes for the year					
Surplus (Deficit) for the year	1,895,653		(1,106,590)	789,063	3,034,696
Interfund Transfers					
Tangible Capital Assets Purchased	(272,959)		272,959	-	
Net Changes for the year	1,622,694	-	(833,631)	789,063	3,034,696
Accumulated Surplus (Deficit), end of year - Statement 2	5,751,385	73,261	69,475,094	75,299,740	74,510,677

School District No. 33 (Chilliwack)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2022

	2022 Budget	2022 Actual	2021 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	147,215,766	147,206,738	138,618,644
Other	150,000	279,600	158,100
Tuition	1,590,079	1,547,028	831,627
Other Revenue	3,030,855	3,175,697	2,658,427
Rentals and Leases	213,000	240,526	130,479
Investment Income	215,000	347,895	320,266
Total Revenue	152,414,700	152,797,484	142,717,543
Expenses			
Instruction	130,649,316	127,433,417	118,540,885
District Administration	4,866,295	4,917,746	4,641,145
Operations and Maintenance	14,369,802	14,672,952	13,137,571
Transportation and Housing	4,001,522	3,877,716	2,884,896
Total Expense	153,886,935	150,901,831	139,204,497
Operating Surplus (Deficit) for the year	(1,472,235)	1,895,653	3,513,046
Budgeted Appropriation (Retirement) of Surplus (Deficit)	1,876,235		
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased		(272,959)	(480,333)
Local Capital	(404,000)		(2,179,804)
Total Net Transfers	(404,000)	(272,959)	(2,660,137)
Total Operating Surplus (Deficit), for the year	-	1,622,694	852,909
Operating Surplus (Deficit), beginning of year		4,128,691	3,275,782
Operating Surplus (Deficit), end of year		5,751,385	4,128,691
Operating Surplus (Deficit), end of year			
Internally Restricted		2,183,553	2,472,266
Unrestricted		3,567,832	1,656,425
Total Operating Surplus (Deficit), end of year		5,751,385	4,128,691

School District No. 33 (Chilliwack)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2022

	2022 Budget	2022 Actual	2021 Actual
	\$	\$	\$
Provincial Grants - Ministry of Education and Child Care			
Operating Grant, Ministry of Education and Child Care	148,142,785	148,213,175	135,630,029
ISC/LEA Recovery	(2,356,455)	(2,640,327)	(2,318,375)
Other Ministry of Education and Child Care Grants			
Pay Equity	864,624	864,624	864,624
Funding for Graduated Adults	15,000	11,947	15,980
Student Transportation Fund	329,456	329,456	329,456
Support Staff Benefits Grant	213,356	216,448	213,356
Teachers' Labour Settlement Funding			3,575,689
Early Career Mentorship Funding			290,000
FSA Scorer Grant	7,000	14,329	14,329
ELF Implementation		3,556	3,556
Extreme Weather Grant		193,530	
Total Provincial Grants - Ministry of Education and Child Care	147,215,766	147,206,738	138,618,644
Provincial Grants - Other	150,000	279,600	158,100
Tuition			
International and Out of Province Students	1,590,079	1,547,028	831,627
Total Tuition	1,590,079	1,547,028	831,627
Other Revenues			
Funding from First Nations	2,356,455	2,640,371	2,318,375
Miscellaneous			
Distance Learning Course Fees		430	850
Transportation Fee Revenue	465,000	325,735	126,230
Energy Program Revenue	30,000	35,258	42,847
Other Miscellaneous	179,400	167,289	162,611
Textbook Deposit Revenue		6,614	7,514
Total Other Revenue	3,030,855	3,175,697	2,658,427
Rentals and Leases	213,000	240,526	130,479
Investment Income	215,000	347,895	320,266
Total Operating Revenue	152,414,700	152,797,484	142,717,543

School District No. 33 (Chilliwack)

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object

Year Ended June 30, 2022

	2022 Budget	2022 Actual	2021 Actual
	\$	\$	\$
Salaries			
Teachers	65,371,822	64,858,061	60,758,312
Principals and Vice Principals	8,837,422	8,810,821	8,364,200
Educational Assistants	13,740,714	12,625,234	11,015,385
Support Staff	13,781,498	13,462,135	12,206,366
Other Professionals	3,492,153	3,583,787	3,398,265
Substitutes	5,770,605	5,844,300	5,982,312
Total Salaries	110,994,214	109,184,338	101,724,840
Employee Benefits	26,577,624	25,969,127	23,702,207
Total Salaries and Benefits	137,571,838	135,153,465	125,427,047
Services and Supplies			
Services	4,096,221	4,346,087	3,629,256
Student Transportation	34,000	23,698	10,662
Professional Development and Travel	1,038,894	802,422	633,636
Rentals and Leases	25,000	23,817	22,986
Dues and Fees	219,625	181,358	213,612
Insurance	310,981	257,896	297,457
Supplies	8,374,876	7,627,986	7,023,022
Utilities	2,215,500	2,485,102	1,946,819
Total Services and Supplies	16,315,097	15,748,366	13,777,450
Total Operating Expense	153,886,935	150,901,831	139,204,497

School District No. 33 (Chilliwack)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	52,391,558	656,078	699	620,087	-	4,011,718	57,680,140
1.03 Career Programs	-	-	-	572,013	55,942	1,421	629,376
1.07 Library Services	1,466,633	83,143	-	19,722	-	49,890	1,619,388
1.08 Counselling	2,128,741	5,012	-	-	-	21,921	2,155,674
1.10 Special Education	6,888,266	920,897	11,499,616	252,309	-	875,381	20,436,469
1.30 English Language Learning	880,030	119,163	-	-	-	66,900	1,066,093
1.31 Indigenous Education	775,896	147,998	1,108,415	10,964	94,555	167,362	2,305,190
1.41 School Administration	-	6,486,509	-	2,524,322	505,872	121,233	9,637,936
1.60 Summer School	125,327	2,439	16,504	-	-	-	144,270
1.61 Continuing Education	101,842	-	-	-	-	-	101,842
1.62 International and Out of Province Students	99,768	127,381	-	26,234	37,968	282	291,633
1.64 Other	-	-	-	81,412	-	-	81,412
Total Function 1	64,858,061	8,548,620	12,625,234	4,107,063	694,337	5,316,108	96,149,423
4 District Administration							
4.11 Educational Administration					735,217		735,217
4.40 School District Governance					160,786		160,786
4.41 Business Administration		262,201		537,395	1,433,436	658	2,233,690
Total Function 4	-	262,201	-	537,395	2,329,439	658	3,129,693
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				89,203	453,423		542,626
5.50 Maintenance Operations				6,094,783		332,201	6,426,984
5.52 Maintenance of Grounds				721,257		29,299	750,556
5.56 Utilities							-
Total Function 5	-	-	-	6,905,243	453,423	361,500	7,720,166
7 Transportation and Housing							
7.41 Transportation and Housing Administration				202,299	106,588		308,887
7.70 Student Transportation				1,710,135		166,034	1,876,169
Total Function 7	-	-	-	1,912,434	106,588	166,034	2,185,056
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	64,858,061	8,810,821	12,625,234	13,462,135	3,583,787	5,844,300	109,184,338

School District No. 33 (Chilliwack)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	57,680,140	13,505,477	71,185,617	5,917,393	77,103,010	78,507,306	71,968,681
1.03 Career Programs	629,376	183,637	813,013	211,537	1,024,550	1,261,013	935,942
1.07 Library Services	1,619,388	376,817	1,996,205	130,105	2,126,310	2,100,553	2,193,893
1.08 Counselling	2,155,674	509,374	2,665,048	-	2,665,048	2,651,249	2,712,570
1.10 Special Education	20,436,469	5,207,892	25,644,361	614,043	26,258,404	27,625,572	23,786,065
1.30 English Language Learning	1,066,093	245,462	1,311,555	14,683	1,326,238	1,385,368	1,389,586
1.31 Indigenous Education	2,305,190	581,283	2,886,473	900,549	3,787,022	4,455,288	3,066,005
1.41 School Administration	9,637,936	2,181,202	11,819,138	141,572	11,960,710	11,727,106	11,356,221
1.60 Summer School	144,270	28,086	172,356	5,116	177,472	156,773	93,770
1.61 Continuing Education	101,842	15,016	116,858	4,890	121,748	10,250	165,597
1.62 International and Out of Province Students	291,633	61,833	353,466	393,426	746,892	633,932	391,692
1.64 Other	81,412	18,657	100,069	35,944	136,013	134,906	480,863
Total Function 1	96,149,423	22,914,736	119,064,159	8,369,258	127,433,417	130,649,316	118,540,885
4 District Administration							
4.11 Educational Administration	735,217	144,322	879,539	134,352	1,013,891	1,001,214	976,277
4.40 School District Governance	160,786	9,442	170,228	183,096	353,324	336,190	452,143
4.41 Business Administration	2,233,690	448,017	2,681,707	868,824	3,550,531	3,528,891	3,212,725
Total Function 4	3,129,693	601,781	3,731,474	1,186,272	4,917,746	4,866,295	4,641,145
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	542,626	120,654	663,280	223,117	886,397	868,900	838,702
5.50 Maintenance Operations	6,426,984	1,554,120	7,981,104	1,940,164	9,921,268	9,998,350	9,151,549
5.52 Maintenance of Grounds	750,556	187,780	938,336	441,849	1,380,185	1,287,052	1,200,501
5.56 Utilities	-	-	-	2,485,102	2,485,102	2,215,500	1,946,819
Total Function 5	7,720,166	1,862,554	9,582,720	5,090,232	14,672,952	14,369,802	13,137,571
7 Transportation and Housing							
7.41 Transportation and Housing Administration	308,887	72,367	381,254	96,702	477,956	456,647	335,415
7.70 Student Transportation	1,876,169	517,689	2,393,858	1,005,902	3,399,760	3,544,875	2,549,481
Total Function 7	2,185,056	590,056	2,775,112	1,102,604	3,877,716	4,001,522	2,884,896
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	109,184,338	25,969,127	135,153,465	15,748,366	150,901,831	153,886,935	139,204,497

School District No. 33 (Chilliwack)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2022

	2022 Budget	2022 Actual	2021 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	13,677,616	13,084,594	17,461,181
Other		85,029	55,613
Other Revenue	2,989,985	3,444,828	1,856,841
Investment Income	17,500	12,290	12,831
Total Revenue	<u>16,685,101</u>	<u>16,626,741</u>	<u>19,386,466</u>
Expenses			
Instruction	16,228,670	16,271,473	18,827,000
Operations and Maintenance	456,431	317,322	456,531
Transportation and Housing		37,946	102,935
Total Expense	<u>16,685,101</u>	<u>16,626,741</u>	<u>19,386,466</u>
Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>-</u>	<u>-</u>
Total Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>-</u>	<u>-</u>
Special Purpose Surplus (Deficit), beginning of year		73,261	73,261
Special Purpose Surplus (Deficit), end of year		<u>73,261</u>	<u>73,261</u>
Special Purpose Surplus (Deficit), end of year			
Endowment Contributions		73,261	73,261
Total Special Purpose Surplus (Deficit), end of year		<u>73,261</u>	<u>73,261</u>

School District No. 33 (Chilliwack)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2022

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
Deferred Revenue, beginning of year	\$ -	\$ 8,861	\$ 2,536	\$ 289,381	\$ 918,560	\$ -	\$ 12,317	\$ 23,924	\$ 4,819
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	446,902	501,688				224,000	49,000	145,607	728,611
Provincial Grants - Other				133,836	3,596,578				
Other				2,352	9,938				
Investment Income									
	446,902	501,688	-	136,188	3,606,516	224,000	49,000	145,607	728,611
Less: Allocated to Revenue	317,322	509,305	-	106,870	3,346,645	201,866	27,261	148,754	727,682
Recovered									
Deferred Revenue, end of year	129,580	1,244	2,536	318,699	1,178,431	22,134	34,056	20,777	5,748
Revenues									
Provincial Grants - Ministry of Education and Child Care	317,322	509,305				201,866	27,261	148,754	727,682
Provincial Grants - Other									
Other Revenue				104,518	3,336,707				
Investment Income				2,352	9,938				
	317,322	509,305	-	106,870	3,346,645	201,866	27,261	148,754	727,682
Expenses									
Salaries									
Teachers								50,337	
Principals and Vice Principals									
Educational Assistants		391,752							527,979
Support Staff						150,223	5,611		
Other Professionals									
Substitutes		2,440			908		3,466	908	4,541
	-	394,192	-	-	908	150,223	9,077	51,245	532,520
Employee Benefits		115,113				51,266	139	11,893	149,464
Services and Supplies	317,322			106,870	3,345,737	377	18,045	85,616	45,698
	317,322	509,305	-	106,870	3,346,645	201,866	27,261	148,754	727,682
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 33 (Chilliwack)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2022

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Safe Return to School / Restart: Health & Safety Grant	Federal Safe Return to Class / Ventilation Fund	Seamless Day Kindergarten
Deferred Revenue, beginning of year	\$ -	\$ 387,203	\$ 261,725	\$ 91,671	\$ 22,007	\$ 13,403	\$ -	\$ -	\$ -
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	390,638	10,139,916	169,780	219,700	120,482	6,000	348,673	207,071	50,000
Provincial Grants - Other									
Other									
Investment Income									
	390,638	10,139,916	169,780	219,700	120,482	6,000	348,673	207,071	50,000
Less: Allocated to Revenue	390,638	10,098,728	169,780	37,946	90,727	15,712	348,673	-	200
Recovered		387,203	261,725						
Deferred Revenue, end of year	-	41,188	-	273,425	51,762	3,691	-	207,071	49,800
Revenues									
Provincial Grants - Ministry of Education and Child Care	390,638	10,098,728	169,780	37,946	90,727	15,712	348,673	-	200
Provincial Grants - Other									
Other Revenue									
Investment Income									
	390,638	10,098,728	169,780	37,946	90,727	15,712	348,673	-	200
Expenses									
Salaries									
Teachers		8,168,771	1,538						
Principals and Vice Principals	90,212								
Educational Assistants									
Support Staff	77,265						136,770		
Other Professionals	10,403								
Substitutes	122,878					929			
	300,758	8,168,771	1,538	-	-	929	136,770	-	-
Employee Benefits	67,536	1,929,957	212			12	36,759		
Services and Supplies	22,344		168,030	37,946	90,727	14,771	175,144		200
	390,638	10,098,728	169,780	37,946	90,727	15,712	348,673	-	200
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 33 (Chilliwack)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2022

