



**THE BOARD OF EDUCATION
School District #33 (Chilliwack)
Regular Public Board Meeting
(Live Streamed and Recorded)**

AGENDA

December 6, 2022

5:30 pm

1. CALL TO ORDER – School District Office

- 1.1. Call to Order – **Welcome, Acknowledgment of Traditional Territory and Diversity Statement**
- 1.2. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes
(THAT the minutes of the November 7, 2022 Inaugural Meeting and the November 8, 2022 Regular Board Meeting be approved as circulated.)

2. PRESENTATION

- 2.1. Strategic Plan: 90-Day Cycle Update
- 2.2. Delegation Presentation: Terry Brown – Grants Available to Students & Parents

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

4. ACTION ITEMS

- 4.1. Policy Renovation Project (Business & Support Services Section 600)
 - 4.1.1. Policy 620 – Signing Authorities
- 4.2. Policy Renovation Project – Policy Abandonment
 - 4.2.1. Governance; Students, Instructions & Programs; Partner and Community Relations
 - 4.2.2. Business & Support Services

5. INFORMATION ITEMS

- 5.1. BCSTA Report
- 5.2. Trustee Written Reports
- 5.3. Meeting Summaries
- 5.4. **Next Board of Education Meeting: January 17, 2023 at 5:30 p.m.**

6. PUBLIC PARTICIPATION – QUESTIONS CONCERNING THE AGENDA

7. ADJOURNMENT



**MINUTES OF THE INAUGURAL REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, November 7, 2022

Location: School District Office

Members Present:

Chair	Willow Reichelt
Vice-Chair	Carin Bondar
Trustee	Heather Maahs
Trustee	Richard Procee
Trustee	Margaret Reid
Trustee	David Swankey
Trustee	Teri Westerby

Staff Present:

Superintendent	Rohan Arul-pragasam
Secretary-Treasurer	Gerry Slykhuis
Executive Assistant	Talana McNally

1. CALL TO ORDER – SCHOOL DISTRICT OFFICE

1.1. Call To Order – Welcome, Acknowledgement of Traditional Territory

Secretary Treasurer Gerry Slykhuis called the meeting to order at 4:00 p.m.

2. TRUSTEE OATH/AFFIRMATION OF OFFICE

Trustee Bondar took her Oath of Office and signed documents.

Trustee Maahs took her Oath of Office and signed documents.

Trustee Procee took his Oath of Office and signed documents.

Trustee Reichelt took her Oath of Office and signed documents.

Trustee Reid took her Oath of Office and signed documents.

Trustee Swankey took his Oath of Office and signed documents.

Trustee Westerby took his Oath of Office and signed documents.

2. ACTION ITEMS

2.1. Election of Board Chair

The Secretary-Treasurer called for nominations for the position of Board Chair.

Trustee Reichelt was nominated by Trustee Bondar for the position of Board Chair.

Trustee Reichelt accepted the nomination.

Trustee Swankey was nominated by Trustee Maahs for the position of Board Chair

Trustee Swankey accepted the nomination.

There were no further nominations.

Trustee Reichelt was elected Board Chair.

2.2. Election of Board Vice Chair

Board Chair Reichelt called for nominations for the position of Board Vice Chair.

Trustee Bondar was nominated by Trustee Reid for the position of Board Vice Chair.

Trustee Bondar accepted the nomination.

Trustee Swankey was nominated by Trustee Maahs for the position of Board Vice Chair

Trustee Swankey declined the nomination.

There were no further nominations.

Trustee Bondar was acclaimed Board Vice Chair.

2.3. Election of BCPSEA Representative and Alternate

Board Chair Reichelt called for nominations for the position of BCPSEA Representative.

Trustee Westerby was nominated by Trustee Reid for the position of BCPSEA Representative.

Trustee Westerby accepted the nomination.

There were no further nominations.

Trustee Westerby was acclaimed BCPSEA Representative.

Board Chair Reichelt called for nominations for the position of BCPSEA Representative Alternate.

Trustee Bondar was nominated by Trustee Westerby for the position of BCPSEA Representative Alternate.

Trustee Bondar accepted the nomination.

There were no further nominations.

Trustee Bondar was acclaimed BCPSEA Representative Alternate

2.4. Election of BCSTA Provincial Councilor and Alternate

Board Chair Reichelt called for nominations for the position of BCSTA Provincial Councilor.

