



SD33 DPAC GENERAL MEETING AGENDA
for FEBRUARY 23rd, 2023
HELD via ZOOM

Meeting ID: 679 3190 4624 Passcode: 474019

1. CALL TO ORDER

- 1.1. Welcome and Quorum
- 1.2. Adoption of Agenda
 - THAT the agenda be adopted as circulated.
- 1.3. Approval of Minutes
 - THAT the minutes of the Jan26th, 2023 General meeting be approved.

2. REPORTS

- 2.1. **Chair Report**
- 2.2. **Trustee Report**
- 2.3. **Treasurer Report**
- 2.4. **Committee Reports**
 - **Chilliwack Healthier Communities Committee (CHC)**
 - **Chilliwack Youth Committee (CYC)**
 - **Middle Years Committee**
 - **Sexuality and Gender Equality Committee (SAGE)**
 - **Advisory Committee for Inclusive Education (ACIE)**
 - **Budget Committee**
 - **Education Policy Advisory Committee (EPAC)**
 - **BCCPAC**

3. UNFINISHED BUSINESS

- 3.1. Middle School Eating Time
- 3.2. TOC/EA Advocacy Motion update
- 3.3. FSA Advocacy Motion update
- 3.4. DPAC Board Policy Update
- 3.5. Emergency Preparedness Committee
- 3.6. Seizure Med Training Follow – up

4. NEW BUSINESS

- 4.1. DPAC AGM Nominations Committee
- 4.2. Childcare during meetings

5. DATES OF UPCOMING MEETINGS

- 5.1. March 1st @ 6pm online – Shelley Moore
 - Online link will come closer to the date.
- 5.2. April 24th @ 7pm online - Kim Barthel
 - Online link will come closer to the date.
- 5.3. April 27th General Meeting at 7pm
 - In person at the Board Office



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6. ADJOURNMENT



Members Present:	Katie Bartel	DPAC Chair & ADR DPAC Rep
	Meghan Reid	DPAC Vice Chair & SSS DPAC Rep
	Stacey Gould	DPAC Secretary
	Jessica Clarke	DPAC Treasurer
	Jenna Noppen	DPAC Indigenous Rep
	Deirdre O'Connor	DPAC Member at Large
	Brian Leong	Promontory & Stitos DPAC Rep
	Allyson Hockin	Tyson DPAC Rep
	Kristi Dryden	RTCS DPAC Rep
	Tai Weatherhead	VMS DPAC Rep
	Allyson Hockin	Tyson DPAC Rep
	Joanne Johnson	Robertson DPAC Rep
	Kristin Kelm	MSMS DPAC Rep
	Angela Wilkinson	Vedder Elementary DPAC Rep

Pollaris Raymond	Cheam DPAC Rep & Chilliwack Middle DPAC Rep Alt
Sheryl Grater	Cultus DPAC Rep
Diana Heidinger	CMS DPAC Rep
Cary Moore	Strathcona DPAC Rep

DPAC Liaison: Margaret Reid

Guests: Paula Jordan and Kirk Savage

1. CALL TO ORDER (7:01pm)

- Welcome and Ensure Quorum
- Adoption of Agenda
 - MOTION by Kristi Dryden THAT we add 5.3 Policy on locked doors to the agenda, and it be adopted as amended.
 - Seconded by Meghan Reid.
 - PASSED
- Approval of Minutes
 - MOTION by Kristi Dryden THAT the minutes of the November 24th General Meeting be approved as amended.
 - Seconded by Meghan Reid
 - PASSED

2. SPECIAL PRESENTATION by District Administrators Paula Jordan and Kirk Savage

- Strategic Plan update – 90-day reporting cycle
 - 3 term, 90-day reporting cycle has been adopted by the school district.
 - Please see Appendix I for the presentation.
 - Principal and Vice Principal to collaborate with their staff around what the focus areas will be for each 90-day cycle and should be able to measure the progress of that focus.
 - The 90-day reporting cycle is different from previous years as traditionally reporting occurred alongside the growth plan cycle.