	After School Sports Initiative	Miscellaneous Grants	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year	43,409	4,985	2,084,801
Add: Restricted Grants			
Provincial Grants - Ministry of Education and Child Care			13,748,068
Provincial Grants - Other	53,591		53,591
Other		35,000	3,765,414
Investment Income			12,290
	53,591	35,000	17,579,363
Less: Allocated to Revenue	85,029	3,603	16,626,741
Recovered			648,928
Deferred Revenue, end of year	11,971	36,382	2,388,495
Revenues			
Provincial Grants - Ministry of Education and Child Care			13,084,594
Provincial Grants - Other	85,029		85,029
Other Revenue		3,603	3,444,828
Investment Income			12,290
	85,029	3,603	16,626,741
Expenses			
Salaries			
Teachers			8,220,646
Principals and Vice Principals			90,212
Educational Assistants	1,410		921,141
Support Staff			369,869
Other Professionals			10,403
Substitutes			136,070
	1,410	-	9,748,341
Employee Benefits	352		2,362,703
Services and Supplies	83,267	3,603	4,515,697
	85,029	3,603	16,626,741
Net Revenue (Expense) before Interfund Transfers	-	-	-
Interfund Transfers	-	-	-
Net Revenue (Expense)	-	-	-

School District No. 33 (Chilliwack)

Schedule 4 (Unaudited)

Schedule of Capital Operations

Year Ended June 30, 2022

	2022 Budget	2022 Actual			2021 Actual
		Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$	\$
Revenues					
Provincial Grants					
Ministry of Education and Child Care	1,787,608	1,894,475		1,894,475	1,752,983
Other		59		59	
Gain (Loss) on Disposal of Tangible Capital Assets				-	627,738
Amortization of Deferred Capital Revenue	7,031,930	7,442,754		7,442,754	7,066,811
Total Revenue	8,819,538	9,337,288	-	9,337,288	9,447,532
Expenses					
Operations and Maintenance	1,787,608	1,894,534		1,894,534	1,752,983
Amortization of Tangible Capital Assets					
Operations and Maintenance	7,614,374	7,885,923		7,885,923	7,614,623
Transportation and Housing	561,508	663,421		663,421	558,276
Total Expense	9,963,490	10,443,878	-	10,443,878	9,925,882
Capital Surplus (Deficit) for the year	(1,143,952)	(1,106,590)	-	(1,106,590)	(478,350)
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased		272,959		272,959	480,333
Local Capital	404,000			-	2,179,804
Total Net Transfers	404,000	272,959	-	272,959	2,660,137
Total Capital Surplus (Deficit) for the year	(739,952)	(833,631)	-	(833,631)	2,181,787
Capital Surplus (Deficit), beginning of year		65,207,151	5,101,574	70,308,725	68,126,938
Capital Surplus (Deficit), end of year		64,373,520	5,101,574	69,475,094	70,308,725

School District No. 33 (Chilliwack)

Tangible Capital Assets
Year Ended June 30, 2022

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	47,351,859	286,098,183	7,481,054	6,356,371	235,534	218,111	347,741,112
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		3,024,473		594,320			3,618,793
Deferred Capital Revenue - Other			23,835				23,835
Operating Fund			65,124	192,902	14,933		272,959
Transferred from Work in Progress		12,854,359	1,739,036			153,500	14,746,895
	-	15,878,832	1,827,995	787,222	14,933	153,500	18,662,482
Decrease:							
Deemed Disposals			814,837	231,543	59,016		1,105,396
	-	-	814,837	231,543	59,016	-	1,105,396
Cost, end of year	47,351,859	301,977,015	8,494,212	6,912,050	191,451	371,611	365,298,198
Work in Progress, end of year		67,063,537	1,415,100			359,746	68,838,383
Cost and Work in Progress, end of year	47,351,859	369,040,552	9,909,312	6,912,050	191,451	731,357	434,136,581
Accumulated Amortization, beginning of year		125,291,839	4,911,473	1,955,875	96,540	91,708	132,347,435
Changes for the Year							
Increase: Amortization for the Year		6,985,489	798,763	663,421	42,699	58,972	8,549,344
Decrease:							
Deemed Disposals			814,837	231,543	59,016		1,105,396
			814,837	231,543	59,016	-	1,105,396
Accumulated Amortization, end of year		132,277,328	4,895,399	2,387,753	80,223	150,680	139,791,383
Tangible Capital Assets - Net	47,351,859	236,763,224	5,013,913	4,524,297	111,228	580,677	294,345,198

School District No. 33 (Chilliwack)

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress

Year Ended June 30, 2022

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$
Work in Progress, beginning of year	42,759,644				42,759,644
Changes for the Year					
Increase:					
Deferred Capital Revenue - Bylaw	37,158,252	3,154,136		513,246	40,825,634
	<u>37,158,252</u>	<u>3,154,136</u>	<u>-</u>	<u>513,246</u>	<u>40,825,634</u>
Decrease:					
Transferred to Tangible Capital Assets	12,854,359	1,739,036		153,500	14,746,895
	<u>12,854,359</u>	<u>1,739,036</u>	<u>-</u>	<u>153,500</u>	<u>14,746,895</u>
Net Changes for the Year	<u>24,303,893</u>	<u>1,415,100</u>	<u>-</u>	<u>359,746</u>	<u>26,078,739</u>
Work in Progress, end of year	<u>67,063,537</u>	<u>1,415,100</u>	<u>-</u>	<u>359,746</u>	<u>68,838,383</u>

School District No. 33 (Chilliwack)

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2022

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	149,360,894	134,183	792,496	150,287,573
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	3,618,793		23,835	3,642,628
Transferred from Work in Progress	14,746,895			14,746,895
	<u>18,365,688</u>	-	23,835	<u>18,389,523</u>
Decrease:				
Amortization of Deferred Capital Revenue	7,333,202	12,559	96,993	7,442,754
	<u>7,333,202</u>	<u>12,559</u>	<u>96,993</u>	<u>7,442,754</u>
Net Changes for the Year	<u>11,032,486</u>	<u>(12,559)</u>	<u>(73,158)</u>	<u>10,946,769</u>
Deferred Capital Revenue, end of year	<u>160,393,380</u>	<u>121,624</u>	<u>719,338</u>	<u>161,234,342</u>
Work in Progress, beginning of year	42,162,145	471,699		42,633,844
Changes for the Year				
Increase				
Transferred from Deferred Revenue - Work in Progress	40,825,634			40,825,634
	<u>40,825,634</u>	-	-	<u>40,825,634</u>
Decrease				
Transferred to Deferred Capital Revenue	14,746,895			14,746,895
	<u>14,746,895</u>	-	-	<u>14,746,895</u>
Net Changes for the Year	<u>26,078,739</u>	-	-	<u>26,078,739</u>
Work in Progress, end of year	<u>68,240,884</u>	<u>471,699</u>	-	<u>68,712,583</u>
Total Deferred Capital Revenue, end of year	<u>228,634,264</u>	<u>593,323</u>	<u>719,338</u>	<u>229,946,925</u>

School District No. 33 (Chilliwack)

Schedule 4D (Unaudited)

Changes in Unspent Deferred Capital Revenue

Year Ended June 30, 2022

	Bylaw Capital	MECC Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year			65	4,255,880	650,290	4,906,235
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education and Child Care	46,338,902					46,338,902
Other				402,276	742,000	1,144,276
Investment Income				36,133		36,133
	46,338,902	-	-	438,409	742,000	47,519,311
Decrease:						
Transferred to DCR - Capital Additions	3,618,793				23,835	3,642,628
Transferred to DCR - Work in Progress	40,825,634					40,825,634
Facility Improvements not Capitalized	1,894,475		59			1,894,534
	46,338,902	-	59	-	23,835	46,362,796
Net Changes for the Year	-	-	(59)	438,409	718,165	1,156,515
Balance, end of year	-	-	6	4,694,289	1,368,455	6,062,750

RESERVE SUMMARY

	Ending Balance Jun.30/15	Ending Balance Jun.30/16	Ending Balance Jun.30/17	Ending Balance Jun.30/18	Ending Balance Jun.30/19	Ending Balance Jun.30/20	Ending Balance Jun.30/21	Ending Balance Jun.30/22
UNRESTRICTED:								
Unrestricted Surplus	2,684,122	2,640,519	4,650,712	5,272,913	2,208,342	1,969,168	1,656,425	3,567,832
Local Capital	1,147,904	1,156,851	1,357,588	292,715	1,293,334	2,293,332	73,274	73,274
	<u>3,832,026</u>	<u>3,797,370</u>	<u>6,008,300</u>	<u>5,565,628</u>	<u>3,501,676</u>	<u>4,262,500</u>	<u>1,729,699</u>	<u>3,641,106</u>
RESTRICTED:								
Internally Restricted Equity	1,845,554	3,991,590	3,014,627	1,907,017	762,691	1,306,613	2,472,266	2,183,553
Restricted for Capital Cost Sharing							5,028,300	5,028,300
Invested in Capital Assets	54,652,756	53,759,950	54,222,329	60,453,035	65,797,475	65,833,606	65,207,151	64,373,520
Endowments	73,261	73,261	73,261	73,261	73,261	73,261	73,261	73,261
	<u>56,571,571</u>	<u>57,824,801</u>	<u>57,310,217</u>	<u>62,433,313</u>	<u>66,633,427</u>	<u>67,213,480</u>	<u>72,780,978</u>	<u>71,658,634</u>



Chilliwack
School District

Financial Statement Discussion Analysis 2021/2022



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1.0 Overview

This document will discuss and analyze the financial performance of the Chilliwack School District (“the District”) for the fiscal year ending June 30, 2022 and will provide clarity to the variances from prior years. The school district financial statements represent the consolidation of three separate funds: operating, special purpose, and capital.

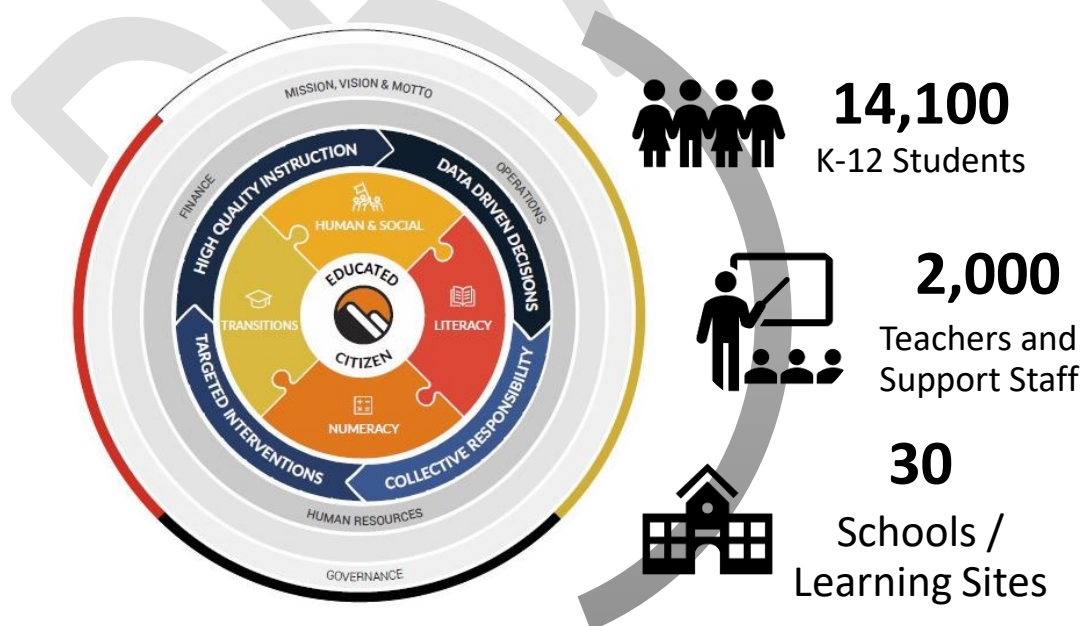
1.1 About Us

Chilliwack School District No.33 is located in the heart of the Stó:lo territory, People of the River. Surrounded by the Ts’elxweyeqw, Pilalt, and Sema:th communities, the Stó:lo refer to this as S’ólh Téméxw (our world). We honour and acknowledge our history, live in the present and look to the future to guide all teaching and learning.

As one of the fastest growing school districts in the province, the Chilliwack School District covers approximately 1,825 square kilometers including Chilliwack, Sardis, Vedder, and the surrounding areas of Yarrow, Cultus Lake, Rosedale and Greendale.

The District has nineteen elementary schools (kindergarten to grade 5), four middle schools (grades 6 to 8), two elementary/middle (grades k – 8), and five secondary schools (grades 9-12). In addition, we offer multiple programs including alternate education, trades and careers, sports academies, summer learning, distributed learning, French immersion and continuing education.

Our facilities are attended by more than 14,100 full and part-time students and are served by approximately 2,000 teachers and support staff.



1.2 Board Authority, Roles and Responsibilities

The Board of Education has, as its primary role, the governance of the school district and the commitment to student achievement. The Board fulfills this role, in part, through the development and implementation of a strategic plan that establishes a vision, mission and goals to direct resources and align the work of staff.

The Board also has a foundational responsibility to competently protect the interests, image and credibility of the school district, to ensure its financial viability and to act in accordance with all applicable laws, regulations and policies.

The Board's authority is established within the [School Act](#) and its regulations. The rights, powers, duties and liabilities of the Board rest only with the legally constituted Board, and not with committees of trustees or individual trustees.

The Board exercises its authority and responsibilities through the development of policy and the establishment of a balanced annual budget.