Trustee Reid was nominated by Trustee Westerby for the position of BCSTA Provincial Councilor.

Trustee Reid accepted the nomination.

There were no further nominations.

Trustee Reid was acclaimed BCSTA Provincial Councilor.

Board Chair Reichelt called for nominations for the position of BCSTA Provincial Councilor Alternate.

Trustee Swankey was nominated by Trustee Reid for the position of BCSTA Provincial Councilor Alternate.

Trustee Swankey accepted the nomination.

There were no further nominations.

Trustee Swankey was acclaimed BCSTA Provincial Councilor Alternate.

3. MOTION TO DESTROY BALLOTS

168.22 Moved by: Trustee Swankey
Seconded by: Trustee Bondar

THAT the ballots for the elections of November 7, 2022 be destroyed.

CARRIED

4. ADJOURNMENT

The meeting adjourned at 4:14 p.m.

Board Chair

Secretary-Treasurer



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, November 8, 2022

Location: School District Office

Members Present:

Chair	Willow Reichelt
Vice-Chair	Carin Bondar
Trustee	Heather Maahs
Trustee	Richard Procee
Trustee	Margaret Reid
Trustee	David Swankey
Trustee	Teri Westerby

Staff Present:

Superintendent	Rohan Arul-pragasam
Secretary Treasurer	Gerry Slykhuis
Assistant Secretary Treasurer	Mark Friesen
Director of Facilities and Transportation	Allan Van Tassel
Assistant Superintendent	Paula Jordan
Assistant Superintendent	Kirk Savage
Executive Assistant	Talana McInally

1. CALL TO ORDER

1.1. Call to Order

The Board Chair called the meeting to order at 5:30 p.m. – **Welcome, Acknowledgment of Traditional Territory**

1.2. Adoption of the Agenda

172.22 Moved by: Trustee Bondar
Seconded by: Trustee Westerby

THAT the agenda be adopted as circulated.

CARRIED

1.3. Approval of the Minutes

173.22 Moved by: Trustee Maahs

Seconded by: Trustee Bondar

THAT the minutes of the October 11, 2022 Regular Board Meeting be approved as circulated.

CARRIED

2. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

- No comments or questions were received.

3. ACTION ITEMS

3.1. 2022-2023 Local School Calendar Amendment

174.22 Moved by: Trustee Bondar
Seconded by: Trustee Westerby

THAT the Board of Education amend the 2022-2023 Local School Calendar and reduce the Days in Session and Days of Instruction by one day as a result of the observed National Day of Mourning on September 19th, 2022 to commemorate the funeral of Queen Elizabeth II.

CARRIED

4. INFORMATION ITEMS

4.1. Budget Advisory Committee Report

The Board of Education received the Budget Advisory Committee Report of October 7, 2022.

4.2. Quarterly Financial Report

The Secretary Treasurer presented the Quarterly Financial Report – September 30, 2022.

4.3. BCSTA Report

Matters related to the British Columbia School Trustees' Association (BCSTA) were discussed.

4.4. Trustee Written Reports

Trustees submitted written reports listing key activities they've attended since the last board meeting as well as upcoming events.

4.5. Meeting Summaries

October 11, 2022 In-Camera Meeting Summary

Trustees: Willow Reichelt, Jared Mumford, Carin Bondar, Darrell Furgason, Heather Maahs, David Swankey

Regrets: Barry Neufeld

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Talana McInally

1. HR Report
2. BCPSEA Report
3. Public Sector Executive Compensation Report

October 13, 2022 Special In-Camera Meeting Summary

Trustees: Willow Reichelt, Jared Mumford, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Talana McInally

1. Secretary Treasurer Appointment

4.6. Next Board of Education Meeting Date

**Tuesday, December 6, 2022
5:30 p.m.
School District Office**

5. PUBLIC PARTICIPATION – QUESTIONS CONCERNING AGENDA ITEMS

- No questions were received.

6. ADJOURNMENT

The meeting was adjourned at 5:48 p.m.

Board Chair

Secretary-Treasurer

BOARD OF EDUCATION

PRESENTATION

DATE: December 6, 2022

TO: Board of Education

FROM: David Manuel, Director of Instruction
Kirk Savage, Assistant Superintendent
Paula Jordan, Assistant Superintendent
Rohan Arul-pragasam, Superintendent

RE: STRATEGIC PLAN UPDATE – 90-DAY CYCLE UPDATE

The senior leadership team will provide an update on the 90-Day Cycle as part of a continuous improvement cycle and progress updates in reference to Strategic Plan goals.

