



**The Board of Education
Regular Public Board Meeting
(Live Streamed and Recorded)**

AGENDA

February 21, 2023

5:30 pm

1. CALL TO ORDER – School District Office

- 1.1. Call to Order – **Welcome, Acknowledgment of Traditional Territory and Diversity Statement**
- 1.2. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes
(THAT the minutes of the February 7, 2023 meeting be approved as circulated.)

2. INFORMATION ITEMS

- 2.1. EPAC Report
- 2.2. Trustee Written Reports

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

4. ACTION ITEMS

- 4.1. 2022 – 2023 Amended Annual Budget: 2nd & 3rd Reading & Adoption
- 4.2. BCSTA AGM Motions
- 4.3. Policy Renovation Project (Education Policy Advisory Committee)
 - 4.3.1. Policy 312 – Supervision of Schools
 - 4.3.2. Policy 250 – Volunteers
 - 4.3.3. Policy 341 – Trustee Bursary

5. MEETING SUMMARIES

6. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

7. ADJOURNMENT

- 7.1. Next Board of Education Meeting: March 14, 2023 at 5:30pm



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, February 7, 2023

Location: School District Office

Members Present:

Chair	Willow Reichelt
Vice-Chair	Carin Bondar
Trustee	Heather Maahs
Trustee	Richard Procee
Trustee	Margaret Reid
Trustee	David Swankey
Trustee	Teri Westerby

Staff Present:

Superintendent	Rohan Arul-pragasam
Secretary Treasurer	Simone Sangster
Assistant Secretary Treasurer	Mark Friesen
Director of Facilities and Transportation	Allan Van Tassel
Assistant Superintendent	Paula Jordan
Assistant Superintendent	Kirk Savage
Director of Instruction	Dave Manuel
Executive Assistant	Talana McInally

1. CALL TO ORDER

1.1. Call to Order

The Board Chair called the meeting to order at 5:30 p.m. – **Welcome, Acknowledgment of Traditional Territory**

1.2. Adoption of the Agenda

20.23 Moved by: Trustee Westerby
Seconded by: Trustee Bondar

THAT the agenda be adopted as circulated.

CARRIED

1.3. Approval of the Minutes

21.23 Moved by: Trustee Swankey

Seconded by: Trustee Bondar

THAT the minutes of the January 17, 2023 Regular Board Meeting be approved as circulated.

CARRIED
For: Bondar, Procee, Reichelt, Reid, Swankey, Westerby
Opposed: Maahs

2. PRESENTATION

2.1. Strategic Plan Update – International Education Program Update

District Vice Principal Paul Bernard provided an update on the International Education Program including a program overview, where we are now and looking ahead.

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

- Mental Health of Students
- Learning Resource Policy
- Parent/Guardian Rights Policy

Meeting break was called at 6:16 p.m.

Meeting called to order at 6:27 p.m.

4. ACTION ITEMS

4.1. 2022-2023 Amended Annual Budget (Revised) – 1st Reading

22.23 Moved by: Trustee Maahs
Seconded by: Trustee Procee

THAT the Board of Education approve three readings of the 2022-2023 Amended Annual Budget Bylaw in the amount of \$199,749,488.

DEFEATED
For: Maahs, Procee, Reichelt, Reid, Westerby
Opposed: Bondar, Swankey

23.23 Moved by: Trustee Westerby
Seconded by: Trustee Swankey

THAT the Board of Education approve the first reading of 2022-2023 Amended Annual Budget Bylaw in the amount of \$199,749,488.

CARRIED

4.2. Schedule of Board Meetings (Revised)

24.23 Moved by: Trustee Swankey
Seconded by: Trustee Bondar

THAT the Board of Education approve the revised 2022 – 2023 school year Board of Education meetings and Learning Sessions as attached.

CARRIED

4.3. Bylaw 5 – Board Meeting Procedures (Revised)

25.23 Moved by: Trustee Maahs
Seconded by: Trustee Bondar

THAT the Board approve three readings of Bylaw 5 – Board Meeting Procedures (Revised).

CARRIED

26.23 Moved by: Trustee Westerby
Seconded by: Trustee Swankey

THAT the Board approve first, second and third readings of Bylaw 5 – Board Meeting Procedures.

CARRIED

4.4. Policy Renovation Project (Business and Support Services Section 600)

4.4.1. Policy 620 Signing Authorities (Revised)

27.23 Moved by: Trustee Maahs
Seconded by: Trustee Swankey

THAT the Board of Education approve Policy 620 – Signing Authorities as attached.

CARRIED

4.5. Policy Renovation Project (Education Policy Advisory Committee)

4.5.1. Policy 382 Library Learning Commons

28.23 Moved by: Trustee Bondar
Seconded by: Trustee Swankey

THAT the Board of Education reaffirm Policy 382 Library Learning Commons - (604 Library Learning Commons) as presented. This policy was presented to the Education Policy Advisory Committee in its draft form at its May 11, 2022 meeting.

CARRIED

**For: Bondar, Reichelt, Reid, Swankey, Westerby
Opposed: Maahs, Procee**

4.5.2. Policy 380 Learning Resources

29.23 Moved by: Trustee Swankey
Seconded by: Trustee Reid

THAT the Board of Education reaffirm Policy 380 Learning Resources - (601 Learning Resources and 606 Challenges to the use of Learning Resources) as presented. This policy was presented to the Education Policy Advisory Committee in its draft form at its December 13th, 2022 and January 23rd, 2023 meetings.