* Watson Elementary students working together on Primary Fun day – June 2022

1.3 Our Mission Statement

We ensure deep learning that engages our heart, head and hands to develop competencies vital for the success of all learners.

1.4 Our Vision Statement

Syós:ys lets'e th'ále, lets'emó:t

(One heart, one mind, working together for a common purpose.)

1.5 Our Motto: “Partners in Learning”

Students, parents/guardians/caregivers, staff, First Nations, community members and organizations are important members of our education community and partners in learning with the Board of Education. Together we strive to create a culture of mutual respect that supports engagement and collaboration in order to achieve the shared goals outlined in our District Strategic Plan. Collectively, we aim to meet the present needs of our students and our community, while remaining flexible to anticipate and respond to future priorities.



2.0 Strategic Plan

The Chilliwack Board of Education's Strategic Plan 2021-2025 sets priorities and defines the path of our school district.

The Strategic Plan has four main priorities:

- High Quality Instruction
- Targeted Interventions
- Data Driven Decisions
- Collective Responsibility

Operational plans for HR, Finance and Operations are in progress, and will become the direction for these support departments for the next five years.

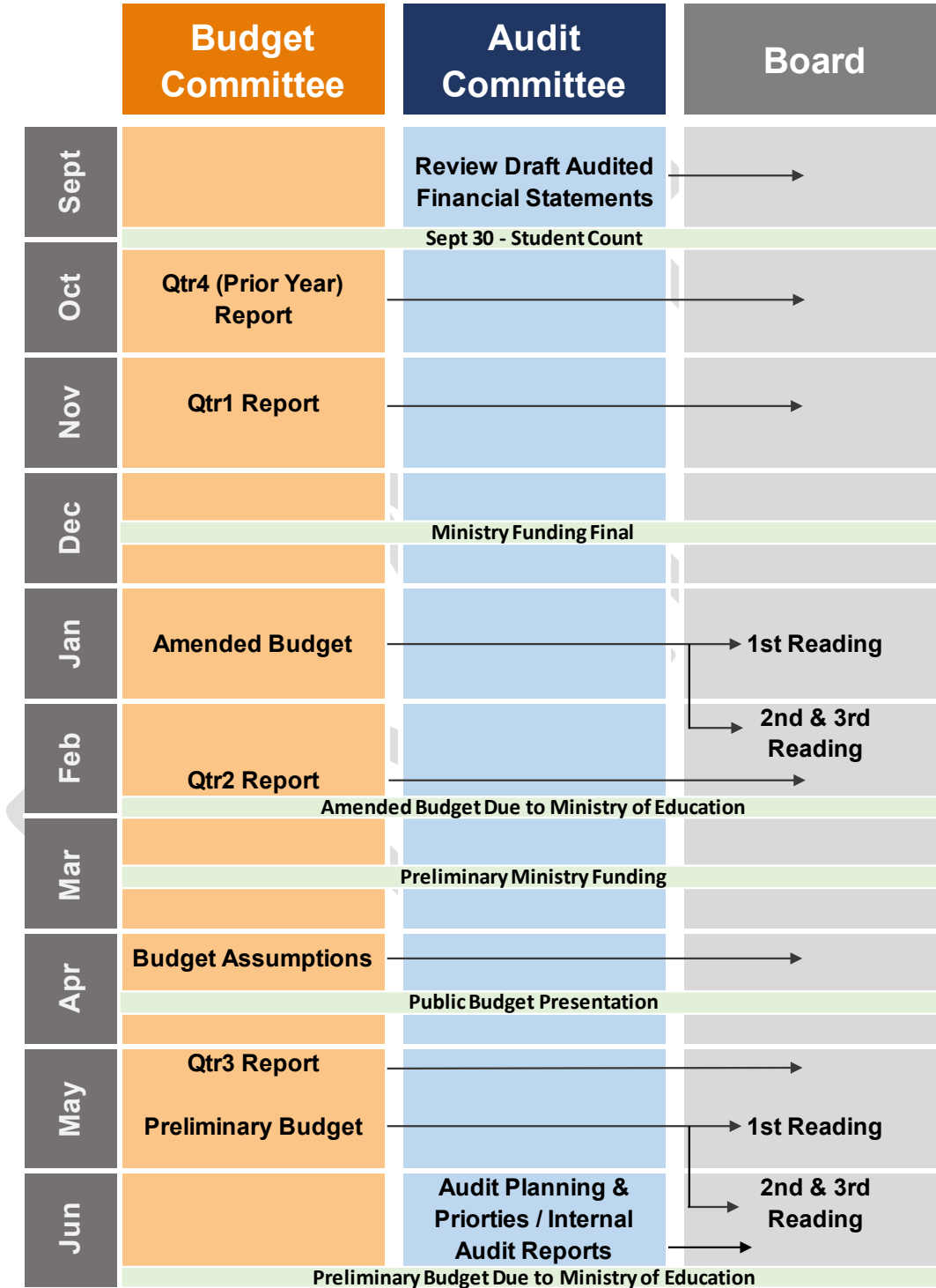


* McCammon Elementary students at a canoe pull event – May 2022



3.0 Financial Governance and Planning Cycle

3.1 Planning Cycle (Timelines 2021/22)



3.2 Board Advisory Committees ([Policy 160](#))

Committees may be created to advise the Board on specific matters as determined by the Board. Committees are advisory only, and committee members serve in a voluntary capacity and will not be compensated for their services.

Standing committees provide an opportunity to engage with key employee and partner groups in areas of Board governance on an ongoing basis.

[Budget Advisory Committee \(Policy 162\)](#)

The Board of Education values consultation as an important part of budget development and monitoring. The Board also recognizes and accepts its responsibility to approve the annual budget. The Budget Advisory Committee is advisory in nature and reports directly to the Board through the chair of the committee.

The Budget Committee will consist of three (3) trustees of the Board and one (1) representative of each of Chilliwack Principals' and Vice Principals' Association, Chilliwack Teachers' Association, Canadian Union of Public Employees' Local 411, District Parent Advisory Committee, Indigenous community, district management employees and up to two (2) community representatives. Any trustee may attend as an observer.



[Audit Working Committee \(Policy 163\)](#)

The Audit Working Committee mandate is to assist the Board in fulfilling its financial oversight responsibilities. The committee is advisory in nature and reports directly to the Board through the Chair of the committee. The Audit Working Committee will have direct communication channels with the external auditor to discuss and review issues within its mandate.

The committee will consist of three (3) Trustees and up to two (2) community members who are financially literate in these processes. Any trustee may attend committee meetings as an observer.



3.3 Public Budget Presentation

Public Budget Presentation - 2022/23 Operating Budget

On April 12, 2022, the Budget Advisory Committee of the Chilliwack Board of Education held a public presentation during the Regular Board meeting and invited input into the 2022/2023 Operating Budget. Secretary Treasurer Gerry Slykhuis presented an overview of the School District's financial information and budget development process. It also included a 3-year financial plan. Due to the pandemic and physical distancing measures, this meeting was livestreamed via Zoom and recorded for the public to view. Questions from the public were welcome before, during and after the recording.

PUBLIC BUDGET PRESENTATION

APRIL 12, 2022



Chilliwack
School District



Microsoft PowerPoint Presentation – click above image to view PDF version



4.0 Financial Statement Composition Overview

The District uses fund accounting, and each of these funds has restrictions on accounting for each fund's revenues and expenditures. There are three funds that are reported in the financial statements:



OPERATING FUND

Includes revenues and expenses related to the daily operation of the district, including school and administrative functions.



SPECIAL PURPOSE FUNDS

Funding is restricted for a specific purpose and includes school generated funds. These funds do not report a surplus as revenues are only recognized when the related expenditure occurs. There may be a deficit in this fund which is then transferred to the Operating Fund or Capital Fund depending on the nature of the expenditure.



CAPITAL FUND

This fund includes financial activities for tangible capital assets. The Ministry of Education & Child Care provides capital funding which is accounted for using the deferral accounting methodology whereby capital revenue is recorded over the life of the related asset to match the amortization expense recorded in the financial statements. Therefore, the revenue reported in the financial statements does not match the actual capital funding received in a year.



4.1 Statement of Financial Position

The Statement of Financial Position (balance sheet) presents the school district's financial assets and liabilities at the fiscal year-end. It provides a comparative analysis of the district's net financial position for fiscal years ending June 30, 2021 and June 30, 2022 along with the year over year dollar and percentage changes.

	2022	2021	Change	%
Financial Assets				
Cash and Cash Equivalents	44,234,912	39,236,198	4,998,714	13%
Accounts Receivable				
Due from Province - Ministry of Education & Child Care	4,064,664	4,859,056	(794,392)	-16%
Due from LEA/Direct Funding	519,732	78,303	441,429	564%
Other	471,481	502,668	(31,187)	-6%
Total Financial Assets	49,290,789	44,676,225	4,614,564	10%
Liabilities				
Accounts Payable and Accrued Liabilities	22,774,869	23,195,565	(420,696)	-2%
Unearned Revenue	1,866,531	1,407,600	458,931	33%
Deferred Revenue	2,556,525	2,084,801	471,724	23%
Deferred Capital Revenue	236,009,675	197,827,652	38,182,023	19%
Employee Future Benefits	4,335,814	4,027,631	308,183	8%
Other Liabilities	1,313,699	1,075,441	238,258	22%
Total Liabilities	268,857,113	229,618,690	39,238,423	17%
Net Financial Assets (Debt)	(219,566,324)	(184,942,465)	(34,623,859)	19%
Non-Financial Assets				
Tangible Capital Assets	294,345,198	258,153,321	36,191,877	14%
Restricted Assets-Endowments	73,261	73,261	0	0%
Prepaid Expenses	447,605	1,226,560	(778,955)	-64%
Total Non-Financial Assets	294,866,064	259,453,142	35,412,922	14%
Accumulated Surplus (Deficit)	75,299,740	74,510,677	789,063	1%



Explanation of Components of Financial Position

Cash and Cash Equivalents represent funding available to meet short term obligations such as Accounts Payable. Both Cash and Accounts Payable have increased significantly from the prior year due to the volume of spending on four concurrent building projects.

Accounts Receivable are monies owed to the District and primarily consist of GST rebates and draw claims from the Ministry of Education & Child Care for capital projects.

- **Due from Province** includes reimbursements receivable for expenses made on capital projects.
- **Due from LEA** relates to funding owed to the District from local First Nations for their students attending schools in the District.
- **Other** receivables consist of GST rebates and rental revenue still to be collected.

Accounts Payable & Accrued Liabilities are monies owed to vendors at year end for supplies that have been received or services rendered during the year.

Unearned Revenue is related to International Education tuition for subsequent years received in advance.

Deferred Revenue refers to the unused money in Special Purpose Funds. The majority of this balance consists of School Generated Funds and Scholarship & Bursary investments.

Deferred Capital Revenue is money provided to the District for Capital projects. This account will increase as new building projects are constructed and decrease to match the amortization on those buildings. Note how the increase this year closely relates to that of Tangible Capital Assets.

Employee Future Benefits relate to retirement payments to employees for years of service and are actuarially adjusted on an annual basis.

Tangible Capital Assets reflect the unamortized cost of land, buildings and equipment owned by the District.

Restricted Assets – Endowments are funds given to the District to earn investment income. The income can be used for scholarships and bursaries; however, the initial investment cannot be spent.

Prepaid Expenses are expenditures that have been made for a future period (e.g., next year's insurance premiums paid in advance).

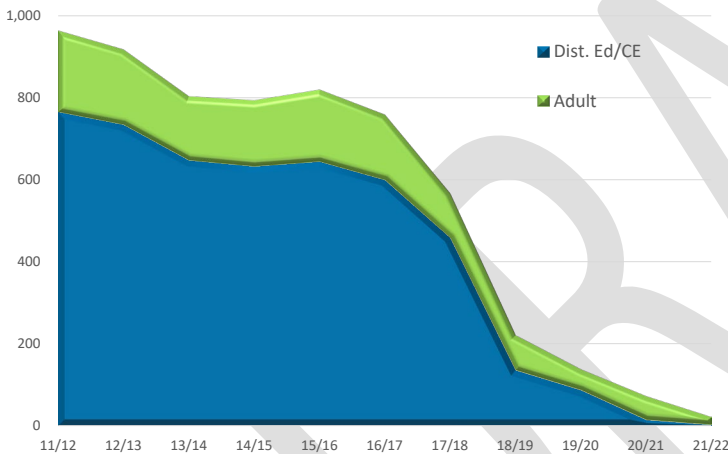
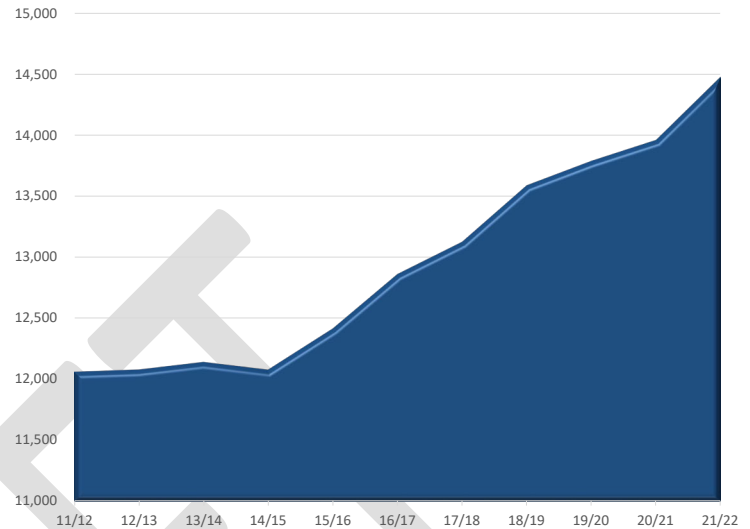


5.0 Financial Highlights

5.1 Enrolment

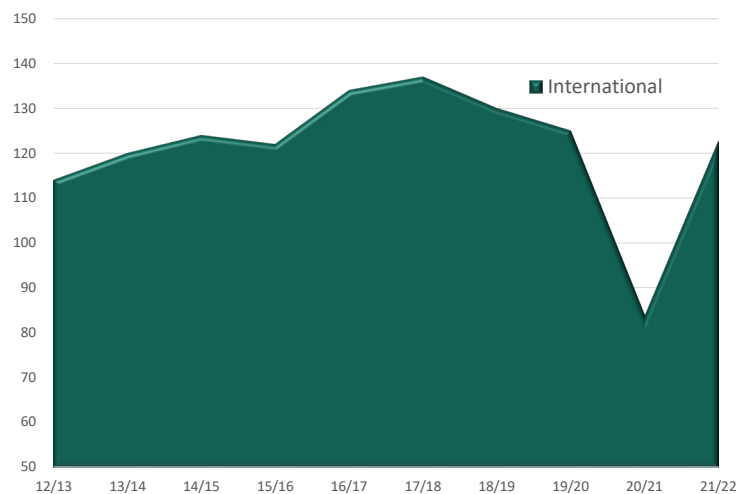
In the past seven years, our enrolment has increased from 12,082 Full Time Equivalent (FTE) K-12 students to 14,501 FTE. This is an increase of almost 2,400 students, and an average of 343 students per year.