Goal: Literacy

We are dedicated to ensuring that students are proficient in foundational literacy skills and increase their abilities, confidence and willingness to engage with language to acquire, construct and communicate in meaningful ways from Early Learning Years (pre-K) through to Grade 12.

Goal: Numeracy

We are dedicated to ensuring that all students become proficient in numeracy skills that allow them to create, apply and conceptualize mathematics in real world situations from Early Learning Years (pre-K) through to Grade 12.

Goal: Human & Social Development

We celebrate diversity, embrace inclusion and foster a sense of belonging to ensure all students thrive. Equity and inclusion are foundational to learning and leading, and are critical to success, wellbeing and fulfillment.

Goal: Transitions

Students experience pivotal transition points throughout their education, from pre-K to Kindergarten, from grade to grade, school to school, and from school to post-secondary or work situations. We acknowledge our responsibility to support all learners, so they successfully complete their education (pre-K through to Grade 12) with a sense of dignity and purpose, and opportunities to meet their goals.

BOARD OF EDUCATION

DELEGATION PRESENTATION

DATE: December 6, 2022
TO: Board of Education
FROM: Terry Brown, Community Member
RE: GRANTS AVAILABLE TO STUDENTS & PARENTS

Terry Brown is a Chilliwack resident and father of three. He works in the financial industry and will present information regarding grants available to students and parents/guardians.

GOVERNMENT GRANT ADVOCACY (EDUCATION AND DISABILITY)

“Misunderstood and Under-collected”

Advocate - Educate - Effect Change

Presenter: Mr. Terry Brown

Free Government Grants Available

- **All B.C. kids 6-8:** \$1,200 for post-secondary
- **Disabled Canadians:** \$20,000 for retirement

- Contribution matching (if you choose to contribute – you don't have to)
 - **\$ 7,200** for kid's schooling
 - **\$70,000** for Disabled individual's retirement

- You **don't** receive grants automatically
- You have to **apply** for them – otherwise they don't pay out

- Children and the Disabled are missing out on free government grants

- Let's talk about it

Who Am I

- Terry Brown, B.C. born and raised
- Chilliwack resident and father of three (15, 13, 10)
- Chilliwack Fire Department auxiliary
- U of T Graduate
- “Finance nerd”
- Saving since age 13
(Still have my “investment”
comic book collection)
- Market/Equity Investing
since age 17



Volunteer Efforts

- 13 Years of financial literacy focus
- Licensed personal finance advisor
- Chilliwack Learning Society volunteer
free financial literacy dinner/classes at the Y
- Volunteer lecturer, Planning 10
Sardis, Abbotsford, Coquitlam, Burnaby
- Crash course / Heads-up for kids
 - Budgeting / Saving / Debt Avoidance / Common Mistakes

CHILLIWACK TIMES TUESDAY, FEBRUARY 14, 2012 A5

News

Start Early - Contest #2



Financial advisor Terry Brown speaks to Sardis secondary teacher Rod Ross's entrepreneurship class about the importance of saving money for retirement.

Saving for retirement needs to start earlier

Students aren't being financially prepared to handle their cash flow

Canadians, the study said a family with two children would owe an estimated \$176,461.

"Unfortunately, we're sinking further into debt and I find this to be very worrisome," Brown said. "I'm especially worried about what's awaiting our kids as they're not being financially prepared with some basic and elementary money smarts and the debt load continues to grow."

So is there anywhere in school where kids get information on saving money for retirement?

"I will have to say the school system really lacks when it comes to financial literacy," said Ross, when asked why he invites Brown into his class. "We do every other kind of literacy, but when it comes to financial literacy we struggle. And it's a big thing."

In Ross's class the day the *Times* attended, Sommer was literally the only student who said he regularly saved. And this was an entrepreneurship class full of kids, most of whose parents own their own businesses, according to Ross.

Brown gives the students a great dose of reality when it comes to saving money and household debt, but because they are so young, the story is a positive one as they have the long-term potential of compound interest in their favour.

His four simple steps include: starting small, starting early, paying yourself first and making payments automatic.