- Previously, review of impacts didn't occur until the end of the year.
- Goals are expected to be more manageable.
- PACs should be updated on their school growth plans.
- Innovation rubric to go to PACs in spring.
- A lot of work this year has been around Competency Based Individual Education Plans (CBIEPs), indigenization of our curriculum and early literacy.

3. REPORTS

➤ Chair Report

- Friendly reminder that our new Member at Large is Vrushali Khot and our Trustee Liaison is Margaret Reid.
- Because of the Winter Break we haven't met since November but that didn't mean your DPAC Executive took too much of a break!
- Shortly after our general meeting in November DPAC Executive participated in a Partner Dinner with the new School Board, CUPE, IEAC, CPVPA, Senior District Staff but CTA was absent. We talked about how partners would like the Board to communicate updates and progress to the Strategic Plan. DPAC continued to advocate for transparent, proactive and easily digestible information to flow through the District's social media presence. We have also continued to ask for the District to hire a communications officer.
- The Chilliwack School District is in a phase of transition. We have moved from a small district, by comparison, to a medium sized district with a budget that is set to break 2 million dollars this next year. With that growth comes some understandable growing pains and renewed focus on procedure. The District has asked DPAC to reiterate the **lines of communication** outlined in their communication brochure. Please always start with your child's teacher and principal before escalating to senior staff.
 - [Communication Brochure \(sd33.bc.ca\)](https://sd33.bc.ca)
- DPAC is here to support you as parents and PACs and to advocate on your behalf at a district level. Please reach out or copy dpac@sd33.bc.ca at any point for support, information and to inform us of both concerns and any good news happening across the district.
- Sexual educator, Saleema Noon, presented a parent workshop on Body Science the same night as the partner meeting. Her presentation was full last year but not well attended this time. Any **feedback** around why that may have been the case would be appreciated.
- DPAC strives to keep parents informed on what is happening in the district as well as create opportunities for parents to learn from experts outside our district. We have booked some incredible speakers in the coming months.
 - Digital experts, [The White Hatter](#) will present on Supporting Teens being Targeted Online on Wednesday at 6:30pm online. Link will be circulated and is open to up to the first 950 people.

- Highly sought after Inclusive Educator, Shelley Moore, will be online, Wednesday, March 1st at 6pm. Check out [her YouTube Channel](#) for some sneak peaks! This is open to up to the first 500 people.
 - [Kim Barthel](#), who is a multi-disciplinary teacher and occupational therapist who integrates her passion for understanding neurobiology, complex behavior, sensory processing, trauma-sensitive practice, attachment, and mental health in easily understandable ways. She will be speaking to us on Conscious Parenting online on April 24th at 7pm. Open to the first 500 people.
 - DPAC Chair, Katie, met with Mark Klassen who is a Manager of Facilities in the District to discuss some of the childcare options being run on school property. While DPAC and parents would love to see before and after school care options at each elementary school site, that is quite a complex task. The district has not indicated any capacity or interest in providing childcare themselves, but is open to exploring options to provide space for third-party licensed childcare providers where space permits, as per Policy 662.
 - If this is something you feel your school should be looking into further, please **contact your principal** first and let us know about your school community needs too!
 - One of your DPAC Member at Large, Deirdre O'Connor, did some research and advocated for the district to provide access to the professional Canva account for all district staff and students. Canva.com is an online graphic design tool. Staff already have access.
 - For **access** for your students please contact your teachers! Thanks Deirdre and District!
- **Trustee Report**
- Board meeting dates, times, live feed, minutes, and agendas are available on the District site: <https://sd33.bc.ca/board-meetings-2022-23>.
 - The board has been receiving updates on the 90 day cycle of the Strategic Plan, including examples of programs like “FSA With Care”.
 - The amended budget passed first reading- details available in the Board meeting agenda for Jan 17 Meeting.
 - Calendar consultations are ongoing with parents- please provide feedback at: <https://www.theprogress.com/news/chilliwack-school-board-presents-2023-24-calendar-for-public-feedback/>.
 - The Board approved a Motion to write a letter to the Ministry of Education and Childcare to advocate for restored funding for students with different category designations that lost funding (like Cat Q) – this advocacy will be ongoing.
 - The Board received community education pieces on eating disorders and finances available to students.
 - For info on the RESP program: <https://www.theprogress.com/news/b-c-parents-missing-out-on-hundreds-of-thousands-of-dollars-in-free-money/>
 - Policy Renovations are ongoing- several were referred back to EPAC
 - The Board will be meeting with the leaders of local Indigenous nations for the first time.