This increase of students has a direct impact on our government grant funding and the costs required to support these students. It also has required a significant investment in space to accommodate the influx. The average annual student increase is enough to fill a new elementary school each year.



At the same time, the Distributed Learning and Continuing Education student enrolments have dropped dramatically. This is due mainly to changes to the government funding for these students that has made the existing delivery model unsustainable. Our Distributed Learning program is currently changing to a blended learning model.

International student enrolment experienced a sharp decline in 2020-21 due to COVID-19 travel restrictions but has since bounced back to pre-pandemic levels and is poised to continue to grow this next year. Chilliwack is a desired district for international students, but growth is constrained based on the capacity of our schools.

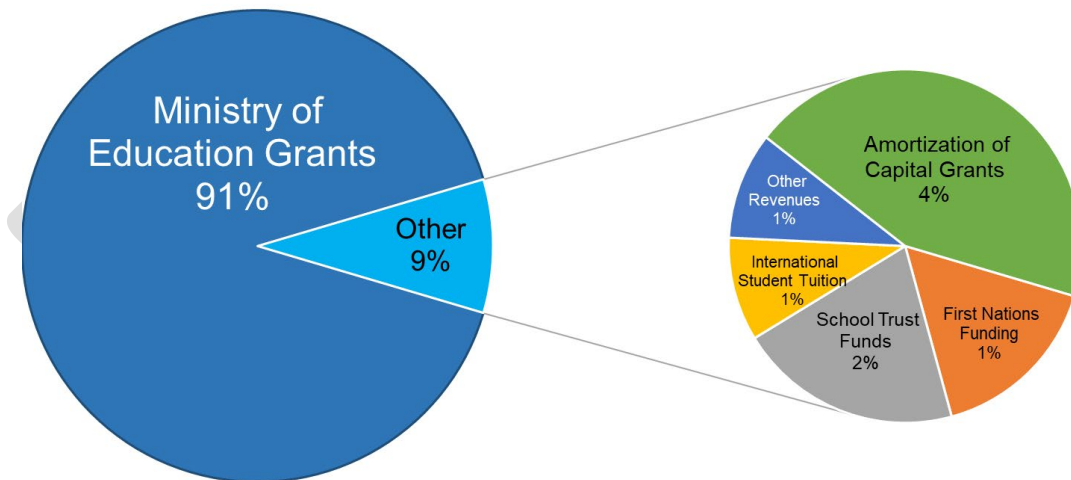


5.2 Revenues

Total revenues for the School District were \$178 million for 2021/22. Revenue is heavily reliant upon funding from the provincial government which is based mainly on student enrolments. The grant is calculated on student enrolment which is compiled through a data collection process called 1701 in September, February, May and July. The District receives a fixed amount per full-time equivalent student (FTE). The District also receives supplementary grants for students who are identified as having unique needs and for other demographic and geographical factors.

91% of the District's revenue is from Ministry of Education & Child Care funding, 1% of revenue is First Nations funding, 2% are funds raised by schools through their trust funds, 1% of revenue is generated from International Education Programs, 4% is associated with the recognition of deferred capital grants, and the balance through other revenue programs such as facility rentals and investment income.

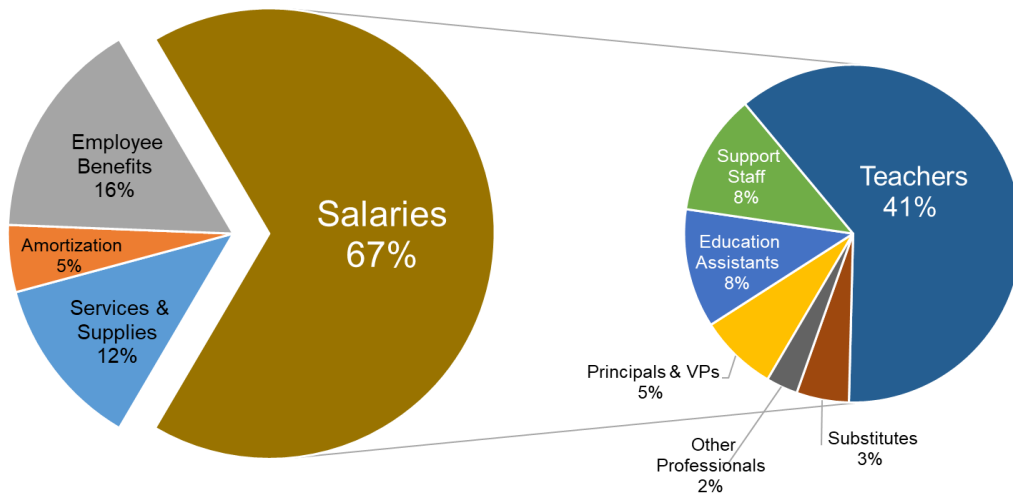
Revenues increased 3.9% versus last year due mainly to increases in government grants for enrolment increases and collective agreement wage increases. Offsetting this increase was the loss of last year's Federal and Provincial funding of \$6.3 million to manage the COVID-19 pandemic. Other Revenues such as international student tuition, rental income and investment income are beginning to recover to pre-pandemic levels.



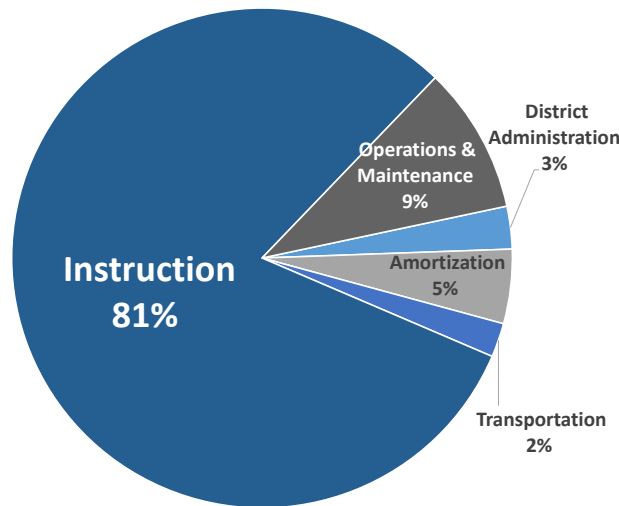
5.3 Expenditures

83% of the School District’s operating expenditures are associated with salaries and benefits, while 61% of Salaries are for teachers. The balance of expenditures is related to supplies and services (including utilities, professional development, and maintenance) and amortization of capital assets.

Overall expenses are up by 5.5% versus last year. This is reflective of increases in staffing to cover the large enrolment increase, collective agreement wage settlements, benefit premiums, and costs for replacement staff.



Looking at expenditures by Program, 81% of expenditures are on instruction, and 11% on operations, maintenance and transportation.



5.4 COVID-19

The COVID-19 pandemic had a much less significant impact on expenditures this year. Last year we received \$6.3 million in federal and provincial funding to assist with additional resources for cleaning supplies, protective equipment, additional custodial staff, student supports, etc. This year we received only \$349,000 in funding to assist with enhanced cleaning and personal protective equipment.



5.5 Governance Costs

A separate budget is established for the Governance costs for the District. Governance costs represent supports for the locally elected Board of Education. The main costs are as follows:

Trustee Stipends & Benefits	\$164,319
Contract Services	31,000
Legal	25,000
BCSTA Membership	51,000
Travel & Professional Development	21,600
Staff Retirement/Recognition	21,000
Telephone Allowance	4,064
Advertising	5,000
Supplies	13,207
TOTAL	\$336,190

Not included in this year's budget, but required for next year, is the cost for conducting an election. For next year we are estimating that to be at least \$90,000.



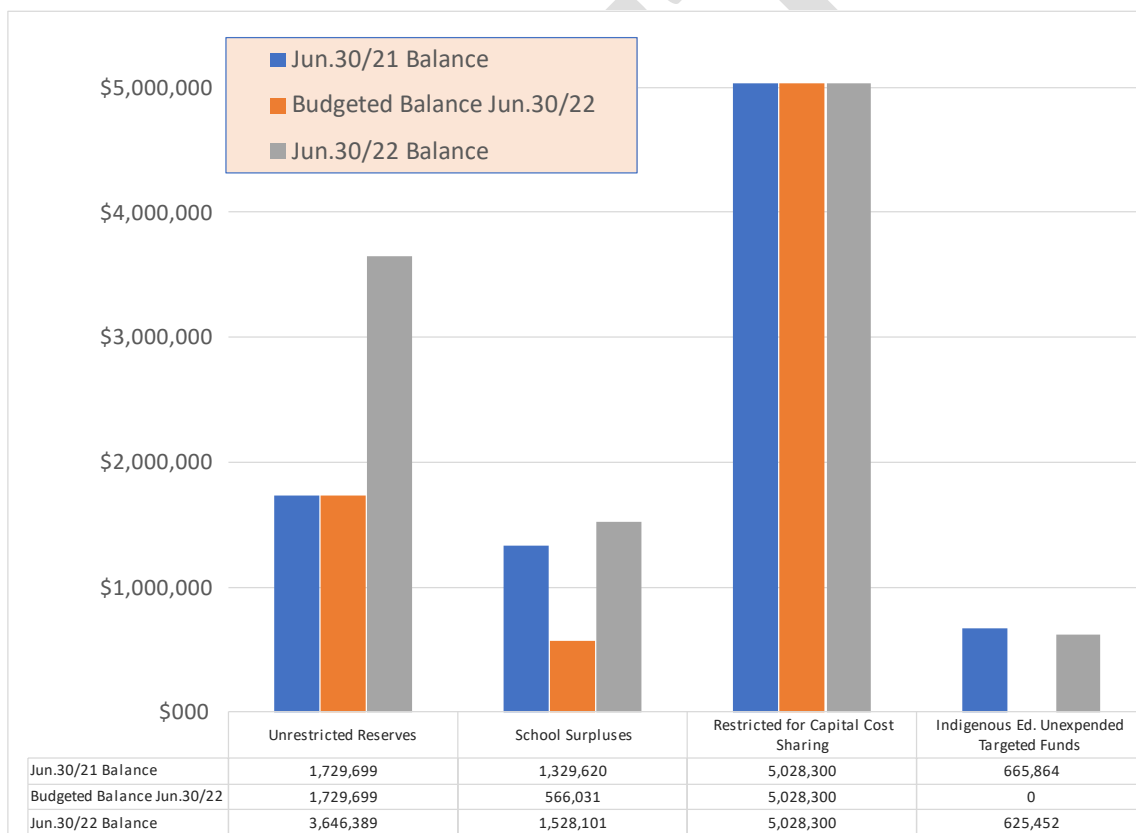
5.6 Reserves

Unrestricted Reserves (accumulated surpluses) increased this year from \$1,729,699 to \$3,646,389.

Schools are permitted to carry over any budget surpluses to the next year. The total school surpluses (which are included in restricted reserves) increased by \$198,481 this year to \$1,528,101.

Any unspent targeted funding for Indigenous Education Programs may also be carried over into the next year. The total Indigenous Education surplus (which is included in restricted reserves) decreased by \$40,412 this year to \$625,452.

We also have \$5,028,300 in a Restricted Reserve to cover the District commitment to provide funding towards the cost of the new Stitó:s Lá:lém Totí:lt School and the Vedder Elementary School addition.



6.0 Financial Analysis of the School District as a Whole

6.1 Analysis of Operating Results to Budget and Last Year

The following is a discussion and analysis of the School District's financial performance for the fiscal year ended June 30, 2022. This section of the report is a summary of the School District's financial activities based on currently known facts, decisions, or conditions. The results of the current year are discussed in comparison with the prior year, as well as in comparison with the budget. These sections are broken down into three areas: Revenues, Wages and Benefits, and Supplies and Services. This is only an introduction and should be read in conjunction with the School District's financial statements.