He also tries to warn the students about "money holes," which suck huge amounts of cash away.

He gives the example of spending \$10 a week on coffee. That works out to \$520 a year, which, with eight per cent annual compounding interest would be \$6,000 in 10 years.

Spend \$40 a week on cigarettes and that could be \$32,000 in 10 years.

The most important thing, according to Brown, is that people start saving as soon as possible, then keep that saving as a life-long habit.

By Paul J. Henderson
phenderson@chilliwacktimes.com

Patrick Sommer is a Sardis secondary student, he has a job as a produce boy, and he puts aside about \$30 a month to be invested by his grandfather.

"Nothing about that might sound unusual, but Sommer's behaviour is actually incredibly rare as far as financial advisor Terry Brown is concerned.

"I would say every three classes I go into, I get one person that says something like that," Brown said. "Let's say about one in 80 or 90 students. And more often than not it's a mom or dad that helps, so he's very lucky to have that knowledge in the family."

Sommer was one student in teacher Rod Ross's entrepreneurship class at Sardis secondary visited by Brown earlier this school year.

Brown has been going to schools from Burnaby to Chilliwack for three years to teach teenagers something they just aren't getting in any class.

"We are not all told that we have to learn this stuff and we need it," Brown said.

He volunteers to teach students about money smarts because he says he is concerned about growing household debt across Canada.

And he's not alone.

A Certified General Accountants Association of Canada study released last summer found Canadian households face \$1.5 trillion worth of debt.

If that debt was spread evenly across all

Why I'm Here

- FREE government grants available for kids
- Low enrolment rates
- Confusion / Lack of Information
- People don't realise the grants are at no cost
- **Socio-economic disparity**
 - Low-income families who need help the most benefit the least
 - Higher-income families more likely to be informed of grants

The Start of Grant Advocacy

- Daughter brought this newsletter home from Watson Elementary one day... (2017?)

...and it got me thinking.

- “Children with some savings are **50% more likely** to attend post-secondary”
- “Low-income kids **4x more likely** to graduate if they have some savings”



PARENTS ARE MISSING OUT ON FREE MONEY

- \$3,200 for your child's future education is available with no personal contributions required

WHO CAN GET IT?

- Every child, 6-8 years old in BC is eligible to receive the new \$1,200 BC Training and Education Savings Grant
- Every child whose parents have ever received the National Child Benefit Supplement (family income below \$44,701) is eligible to receive \$500 from the Canada Learning Bond on application and \$100 per qualifying year until 15 years of age
- This is truly free money to start your child's education fund. Only 27% of eligible Chilliwack families have applied for their Canada Learning Bond!

WHY SHOULD I GET IT?

- Children with some savings are 50% more likely to attend post-secondary education
- Children with savings, from low-income families are 4X more likely to graduate from post-secondary education

HOW DO I GET IT?

- All you need is to obtain a Social Insurance Number for your child and primary caregiver and to open a Registered Education Savings Plan (RESP)
- Parents can apply for an RESP online at www.StartMyRESP.ca/UWV or visit their local bank or credit union

HOW DOES AN RESP WORK?

- Money in an RESP can be used for university, college, trades school, hairdressing school or any other approved education institution or school
- RESPs can be kept open for 36 years

If you have any questions about this program, visit www.SmartSAVER.org or call SmartSAVER at 1-855-737-7252



Talking to Principals / Teachers

“Did you know about this?”

- Chats / brief meetings with school admins
- Info night organised, Watson Elementary
- Info sheets for classroom windows
- **The Takeaway:** *High* lack of info
- Many didn't know grants were free



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WHY SHOULD I GET IT?

- Children with some savings are 50% more likely to attend post-secondary education
- Children with savings, from low-income families are 4X more likely to graduate from post-secondary education

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HOW DOES AN RESP WORK?

- Money in an RESP can be used for university, college, trades school, hairdressing school or any other approved education institution or school
- RESPs can be kept open for 36 years

If you have any questions about this program, visit www.SmartSAVER.org or call SmartSAVER at 1-855-737-7252



Advocacy Efforts

- Created social media “buzz” in 2019
- Spoke with more local teachers/principals
- SD33 Board visits to press for enrolment (this is visit #3)
- Chilliwack Progress article, Apr 2019
 - #2 most read story 2019
 - Republished all across B.C.