CARRIED
For: Bondar, Reichelt, Reid, Swankey, Westerby
Opposed: Maahs, Procee

4.6. Policy for Parent/Guardian Rights

30.23 Moved by: Trustee Maahs
Seconded by: Trustee Procee

THAT the Board of Education write a Parent/Guardian Rights Policy.

NO VOTE

31.23 Moved by: Trustee Swankey
Seconded by: Trustee Procee

THAT the motion be laid on the table.

DEFEATED
For: Maahs, Procee, Swankey
Opposed: Bondar, Reichelt, Reid, Westerby

32.23 Moved by: Trustee Maahs
Seconded by: Trustee Procee

THAT the Board of Education write a Parent/Guardian Rights Policy.

DEFEATED
For: Maahs, Procee
Opposed: Bondar, Reichelt, Reid, Swankey, Westerby

5. INFORMATION ITEMS

5.1. Student and Family Affordability Fund Update

Assistant Secretary Treasurer Mark Friesen provided an update on the year-to-date allocations and spending of this fund.

5.2. Budget Advisory Committee Report

The Board of Education received the Budget Advisory Committee Report of February 2, 2023.

5.3. Quarterly Financial Report

Secretary Treasurer Simone Sangster presented the Quarterly Financial Report of December 31, 2022.

5.4. BCSTA Report

Matters related to the British Columbia School Trustees' Association (BCSTA) were discussed.

5.5. Trustee Written Reports

Trustees submitted written reports listing key activities they've attended since the last board meeting as well as upcoming events.

5.6. Meeting Summaries

January 17, 2023 In-Camera Meeting Summary

Trustees: Willow Reichelt, Carin Bondar, Heather Maahs, Richard Procee, Margaret Reid, David Swankey, Teri Westerby

Staff: Rohan Arul-pragasam, Simone Sangster, Talana McInally

1. 2023-2024 School Calendar Process
2. HR Report
3. BCPSEA Report
4. Assistant Superintendent Contracts

January 24, 2023 Strategic Learning Session – Part 1

Trustees: Willow Reichelt, Carin Bondar, Heather Maahs, Richard Procee, Margaret Reid, David Swankey, Teri Westerby

Staff: Rohan Arul-pragasam, Simone Sangster, Brenda Point, Kirk Savage, Paula Jordan, Mark Friesen, David Manuel, Allan Van Tassel, Talana McInally

Guest Speaker: Dr. Keith Carlson

1. Local Indigenous History & The Impact of Colonialism

January 24, 2023 Strategic Learning Session – Part 2

Trustees: Willow Reichelt, Carin Bondar, Heather Maahs, Richard Procee, Margaret Reid, David Swankey, Teri Westerby

Staff: Rohan Arul-pragasam, Simone Sangster, Mark Friesen, David Manuel, Talana McInally

1. Amended Budget Changes and Overview 2022/2023

5.7. Next Board of Education Meeting Date

**Tuesday, February 21, 2023
5:30 p.m.
School District Office**

6. PUBLIC PARTICIPATION – QUESTIONS CONCERNING AGENDA ITEMS

- Learning Resources
- Student and Family Affordability Fund
- Learning Resource Policy

6. **ADJOURNMENT**

The meeting was adjourned at 7:48 p.m.

Board Chair

Secretary-Treasurer

BOARD OF EDUCATION

INFORMATION REPORT

DATE: February 21, 2023
TO: Board of Education
FROM: David Swankey, Education Policy Advisory Committee Chair
RE: **EDUCATION ADVISORY POLICY COMMITTEE REPORT**

The Board of Education will receive the Education Policy Advisory Committee minutes of April 11, 2022, May 30, 2022, and February 13, 2023.

- Policy 312 – Supervision of Students is recommended to be reaffirmed.
- Policy 250 – Volunteers is recommended to be reaffirmed.
- Policy 341 – Trustee Bursary is recommended to be repealed.

REPORT OF THE EDUCATION POLICY ADVISORY COMMITTEE

Meeting Held April 11, 2022 – 6:00 p.m.

Via Zoom

Attendance:	David Swankey Willow Reichelt Sharon Bernard Niki Wiens Reid Clark Britt Hailstone Lorie McLaren Jessica Clarke	Trustee Trustee CPVPA Management Group CTA CTA CUPE DPAC
Staff:	Rohan Arul-pragasam Lisa Champagne	Superintendent Executive Assistant

Regrets: Darrell Furgason, Trustee; Noel Sharman, CPVPA; Loren Muth, Indigenous Education AC; Meghan Martel-Reid, DPAC; Ella Chen, Student, CSS; Mattia De Coene, Student, CSS.

1. CALL TO ORDER

Trustee Swankey called the meeting to order at 6:00 p.m.

2. APPROVAL OF AGENDA

Moved by: Jessica Clarke

Seconded by: Niki Wiens

THAT the Agenda be approved as circulated.

NO VOTE

Moved by: Reid Clark

Seconded by: Britt Hailstone

THAT the agenda be amended to add Sanctuary/Amnesty Schools to item 6 of the agenda.

