



Members Present:

Katie Bartel
Meghan Reid
Stacey Gould
Jessica Clarke
Jenna Noppen
Alicia Fleetham
Deirdre O'Connor
Brian Leong
Matthew Stevenson
Kristi Dryden
Joanne Johnson
Kristin Kelm
Angela Wilkinson
Pollaris Raymond

DPAC Chair & ADR DPAC Rep
DPAC Vice Chair & SSS DPAC Rep
DPAC Secretary
DPAC Treasurer
Indigenous Representative
BCCPAC and LME DPAC Rep
DPAC Member at Large
Promontory and Stitos DPAC Rep
McCammon DPAC Rep
RTCS DPAC Rep
Robertson DPAC Rep
MSMS DPAC Rep
Vedder Elementary DPAC Rep
Chilliwack Middle DPAC Rep; Cheam
DPAC Rep Alt
Cultus DPAC Rep Alt
Yarrow DPAC Rep
Unsworth DPAC Rep
Tyson DPAC Rep
LME DPAC Rep Alt
Strathcona DPAC Rep

Jennifer Holm
Shantini Klassen
Amy Kelly
Allyson Hockin
Vrushali Khot
Cary Moore

Trustee Liaison:

David Swankey

Parents Present:

Janice Schill, Jessie Kik, Jessica Masse

Invited Guest:

David Manuel, Director of Instruction, SD33

1. CALL TO ORDER (7:07pm)

- 1.1. Territorial acknowledgment
- 1.2. Ensure Quorum
 - Quorum of members met.
- 1.2. Adoption of Agenda
 - Amended agenda adopted.
 - **MOTION** THAT the amended agenda be adopted.
 - Approved (Motion - Meghan and seconded by Shantini)
- 1.3. Approval of Minutes
 - **MOTION** THAT the minutes of the September 29, 2022, general meeting be approved with amendments.



- Approved (Motion - Matthew and seconded by Meghan).

2. SPECIAL PRESENTATION

- 2.1. The Importance of the District's Strategic Plan and Framework for Enhancing Student Learning (FESL) by District Administration
- Dave Manuel, Director of Instruction, presented a slide deck that provided everyone with an overview of FESL.
 - If you would like to learn more about FESL, please visit: <https://sd33.bc.ca/framework-enhancing-student-learning-fesl>

3. REPORTS

3.1. Chair's Report

- At our last meeting DPAC had the honor of being walked through and Blanket Exercise by Nerine Graham and her team from Indigenous Ed. They walked us through visual narrative of indigenous history in Canada. It was informative and a profound experience. DPAC will look into hosting this again for parents. PACs could also contact Indigenous Ed to host it themselves as well.
- Elections are over!
 - DPAC co-hosted the School Board Trustee All Candidates Debate. It was a great success and viewed by tens of thousands of people. A huge thanks to ChillTV who handled all the recording and technical parts as well as Vineyard Community Center for allowing us to use their space for the recording.
 - Congratulations to Teri Westerby, who is the first trans man to be elected to office in all of Canada, as well as Margaret Reid, Richard Procee and incumbent Trustees Willow Reichelt, Carin Bondar, Heather Maahs, and David Swankey.
 - David has been the Trustee liaison for DPAC for a few years now and has always been present, responsive and reached out to DPAC for feedback anywhere it's been appropriate. We don't know if Dave will continue being our DPAC Trustee Liaison but if not, we want to say a HUGE thank you for all the work you've done in these last few years including DPAC at the table and helping to raise the collective parent voices. Thank you.



- Katie Bartel, DPAC Chair, participated in the interview process for the new Secretary Treasurer. Dr. Simone Sangster will be joining our district as the Secretary Treasurer starting January 1. We look forward to getting to know her better and working with her in the future.
- IMPORTANT: Reminder to PACs to file their most recent Constitution & Bylaws (C&Bs) with the district. You can send them to Talana at talana_mcinally@sd33.bc.ca.
 - There are a few schools that have not filed and some that are extremely old. Filing with the district helps to maintain the official standing of the PAC and track what the most current C&Bs are if there are ever issues. Anytime you revise or update the PAC C&B's you should always send a copy to the Secretary Treasurer.
 - There is also a small grant you get from the district each year if you have your C&B's filed so get them in!
 - DPAC would also advise PACs to upload their updated C&Bs to their school website.