THE CHILLIWACK PROGRESS






Chilliwack financial advisor Terry Brown (left), Barb Van Santen and just some of her many foster kids. Brown helped Van Santen get the \$1,200 BC Training and Education Savings Grant for eight children last year and he's campaigning for all parents to sign up. (Paul Henderson/ The Progress file)

B.C. parents missing out on hundreds of thousands of dollars in free money

Chilliwack financial advisor still banging the drum over unclaimed \$1,200 RESP grant cash

The Push-Back (ugh...)

- “These grants aren’t free”
- “Many parents can’t afford this”
- “Don't you have to contribute \$2,500 to get the free grant?”
- “My accountant told me the grants aren’t free and that I shouldn’t sign up for this”
- “I’m finding this to be very inappropriate”
- head of a local school PAC



PARENTS ARE MISSING OUT ON FREE MONEY

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HOW DOES AN RESP WORK?

- Money in an RESP can be used for university, college, trades school, hairdressing school or any other approved education institution or school
- RESPs can be kept open for 36 years

If you have any questions about this program, visit www.SmartSAVER.org or call SmartSAVER at 1-855-737-7252



What's Causing the Confusion

- Lack of clear information to parents
- High skepticism (Free money? Yeah right.)
- **Special government accounts are needed to collect**
“I don't have one of those, can't afford one – oh well”
- Costs nothing to open:
 - **Registered Education Savings Plan (RESP)**
 - Also **Registered Disability Savings Plans (RDSP)!**
- Parents still unaware that no contributions are required

The Cost of Grant Collection

- **Yes, it's really \$0**
- Empty RESP and RDSP accounts can be opened at no charge with 50+ institutions
- Contributions are **never required**
 - Voluntary deposits receive various matching – but not necessary
 - *Some carriers require contributions* – find one that doesn't
- Parents/guardians can open an empty account for free, then apply for Government grants at no cost

Disability Savings Matching

- Contribution match rate is “crazy good”!
- **Open empty RDSP**
 - No contributions necessary
 - \$1,000/year bond for 20 years (*annual net income under \$32k)
- ***If* you do contribute...** (*and net annual income under \$98k)
 - \$500/year (\$42/mo) → government **quadruples** to \$2,000 (\$168/mo)
 - Next \$1,000 (\$83/mo) → government **triples** to \$3,000 (\$250/mo)
 - This can turn \$1,500/yr (\$125/mo) of savings in to **\$5,000/yr (\$417/mo)**
 - That’s an instant gain on savings of **+233%**
 - National enrolment is under 30%

In Summary

- **You** can all make a difference
- **You** can all advocate
- **You** can all boost post-secondary enrolment rates
- **You** can all boost graduation rates for low-income youth

Advocate - Educate - Effect Change

Thank You For Your Time

- “Empty” RESP’s and RDSP’s
- Free government savings accounts
- Open empty accounts → apply for grants
- No contributions required

Advocate - Educate - Effect Change

BOARD OF EDUCATION

DECISION REPORT

DATE: December 6, 2022
TO: Board of Education
FROM: Gerry Slykhuis, Secretary Treasurer
RE: **POLICY 620: SIGNING AUTHORITIES**

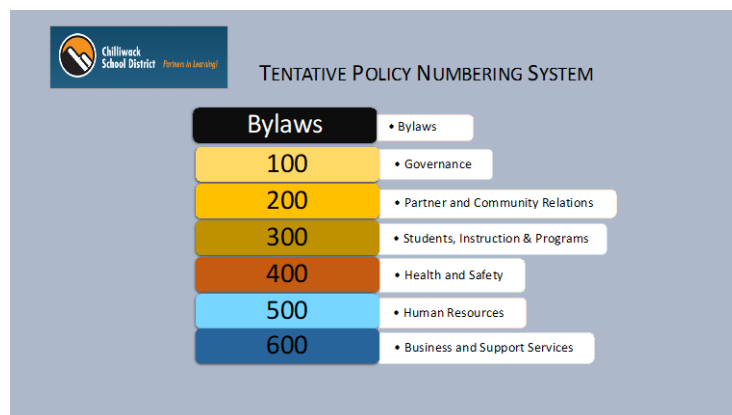
RECOMMENDATION:

THAT the Board of Education approve Policy 620 – Signing Authorities and abandon [Board Regulation 802.2 Authorized Signatures](#).