CARRIED

THAT the agenda be adopted as amended.

CARRIED

2.1 POLICY 341 TRUSTEE BURSARY

Moved by: Niki Wiens

Seconded by: Jessica Clarke

THAT the committee recommend Policy 341 - Trustee Bursary (Policy 232- Trustee Bursary) be suspended and reviewed by the Board of Education in November 2022.

CARRIED

2.2 POLICY 375 ALTERNATE DELIVERY IN THE PHYSICAL AND HEALTH EDUCATION (K-10) AND PLANNING 10 CURRICULA

Moved by: Reid Clark
Seconded by: Britt Hailstone

THAT the committee recommend abandonment of Policy 375 Alternative Delivery in the Physical Health (K-10) and Planning 10 Curricula (Policy 612 - Alternate Delivery in the Physical and Health Education (K-10) and Planning 10 Curricula).

CARRIED

OLD BUSINESS

3. POLICY 340 SCHOOL FEES AND FINANCIAL HARDSHIP

The committee reviewed this revised policy and suggested punctuation and grammatical changes.

Moved by: Reid Clark
Seconded by: Sharon Bernard

THAT REVISED Policy 340 – School Fees and Financial Hardship be referred to the Board of Education for approval.

CARRIED

4. POLICY 390 RESOLVING CONCERNS

Moved by: Britt Hailstone
Seconded by: Reid Clark

THAT Policy 390 – Resolving Conflict be amended to the following:

The Board of Education believes that open, direct communication between students, parents, and school personnel serves the best interest of everyone in resolving a problem. The Board of Education in the importance of employees, students, and parents/guardians/caregivers working together to create a positive and inclusive school culture that inspires success for every student. The Board of Education supports the practice that concerns about personnel, programs or procedures are dealt with in a manner that reflects mutual respect and the principles of administrative fairness, and that concerns should be dealt with at the point closest to where the concern first arises.

Parents/guardians/caregivers, students and staff will discuss concerns in a constructive manner with the goal to resolving matters in a mutually satisfactory manner. Procedures for dealing with such situations should ensure that:

- Concerns are handled as near the source as possible.
- Concerns are resolved expeditiously.
- Concerns are dealt with in a courteous, confident, and constructive manner.
- No anonymous concerns shall be considered.

Unresolved concerns where the decision significantly affects the education, health and safety of the student may be appealed to the District's Superintendent or designate. The Superintendent or designate recognizes that employee decisions that do not significantly affect the education, health or safety of a student are within their final authority as the Board of Education's chief executive officer.

OPPOSED

It was recommended that staff review Policy 390 Resolving Concerns considering all feedback from the committee and make adjustments prior to its return to the next Education Policy Advisory Committee meeting.

CARRIED

NEW BUSINESS

5. POLICY 374 SPECIALTY ACADEMIES

The committee reviewed this policy and discussed abandonment due to B.C. Reg 219/08 and BC School Sports Governance.

Moved by: Britt Hailstone
Seconded by: Niki Wiens

THAT Policy 374 Specialty Academies be referred to the Board of Education for abandonment.

CARRIED

6. SANCTUARY/AMNESTY SCHOOLS

Moved by: Reid Clark
Seconded by: Britt Hailstone

THAT the Committee recommend to the Board of Education to develop a policy regarding Sanctuary/Amnesty Schools for students with no fixed address. After reference to Policy 150, Section 1.2, the procedural process for this request was confirmed.

NO VOTE

ADJOURNMENT 7:28 p.m.

REPORT OF THE EDUCATION POLICY ADVISORY COMMITTEE

Meeting Held May 30, 2022 – 6:00 p.m.

Via Zoom

Attendance:

David Swankey	Trustee
Willow Reichelt	Trustee
Sharon Bernard	CPVPA
Noel Sharman	CPVPA
Niki Wiens	Management Group
Britt Hailstone	CTA
Lorie McLaren	CUPE
Loren Muth	Indigenous Education AC
Jessica Clarke	DPAC
Meghan Martel Reid	DPAC
Ella Chen	Student, CSS
Mattia De Coene	Student, CSS

Staff:

Rohan Arul-pragasam	Superintendent
Lisa Champagne	Executive Assistant

Regrets: Alexis Stollings, Student, SSS

1. CALL TO ORDER

Trustee Swankey called the meeting to order at 6:01 p.m.

2. APPROVAL OF AGENDA

Moved by: Jessica Clarke

Seconded by: Meghan Martel Reid

THAT the Agenda be approved as circulated.

CARRIED

OLD BUSINESS

3. POLICY 382 LIBRARY LEARNING COMMONS

The committee reviewed this revised policy and suggested punctuation, capitalization and grammatical changes.

Moved by: Britt Hailstone

Seconded by: Megan Martel Reid

THAT “future-oriented” and “continuous” be removed from the first sentence of Policy.

CARRIED

Minutes



Chilliwack
School District

Moved by: Britt Hailstone
Seconded by: Jessica Clarke

THAT AMENDED Policy 382 – Library Learning Commons be referred to the Board of Education for approval

CARRIED

NEW BUSINESS

4. POLICY 312 SUPERVISION OF STUDENTS

The committee reviewed this policy and there was discussion regarding student supervision exceptions. It was clarified by staff that this will be addressed in the Administrative Procedure Manual.