3.2. Trustee's Report

- The School Board met on Oct 11th; the full agenda is [here](#) but notable business included:
 - Continued work on the Policy Manual Review.
 - Approval of the 2023 BC Adolescent Health Survey, also referred to as the McCreary Survey.
 - Details outlining considerations of the survey are included on page 19 of the agenda.
 - Updated data on student enrollment.
 - Updated information on bus safety measures in SD33.
 - Updated information regarding the allocation of the Student Family and Affordability Fund.
 - Input on the fund continues to be received [here](#).
- Municipal Elections were held on Oct 15th and a new board was elected. Considerations regarding the process include:
 - The current board remains the board at this time. If a decision had to be made, it would come to those seven members.
 - Nov 7th there will be a special meeting at which time those elected on Oct 15th will take their oath of office. Also at that meeting will be board elections with the Chair, Vice Chair, BC



Public School Employers' Association Rep and BC Preschool Teachers Association Rep all being elected from those seven members.

- Nov 8th will be the first regular business meeting of the boards term.
- Nov 24th – 25th SD33 hosted orientation will take place for the new board. These two days will focus on district governance and the work ahead.
- December 1st – 3rd the BC School Trustees Association (BCSTA) will hold their BCSTA Academy which includes a focus on professional development and learning to set the tone for a new term. Chilliwack has 3 new members, but there were 158 elected across 60 publicly elected School Districts in the province.
- [Policy 182](#) breaks down expectation of trustee orientation.
 - If you want to know trustees are learning and how they are equipped to do their job, this is the policy to read.
- [Bylaw 5](#) breaks down meeting procedures.
- [Policy 121](#) breaks down roles and responsibilities of the Chair and Vice Chair.

3.3. Treasurer's Report

- See Attachment #1
- As of September 30, 2021:
 - Gaming Account balance after commitments is \$6507.47
 - General account balance after commitments is \$4506.92

3.4. Committee Reports

- Chilliwack Healthier Community (CHC) - Deidre sits on this committee.
 - Chilliwack Healthier Community is a network of local partners focused on affordable/accessible housing, mental health, addictions, poverty reduction and cultural safety and humility. Partners include government, community agencies, law enforcement, and business.
 - Facebook: <https://facebook.com/chilliwackhealthiercommunity/>
 - Website: <http://www.chilliwackhealthiercommunity.ca/>
 - You can find lots of info, including signing up for a weekly email of updates and events!



- Key Updates from Partner Task Teams:
 - Housing First: All shelter beds throughout the city are already at capacity. This was quite a concern as we haven't even entered the cold winter months yet. (Forward planning opportunities for outreach and fundraising in community and schools would be most welcome bearing the above in mind).
 - Poverty Reduction:
 - Chilliwack Food Council / Bowls of Hope – The Food Hub has expanded their outreach into Agassiz to reach more isolated families through partnerships with United Way and others.
 - Downtown Community Market was a great success this year! Will be looking to expand next year. Use of “Market Cash” tripled Year over Year to aid food insecure families. <https://dccm.ca/>
 - Hands Up Chilliwack! Use of this program has also tripled. It supplies weekly barrier free meal kits and education to families. More information: <https://chilliwackbowlsofhope.com/hands-up-chilliwack-2/> or to apply directly, click [here](#).
 - BofH Community Garden (Wolfe Road) – Due to high demand, applications for a space next spring are now open early! More info can be found [here](#).
 - Next Meeting November 22nd, 2022
- Advisory Committee for Inclusive Education (ACIE) – Katie sits on this committee.
 - We had a discussion on some missing pieces and different interpretations of the Terms of Reference regarding DPACs role in helping to find parents for the committee. It has been tabled and we plan to look at the Terms of Reference in the new year
 - We also are working on developing the district's proposed Inclusion Policy. We were not given the draft ahead of time so although work was done the request was made to receive the
 -



agenda package earlier so we can more thoughtfully respond regarding the proposed Inclusion policy for the district.