BACKGROUND:

A further review of remaining policies and Board Regulations considered for 600 series has taken place. It has been recommended that Board Regulation 802.2 – Signing Authorities be established as a Board Policy and that the language be reviewed.

The language in the attached draft Policy 620 – Signing Authorities has been reviewed by our policy consultant, with staff and by legal.



POLICY 620 SIGNING AUTHORITIES

The Board designates the Superintendent of Schools (“Superintendent”) as its Chief Executive Officer and delegates to the Superintendent, the authority to establish the district’s signing authorities in consultation with the Secretary Treasurer

Other than specific signing authorities articulated within this policy, the Secretary Treasurer is authorized to manage appropriate signing authorities for all departments and schools and establish clear administrative procedures regarding same.

District Corporate Seal

Authority to affix the District Corporate Seal is restricted to the Superintendent and the Secretary Treasurer for use on corporate documentation including budgets, exempt staff contracts and property documents.

Signing Officers

The signing officers for execution of all documents requiring the district corporate seal shall be the Chair of the Board, or in the absence of the Chair, the Vice Chair; the Secretary Treasurer, or in the absence of the Secretary Treasurer, the Assistant Secretary Treasurer; and the Superintendent.

Documents Requiring an Officer of the Board

For contracts and other legal documents requiring an officer of the Board, the signing officers shall be any two of the following: the Superintendent of Schools, the Secretary Treasurer or the Assistant Secretary Treasurer.

Electronic Signatures

The signatures on system produced cheques shall carry the electronic signatures of the Secretary Treasurer and a designated manager within the finance department.

The signature on system-produced purchase orders shall carry the electronic signature of the Secretary Treasurer.

**BOARD OF EDUCATION
School District #33 (Chilliwack)**

**802.2
BOARD REGULATION
Authorized Signatures**

Any two of the following signatures shall be authorized for bank documents:

Superintendent of Schools
Secretary-Treasurer
Director of Finance
Manager of Finance
Chair of the Board
Vice-Chair of the Board

Ministry of Education forms, contracts, bonds, and other legal documents:

Superintendent of Schools
Secretary-Treasurer or, *in the absence of the Secretary-Treasurer*,
Director of Finance and Board co-signers as required

Cross Refs:

Adopted: April 10, 1990
Reviewed:
Revised: May 27, 2003, March 15, 2003, October 14, 2008

BOARD OF EDUCATION

DECISION REPORT

DATE: December 6, 2022

TO: Board of Education

FROM: Rohan Arul-pragasam, Superintendent

RE: **GOVERNANCE; STUDENTS, INSTRUCTION & PROGRAMS; PARTNER & COMMUNITY RELATIONS**

RECOMMENDATION:

THAT the Board of Education abandon the following Policies and Board Regulations:

[518 Policy: Distribution of Information or Materials](#)

[527 Policy: Acceleration](#)

[530 Policy: Home School](#)

[902 Policy: Volunteers](#)

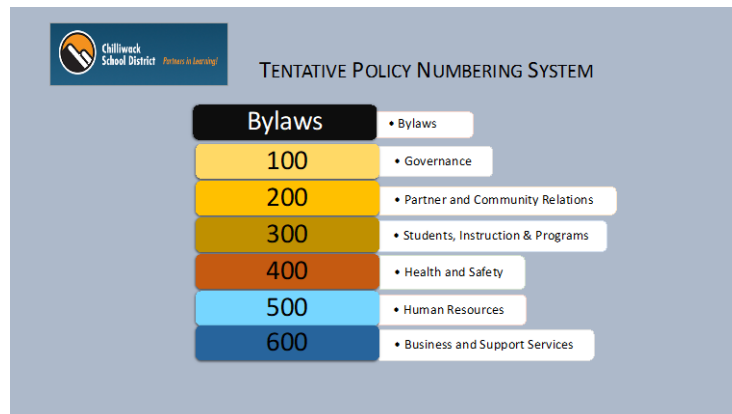
[919 Policy: Relations with Independent Schools](#)

[922 Policy: Flags](#)

[233.1 Recording of Regular Board Meetings](#)

BACKGROUND:

A further review of remaining policies considered for the Policy Review Project has taken place with the following recommendations:



Policies to be Abandoned and Content Established as an Administrative Procedure

The following policy is recommended to be abandoned in favour of moving the content to an Administrative Procedure.