Moved by: Loren Muth
Seconded by: Jessica Clarke

THAT Policy 312 – Supervision of Students be referred to the Board of Education for approval.

CARRIED

ADJOURNMENT 6:22 p.m.

Minutes



REPORT OF THE EDUCATION POLICY ADVISORY COMMITTEE

Meeting Held February 13, 2023 – 6:00 p.m.

Via Zoom

Attendance:	David Swankey	Trustee
	Willow Reichelt	Trustee
	Teri Westerby	Trustee
	Sharon Bernard	CPVPA
	Noel Sharman	CPVPA
	Niki Wiens	Management Group
	Britt Hailstone	CTA
	Tracy O'Hara	CUPE
	Lorie McLaren	CUPE
	Katie Bartel	DPAC
	Jessica Clarke	DPAC

Staff:	Rohan Arul-pragasam	Superintendent
	Lisa Champagne	Executive Assistant

Regrets: Loren Muth, Indigenous Education AC; Clare Pinckney, Student, SSS

1. CALL TO ORDER

Trustee Swankey called the meeting to order at 6:01 p.m.

2. APPROVAL OF AGENDA

THAT the Agenda be approved as circulated by consensus.

OLD BUSINESS

3. POLICY 250 VOLUNTEERS

The committee reviewed this revised policy and suggested changes.

Moved by: Britt Hailstone

Seconded by: Sharon Bernard

THAT REVISED Policy 250 – Volunteers be referred to the Board of Education for approval.



CARRIED

NEW BUSINESS

4. POLICY 360 INCLUSION

The committee reviewed this revised policy and suggested changes.

It was recommended that staff review Policy 360 – Inclusion considering all feedback from the committee and make adjustments prior to its return to the next Education Policy Advisory Committee meeting.

CARRIED

5. POLICY 291 – ENVIRONMENTAL STEWARDSHIP

The committee reviewed this revised policy and suggested changes.

It was recommended that staff review Policy 291 – Environmental Stewardship considering all feedback from the committee and make adjustments prior to its return to the next Education Policy Advisory Committee meeting.

CARRIED

6. POLICY 310 – STUDENT EXPECTATIONS, RIGHTS AND RESPONSIBILITIES

The committee reviewed this revised policy and suggested changes.

It was recommended that staff review Policy 310 – Student Expectations, Rights and Responsibilities considering all feedback from the committee and make adjustments prior to its return to the next Education Policy Advisory Committee meeting.

CARRIED

ADJOURNMENT 7:30 p.m.

TRUSTEE REPORT

Trustee: Willow Reichelt

Report Date: February 15, 2023

KEY ACTIVITIES SINCE LAST BOARD MEETING

I typically only list activities that not all trustees participated in.

- **February 9: Provincial Board Chairs Conference**
 - Q&A with experienced board chairs Alan Chell and Carolyn Broady
 - Robert's Rules with Lisa Zwarn—emphasis was on agenda planning and keeping good flow in meetings.
 - Deputy Minister spoke about the K-12 Anti-Racism Action Plan.
 - Action Plan Pillars:
 - ❖ School Support
 - ❖ Community Voice
 - ❖ Removing Barriers
 - ❖ Capacity Building
 - ❖ Collaborative Change
 - ❖ Raising Awareness
 - Coming soon: Anti-racism teaching guide and inclusion calendar resource guide.
 - Coming before September 2023: Incident response guidelines, online foundational module, resource guide
 - Canadian School Boards Association spoke about their Anti-Racism/Anti-Oppression Education Project:
 - Policy development and analysis
 - Diversity, equity, inclusion
 - Self assessments
 - National campaign
 - Facilitated learning modules funding
 - Sources/grant applications
 - BCSTA Anti-Racism Update/Plan
 - Analyze gaps
 - Develop a draft position statement
 - Engage school board trustees
 - Dismantling Systemic Racism in Education with Dr. Jerome Cranston
 - Dr. Cranston gave an excellent presentation about how when a system is based on a foundation of white supremacy, it continues to have racist/racialized outcomes even without people who are themselves racist being involved.
- **February 10: Joint Partners Conference (Board Chairs, Superintendents, Secretary Treasurers)**
 - Welcome by Semplyan from Squamish Nation
 - Honorable Rachna Singh, Minister of Education, talked about anti-racism initiatives, investments in capital projects, the new reporting order, and potentially good news about the Family Affordability Fund.
 - Honourable Grace Lore, Minister of State for Child Care talked about investments in new spaces and ECE training programs.
 - Young People As Allies in Educational Transformation with Vicki Phillips
 - Gen Z is better educated and more engaged in world issues than any previous generation.
 - How can we harness their energy, creativity and enthusiasm to drive change in education?
 - Board Codes of Conduct
 - BCSTA is working with the Ministry to develop best practices for creation of board codes of conduct.
- **February 13: Education Policy Advisory Committee**
 - Thank you as always to our education partners for your thoughtful feedback and suggestions.

TRUSTEE REPORT

Trustee: David Swankey

Report Date: February 15, 2023

KEY ACTIVITIES SINCE LAST BOARD MEETING

List of key dates/activities related to the Trustee role, including school visits and school initiatives/events, committee attendance, conference attendance, etc.

