



eBASE

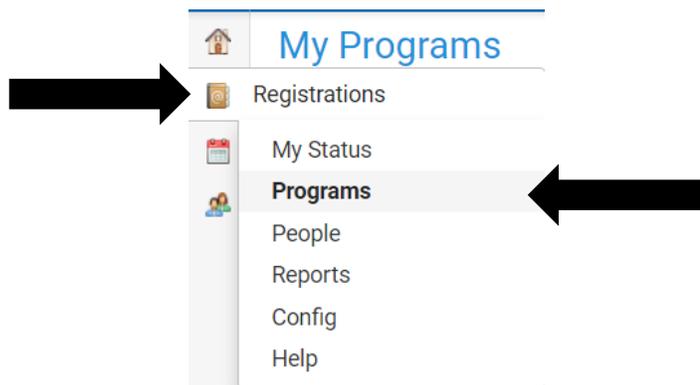
Professional Development Registration Software

1. Go to https://sd33.ebasefm.com/auth/login?return_uri=Lw%3D%3D
2. Click **Login with Board Credentials:**



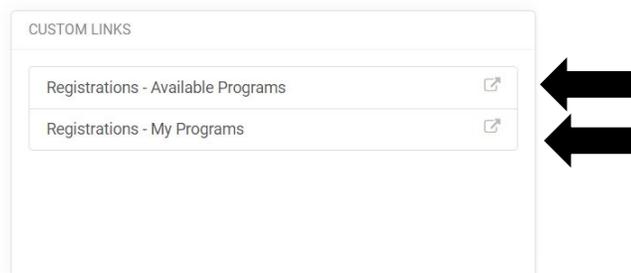
(If you are not automatically logged in, enter your regular district credentials)

3. Hover over the book icon on the left and click **Programs** when the menu appears:

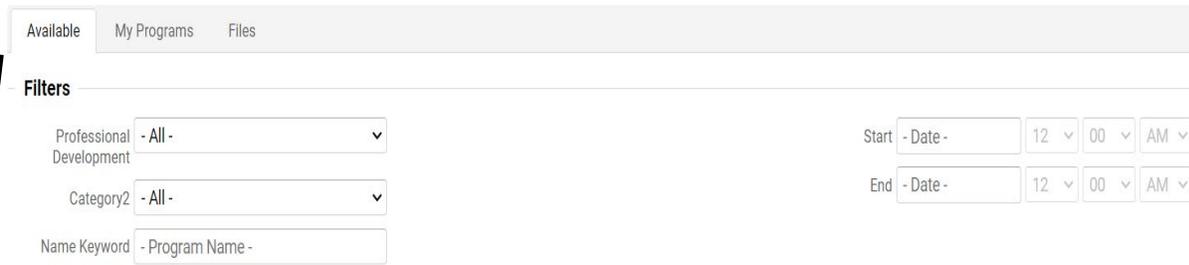


Or click on the **Custom Links** on the home screen. These will take you to the same place:

Home



4. All available professional development opportunities will be listed here under the **Available** tab:



Available My Programs Files

Filters

Professional Development - All -

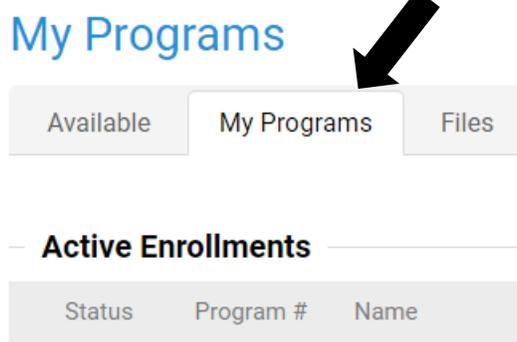
Category2 - All -

Name Keyword - Program Name -

Start - Date - 12 00 AM

End - Date - 12 00 AM

The **My Programs** tab will list your upcoming sessions that you have registered for:



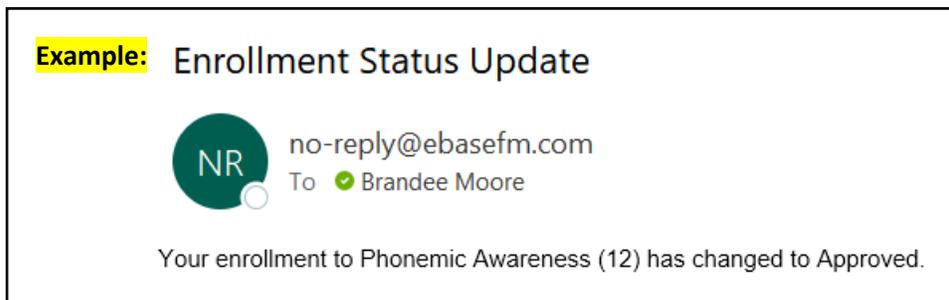
My Programs

Available My Programs Files

Active Enrollments

Status	Program #	Name
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5. To register, click on the session you would like to attend under the **Available** tab (this will take you to the session details: date, start time, end time, and session description).
6. Click **Register** in the top right corner.
7. Fill in registration questions (if applicable) and then click **Register**.
- You will receive a confirmation email from no-reply@ebasefm.com stating your registration has been approved.



8. To unregister from a session, click on the **My Programs** tab, click on the session you want to unregister from, click on **Unregister** in the top right corner and follow the prompts.