- [518 Policy: Distribution of Information or Materials](#)
- [527 Policy: Acceleration](#)
- [530 Policy: Home School](#)
- [902 Policy: Volunteers](#)

Policies to be Abandoned Outright

The list below highlights current policies that are recommended to be abandoned outright as they are not current or offer little in guidance for the system.

- × [919 Policy: Relations with Independent Schools](#)
- × [922 Policy: Flags](#)

Board Regulations to be Abandoned

As part of the policy renovation project, the following board regulations are recommended to be abandoned:

- × [233.1 Recording of Regular Board Meetings](#) (*replaced with Policy 170*)

Administrative Regulations Abandoned

As part of the policy renovation project, the following administrative regulations have been abandoned:

- × 407.1 Administrative Regulation: Leave of Absence Public of Civic Duty
- × 411.3 Administrative Regulation: Principals' and Vice Principals' Annual Conference
- × 413.1 Administrative Regulation: Teacher Appointments
- × 416.2 Administrative Regulation: Department of National Defense Nominations
- × 416.3 Administrative Regulation: In-Province Exchange Program for Administrators
- × 519.1 Administrative Regulation: Dispute Resolution
- × 521.1 Administrative Regulation: Challenge for Credit
- × 522.1 Administrative Regulation: Equivalency

BOARD OF EDUCATION

DECISION REPORT

DATE: December 6, 2022
TO: Board of Education
FROM: Gerry Slykhuis, Secretary Treasurer
RE: **BUSINESS & SUPPORT SERVICES**

RECOMMENDATION:

THAT the Board of Education abandon the following Policies and Board Regulations:

[714 Policy: Computer Use, Management and Configuration](#)

[715 Policy: Websites](#)

[718 Policy: Anti-Idling](#)

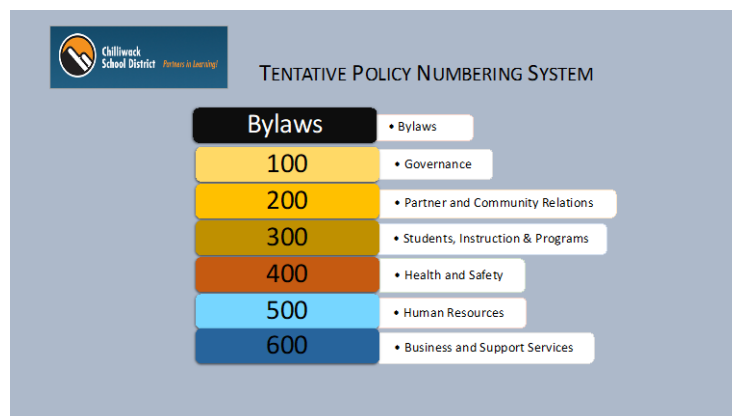
[719 Policy: Environment](#)

[806.1 Opening and Closing of Schools](#) (replaced with Policy 660)

[809.1 Naming and Re-Naming of Schools](#) (replaced with Policy 661)

BACKGROUND:

A further review of remaining policies considered for 600 series has taken place with the following recommendations:



Policies to be Abandoned and Content Established as an Administrative Procedure

The following policy is recommended to be abandoned in favour of moving the content to an Administrative Procedure.

→ [718 Policy: Anti-Idling](#)

Policies to be Abandoned Outright

The list below highlights current policies that are recommended to be abandoned outright as they are not current or offer little in guidance for the system.

- × [714 Policy: Computer Use, Management and Configuration](#)
- × [715 Policy: Websites](#)
- × [719 Policy: Environment](#)

Board Regulations to be Abandoned

As part of the policy renovation project, the following board regulations are recommended to be abandoned:

- × [806.1 Board Regulation: Opening and Closing of Schools](#) *(replaced with Policy 660)*
- × [809.1 Board Regulation: Naming and Re-Naming of Schools](#) *(replaced with Policy 661)*

Administrative Regulations Abandoned

As part of the policy renovation project, the following administrative regulations have been abandoned:

- × 701.3 Administrative Regulation: Buildings and Grounds
- × 703.3 Administrative Regulation: Vandalism
- × 707.1 Administrative Regulation: Equipment Replacement
- × 709.5 Administrative Regulation: Sales Calls and Demonstrations
- × 710.5 Administrative Regulation: Vehicles on Board Property
- × 710.9 Administrative Regulation: District Vehicle Accidents
- × 712.2 Administrative Regulation: Printing and Duplicating Services
- × 712.3 Administrative Regulation: Production Facilities
- × 712.5 Administrative Regulation: Telephone Service
- × 713.3 Administrative Regulation: Proof of Loss Claims
- × 715.1 Administrative Regulation: Websites
- × 803.1 Administrative Regulation: Acquisition and Disposal of Real Estate
- × 809.10 Administrative Regulation: Allocation of Capital Equipment Funds

TRUSTEE REPORT

Trustee: Carin Bondar

Report Date: December 2, 2022

KEY ACTIVITIES SINCE LAST BOARD MEETING

List of key dates/activities related to the Trustee role, including school visits and school initiatives/events, committee attendance, conference attendance, etc.

- November 1, 8, 15, 22, 29 – CVC meetings (weekly)
- November 8: 4pm In-camera meeting
- November 8: 5:30pm Regular board meeting
- November 23, 24 – Trustee Orientation
- November 28, partner dinner meeting, NLC
- November 16: My BIO319 (swamps and bogs) students designed and carried out a lesson in wetland biology for elementary students from Little Mountain, Strathcona, Central and Promontory Elementaries.

UPCOMING EVENTS OF INTEREST TO THE BOARD

- November 19 – Sustainable fashion event at Evergreen Hall 10-2 *this event will happen again in March! Any high-school students interested in sustainable fashion should attend!
- Dec 1-3, Trustee Orientation and Academy, Vancouver, BC.
- February 2023: Keynote Speaker @ Invasive Species Council of BC AGM

TRUSTEE REPORT

Trustee: Willow Reichelt

Report Date: November 29, 2022

KEY ACTIVITIES SINCE LAST BOARD MEETING

List of key dates/activities related to the Trustee role, including school visits and school initiatives/events, committee attendance, conference attendance, etc.

- **November 8, 22 and 29: Chair/Vice Chair Meetings**
- **November 21 and 23: Principal and Vice Principal Interviews**
Thank you to all of the applicants for sharing your passion for education. Congratulations to the successful candidates.
- **November 24 and 25: SD33 Trustee Orientation**
Thank you to staff for providing this opportunity for all trustees to get up to speed on the role of governance, Robert's Rules of Order and how to use our technology! Thank you to trustees for all the good discussion.
- **November 24: Provincial Board Chairs Call**
I sent my notes to trustees via email.

TRUSTEE REPORT

Trustee: Teri Westerby

Report Date: November 28 2022

KEY ACTIVITIES SINCE LAST BOARD MEETING

List of key dates/activities related to the Trustee role, including school visits and school initiatives/events, committee attendance, conference attendance, etc.

- BCPSEA ratification vote was held on November 21, 2022) at 11 a.m., on zoom with BCPSEA Trustee Representatives. Results: 100% in favour of ratification. Strategic plan now [available here](#).
- PVP interviews for hiring pool on Nov 21 and 23rd.

UPCOMING EVENTS OF INTEREST TO THE BOARD

- With the holiday season coming fast upon us, it appears there is nothing to report as of today.

MEETING SUMMARIES

In-Camera Meeting – November 8, 2022

Trustees: Willow Reichelt, Carin Bondar, Heather Maahs, Richard Procee, Margaret Reid, David Swankey, Teri Westerby

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Talana McInally

1. PVP Recruitment/Selection Plan
2. HR Report
3. BCPSEA Report

Strategic Learning Sessions:

Trustee Orientation – November 24, 2022

Trustees: Willow Reichelt, Carin Bondar, Heather Maahs, Richard Procee, Margaret Reid, David Swankey, Teri Westerby

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Talana McInally

1. Governance Fundamentals
2. Technology Updates and Training

Trustee Orientation – November 25, 2022

Trustees: Willow Reichelt, Carin Bondar, Heather Maahs, Richard Procee, Margaret Reid, David Swankey, Teri Westerby

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Simone Sangster, Talana McInally

1. Robert's Rules of Order & Responsible Governance

Learning Session – November 29, 2022

Trustees: Willow Reichelt, Carin Bondar, Heather Maahs, Richard Procee, Margaret Reid, David Swankey, Teri Westerby

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Lisa Champagne

1. Protocols