- Feb 2nd – Chaired BCSTA Legislative Committee Mtg in preparation for BCSTA Provincial Council
- Feb 2nd – Chaired SD33 Budget Committee Mtg
- Feb 7th – Visited Vedder Middle School for a classroom conversation with students
 - Thank you VMS for the invitation and warm welcome
- Feb 9th – Visited ADR IAT cohort for a CRJ hosted Classroom Conversation
 - Thank you to ADR for the welcome and to Chilliwack Restorative Justice for the invitation
- Feb 13th – Joined trustees and senior staff in meeting with Indigenous Chiefs and Councilors
 - Thank you to the Skowkale First Nation for hosting us in the new The'í:tseliya - S.A.Y. Health & Community Centre
- Feb 13th – Chaired SD33 EPAC Mtg

UPCOMING EVENTS OF INTEREST TO THE BOARD

- March 1st – DPAC hosted presentation on inclusive education from Dr. Shelley Moore
 - Information is being circulated through DPAC and individual PACs
 - Presentation is online with a capacity of 500
- March 1st & 15th – Chilliwack Chamber of Commerce hosted Cultural Safety & Humility Sessions
 - <https://business.chilliwackchamber.com/events/details/cultural-safety-training-introduction-to-indigenous-cultural-safety-humility-len-pierre-1966>
- March 24th-25th – High Ground Civic Governance Conference
- April 27th-30th – BCSTA AGM
 - AGM substantive motion deadline – February 24
 - Late motions may still be submitted, provided they meet certain criteria
- July 3rd-5th – CSBA Congress 2023
 - <https://www.cdnsba.org/>
- Nov 30th-Dec 2nd – 27th Annual FNESC Education Conference
 - <http://www.fnesc.ca/conference/>

BOARD OF EDUCATION

DECISION REPORT

DATE: February 21, 2023
TO: Board of Education
FROM: Simone Sangster, Secretary Treasurer
RE: **2022-2023 AMENDED ANNUAL BUDGET – 2nd & 3rd READING & ADOPTION**

The 2022-2023 Amended Annual Budget was reviewed and approved for first reading at the January 17, 2023 Board meeting, and a revised version was reviewed and approved for first reading at the February 7, 2023 Board meeting.

The 2022-2023 Amended Annual Budget is presented for its second and third reading and adoption by the Board. The amended budget must be submitted to the Ministry by February 28, 2023.

RECOMMENDATION:

THAT the Board of Education approve the second reading of the 2022-2023 Amended Annual Budget Bylaw in the amount of \$199,749,488.

THAT the Board of Education approve the third reading and adoption of the 2022-2023 Amended Annual Budget Bylaw in the amount of \$199,749,488.

(Page 3 of the budget document)

Amended Annual Budget

School District No. 33 (Chilliwack)

June 30, 2023

School District No. 33 (Chilliwack)

June 30, 2023

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (CHILLIWACK) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 33 (Chilliwack) Amended Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$199,749,489 for the 2022/2023 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2022/2023.

READ A FIRST TIME THE _____ DAY OF _____, 2023;

READ A SECOND TIME THE _____ DAY OF _____, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2023;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 33 (Chilliwack) Amended Annual Budget Bylaw 2022/2023, adopted by the Board the _____ DAY OF _____, 2023.

Secretary Treasurer

School District No. 33 (Chilliwack)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2023

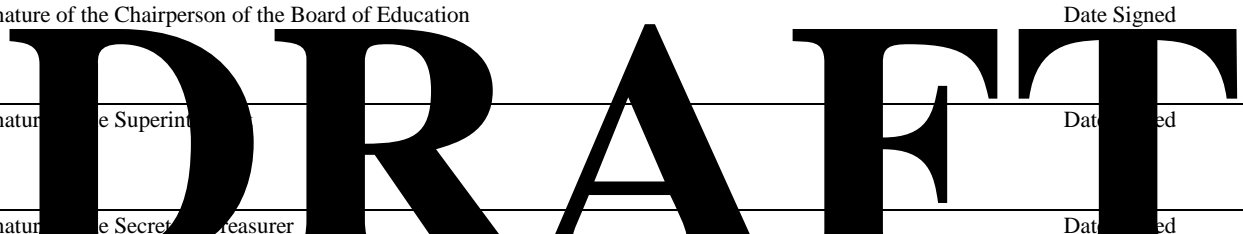
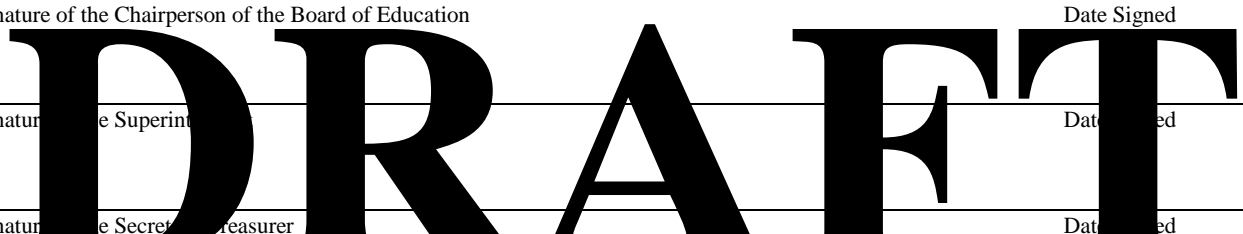
	2023 Amended Annual Budget	2023 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	14,752.500	14,830.600
Adult	38.125	49.000
Other	82.125	74.125
Total Ministry Operating Grant Funded FTE's	14,872.750	14,953.725
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	168,801,533	165,225,559
Other	266,234	247,404
Federal Grants		2,985,000
Tuition	1,876,625	1,646,625
Other Revenue	6,483,089	2,931,123
Rentals and Leases	230,000	217,260
Investment Income	1,015,000	298,500
Amortization of Deferred Capital Revenue	8,990,302	8,841,080
Total Revenue	187,662,783	182,392,551
Expenses		
Instruction	156,737,066	147,484,190
District Administration	5,022,434	5,602,153
Operations and Maintenance	27,359,195	26,237,098
Transportation and Housing	5,032,493	4,687,387
Total Expense	194,151,188	184,010,828
Net Revenue (Expense)	(6,488,405)	(1,618,277)
Budgeted Allocation (Retirement) of Surplus (Deficit)	5,714,880	800,000
Budgeted Surplus (Deficit), for the year	(773,525)	(818,277)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(773,525)	(818,277)
Budgeted Surplus (Deficit), for the year	(773,525)	(818,277)