- Next Board meeting: Feb 7th, 2023.
- **Treasurer Report**
 - Please see Appendix II.
- **Committee Reports**
 - **Chilliwack Healthier Communities Committee (CHC)**
 - Strategic Action Plan within CHC (Invite below):
 - The committee is working on its goals and how it can help CHC and partners deliver services that are equitable, specifically in terms of sexual and gender equity. (EXAMPLE: One idea emailed in per Nov Minutes) To set up language and terminology principles that can be used by groups and in health care situations.
 - Main discussions – How does SAGE fit within the lens of CHC and where their role would be needed in a broader sense. For example: if Sexuality and Gender affect everyone, would that lens not be a part of every policy rather than a line item.
 - Next Meeting: Monday, Feb 13th 4pm at City Hall (Dogwood Room) **invite extended to all those who would like to participate** in shaping the conversation on the Strategic Action Plan and voice their feedback.
 - If you would like to view a copy of the Strategic Action Plan, ahead of the meeting.
 - **Chilliwack Youth Committee (CYC)**
 - Vacant seat. No report.
 - These meetings occur on the first Tuesday of the month from 9:00 - 11:00am, often on Zoom.
 - You do not need to be a DPAC Rep to do this role! Please share with your PACs and ask them to email dpacsecretary@sd33.bc.ca or message on Facebook to express interest or ask more questions.
 - **Middle Years Committee**
 - Vacant seat. No report.
 - You do not need to be a DPAC Rep to do this role! Please share with your PACs and ask them to email dpacsecretary@sd33.bc.ca or message on Facebook to express interest or ask more questions.
 - **Sexuality and Gender Equality Committee (SAGE)**
 - Purpose: The SAGE Community Collaborative works within the service provider community, through creating and promotion education and awareness opportunities, to ensure that individuals of all sexualities and genders are served equitably.
 - Please reach out if you are interested or know anyone who might be able to become a facilitator for Gender 101 / 102 seminars. Currently there is only one facilitator and there is a desire to have people from multiple walks of life if possible.
 - RCMP Safe Place Initiative - Officer will potentially be invited to the March meeting to share information on this program.

- DPAC is aware of and is monitoring the outcomes of this [Letter](#) penned to Trustees (BCSTA) from the Human Rights Commissioner, as it crosses sections through many of our various committees. Relevance to the purview of DPAC would be regarding prior conversations about RCMP and School Liaison Officers (SLOs). Please forward any concerns Deirdre (dpacmal1@sd33.bc.ca) or Stacey (dpacsecretary@sd33.bc.ca) to pass along for SAGE, or to Katie (dpac@sd33.bc.ca) for overall concerns.
- REPs: Feedback opportunity for discussion with your school PACs and Admins? Do students / staff at schools feel uneasy with RCMP in this community? In general?*
- If you would like to see any of the agendas or meeting minutes, please contact Deirdre at dpacmal1@sd33.bc.ca.
- **Advisory Committee for Inclusive Education (ACIE)**
 - Katie is the DPAC Representative on this committee but was not able to make the January meeting. Minutes show that the committee continued their work towards creating an Inclusion Policy to recommend to the district.
- **Budget Committee**
 - Jan 12 Meeting:
 - Amended Budget was presented
 - Income budgets increased by 4.4% overall mainly due to interest rate increase for investments
 - Expense budgets have increased by 5.1% overall
 - Deficit of \$559,620 budgeted for this fiscal year
 - About \$3,000,000 to remain in unrestricted surplus at the end of this fiscal year
 - Next Meeting Feb 2
- **Education Policy Advisory Committee (EPAC)**
 - Dec 12 Meeting:
 - New Policy 210 Privacy - recommended to the Board for approval
 - Policy 380 Learning Resources - referred back to staff for clarification of some points and to determine how the Reconsideration Committee should be formed
 - Jan 23 Meeting:
 - Policy 380 Learning Resources - recommended to the Board for approval (Reconsideration Committee formation will be in admin reg). Will be presented at Feb 7 Board meeting.
 - Policy 225 Volunteers - referred back to staff for review.
 - Next Meeting Feb 13
- **BCCPAC (Report was missed at the meeting)**
 - Each year at the BCCPAC [Annual General Meeting](#) awards are presented to individuals who have been nominated by their peers for the dedication and work they have achieved. The awards are: [Bev Hosker Motivational Award](#): honours a parent who is newly involved with their PAC/DPAC and have taken on a leadership role.