Revenues

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
REVENUE							
Provincial Grants, Ministry of Education & Child Care	147,215,766	147,206,738	138,618,644	(9,028)	(0%)	8,588,094	6%
LEA/Direct Funding from First Nations	2,356,455	2,640,371	2,318,375	283,916	12%	321,996	14%
Provincial Grants, Other	150,000	279,600	158,100	129,600	86%	121,500	77%
International Student Tuition	1,590,079	1,547,028	831,627	(43,051)	(3%)	715,401	86%
Other Revenue	674,400	535,325	340,052	(139,075)	(21%)	195,273	57%
Rentals & Leases	213,000	240,526	130,479	27,526	13%	110,047	84%
Investment Income	215,000	347,895	320,266	132,895	62%	27,629	9%
Total Revenue	152,414,700	152,797,483	142,717,543	382,783	0.3%	10,079,940	7%



Provincial Grants – Ministry of Education & Child Care

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Provincial Grants – Ministry of Education & Child Care	147,215,766	147,206,738	138,618,644	(9,028)	(0%)	8,588,094	6%

- Funding for students under a Local Education Agreement (LEA) is deducted from our operating grant, and we then bill the local First Nations directly. There were more students than budgeted: (\$284,000)
- Funding received for costs associated with the flooding: \$194,000
- February enrolment count was higher than budgeted: \$68,000

- Funding for students under a Local Education Agreement (LEA) is deducted from our operating grant, and we then bill the local First Nations directly. There was a large increase in students: (\$284,000)
- Funding for costs associated with the flooding: \$194,000
- Holdback Funding last year: (\$447,000)
- BCTF Mentorship Funding last year: (\$290,000)
- Enrolment increases: \$7,000,000
- Funding for collective agreement settlements with unionized staff: \$2,283,000
- Salary Differential Funding which fluctuates with the average teacher salary in the District: \$114,000

LEA (Local Education Agreement) / Direct Funding from First Nations

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
LEA/Direct Funding from First Nations	2,356,455	2,640,371	2,318,375	283,916	12%	321,996	14%

- Funding for students under a Local Education Agreement (LEA) is deducted from our operating grant, and we then bill the local First Nations directly. There was a large increase in students: (284,000)

- Funding for students under a Local Education Agreement (LEA) is deducted from our operating grant, and we then bill the local First Nations directly. There were more students than budgeted: (\$322,000)



Provincial Grant – Other

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Provincial Grants, Other	150,000	279,600	158,100	129,600	86%	121,500	77%

- ERASE Bullying grant from Ministry of Public Safety: \$16,000
- Change in how funds are advance from the Industry Training Authority (ITA): \$53,000
- Increase in ITA grants due to more students taking trades programs: \$61,000

- ERASE Bullying grant from Ministry of Public Safety: \$16,000
- Change in how funds are advance from the Industry Training Authority (ITA): \$53,000
- Increase in ITA grants due to more students taking trades programs: \$61,000

International Student Tuition

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
International Student Tuition	1,590,079	1,547,028	831,627	(43,051)	(3%)	715,401	86%

The District welcomed 123 full year and part year international students which was close to what we were expecting: (\$43,000)

With the lifting of travel restrictions, international student enrolment was able to return to pre-pandemic levels providing a sharp increase in revenue from the prior year: \$715,400

Other Revenues

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Other Revenues	674,400	535,325	340,052	(139,075)	(21%)	195,273	57%

- First Nations transportation funding reduced from last year: (\$131,000)
- Reduced energy program rebates from Fortis: (\$8,000)

- First Nations Transportation recoveries credited to expense in 20/21 \$95,000
- First Nations Transportation Funding reduced from last year: (\$56,000)
- New bus registration fees and Promontory courtesy rider fees:\$152,000
- Less funding from Pacific Community Resources Society for their Traverse Program (youth drug and alcohol) as we move to 50/50 cost sharing : (\$34,000)
- Reimbursement from City for costs associated with the Prest Road widening:\$55,000
- Reduced energy program rebates from Fortis: (\$8,000)



Rentals & Leases

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Rentals & Leases	213,000	240,526	130,479	27,526	13%	110,047	84%

- Rentals are up slightly from budget: \$28,000

- Rentals returning to pre-pandemic levels: \$188,000
- Loss of church rentals: (\$77,000)

Investment Income

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Investment Income	215,000	347,895	320,266	132,895	62%	27,629	9%

- Interest rate increase: \$133,000

- The government changed the interest rate calculation for funds we have on deposit with them: (\$118,000)
- Interest rate increase: \$133,000
- We have been able to maintain our strong cash position: \$13,000



6.1 Budgetary Highlights / Analysis of Operating Results to Budget and Last Year (continued)

Wages & Benefits

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
EXPENSE							
Salaries							
Teachers	65,371,822	64,858,061	60,758,312	(513,761)	(1%)	4,099,749	7%
Principals & Vice-Principals	8,837,422	8,810,821	8,364,200	(26,601)	(0%)	446,621	5%
Education Assistants	13,740,714	12,625,234	11,015,385	(1,115,480)	(8%)	1,609,849	15%
Support Staff	13,781,498	13,462,135	12,206,366	(319,363)	(2%)	1,255,769	10%
Other Professionals	3,492,153	3,583,787	3,398,265	91,634	3%	185,522	5%
Substitutes	5,770,605	5,844,300	5,982,312	73,695	1%	(138,012)	(2%)
Total Salaries	110,994,214	109,184,338	101,724,840	(1,809,876)	(2%)	7,459,498	7%
Employee Benefits	26,577,624	25,969,127	23,702,207	(608,498)	(2%)	2,266,920	10%
Total Salaries & Benefits	137,571,838	135,153,465	125,427,047	(2,418,373)	(2%)	9,726,418	8%
Services & Supplies	16,315,097	15,748,366	13,777,450	(566,731)	(3%)	1,970,916	14%
Total Expense	153,886,935	150,901,831	139,204,497	(2,985,104)	(2%)	11,697,334	8%



Teachers

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Teachers	65,371,822	64,858,061	60,758,312	(513,761)	(1%)	4,099,749	7%

The favourable salary variance was mainly due to the following:

- The average teacher salary was lower than budgeted: \$496,000
- Teachers were unable to utilize all of their prep time due to a shortage of TOCs. This unused prep time was therefore paid out: (\$125,000)
- Indigenous program vacancies: \$142,000

The increased cost from last year to this year was made up of the following:

- Collective agreement increases: \$1,226,000
- More teachers hired due to enrolment increase: \$2,446,000
- Teachers hired through Holdback Funding: \$226,000
- Salaries covered by supplemental grants: (\$139,000)
- Teachers redeployed from COVID related duties in 20/21: \$371,000
- Excluding the collective agreement wage increases, the average teacher salary increased versus last year: \$74,000
- Costs associated with one time BCTF Mentorship Funding in 20/21: (\$241,000)
- CEF Program wage increases charged to Operating in 20/21: (\$269,000)
- Staff vacancies 21/22 vs 20/21: \$435,000
- Teachers were unable to utilize all of their prep time due to a shortage of TOCs. This unused prep time was therefore paid out: \$125,000
- Less teachers purchased through school budgets: (\$122,000)

Principals & Vice Principals

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Principals & Vice Principals	8,837,422	8,810,821	8,364,200	(26,601)	(0%)	446,621	5%

The favourable salary variance is due mainly to unpaid staff illnesses covered by substitutes

The increased cost from last year to this year was made up of the following:

- Wage increases: \$226,000
- New Indigenous Ed VP: \$129,000
- Staff reduction District Principal-Curriculum: (\$129,000)
- Imagine High VP: \$129,000
- Change in staff vacancies Jul/Aug: \$96,000



Education Assistants

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Education Assistants	13,740,714	12,625,234	11,015,385	(1,115,480)	(8%)	1,609,849	15%

The favourable salary variance is made primarily of the following:

- Unpaid sick time/leaves: (\$279,000)
- Indigenous program vacancies: (\$298,000)
- Service Improvement Fund not spent: (\$85,000)
- Staff vacancies: (\$452,000)

The increase from last year to this year was made up of the following:

- More EAs hired due to increased special needs student enrolment: \$1,683,000
- Collective agreement increases: \$307,000
- Increase in Indigenous program vacancies: \$28,000
- Change in staff vacancies 21/22 vs 20/21: (\$346,000)
- Increase in unpaid sick time/leaves: (\$181,000)
- More Indigenous EAs hired due to increased enrolment: \$41,000
- Service Improvement Fund not spent in 21/22: (\$85,000)
- EAs redeployed from COVID-19 related duties in 20/21: \$143,000



Support Staff

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Support Staff	13,781,498	13,462,135	12,206,366	(319,363)	(2%)	1,255,769	10%

The favourable salary variance is due to staff vacancies in the following areas:

- School Support Staff: (\$61,000)
- District Clerical Staff: (\$69,000)
- Trades & Grounds Staff: (\$109,000)
- Custodial Staff: (\$101,000)
- Bus Drivers: (\$149,000)

Negative variances to this budget included:

- Operations charge outs to other programs was under budget leading to a negative variance of \$162,000.

The increased cost from last year to this year was made up of the following:

- Collective agreement increases: \$252,000
- Staff Reductions-Library Assistants: (\$119,000)
- Staff Reductions-Telephone Technician: (\$30,000)
- Staff Reductions-Supervision Assistants/Crossing Guards: (\$57,000)
- Imagine High Staffing: \$257,000
- Staff redeployed from COVID-19 related duties in 20/21: \$631,000
- Decrease in staff vacancies-Custodial: \$71,000
- Decrease in staff vacancies-Bus Drivers & increased school trips: \$111,000
- Increase in staff vacancies-Trades & Grounds Staff: (\$109,000)
- Occupational Therapists moved from Contracts to Employees: \$183,000

Other Professionals

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Other Professionals	3,492,153	3,583,787	3,398,265	91,634	3%	185,522	5%

The unfavourable salary variance is due mainly to staff vacancies offset by severance paid.

The increased cost from last year to this year was made up of the following:

- Wage increases: \$96,000
- Severance net of staff vacancies: \$85,000
- Imagine High staffing: \$69,000
- Misc. Staffing changes: (\$64,000)



Substitutes

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Substitutes	5,770,605	5,844,300	5,982,312	73,695	1%	(138,012)	(2%)

- Increased TOCs due to absences: \$159,000

Shortages of substitutes this year resulted in the following favourable variances:

- School Support Staff: (\$14,000)
- EAs (\$99,000)
- Bus Drivers: (\$35,000)

This year we utilized some retired Principals to cover some of our PVP absences resulting in \$37,000 in substitute PVP costs.

Shortages of substitutes this year resulted in the following favourable variances:

- EAs and School Support Staff: (\$97,000)
- Bus Drivers: (\$31,000)
- Less Custodians charged to COVID-19 funding resulted in an increase in sub costs of \$23,000
- This year we utilized some retired Principals to cover some of our PVP absences resulting in \$37,000 in substitute PVP costs
- Reduced Curriculum TOCs: (\$168,000)
- Increased TOCs due to absences: \$97,000

Employee Benefits

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Employee Benefits	26,577,624	25,969,127	23,702,207	(608,498)	(2%)	2,266,920	10%

The lower benefit costs corresponds to the variance in Salaries.

- Collective agreement and other wage increases: \$302,000
- Benefit changes due to various staffing changes: \$327,000
- Increased premiums for Extended Health Benefits: \$786,000
- Increased rates for EI, CPP and Worksafe: \$840,000



6.1 Budgetary Highlights / Analysis of Operating Results to Budget and Last Year (continued)

Supplies and Services

Services and Supplies categories represent approximately 12% of the operating budget expenditures. Overall, services and supplies are 3% under budget. Details for each Supply category are explained below.

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
NON-DISTRICT PORTION OF SUPPLIES/SERVICES:							
Schools	4,695,342	3,819,968	3,765,476	(875,374)	(19%)	54,492	1%
Indigenous Education	956,449	900,549	720,926	(55,900)	(6%)	179,623	25%
DISTRICT PORTION OF SUPPLIES/SERVICES:							
Services	3,388,451	3,615,398	2,981,477	226,947	7%	633,921	21%
Student Transportation	22,750	12,221	4,320	(10,529)	(46%)	7,900	183%
Professional Development & Travel	926,577	682,140	598,604	(244,437)	(26%)	83,536	14%
Rentals & Leases	25,000	23,817	22,986	(1,183)	(5%)	831	4%
Dues & Fees	219,625	181,358	213,612	(38,267)	(17%)	(32,255)	(15%)
Insurance	310,981	257,896	297,457	(53,085)	(17%)	(39,561)	(13%)
Supplies	3,554,422	3,769,917	3,225,770	215,495	6.1%	544,147	17%
Utilities	2,215,500	2,485,102	1,946,819	269,602	12.2%	538,283	28%
	16,315,097	15,748,366	13,777,449	(566,731)	(3%)	1,970,917	14%



Schools

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Schools	4,695,342	3,819,968	3,765,476	(875,374)	(19%)	54,492	1%

Many schools this year had planned for significant technology and equipment replacements within their budgets. Due to global supply chain issues, there were many orders that were not filled by the end of the school year which resulted in the large underspending of school budgets.

School spending was comparable to the prior year. The expectation was that schools were going to use their accumulated surpluses for technology and equipment replacements. Many of these purchases were not able to complete as global supply chain issues caused delays in shipments.

Indigenous Education

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Indigenous Education	956,449	900,549	720,926	(55,900)	(6%)	179,623	25%

Spending on Indigenous education was close to budget. Areas of underspending included travel which was a result of pandemic restrictions still in effect for part of the year. There was also modest underspending in programs as not all students returned from at home learning.

Spending increased from the prior year as more indigenous learners returned to the classroom and the district had less at home learners which meant an increase in direct resources consumed.



Services

This account includes costs for contracted professionals, consultants and technical services, software maintenance, grounds upkeep, security services, bank charges, telephones, and legal and audit fees.

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Services	3,388,451	3,615,398	2,981,477	226,947	7%	633,921	21%

Service areas where costs exceeded budget include:

- \$36,000 to contract for Speech Language Pathologists due to vacancies
- \$22,000 to contract Psych Ed assessments due to capacity constraints
- \$15,700 in international agent fees with more first time international students enrolling with the district
- \$55,000 in Next Generation Network costs
- \$61,000 to upgrade Kwíyeyel South property due to Prest Rd expansion
- \$57,000 in assessing Board office for heating and lighting upgrades.

Services increased from the prior year as follows:

- \$154,000 in international agent fees and homestay coordinator with the increase in international students
- \$97,000 in Software license fees to expand software backups
- \$122,000 Student Services contracts for hard to fill positions (Vision, SLP, Psych Ed)
- \$45,000 on contracted retired principal to assist with recruitment
- \$35,000 increased costs on vehicle repairs and equipment servicing (eg. elevators)
- \$161,000 in one-time costs including holdback funding usage, property upgrade (Prest Rd) and assessing heating/lighting upgrades for Board office.

Student Transportation

This account includes payments for charter buses and travel assistance reimbursements to parents/guardians.