School District No. 33 (Chilliwack)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	162,744,258	156,334,319
Special Purpose Funds - Total Expense	19,261,617	15,780,392
Capital Fund - Total Expense	12,145,313	11,896,117
Capital Fund - Tangible Capital Assets Purchased from Local Capital	5,598,301	554,274
Total Budget Bylaw Amount	199,749,489	184,565,102

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
 Signature of the Superintendent	Date Signed
 Signature of the Secretary/Treasurer	Date Signed

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(6,488,405)</u>	<u>(1,618,277)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Local Capital	(5,598,301)	(554,274)
From Deferred Capital Revenue	(19,935,343)	-
Total Acquisition of Tangible Capital Assets	<u>(25,533,644)</u>	<u>(554,274)</u>
Amortization of Tangible Capital Assets	10,260,553	10,011,357
Total Effect of change in Tangible Capital Assets	<u>(15,273,091)</u>	<u>9,457,083</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>(21,761,496)</u></u>	<u><u>7,838,806</u></u>

School District No. 33 (Chilliwack)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2023

	Operating Fund	Special Purpose Fund	Capital Fund	2023 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	5,751,385	73,261	69,475,094	75,299,740
Changes for the year				
Net Revenue (Expense) for the year	(5,218,154)		(1,270,251)	(6,488,405)
Interfund Transfers				
Local Capital	(496,726)		496,726	-
Net Changes for the year	(5,714,880)	-	(773,525)	(6,488,405)
Budgeted Accumulated Surplus (Deficit), end of year	36,505	73,261	68,701,569	68,811,335

School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	151,092,772	150,616,311
Other	160,000	200,000
Tuition	1,876,625	1,646,625
Other Revenue	3,186,707	2,931,123
Rentals and Leases	230,000	217,260
Investment Income	980,000	275,000
Total Revenue	157,526,104	155,886,319
Expenses		
Instruction	138,345,834	132,160,329
District Administration	5,022,434	5,145,622
Operations and Maintenance	15,153,380	15,079,693
Transportation and Housing	4,222,610	3,948,675
Total Expense	162,744,258	156,334,319
Net Revenue (Expense)	(5,218,154)	(448,000)
Budgeted Prior Year Surplus Appropriation	5,714,880	800,000
Net Transfers (to) from other funds		
Local Capital	(496,726)	(352,000)
Total Net Transfers	(496,726)	(352,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 33 (Chilliwack)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	152,298,541	151,553,330
ISC/LEA Recovery	(2,640,377)	(2,356,455)
Other Ministry of Education and Child Care Grants		
Pay Equity	864,624	864,624
Funding for Graduated Adults	5,344	5,000
Student Transportation Fund	329,456	329,456
Support Staff Benefits Grant	216,448	213,356
FSA Scorer Grant	14,329	7,000
Early Learning Framework (ELF) Implementation	2,026	
Equity Scan Grant	2,381	
Total Provincial Grants - Ministry of Education and Child Care	151,092,772	150,616,311
Provincial Grants - Other	160,000	200,000
Tuition		
International and Out of Province Students	1,876,625	1,646,625
Total Tuition	1,876,625	1,646,625
Other Revenues		
Funding from First Nations	2,640,377	2,356,455
Miscellaneous		
Bus Fees	333,050	424,300
Energy Program	30,000	30,000
Other Miscellaneous	183,280	120,368
Total Other Revenue	3,186,707	2,931,123
Rentals and Leases	230,000	217,260
Investment Income	980,000	275,000
Total Operating Revenue	157,526,104	155,886,319