- Competency Based Individual Education Plan (CBIEP) Parent information nights have been scheduled dates went out in an email and the first was held on Oct 20th. Unfortunately, only two days' notice was given by the district, so it was not well attended. Next dates are Jan 19th and Apr 20th.
- A video series on the history and rationale for CBIEPs, strategies for inclusion in respect to Indigenous pedagogy and the role of self-determination and agency in the CBIEP process is available by contacting lisa_ball@sd33.bc.ca
- Further CBIEP Resources can be found here - [Supporting Inclusive and Responsive Learning Environments Video Series](#)
- Budget Committee – Jessica sits on this committee
 - Budget meeting was Oct 27/22. Next meeting is Jan 12/23
 - Investment income is up significantly due to interest rate increases (321% higher than projected for the quarter).
 - A large increase of students requiring EAs this year has ramped up hiring but there is still a shortfall.
 - There are not enough substitutes available so the District has implemented hiring uncertified Teachers Teaching On Call (TTOC).
- Educational Policy Advisory Committee (EPAC) – Jessica and Meghan sit on this committee
 - This committee has not met yet.
 - The composition of the committee will not change but which Trustees sit and chair the committee may shift and will be determined following Nov 7th. The Board Chair assigns the duties.
 - Some heavy policies are coming down the pipeline this year so stay tuned.
- Sexuality and Gender Equality (SAGE) – Stacey sits on this committee
 - This committee has not met yet.
- BC Confederation of Parent Advisory Councils (BCCPAC) – Alicia sits on this committee.
 - The BCCPAC membership year runs Sept 2022 - Aug 2023, payment and registration must be received to ensure your PAC can access the benefits of the membership. You can register [HERE](#).



- Some benefits include workshops, resources, access to the parent conference and voting rights at the AGM which will both take place May 5th – 7th. PACs can send reps to attend and vote at their expense.
- BCCPAC has developed no-cost workshops to support PAC communities. Members are encouraged to invite BCCPAC to present one of these workshops at an event/meeting hosted by the PAC. Submit the [Workshop Request Form](#) on BCCPAC's website for the following session options:
 - PAC 101 Training - 2 hours
 - Learn about the PAC's role and key elements. This session will include Constitution & Bylaws, Effective Meetings, Agendas & Minutes and an overview of Financials.
 - Conducting PAC Executive Elections - 45 minutes
 - This session will review recommended best practices to ensure your PAC's election process runs efficiently
 - PAC Treasurer 101 Training - 90 minutes
 - New and returning Treasurers (and other interested PAC Executive Members) will gain a better understanding of what's involved in the role, best practices to follow, general tips and tricks, and it includes a brief overview of Gaming Grants.
 - If a PAC would like to access the Treasurer 101 presentation pre-recorded it is available under the resources tab on BCCPAC website for viewing at anyone's convenience as well as previous parent conference presentations
- Student Learning Survey (SLS) Results
 - Public reports have been updated with the 2021/2022 SLS data and are available on the [Data BC Catalogue](#).