[George Matthews Award for Excellence](#): honours a parent whose leadership, dedication, and influence demonstrate to the entire education community the importance of the parent role in the public education system. Recipients are selected on the basis of dynamic and exemplary leadership and inspirational practices that have had a major, identifiable impact on parent interest and participation in public education.

[Life Membership Award](#): honours an individual who has provided service to BCCPAC and whose contributions are considered to have been innovative and of significant lasting importance for furthering the inclusion and support of parents in the public education system.

[Educational Award](#): The award is open to any Grade 12 student attending a [BCCPAC-member school](#) who is planning to pursue post-secondary studies (academic, vocational, technical or training). The award honours a well-rounded student who is involved and interested in many things and understands the importance of parent involvement in education. The recipient will receive an award in the amount \$1,000.

- All submissions for nominations must be received by email/online by February 28.
- The BCCPAC Board is a team of hard-working individuals committed to advocating and creating positive change for members across the province. Nominations are open to regular members in good standing. Individuals interested in becoming a BCCPAC Director are strongly recommended to read the [Information for Nominees for Positions on the Board of Directors](#) found on the BCCPAC website. Completed [nomination forms](#) must be received [via email](#) to BCCPAC by midnight February 28, 2023. Elections for the following Board positions will take place at the AGM on Saturday, May 6, 2023:
 - 1st Vice-President
 - Treasurer
 - Secretary
 - Indigenous Director
 - Directors (3 available)
- The Ministry of Education and Child Care has released updated health guides and expanded kindergarten-to-Grade-12 curriculum resources that will support educators in teaching consent with an age-appropriate and non-discriminatory approach in the classroom. This new guidance for educators and information for parents and students aim to give students a better understanding of consent and help prevent gender-based violence in B.C. schools. Early in 2023, the province will offer additional learning sessions through Safer Schools Together for parents and students about consent, online safety and healthy relationships. The province is also updating the government's Erase (expect respect & a safe education) website to ensure trusted information and resources are available for students,

parents and educators. Work is also underway with school districts to ensure that all students, including those in grades 11 and 12, receive consent education at school.

4. UNFINISHED BUSINESS

- Affordability Fund
 - There will be an update at the Feb 7th school board meeting.
 - Principals will be instructed to present to PACs on their spending of the Affordability Fund – Please ensure PACs are aware of what has been spent and where, what is left over and what the plan is for remainder.
- Middle School Eating Time
 - DPAC will be following up in Feb/Mar after school calendar has been approved, but before bell schedule is approved.
 - Parents' main concerns:
 - Need more time to eat.
 - Consistent expectations of teachers and supervision of students while eating.
 - Consistency across all the schools.
- Uncertified TOCs and Untrained EAs
 - Certified teachers must be called first as per the collective agreement.
 - Changes in the call out practice in Chilliwack are still needed.
 - Chilliwack generally starts calling at 0400 the day of. Sister districts call the night before.
 - EAs –Chilliwack has had the practice of only hiring people who have special ed certificates for many years, despite no standard of practice or certification set out by the Ministry.
 - Because of the staffing issues, Chilliwack has now started hiring untrained EAs.
 - Untrained EAs on call are eligible for permanent positions, unlike uncertified TOCs.
 - MOTION by Pollaris Raymond THAT DPAC send a letter to the Ministry of Education and Child Care to direct advocacy efforts for certification and the development of standards for EAs and TOCs.
 - Seconded by Tai Weatherhead
 - PASSED
- Seizure Med Training
 - DPAC has being told that all the training has been completed for the necessary schools.
 - If the care plan specifies this medication is a requirement, then schools are to ensure they are able to administer accordingly.
 - Ministry of Health have issued a letter in this regard - [Ministry of Health and \(bcchildrens.ca\)](#)
 - [Learn about seizure care in a school setting.](#)
- Playgrounds