School District No. 33 (Chilliwack)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Salaries		
Teachers	69,833,312	65,946,888
Principals and Vice Principals	9,250,933	9,279,996
Educational Assistants	13,934,944	13,635,708
Support Staff	14,473,141	14,246,462
Other Professionals	3,629,942	3,649,131
Substitutes	6,433,314	5,988,130
Total Salaries	117,555,586	112,746,315
Employee Benefits	27,841,983	27,233,771
Total Salaries and Benefits	145,397,569	139,980,086
Services and Supplies		
Services	4,689,747	4,082,524
Student Transportation	32,000	25,000
Professional Development and Travel	1,030,215	1,044,238
Rentals and Leases	25,000	25,000
Dues and Fees	267,774	343,046
Insurance	276,500	276,100
Supplies	8,558,453	8,066,325
Utilities	2,467,000	2,492,000
Total Services and Supplies	17,346,689	16,354,233
Total Operating Expense	162,744,258	156,334,319

School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Expense by Function, Program and Object
 Year Ended June 30, 2023

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	56,827,999	885,256	4,500	680,711	-	4,456,685	62,855,151
1.03 Career Programs	87,885	-	-	758,790	58,344	514	905,533
1.07 Library Services	1,430,030	76,218	-	23,504	-	51,751	1,581,503
1.08 Counselling	2,270,637	-	-	-	-	22,739	2,293,376
1.10 Special Education	6,940,808	1,102,436	12,781,862	385,098	-	967,096	22,177,300
1.30 English Language Learning	1,080,588	136,103	-	-	-	6,239	1,222,930
1.31 Indigenous Education	973,086	174,988	1,148,582	10,030	97,240	169,728	2,573,654
1.41 School Administration	-	6,603,726	-	2,507,564	524,454	137,393	9,773,137
1.60 Summer School	117,766	-	-	-	-	-	117,766
1.61 Continuing Education	-	-	-	-	-	-	-
1.62 International and Out of Province Students	104,513	136,103	-	23,069	38,896	-	302,581
1.64 Other	-	-	-	72,501	-	-	72,501
Total Function 1	69,833,312	9,114,830	13,934,944	4,461,267	718,934	5,812,145	103,875,432
4 District Administration							
4.11 Educational Administration	-	-	-	-	751,809	-	751,809
4.40 School District Governance	-	-	-	-	173,809	-	173,809
4.41 Business Administration	-	136,103	-	598,368	1,356,628	687	2,091,786
Total Function 4	-	136,103	-	598,368	2,282,246	687	3,017,404
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	-	-	-	82,358	480,074	-	562,432
5.50 Maintenance Operations	-	-	-	6,457,045	-	416,652	6,873,697
5.52 Maintenance of Grounds	-	-	-	740,080	-	30,574	770,654
5.56 Utilities	-	-	-	-	-	-	-
Total Function 5	-	-	-	7,279,483	480,074	447,226	8,206,783
7 Transportation and Housing							
7.41 Transportation and Housing Administration	-	-	-	177,728	148,688	-	326,416
7.70 Student Transportation	-	-	-	1,956,295	-	173,256	2,129,551
Total Function 7	-	-	-	2,134,023	148,688	173,256	2,455,967
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	69,833,312	9,250,933	13,934,944	14,473,141	3,629,942	6,433,314	117,555,586

School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Expense by Function, Program and Object
 Year Ended June 30, 2023

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	62,855,151	14,842,638	77,697,789	6,300,971	83,998,760	79,381,560
1.03 Career Programs	905,533	226,090	1,131,623	363,737	1,495,360	1,379,259
1.07 Library Services	1,581,503	376,607	1,958,110	125,554	2,083,664	2,218,765
1.08 Counselling	2,293,376	549,708	2,843,084	-	2,843,084	2,773,785
1.10 Special Education	22,177,300	5,576,353	27,753,653	832,783	28,586,436	27,585,765
1.30 English Language Learning	1,222,930	288,834	1,511,764	23,788	1,535,552	1,392,427
1.31 Indigenous Education	2,573,654	625,913	3,199,567	1,351,068	4,550,635	4,135,839
1.41 School Administration	9,773,137	2,132,679	11,905,816	245,063	12,150,879	12,262,214
1.60 Summer School	117,766	28,345	146,111	7,000	153,111	163,652
1.61 Continuing Education	-	-	-	3,000	3,000	3,000
1.62 International and Out of Province Students	302,581	67,927	370,508	429,500	800,008	728,055
1.64 Other	72,501	25,644	98,145	47,200	145,345	136,008
Total Function 1	103,875,432	24,740,738	128,616,170	9,729,664	138,345,834	132,160,329
4 District Administration						
4.11 Educational Administration	751,809	152,237	904,046	161,060	1,065,106	1,051,308
4.40 School District Governance	173,809	9,705	183,514	263,459	446,973	419,609
4.41 Business Administration	2,091,786	448,523	2,540,309	970,046	3,510,355	3,674,705
Total Function 4	3,017,404	610,465	3,627,869	1,394,565	5,022,434	5,145,622
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	562,432	119,188	681,620	221,120	902,740	870,999
5.50 Maintenance Operations	6,873,697	1,578,675	8,452,372	1,992,580	10,444,952	10,419,529
5.52 Maintenance of Grounds	770,654	200,534	971,188	367,500	1,338,688	1,297,165
5.56 Utilities	-	-	-	2,467,000	2,467,000	2,492,000
Total Function 5	8,206,783	1,898,397	10,105,180	5,048,200	15,153,380	15,079,693
7 Transportation and Housing						
7.41 Transportation and Housing Administration	326,416	71,046	397,462	115,560	513,022	461,529
7.70 Student Transportation	2,129,551	521,337	2,650,888	1,058,700	3,709,588	3,487,146
Total Function 7	2,455,967	592,383	3,048,350	1,174,260	4,222,610	3,948,675
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	117,555,586	27,841,983	145,397,569	17,346,689	162,744,258	156,334,319