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Student Transportation	22,750	12,221	4,320	(10,529)	(46%)	7,900	183%

The district's current bus fleet was able to absorb many of the fieldtrip and athletic trip requests resulting in less need to outsource bussing as planned for in the budget.

Athletics tournaments and fieldtrip activities resumed to a pre-pandemic level resulting in a need for more contract bussing than in the prior year.



Professional Development & Travel

This account includes costs incurred for training and travel.

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Professional Development & Travel	926,577	682,140	598,604	(244,437)	(26%)	83,536	14%

Travel expenses totaled \$140,000 this year in comparison to a \$241,000 budget. The underspending was due to early Covid restrictions as well as the floods that prevented travel to key conferences.

Professional Development activities were budgeted at \$686,000 but actual spending was only \$542,000. A number of events were cancelled or went on-line including:

- \$78,000 Curriculum workshops not held in person
- \$52,000 Secondary School Link training
- \$20,000 H/R Manager training deferred

As 2020/21 saw significant travel restrictions, the district had an increase in travel this year of \$57,000 with \$30,000 of this expense attributed to international recruiting.

The remaining \$26,000 increase from prior year spending is within Pro-D activities where several in-person training events were once again able to take place.

Rentals & Leases

Included here are the operating expenditures for the rental of space, vehicles and equipment for temporary or long-term use by the School District.

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Rentals & Leases	25,000	23,817	22,986	(1,183)	(5%)	831	4%

No significant variance.

No significant variance.



Dues & Fees

This account includes membership fees and/or dues in professional organizations as determined by the policies and regulations of the School District.

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Dues & Fees	219,625	181,358	213,612	(38,267)	(17%)	(32,255)	(15%)

The majority of dues and fees are paid to UFV for dual credit trades programs. In 2021/22 there were less attendees than originally projected. As well, individual tuition fees were lower than budgeted.

2021/22 had less students enroll in dual credit programs than in prior years, but more students participate in trades exploration programs which are part of Services expenditures.

Insurance

This account includes all forms and types of insurance coverage (vehicles, buildings, liability).

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Insurance	310,981	257,896	297,457	(53,085)	(17%)	(39,561)	(13%)

Schools Protection Plan (SPP) lowered its premiums by \$6,000 from what was budgeted.

Vehicle insurance premiums were lower than budgeted as a result of a general rate reduction by ICBC as the corporation restructured its coverage to a “no fault” insurance model.

SPP (property insurance) lowered its rates in 2021/22 by \$9,000 from the prior year. Rates are adjusted due to claims activity within the sector.

In addition, the full impact of ICBC’s rate reduction is now reflected in the current year’s expenses.



Supplies

This item consists of expenditures for supplies and materials of a consumable and/or non-capital nature. This includes classroom supplies, learning resources, computer equipment, and custodial supplies.

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Supplies	3,554,422	3,769,917	3,225,770	215,495	6.1%	544,147	17%

Supplies areas where costs exceeded budget include:

- \$115,000 strategic technology purchases to manage supply chain issues
- \$117,000 increased fuel costs
- \$57,000 unexpected repairs on busses and increases in prices of parts
- \$50,000 operations & custodial supplies price increases

Items that came in lower than budget include:

- (\$67,000) in transportation cost recoveries as there were more fieldtrips than planned
- (\$76,000) in Curriculum workshop resources as workshops were delivered on-line.

A significant contributing factor to the increase in supplies spending from the prior year was due to inflation. Examples of cost increases include:

- \$258,000 in fuel costs
- \$165,000 in transportation parts and operation supplies such as custodial, fertilizer, salt and sand

Other one time spending unique to 2021/22 includes:

- \$150,000 in holdback funds spent on math resources

Utilities

Included here are the expenditures for electricity, heating, water & sewage, and garbage & recycling costs.

Operating Budget	2021/22		2020/21	Increase (Decrease) vs. BUDGET		Increase (Decrease) from PRIOR YEAR	
	BUDGET	ACTUAL	ACTUAL	\$	%	\$	%
Utilities	2,215,500	2,485,102	1,946,819	269,602	12.2%	538,283	28%

Most of the variance can be explained by the following:

- (\$58,000) savings in electricity with lower A/C costs due to a cooler Spring
- \$273,000 increase in heating due to a spike in natural gas prices and increased ventilation in classrooms
- \$40,000 increase in water due to more handwashing and cleaning

Utilities increased from the prior year as follows:

- \$150,000 increase in electricity due to rate increase, new school spaces and more rentals
- \$307,000 increase in heating due to a spike in natural gas prices and increased ventilation in classrooms
- \$50,000 increase in water due to more handwashing and cleaning
- \$19,000 increase in garbage collection with increasing cleaning supplies.



6.2 Special Purpose Funds

Special Purpose Funds consist of restricted grants and other funding subject to a legislative or contractual restriction on its use. These revenues are deferred until the relevant expenditures are incurred. The School District incurred the following expenditures in 2021/2022 as related to significant Special Purpose grants:

GRANT	SOURCE	AMOUNT RECEIVED	AMOUNT EXPENDED	DISCUSSION
Annual Facility Grant (AFG) Operating Portion	Ministry of Education & Child Care	\$446,902	\$317,322	See discussion in the Capital Projects section under "Annual Facility Grant (AFG) Funding."
Learning Improvement Fund (LIF)	Ministry of Education & Child Care	\$501,688	\$509,305	Funding to augment Educational Assistants' hours to provide additional support to complex learners.
Scholarships and Bursaries	Other and Investment Income	\$136,188	\$106,870	Funds collected from donors which are awarded to graduating students in the district to attend post-secondary schools.
School Generated Funds	Other and Investment Income	\$3,606,516	\$3,346,645	Monies collected by schools for field trips, school sports, and fundraising for school equipment.
Strong Start	Ministry of Education & Child Care	\$224,000	\$201,866	Funding for Strong Start early learning centers to provide school-based, drop-in programs for children from birth to age five and their parents or caregivers.
Ready, Set, Learn (RSL)	Ministry of Education & Child Care	\$49,000	\$27,261	Funding for eligible RSL events for 3 to 5-year-olds and their parents to support and facilitate a smooth transition to Kindergarten
Official Languages in Education French Programs (OLEP)	Ministry of Education & Child Care	\$145,607	\$148,754	Funding for core French-language programs and curriculum resources.
Community LINK	Ministry of Education & Child Care	\$728,611	\$727,682	Funding for programs and initiatives to improve the education performance of vulnerable students, including both academic achievement and social functioning.
Classroom Enhancement Fund (CEF) Overhead, Staffing and Remedies	Ministry of Education & Child Care	\$10,700,334	\$10,491,116	Funding for eligible expenses resulting from restoration of class size and composition language. Expenses include teacher staffing, overhead staffing and equipment costs
First Nation Student Transportation	Ministry of Education & Child Care	\$219,700	\$37,946	Funding to support the transportation needs of on-reserve First Nation students to/from school and extra-curricular activities.
Mental Health in Schools	Ministry of Education & Child Care	\$120,482	\$90,727	Funding for Mental Health literacy activities with a goal to build a safe, caring and inclusive environment in schools.
Changing Results for Young Students (CR4YC)	Ministry of Education & Child Care	\$6,000	\$15,712	Funding for collaborative professional learning for early learning educators focused on improving social-emotional outcomes for young children.
After School Sport and Arts Initiative	Ministry of Education & Child Care	\$53,591	\$85,029	Funding for ASSAI supports participating school Districts to offer safe, accessible, high-quality, and fun programming that meets the needs of their school communities.



6.2 Special Purpose Funds (continued)

GRANT	SOURCE	AMOUNT RECEIVED	AMOUNT EXPENDED	DISCUSSION
Safe Return to School / Restart: Health & Safety	Ministry of Education & Child Care	\$348,673	\$348,673	Funding for enhanced cleaning and disinfecting as well as hand hygiene for students and staff.
Federal Safe Return to Class / Ventilation Fund	Ministry of Education & Child Care	\$207,071	\$0*	Funding to improve ventilation systems in schools including ventilation filter upgrades and enhancing control systems that increase airflow in schools. *Funding intended for spending in 2022/23
Seamless Day Kindergarten	Ministry of Education & Child Care	\$50,000	\$200	Funding to support transitions between before/after school care and the kindergarten classroom

6.3 Capital Fund Accounts

Capital fund schedules provide information on the District's tangible capital acquisitions and the net book value of these acquisitions. The Capital Fund includes capital expenditures related to land, buildings, computer hardware and software, vehicles and equipment that are funded from Ministry of Education & Child Care capital grants, land capital, local capital, the operating fund, and special purpose funds.

During the year ended June 30, 2022, the District invested \$44.7 million in capital additions, as follows:

2021/22 Projects	Current Year Additions	TOTAL SPENT TO DATE
Stitó:s Lá:lém Totí:lt School	\$ 19,016,332	\$ 46,732,684
Imagine High Renos/Gym	4,311,349	14,746,895
Vedder Elementary Addition	5,283,926	7,471,210
GWG Secondary Addition	12,048,817	14,461,863
Sardis Secondary Addition	89,353	96,465
New Eastside Elementary	75,856	76,161
School Enhancement Program	1,524,472	1,524,472
Carbon Neutral Climate Program	314,867	314,867
Building Envelope Program	1,185,133	1,185,133
School Buses	594,320	594,320
Playground-Cultus Lake	23,835	23,835
Vehicles & Equipment	272,961	272,961
	<u>\$ 44,741,221</u>	<u>\$ 87,500,866</u>

Funding to make these additions came from the following sources: \$44.4 million from the Ministry of Education & Child Care, \$0.3 million from District Operating Funds, and \$0.02 million from other sources.



6.4 Major Capital Projects

Stitó:s Lá:lém Totí:lt School is currently under construction and planned to be occupied in September 2022. It will be an Elementary/Middle school with space for 930 students. The budget of \$56.3 million is made up of \$47.6 million from the Ministry of Education & Child Care, \$5.0 million from the Chilliwack School District, and \$3.75 million from the City of Chilliwack.



The **Imagine High Integrated Arts and Technology Secondary School** project involved the addition of a gymnasium and renovation to the former UFV site on Yale Road. The total cost of the project was \$17.8 million. The school opened September 2021 with space for 600 students. Although construction is completed, we are still receiving some equipment and furniture for the school that has been delayed due to supply chain issues.

The addition to **Vedder Elementary School** is currently under construction. The two-storey, 10-classroom addition will add space for an additional 240 students and has a budget of \$12.3 million. It is expected to be occupied in September 2022.

The addition to **GW Graham Secondary School** is currently under construction. It will add space for an additional 450 students and has a budget of \$23.9 million. This two-story addition includes 18 additional teaching spaces, trades space, a robotics tech program, a shared outdoor covered area, and additional washrooms. It is expected to be occupied in late September 2022.

The Ministry of Education & Child Care has also given support for two additional major capital projects: a **new elementary school** in the eastern part of Chilliwack, and an **addition to Sardis Senior Secondary**. The District has completed detailed business cases and forwarded them to the Ministry for approval.

For updates on current major capital projects in the district, visit <https://www.sd33.bc.ca/capital-projects>.

** Stitó:s playground installation and a view of the Learning Commons – July 2022*



6.5 Capital Fund Balances

Specific balances in the Capital Fund are as follows:

Capital Funds	June 30 2022	June 30 2021	Change
Bylaw Capital	\$ -	\$ -	\$ -
Restricted Capital	-	-	-
Other Provincial Capital	6	65	(59)
Land Capital	4,694,289	4,255,880	438,409
Other Capital	1,368,455	650,290	718,165
Local Capital	5,101,574	5,101,574	-
	<u>\$ 11,164,324</u>	<u>\$ 10,007,809</u>	<u>\$ 1,156,515</u>

Bylaw Capital

Bylaw Capital represents Ministry of Education & Child Care capital grants drawn on Certificates of Approval (COA) for capital projects and includes amounts for specific capital projects funded by the Ministry of Education & Child Care, capital portion of the Annual Facility Grant, carbon neutral capital project funding, playground equipment funding, and other project funding paid through a COA.

Restricted Capital

Ministry of Education & Child Care restricted capital represents the Ministry's portion (usually 75%) of the proceeds on disposal of land and buildings, and any bylaw project surpluses on completed projects. The Ministry's permission must be received to spend these funds. There is currently a zero balance.

Other Provincial Capital

These funds were provided by the Ministry of Jobs, Tourism and Skills Training to purchase trades training equipment in support of Industrial Training Authority Youth Trades programs.

Land Capital

The balance in the Land Capital Reserve Fund is comprised of School Site Acquisition Charges (SSAC), which municipalities collect on behalf of school districts to help school boards pay for future school sites.

Municipalities collect these charges for each new residential parcel to be created and new multiple family residential units to be constructed on an existing parcel. The funds may only be used to purchase ministry approved sites for new schools.

Other Capital

Other capital is comprised of funds from other non-provincial government sources, such as municipal grants, PAC contributions for playgrounds, etc. All of the current balance is funding raised for playgrounds.

Local Capital Reserve

The Board's Local Capital Reserve is designated for local capital expenditures. Most of the balance in the fund at June 30, 2022 is restricted towards the District's share of two major projects currently underway: the Stitó:s Lá:lém Totí:It School and the addition to Vedder Elementary School.



6.6 Reserves – Operating, Special Purpose and Capital Balances

Reserves

	June 30 2022	June 30 2021
1. Operating Fund Accumulated Surplus		
Internally Restricted	\$ 2,183,553	\$ 2,472,266
Unrestricted Operating Surplus	3,567,832	1,656,425
Total	5,751,385	4,128,691
2. Special Purpose Funds Surplus		
	73,261	73,261
3. Capital Fund Accumulated Surplus		
Local Capital	73,274	73,274
Restricted for Capital Cost Sharing	5,028,300	5,028,300
Investment in Tangible Capital Assets	64,373,520	65,207,151
Total	69,475,094	70,308,725
Total Accumulated Surplus	\$ 75,299,740	\$ 74,510,677

1 - Operating Fund Surplus

The Board of Education is responsible for ensuring the District is protected financially from forecasting risk and unforeseen circumstances. Therefore, they have established an Accumulated Operating Surplus Policy that allows the District to budget for an accumulated operating surplus to serve as a contingency reserve for the risks associated with unexpected increases in expenses and/or decreases in revenues related to major emergent operating issues, one-time costs and intermittent projects.