- Sexual Orientation and Gender Identity (SOGI) - Inclusive Education French Resource Guide
 - The Ministry of Education and Child Care, ARC Foundation, and the K-12 SOGI Collaborative are excited to share the launch of the French [SOGI-Inclusive Education Resource Guide](#).
- Select Standing Committee on Children and Youth
 - The Select Standing Committee on Children and Youth is conducting a review of the Representative for *Children and Youth Act*. They are inviting you to fill out an online survey by Nov 30, 2022, at 3:00 p.m. (Pacific) to provide input on how the *Act* is working or may be improved. [The survey can be found online](#).
- Metis Nation BC (MNBC) K12 School Food Survey
 - MNBC's Ministry of Education is excited to invite you to participate in a School Food Survey project.
 - The goal of this project is to understand, within the school food environment, what tools and resources are needed to support food and wellness for Métis families. Participants are invited to enter in a draw for exciting prizes. [The survey can be found online](#) and closes Dec 23, 2022.
- DPAC Leadership Summit (Nov 18-19, 2022)
 - Katie and Deidre will attend.
 - Includes many speakers including the Minister of Education and Child Care, Jennifer Whiteside.

4. OLD BUSINESS

- 4.1. Trans Mountain Expansion Project (TMP) Completion
 - We have been informed that TMP has done their work on school property. Work is still being done near schools and affecting traffic, but this business item is complete in relation to DPAC.

5. NEW BUSINESS

- 5.1. DPAC Member at Large
 - Submissions through the circulated form are due Nov 4th. Must be a DPAC Representative or Alternate.
- 5.2. Parent Presentations



- Saleema Noon is booked for Monday, Nov 28th @6:30pm on Zoom. Watch PAC Emails and FB for more information.
- Shelley Moore will hopefully be booked for the Spring. DPAC is discussing dates with her team.
- A poll was circulated on the DPAC FB group to gather feedback on what we should offer. DPAC will continue looking into options.
- Suggestions:
 - BCCPAC hosted an RCMP Officer who spoke on internet safety that was beneficial. This is an option for DPAC and PACs as well.
 - White hatter
 - PACs can also book this themselves for only \$450 and gaming funds can be used.

5.3. Uncertified TTOC Hiring

- The posting went up quietly on Oct 4th, with no conversation with DPAC.
 - Posting has no standard degree required.
 - Preference is given to an applicant with experience with children.
- There are a lot of intricacies and implications with this decision
 - District training is minimal, only two days, and the adequacy is questionable.
 - There are different interpretations around 19 days (< 20days) in *School Act*. The district's approach - an uncertified TTOC can work for 19 days, have a day off and work for another 19 days but will never receive a permanent or temporary position (like a maternity leave posting)
 - Parents will not know who is certified and who isn't.
 - This is a stop gap, but we don't have a strategy to get ahead of this.
 - They are paid less than any certified teacher.
 - In terms of the budget, it is probably a net benefit because it is the lowest pay grade.
 - The district has verbally said that they will give first dibs to certified TTOC. However, no policies are in place.
 - The district is operating at a minimum deficit of 20 teachers a day, sometimes up to 60 teachers per day.
 - Due to necessity, this hiring practice has been going on in the north for a long time.



- There are concerns about implementing this quickly and without due process or missing major potential issues.
- Recruitment and retention of certified teachers is an ongoing issue in our district. For example: A certified teacher in our district was given 30+ students without a compliment. In other districts this teacher would have received a compliment.
- DPAC will continue to hold the district accountable to this plan to ensure everyone is protected (students, teachers, and uncertified TTOCs).
 - Conversations are ongoing with Chilliwack Teacher's Association (CTA) and advocacy to get policies in place to ensure there is accountability for uncertified TTOCs is ongoing.
- Advocacy around this issue can be made to your local MLA. The need for the province to open more Teacher Program spots at the college level is essential. Membership may want DPAC to participate in this advocacy.

5.4. Middle School Eating Time

- Contracts for teacher's state that teachers shouldn't be with their core student groups more than 50% of the time. In order to meet this requirement, it appears that some middle schools have taken away eating periods.
- There is still a lack of clarity and ongoing inconsistencies on this issue despite DPAC talking with the district Superintendent, CTA and PAC representatives. DPAC will follow up on this.