- Expectation is that Principals are linking in with PACs for new and revamped playgrounds to ensure inclusivity and accessibility.
- Information on inclusion standards and best practice would be helpful to help educate PACs and schools.
- FSA Advocacy
 - Parents can't opt their children out. Principal often assert themselves as having the final say.
 - MOTION by Allyson Hockin THAT DPAC advocate in writing to the Ministry of Education and Child Care requesting they establish an inclusive Foundation Skills Assessment that is in line with British Columbia's competency-based approach to education and that parents retain the right to withdraw consent for this assessment as they see fit.
 - Seconded by Kristin Kelm
 - PASSED (one abstained)

5. NEW BUSINESS

- Emergency Preparedness Committee
 - DPAC would like to strike a committee that would compile information for schools and PACs. PACs nor school will be expected to buy the supplies, but it would be a guiding document (informed list).
 - District supports the idea of pulling this committee together.
 - People interested in the committee: Jenna Noppen, Brian Leong (will forward to Stitos people working on this), Allyson Hockin, and Deidre O'Connor.
 - Meeting will be set and invites will go out in the coming weeks.
- Resources available for PACs
 - Questions for PACs/DPAC Reps:
 - What specific and additional resources would PACs like from DPAC?
 - Share advocacy letters so that they can be shared through PACs.
 - Templates for C&B, meeting minutes, agendas
 - Share info about OneDrive and PAC generic email
 - How to use Canva
 - How would it be helpful to circulate these resources?
 - Utilizing numerous different mediums.

5.3 Policy on locked doors

- There isn't a policy for locking school doors in our district.
- Locking doors at schools is up to their own discretion.

6. DATES OF UPCOMING MEETINGS

- Feb 1 [White Hatter](#) Presentation on [Supporting Teens Being Targeted Online](#)
 - Wednesday, Feb 1st, 6:30pm on Zoom. Link will be circulated closer to the day.
- Feb 7th School Board Meeting
 - 5:30pm – In Person at the School Board Office and aired online.
- Feb 23rd General Meeting – planned for Zoom
 - Join Zoom Meeting - <https://sd33-ca.zoom.us/j/67931904624?pwd=R0lxeDQ5Qkd3b1sZU9FL0tNVVIBZz09>



SD33 DPAC GENERAL MEETING MINUTES
For JANUARY 26, 2023
HELD at the School Board Office – 8430 Cessna Drive

- Meeting ID: 679 3190 4624
- Passcode: 474019
- Mar 1st – [Shelley Moore](#) presentation on Inclusive Education.
 - Wednesday, Mar 1st, 6pm on Zoom. Link will be circulated closer to the day.
- April 24th – [Kim Barthel](#) presentation on [Conscious Parenting](#).
 - Monday, Apr 24th, 7pm on Zoom. Link will be circulated closer to the day.

7. ADJOURNMENT

Prepared By:

x Stacey Gould

Stacey Gould
DPAC Secretary

Draft Approved By:

x Katie Bartel

Katie Bartel
DPAC Chair



SD33 DPAC GENERAL MEETING MINUTES
For JANUARY 26, 2023
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APPENDIX I - 90 - Day Cycle Presentation provided by District Administrators: Kirk Savage and Paula Jordan

Please see the next five pages.

90 – Day Cycle

- What is it?
- What guides the focus of the 90-Day Cycle?
- What is the intended impact?
- Provide an example?