The District closed out the year with a \$5,751,385 operating surplus of which \$2,183,553 was internally restricted for specific purposes and \$3,567,832 was unrestricted. While the majority of the restricted reserve balance (\$1,528,101) represents school surpluses that are carried forward for expenditures in a future year, there is also a \$625,452 surplus in Indigenous Education as many students were at home learners this year so less resources were required.

2 - Special Purpose Fund Surplus

This amount of \$73,261 is for endowments where the original donors have stipulated that the principal amounts cannot be spent. Investment income earned on the balances is able to be paid out as scholarships.



3 - Capital Fund Surplus

There are three categories of Capital Fund Surpluses:

The **Local Capital** reserve fund represents a portion of accumulated operating surpluses designated to fund the purchase of Tangible Capital Assets which are not funded directly from the Ministry of Education & Child Care. The Local Capital Reserve fund is increased if the Board of Education passes a motion to transfer operating surpluses to Local Capital.

The **Capital Cost Sharing** reserve fund represents the District's share of the costs towards building new schools or school additions. The current balance of \$5,028,300 reflects the remaining commitment required for the new Stitó:s school (\$5,000,000) and the Vedder Elementary addition (\$500,000).

The **Invested in Tangible Capital Assets** reserve represents capital investments that are funded by operating revenues (recorded as transfers of accumulated operating surplus to the capital fund). Then, as assets are amortized, a deficit is incurred in the capital fund which is applied against the Invested in Tangible Capital Assets reserve. Therefore, the balance in this fund is to cover future amortization costs and is not available for other purposes.

**GW Graham's shop wing at the steel structure phase – April 2022*



7.0 Factors Bearing on the School District's Future / Other Potentially Significant Matters

Enrolment Growth

The District's long-term student enrolment projections show ongoing, moderate growth across the city. After a number of years of having to purchase portables to address this growth, we are excited to see the approval of several capital building projects to alleviate this pressure. There is a continuing need to identify new building sites to keep pace with the growth.

Pandemic

The COVID-19 pandemic continues to impact school operations such as maintaining enhanced cleaning protocols. From a student perspective, assessing learning gaps and mental health issues will continue to be a major focus of staff and administration this next year.

Strategic Plan

At its June 15, 2021 meeting, the Chilliwack Board of Education approved Strategic Plan 2021-2025. Operational plans for Human Resources, Finance and Operations are in progress, and will support the education initiatives contained in the Strategic Plan.

Space/Capacity

There continues to be an increasing demand for space throughout the District. The opening of new spaces this year and next (Imagine High-Sep.2021, Stitó:s Elementary/Middle-Sep.2022, GW Graham Secondary addition-Sep.2022, Vedder Elementary addition-Sep.2022) will certainly help alleviate our immediate dependence on portables. However, the portables being freed up by these new spaces are being redeployed to other areas of the District with capacity issues.

The District currently has 94 portables, which are expensive to purchase and maintain. While new schools and expansions are opening in September 2022, they will not be adequate for our current over-capacity situation and future enrolment projections. The long-term facilities plan has identified the need for a number of new schools; however, suitable land is in short supply in the area, and the government capital approval process takes significant time. Also, the Ministry continues to request that school districts contribute more local funds towards capital projects, which puts further pressure on the District's operating budget.

Inflation and Supply Chain Issues

The annual inflation rate to the end of June 2022 was 8.1%, while our operating grant from the government has remained at the same level as last year. This is putting significant pressure on our operating budget as cost increases need to be funded through savings in other areas.

At the same time, there have been major breakdowns in supply chains. This disruption to our access to technology, building materials, and other commodities has created operational, financial and inflationary risk.



Recruitment and Retention

Jobs recovery in Canada since the COVID-19 lockdowns has been strong, and the unemployment rate is at an historic low. This has resulted in a shortage of workers across wide ranges of occupations. This has put a lot of pressure on our ability to recruit and retain staff.

8.0 Contacting Management

This financial report is designed to provide the School District's stakeholders with a general but more detailed overview of the School District's finances and to demonstrate increased accountability for the public funds received by the School District.

If you have questions about this financial report or need additional financial information, please contact the Secretary Treasurer's office at 604-792-1321.



Gerry Slykhuis, Secretary Treasurer
gerry_slykhuis@sd33.bc.ca



Mark Friesen, Assistant Secretary Treasurer
mark_friesen@sd33.bc.ca



Talana McInally, Executive Assistant
talana_mcinally@sd33.bc.ca



BOARD OF EDUCATION

DECISION REPORT

DATE: September 13, 2022

TO: Board of Education

FROM: Rohan Arul-pragasam, Superintendent

RE: **SCHEDULE OF BOARD MEETINGS 2022 – 2023**

RECOMMENDATION:

THAT the Board of Education approve the revised 2022 – 2023 school year Board of Education meetings and Learning Sessions

Board Meeting Schedule – 11 meetings

Board Learning Sessions – 13 sessions (includes 2-day Orientation/Workshop)

BACKGROUND:

At its April 12, 2022 Regular Board Meeting, the Board approved 10 Board Meetings and 10 Learning Sessions. An additional day has been added to the Board Meeting structure to have the Oath/Affirmation of Office on a separate day, and 3 Learning Sessions have been added for Strategic Plan coherence.

BOARD OF EDUCATION MEETINGS 2022 – 2023



BOARD OF EDUCATION MEETINGS

11 Meetings

1.	September 13, 2022	7.	February 7, 2023
2.	October 11, 2022	8.	March 14, 2023
3.	November 7, 2022 (Oath/Elections)	9.	April 18, 2023
4.	November 8, 2022	10.	May 9, 2023
5.	December 6, 2022	11.	June 13, 2023
6.	January 17, 2023		

STRATEGIC LEARNING SESSIONS

13 Sessions

1.	September 20, 2022	8.	February 21, 2023
2.	November 24, 2022 (Orientation/Workshop)	9.	March 7, 2023
3.	November 25, 2022 (Orientation/Workshop)	10.	April 11, 2023
4.	November 29, 2022	11.	April 25, 2023
5.	December 13, 2022	12.	May 23, 2023
6.	January 10, 2023	13.	June 6, 2023
7.	January 24, 2023		

2022/23 Board Meeting Calendar

September 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	








April 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

LEGEND					
	Board Meetings		Budget Advisory Committee		Audit Working Committee
	Learning Sessions		Trustee Orientation / Workshop		All Partners' Meeting
					Partner Meeting <i>tentative</i>



**Chilliwack
School District**

BOARD OF EDUCATION

DECISION REPORT

DATE: September 13, 2022

TO: Board of Education

FROM: Rohan Arul-pragasam, Superintendent
Gerry Slykhuis, Secretary Treasurer

RE: **POLICY 650: ACQUISITION AND DISPOSAL OF REAL ESTATE**

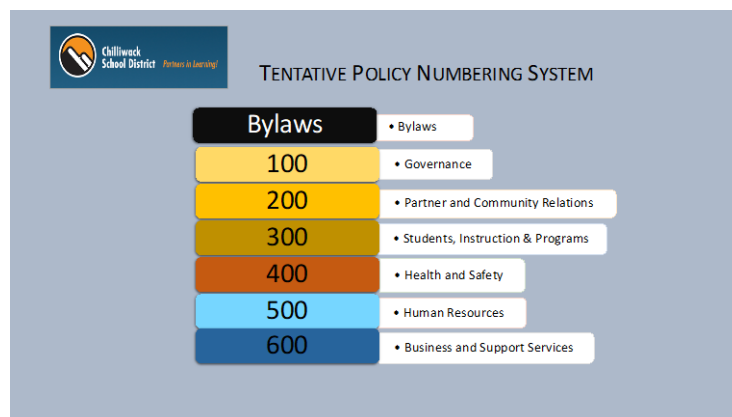
RECOMMENDATION:

THAT the Board of Education reaffirm Policy 650 – Acquisition and Disposal of Real Estate ([Policy 803 – Acquisition and Disposal of Real Estate](#)) as presented.

This draft policy was reviewed at the April 26th and May 24th Board Learning Sessions.

BACKGROUND:

A further review of remaining policies outside the purview of the Education Policy Advisory Committee has begun, with the objective of compiling all policies that relate to business and support services within one section of our revised policy manual. This section, 600, was included in our initial discussions.



The policies to be included within this section are currently published in section 200, 700 and 800, and naming of this section as 600 Business and Support Services is recommended.

POLICY 650 ACQUISITION AND DISPOSAL OF REAL ESTATE

The Board will ensure the best use of any land and buildings that it owns. The Board may acquire, or dispose of interest in, land and/or buildings as reflected in the Long Range Facilities Plan. The Board aims to achieve the maximum economic benefit from any real estate transactions.

Negotiations for the purchase or sale of real estate are sensitive in nature and must be carried out in a fair and ethical manner.

The Board exercises its power with respect to the acquisition or disposal of property by bylaw.

The Secretary Treasurer or designate is authorized to act on behalf of the Board and to enter into agreements on behalf of the Board with respect to the acquisition and disposal of real estate.

POLICY 650 ACQUISITION AND DISPOSAL OF REAL ESTATE

The Board ~~wishes to~~will ensure the best use of any land and buildings that it owns. ~~From time to time, it~~The Board ~~may~~ may acquire, ~~s~~ or dispose ~~s~~ of interest in, land and/or buildings as ~~in order to effectively complete real estate transactions, the processes involved must be clear and concise, both for the vendor and purchaser with~~reflected in the ~~overall~~ Long Range Facilities Plan ~~district facilities plan~~. The Board aims to ~~gain~~ achieve the maximum economic benefit from ~~these~~ any real estate transactions.

~~The Board recognizes that n~~Negotiations for the purchase or sale of real estate are sensitive in nature and must be carried out ~~(and be seen to be carried out)~~ in a fair and ethical manner.

~~The acquisition and disposal of real estate will be dealt with in accordance with the School Act, applicable Ministerial Orders and this Policy and related Regulation.~~

The Board ~~may~~ exercises its a power with respect to the acquisition or disposal of property by bylaw. ~~owned or administered by the Board only by bylaw.~~

The Secretary Treasurer or Designate designate is authorized to act on behalf of the Board and to enter into agreements on behalf of the Board with respect to the acquisition and disposal of real estate.

BOARD OF EDUCATION

DECISION REPORT

DATE: September 13, 2022

TO: Board of Education

FROM: Rohan Arul-pragasam, Superintendent

RE: **POLICY 662: CHILD CARE**

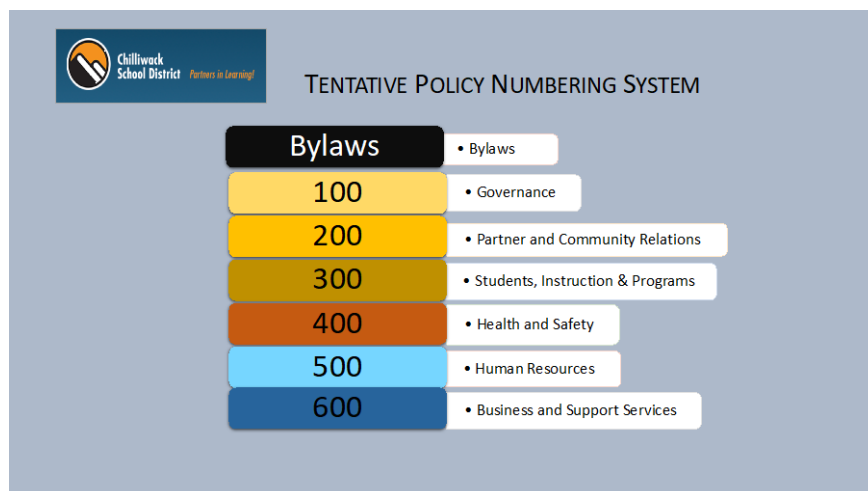
RECOMMENDATION:

THAT the Board of Education approve Policy 662 – Child Care as presented, keeping with the requirements of the School Act and [Ministerial Order M326](#) regarding child care on school property.

BACKGROUND:

Bill 8, the Education Statutes Amendment Act, came into force on March 5, 2020. This amendment of the School Act by the provincial government enacts new provisions related to child care facilities located on Board of Education property. It includes a prescriptive order from the Minister of Education and Child Care with respect to the contents required in board policy to govern the establishment of child care facilities. [Order M326](#), the Child Care Order, further defines the role of boards of education with respect to the provision of child care programs.

This new policy will be included in the 600 section of the policy manual. The policies to be included within this section are currently published in section 200, 700 and 800, and naming of this section as 600 Business and Support Services is recommended.



POLICY 662 CHILD CARE

This policy is to provide guidance with respect to how the Board will promote the use of Board property for the provision of child care programs between the hours of 6 a.m. and 6 p.m. on business days by either the Board or third-party licensees.

The use of Board property by licensed child care providers must not disrupt or otherwise interfere with the provision of educational activities including early learning programs and extracurricular school activities.

Guiding Principles

1. The Board will, on an ongoing basis, assess community need for child care programs on Board property, through a process of engagement with employee groups, parents and guardians, Indigenous community representatives, Indigenous rightsholders, Indigenous service providers and existing child care operators. The process for engagement will be reviewed on an ongoing basis.
2. If child care programs are to be provided on Board property, the Board will consider, on an ongoing basis, whether those programs are best provided by licensees other than the Board, the Board, or a combination of both.
3. Child care programs, if operated by the Board, will be operated for a fee no greater than the direct costs the Board incurs in providing the child care program.
4. Fees for the use of Board property by licensees other than the Board will not exceed the direct and indirect costs the Board incurs in making Board property available for the child care program. Direct and indirect costs include:
 - a. utilities;
 - b. maintenance and repair;
 - c. a reasonable allowance for the cost of providing custodial services;
 - d. a reasonable allowance for time school district administrators and other staff spend on matters relating to the use of board property by licensed child care providers;
 - e. any other incremental costs directly related to the provisions of child care services on Board property.
5. If child care programs are operated by a licensee other than the Board, the Board will require the licensee to agree to comply with this Policy.
6. In selecting licensees other than the Board to operate a child care program, the Board will give special consideration to the candidates' proposals to:
 - a. provide inclusive child care; and,
 - b. foster Indigenous reconciliation in child care.