5.5. Advocacy for Parent Choice Foundation Skills Assessment (FSA)

- Under the direction of the Chief Deputy Minister from the Ministry of Education, the district has taken the hard stance that FSAs are mandatory.
 - Many principals are overriding parent choice which is quite concerning.
 - There are reports of students who were not present for the FSA being pulled from regular class time to complete them.
- Politics surrounding the FSA aside, DPAC firmly supports that parents have the right to withdraw consent for any assessment they feel is unnecessary for their child.
- DPAC is willing to further advocate on this matter as the membership directs.



5.6. Inclusive and Accessible Playground Consultation

- Playground and accessibility construction continues without consultation with PACs and DPACs. There is nothing in policy or admin regulations to hold the district accountable.
- Every year the issue of playground accessibility and issues with particular playgrounds are brought to DPAC and DPAC continues to advocate.
- PACs have autonomy to fundraise and purchase playground equipment if they choose, in collaboration with the school principal, but they do not have to.
- There is an expectation for new constructions of playgrounds for PAC consultation to happen. The issue with this is PACs may not have the expertise to give feedback on inclusion and accessibility standards.
- DPAC is available to support in making inclusive and accessible playground choices and is continuing to advocate for the district to consult DPAC and the PACs with any playground and accessibility decisions.

5.7. Affordability Fund Consultation

- In August there was a decision from the Ministry to give each district a lump sum intended to help alleviate financial strains on families experiencing hardship.
- The Chilliwack School District got \$1.5M. This money must all be spent by June 30th and has strict guidelines. [More information here.](#)
- The district has an ongoing space for ideas on how to spend this money through [Let's Talk.](#)
- The district gave \$50/K-8 student and \$35/9-12 student to each school principal to spend in consultation with PACs. District have sent out emails on this to the principals.
 - Principals do have the final decision, but meaningful consultation should be occurring.
 - The district intends this fund to target families in need, not to the benefit of all families.
- Has your principal consulted your PAC regarding spending this money? Group discussion:
 - Some PACs have not been consulted.
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- Some principals have informed the PAC on how funds will be used without consultation.
- There has been resistance from some principals to meaningfully consult citing that they know the families best.
- This fund should be low barrier and there are concerns with families having to write an email to the principal for support.
- It's noted that in elementary school families in need are being targeted specifically but in middle school it's much more open.
- Some schools have had good discussions with the administration.
- Some schools have given everyone a discount on school fees.
- Bulk up Breakfast programs and Christmas hampers to families in need seems to be a consistent use of the fund.
- Some schools have used the money to reduce costs for field trip bussing so more kids could participate in field trips.

6. DATES OF UPCOMING MEETINGS

- November 8th, 2022 School Board Public Meeting
- November 24th, 2022 DPAC General Meeting on Zoom
- November 28th, 2022 Saleema Noon – Talk about Sex: Bootcamp for Parents

7. ADJOURNMENT 9:07pm

Prepared By:

x Stacey Gould

Stacey Gould
DPAC Secretary

Draft Approved By:

x Katie Bartel

Katie Bartel
DPAC Chair



Attachment #1

**CHILLIWACK SCHOOL DISTRICT
PARENT ADVISORY COUNCIL
STATEMENT OF REVENUES AND EXPEDITURES
JULY 1, 2022- JUNE 30TH, 2023**

	Gaming Account 1465970	General Account 1465954
Bank Balance as at July 1st, 2022	4,374.97	4,506.92
2022/23 Province of BC DPAC Grant Donation	2,500.00	
SD33 BCCPAC Conference		
Total Funds Available	6,874.97	4,506.92
Expenditures Paid		
<u>BCCPAC Membership Fees</u>		
<u>DPAC Workshop Costs</u>		
<u>Miscellaneous Expenses</u>		
Total Expenditures	-	-
Closing Bank Balance September 30, 2022	\$ 6,874.97	\$ 4,506.92
<u>Expenditures Committed:</u>		
<i>Saleema Noon Sexual Health Presentation Nov 2022 chq#97</i>	367.50	
Total Commitments on Account	367.50	-
NET Adjusted Bank Balance	\$ 6,507.47	\$ 4,506.92