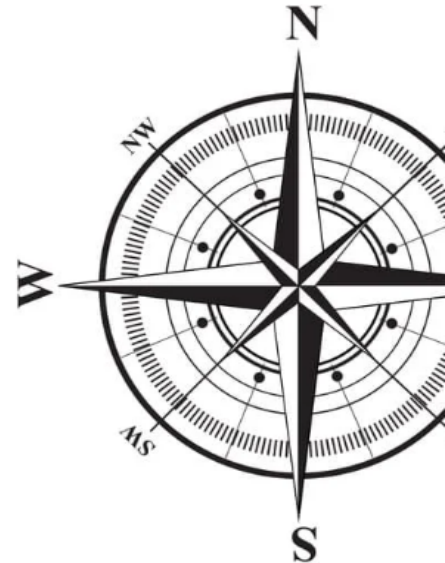
What is it?

- An internal change process that our district has implemented for this school year.
- Mirroring the 3 terms of student reporting, these 90-day cycles have specific goal focus areas.
- At the end of 90 days schools complete a survey to reflect on and document their journey. Did they achieve their goal? What are the next steps?



What guides the focus of the 90-Day Cycle?

- The 90-Day Cycle holds schools and staffs accountable to focus on specific school goals relating to the Strategic Plan.
- This process is our way of acknowledging and celebrating the good work that is moving our district forward.





What is the Intended Impact?

- Designed to help staff focus on achieving priority goals. Benefits of process:
 - Transparent (naming it)
 - Timely (complete in a manageable chunk of time)
 - Aligned (to Strategic Plan)
 - Contextual (connected to school context and growth plan)

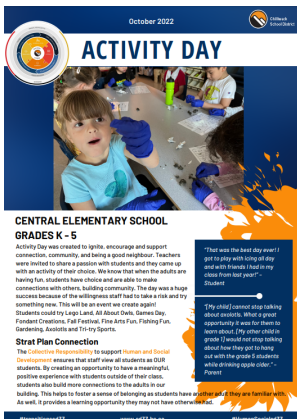
Central Elementary Community School – An Example

August 2022:

Q: What will be the focus of your work for the first 90-days?

A: Connection, community and bring a good neighbour. Reconnecting with staff, students, families and our community to better support students – when they feel safe, welcome and valued we see more success.

Q: What do you want to accomplish?



A: Create opportunities for connection and fostering a sense of community for all. Having school wide events (Assemblies, Corn connection, meet & greet BBQ, school wide field trips, spirit days, school events – Terry Fox, pumpkin character contest, etc.) to create positive experiences for all so that there are shared moments to connect us.

December 2022:

Q: Reflecting on your priority area focus, what gains did you make?

A: Our work at Central has been working on re-establishing connection and community post-covid and fostering the importance of being a good neighbour. Our first 90 days we focused on fostering this within classes and within the school. Our second round of 90 days (will) be focusing on pushing out into our community and bringing our community back into the building.

Q: How do you know?

A: We spent extensive time building connection and community within our classes... We saw an increase in attendance for certain students. Less behaviour support is needed during non-instructional times (playgrounds have been opened to all learners), student to teacher relationships are key in student success, parent support has been positive.



SD33 DPAC GENERAL MEETING MINUTES
For JANUARY 26, 2023
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APPENDIX II

**CHILLIWACK SCHOOL DISTRICT
PARENT ADVISORY COUNCIL
STATEMENT OF REVENUES AND EXPEDITURES
JULY 1, 2022- JUNE 30TH, 2023**

	Gaming Account 1465970	General Account 1465954
Bank Balance as at July 1st, 2022	4,374.97	4,506.92
2022/23 Province of BC DPAC Grant Donation	2,500.00	
SD33 BCCPAC Conference		
Total Funds Available	6,874.97	4,506.92
Expenditures Paid		
<u>BCCPAC Membership Fees</u>		
<u>DPAC Workshop Costs</u>		
<u>Miscellaneous Expenses</u>		
<i>Saleema Noon</i> Sexual Health Presentation Nov 2022 <i>chq#97</i>	367.50	
<i>Katie Bartel</i> DPAC Summit Dinner <i>chq#60</i>		35.96
<i>Deirdre O'Connor</i> DPAC Summit Dinner <i>chq#59</i>		32.43