7. If the Board decides to operate a child care program, the Board will ensure that it is operated in a manner that:
 - a. fosters Indigenous reconciliation in child care. In particular, the child care program will be operated consistently with the following principles of the British Columbia *Declaration on the Rights of Indigenous Peoples Act*: (i) Indigenous peoples have the right, without discrimination, to the improvement of their economic and social conditions, including in the area of education; and (ii) “Indigenous peoples have the right to the dignity and diversity of their cultures, traditions, histories and aspirations which shall be appropriately reflected in education”; and
 - b. is inclusive and consistent with the principles of non-discrimination set out in the British Columbia *Human Rights Code*.
8. Any contract with a licensee other than the Board to provide a child care program on Board property must be in writing and subject to review no less than annually. The contract must contain:
 - a. a description of the direct and indirect costs for which the licensee is responsible;
 - b. an agreement by the licensee to comply with this policy and all other applicable policies/administrative procedures;
 - c. a provision describing how the agreement can be terminated by the Board or the licensee;
 - d. an allocation of responsibility to ensure adequate insurance is in place to protect the interests of the Board;
 - e. a statement that the agreement can only be amended in writing, signed by the Board and the licensee;
 - f. a requirement for the licensee to maintain appropriate standards of performance; and
 - g. a requirement that the licensee must at all times maintain the required licenses to operate a child care facility.
9. Prior to entering into or renewing a contract with a licensee other than the Board to provide a child care program on Board property, the Board will consider:
 - a. whether it is preferable for the Board to become a licensee and operate a child care program directly;
 - b. the availability of school district staff to provide before and after school care;
 - c. whether, with respect to a licensee seeking renewal or extension of a contract, the licensee has performed its obligations under this Policy and its contract with the Board, with specific regard to performance in respect of providing an inclusive child care program and one that promotes Indigenous reconciliation in child care; and
 - d. the utilization of the British Columbia Early Learning Framework to guide and support learning experiences in child care settings.

BOARD OF EDUCATION

DECISION REPORT

DATE: September 13, 2022

TO: Board of Education

FROM: Rohan Arul-pragasam, Superintendent
Gerry Slykhuis, Secretary Treasurer

RE: **POLICY 680: STUDENT TRANSPORTATION**

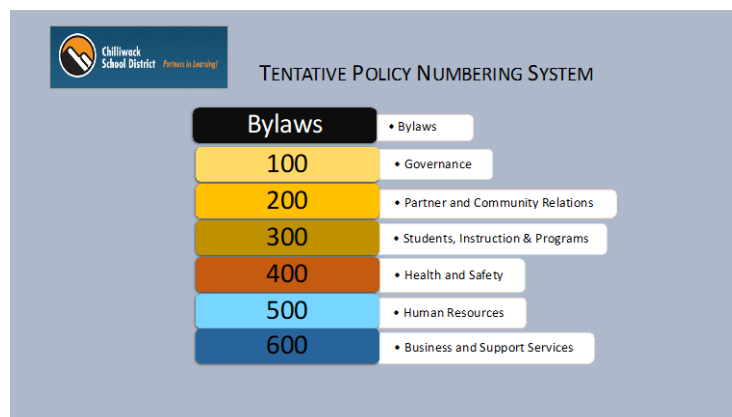
RECOMMENDATION:

THAT the Board of Education reaffirm Policy 680 – Student Transportation ([Policy 710 - Transportation](#)) as presented.

This draft policy was reviewed at the April 26th and May 24th Board Learning Sessions.

BACKGROUND:

A further review of remaining policies outside the purview of the Education Policy Advisory Committee has begun, with the objective of compiling all policies that relate to business and support services within one section of our revised policy manual. This section, 600, was included in our initial discussions.



The policies to be included within this section are currently published in section 200, 700 and 800, and naming of this section as 600 Business and Support Services is recommended.

POLICY 680 STUDENT TRANSPORTATION

The Board of Education has a responsibility to provide safe and reliable transportation to students in a fiscally and environmentally responsible manner. All riders may be charged a fee for service. Rates will be adjusted annually based on the Canadian Consumer Price Index (CPI).

The Board will provide bus service to students who:

- live where the catchment-area school is beyond 3.0 kilometres for elementary school students and beyond 4.0 kilometres for middle and secondary students, or
- have an identified student learning need as approved by the Superintendent, or
- are a First Nation student living on reserve

Bus routes will be developed using a two-zones: Regular-Ride Zone and No-Ride Zone. Zones will be reviewed annually with changes reported to the Board prior to the start of the school registration process.

The Board will work with government and other organizations to advocate for adequate public transit, and for safe walking and cycling routes for students.

POLICY 680 STUDENT TRANSPORTATION

The Board of Education believes that it has a responsibility to provide safe and reliable transportation to students in a fiscally and environmentally responsible manner.

All riders may be charged a fee for service. Rates will be adjusted annually based on the Canadian Consumer Price Index (CPI).

The Board will provide bus service to students who:

- live where the catchment-area school is beyond 3.0 kilometres for elementary school students and beyond 4.0 kilometres for middle and secondary students, or
- have an identified student learning need as approved by the Superintendent.
- First Nations students on reserve

Bus routes will be developed using the a threetwo-zones: system of Regular-Rider Zone, Conditional Rider Zone and No-Ride Zone. All ride-zones and fees will be reviewed annually with changes reported to the Board prior to the start of the school registration process, in March.

The Board will work with government and other organizations to advocate for adequate public transit, and for safe walking and cycling routes for students.

BOARD OF EDUCATION

INFORMATION REPORT

DATE: September 13, 2022
TO: Board of Education
FROM: Rohan Arul-pragasam, Superintendent
RE: ENROLMENT UPDATE

Superintendent Rohan Arul-pragasam will present an enrolment report as of September 7, 2022.

BOARD OF EDUCATION

INFORMATION REPORT

DATE: September 13, 2022
TO: Board of Education
FROM: Heather Maahs, Audit Committee Chair
RE: **AUDIT WORKING COMMITTEE REPORT**

The Board of Education will receive the Audit Working Committee Report of September 8, 2022.

Minutes

Audit Working Committee Meeting
Sept 8, 2022



Chilliwack
School District

AUDIT COMMITTEE MEETING

Meeting Held Wednesday, Sept 8, 2022 – 2:00 p.m.
School District Office

Attendance:	Heather Maahs Darrell Furgason Carin Bondar Michael Olson	Chair Trustee Trustee Community Member
Staff:	Rohan Arul-pragasam Gerry Slykhuis Mark Friesen Talana McInally	Superintendent Secretary Treasurer Assistant Secretary Treasurer Executive Assistant (Recorder)
Also in Attendance:	Tim Holloway David Swankey Barry Neufeld	KPMG Trustee Trustee

1. CALL TO ORDER – WELCOME & INDIGENOUS LAND ACKNOWLEDGEMENT

Meeting was called to order at 2:03 p.m.

2. APPROVAL OF AGENDA

Mover: Darrell Furgason
Seconder: Mike Olson

THAT the agenda be approved as circulated.

CARRIED

3. APPROVAL OF MINUTES

Mover: Darrell Furgason
Seconder: Mike Olson

THAT the minutes of the May 18, 2022 meeting be approved as circulated.

CARRIED

Minutes

Audit Working Committee Meeting
Sept 8, 2022



4. AUDIT/YEAR-END REVIEW

4.1 AUDIT FINDINGS REPORT – KPMG

Tim Holloway of KPMG reviewed the Audit Findings Report and Audited Financial Statements for School District 33 (Chilliwack) for the year ended June 30, 2022.

Tim reviewed the Audit Findings Report with in depth explanations of the Areas of Audit Focus and Audit Risks sections, and responded to questions raised by the committee members.

4.2 RESERVE SUMMARY

The Assistant Secretary Treasurer reviewed the Reserve Summary as of June 30, 2022 and gave further details of the Unrestricted and Restricted balances. The Unrestricted accounts have a balance of \$3.5 million. The district continues to hold \$5,028,300 in the Restricted Capital Cost Sharing account which represents its full commitment to the Stitò:s and Vedder Elementary building projects.

4.3 FINANCIAL STATEMENT DISCUSSION & ANALYSIS

The Secretary Treasurer reviewed the 2021-22 Financial Statement Discussion & Analysis report.

5. KPMG DISCUSSION WITH BOARD: STAFF EXCUSED

2:54 p.m. – District staff left meeting. Trustee and community members were provided an opportunity for discussion with Tim Holloway, KPMG.

3:14 p.m. – District staff returned to the meeting.

6. ADJOURNMENT

The meeting was adjourned at 3:14 p.m.

BOARD OF EDUCATION

INFORMATION REPORT

DATE: September 13, 2022

TO: Board of Education

FROM: Gerry Slykhuis, Secretary Treasurer

RE: STUDENT AND FAMILY AFFORDABILITY FUND

The Provincial government is providing \$60 million in one-time funding to school districts in B.C. to help make back-to-school more affordable for students and their families who are struggling with rising costs of living due to global inflation. For the Chilliwack School District, this will result in a one-time allocation of \$1.5 million dollars.

The District has begun consultations with Indigenous rights holders, staff, district and school Parent Advisory Councils (PACs), and other stakeholders to determine how this money can best support the specific needs of families in our district.

Parents/guardians, students and the community can share their thoughts on how these funds can best be used to support our Chilliwack School District families by visiting <https://www.letstalksd33.ca/>.

Instructions to school districts on how to use these funds can be found [here](#), and more information on the categories and purpose for this money can be found [here](#).

BOARD OF EDUCATION

INFORMATION REPORT

DATE: September 13, 2022
TO: Board of Education
FROM: Gerry Slykhuis, Secretary Treasurer
RE: **TRUSTEE REMUNERATION**

BACKGROUND:

[Policy 190](#) states that trustee remuneration will be adjusted annually effective July 1st each year. The adjustment will reflect the Canadian Consumer Price Index (CPI) established for July of each year for the previous 12 months.

CPI for the twelve months ending June 30, 2022 was 8.1% higher. Therefore, trustee remuneration was adjusted effective July 1, 2022 as follows:

	Previous Rate	New Rate	Total Increase
Trustee	\$22,359	\$24,170	\$1,811
Vice Chair	\$23,679	\$25,597	\$1,918
Chair	\$25,312	\$27,362	\$2,050

TRUSTEE REPORT

Trustee: David Swankey

Report Date: September 8, 2022

KEY ACTIVITIES SINCE LAST BOARD MEETING

List of key dates/activities related to the Trustee role, including school visits and school initiatives/events, committee attendance, conference attendance, etc.

- Aug 23rd-24th – Attended SD33 All-Leaders Working Session
- Aug 31st – Attended Board Working Session
- Sept 1st – Participated in site tours at Stitó:s Lá:lém Totí:lt Elementary/Middle and Vedder Elementary
- Sept 1st – Joined prospective trustee candidates at the board office for SD33 hosted orientation
- Sept 2nd – Met with FV Branch President Carter
- Sept 7th – Chaired BCSTA Legislative Committee Mtg
- Sept 8th – Attended SD33 Audit Working Committee Mtg

UPCOMING EVENTS OF INTEREST TO THE BOARD

- Sept 30th-Oct 1st – Health and Wellness Pow Wow
 - <https://www.theprogress.com/news/reconciliation-based-pow-wow-event-coming-this-fall-to-chilliwack-secondary-school/>
- Oct 3rd-16th – GoByBike Week throughout Chilliwack
 - <https://gobybikebc.ca/chilliwack>
- Oct 20th-23rd – BC Ed Access Advocon 2022
 - <https://bcdaccess.com/advocon-2022/>
- Dec 1st-3rd – BCSTA Academy
 - <https://bcsta.org/event-info/trustee-academy/>
 - Registration opens Oct 19th
 - BCSTA PC will take place at Academy – key business will include BoD by-election(s)

TRUSTEE REPORT

Trustee: Bondar

Report Date: September 10

KEY ACTIVITIES SINCE LAST BOARD MEETING

List of key dates/activities related to the Trustee role, including school visits and school initiatives/events, committee attendance, conference attendance, etc.

- 31 August – Board Learning Session, FESL presentation
- 1 September – Tours of Stitos and Promontory

UPCOMING EVENTS OF INTEREST TO THE BOARD

- October 22 – Sustainable fashion event at Evergreen Hall (Slesse Room). This event is a collaboration between UFV, City of Chilliwack and students from local high-schools and middle schools (open to everyone). The event is to raise awareness and education about the environmental and human-rights violations of the global fashion industry.
- September 15 – October 15 – Election Campaign, fundraising, presentations and associated events.
- Late November – I am looking for a few elementary classes that would brave the elements to join my ‘Swamps and Bogs (BIO319)’ class. We will educate students on some highlights of our wetland work, and showcase some of the things we have been working on during the semester.

MEETING SUMMARIES

In-Camera Meeting – June 14, 2022

Trustees: Willow Reichelt, Jared Mumford, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Talana McInally

1. HR Report
2. BCPSEA Report
(Trustee Reichelt and Trustee Swankey acknowledged their conflict of interest and recused themselves for this report)
3. Superintendent Evaluation

Special In-Camera Meeting – June 30, 2022

Trustees: Willow Reichelt, Jared Mumford, Carin Bondar, Darrell Furgason, Heather Maahs, David Swankey

Absent: Barry Neufeld

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Talana McInally

1. Secretary Treasurer Hiring Process

Special In-Camera Meeting – August 4, 2022

Trustees: Willow Reichelt, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Absent: Jared Mumford

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Talana McInally

1. Human Resources Update