School District No. 33 (Chilliwack)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2023

	<u>2023 Amended Annual Budget</u>	<u>2023 Annual Budget</u>
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	15,824,001	12,724,488
Other	106,234	47,404
Federal Grants		2,985,000
Other Revenue	3,296,382	
Investment Income	35,000	23,500
Total Revenue	<u>19,261,617</u>	<u>15,780,392</u>
Expenses		
Instruction	18,391,232	15,323,861
District Administration		456,531
Operations and Maintenance	793,268	
Transportation and Housing	77,117	
Total Expense	<u>19,261,617</u>	<u>15,780,392</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2023

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	129,580	1,244	2,536	318,699	1,178,431	22,134	34,056	20,777	5,748
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	456,617	518,027				224,000	49,000	172,623	728,611
Provincial Grants - Other									
Other				90,000	2,900,000				
Investment Income				5,000	30,000				
	456,617	518,027	-	95,000	2,930,000	224,000	49,000	172,623	728,611
Less: Allocated to Revenue Recovered	586,197	519,271	2,536	95,000	3,200,000	246,134	83,056	193,400	734,359
Deferred Revenue, end of year	-	-	-	318,699	908,431	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	586,197	519,271	2,536			246,134	83,056	193,400	734,359
Provincial Grants - Other									
Other Revenue				90,000	3,170,000				
Investment Income				5,000	30,000				
	586,197	519,271	2,536	95,000	3,200,000	246,134	83,056	193,400	734,359
Expenses									
Salaries									
Teachers								52,731	
Principals and Vice Principals									
Educational Assistants		404,808							556,581
Support Staff						169,857			
Other Professionals									
Substitutes		5,384						2,637	
	-	410,192	-	-	-	169,857	-	55,368	556,581
Employee Benefits		109,079				50,025		12,691	142,310
Services and Supplies	586,197		2,536	95,000	3,200,000	26,252	83,056	125,341	35,468
	586,197	519,271	2,536	95,000	3,200,000	246,134	83,056	193,400	734,359
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2023

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Federal Safe Return to Class / Ventilation Fund	Seamless Day Kindergarten	Student & Family Affordability
Deferred Revenue, beginning of year	\$	\$ 41,188	\$	\$ 273,425	\$ 51,762	\$ 3,691	\$ 207,071	\$ 49,800	\$
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	390,638	10,685,276	130,572	48,364	51,000	11,250		55,400	1,526,471
Provincial Grants - Other									
Other									
Investment Income									
	390,638	10,685,276	130,572	48,364	51,000	11,250	-	55,400	1,526,471
Less: Allocated to Revenue	390,638	10,685,276	130,572	77,117	102,762	14,941	207,071	105,200	1,526,471
Recovered		41,188		106,757					
Deferred Revenue, end of year	-	-	-	137,915	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	390,638	10,685,276	130,572	77,117	102,762	14,941	207,071	105,200	1,526,471
Provincial Grants - Other									
Other Revenue									
Investment Income									
	390,638	10,685,276	130,572	77,117	102,762	14,941	207,071	105,200	1,526,471
Expenses									
Salaries									
Teachers		8,559,506							
Principals and Vice Principals	95,272								
Educational Assistants									
Support Staff	70,438							93,578	
Other Professionals	10,945								
Substitutes	149,798		105,242						
	326,453	8,559,506	105,242	-	-	-	-	93,578	-
Employee Benefits	40,015	2,125,770	25,330					11,622	
Services and Supplies	24,170			77,117	102,762	14,941	207,071		1,526,471
	390,638	10,685,276	130,572	77,117	102,762	14,941	207,071	105,200	1,526,471
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2023

	JUST B4	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	After School Sports Initiative	Miscellaneous Grants	TOTAL
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year				11,971	36,382	2,388,495
Add: Restricted Grants						
Provincial Grants - Ministry of Education and Child Care	25,000	19,000	175,000			15,266,849
Provincial Grants - Other				94,263		94,263
Other						2,990,000
Investment Income						35,000
	25,000	19,000	175,000	94,263	-	18,386,112
Less: Allocated to Revenue	25,000	19,000	175,000	106,234	36,382	19,261,617
Recovered						147,945
Deferred Revenue, end of year	-	-	-	-	-	1,365,045
Revenues						
Provincial Grants - Ministry of Education and Child Care	25,000	19,000	175,000			15,824,001
Provincial Grants - Other				106,234		106,234
Other Revenue					36,382	3,296,382
Investment Income						35,000
	25,000	19,000	175,000	106,234	36,382	19,261,617
Expenses						
Salaries						
Teachers						8,612,237
Principals and Vice Principals			147,037			242,309
Educational Assistants						961,389
Support Staff						333,873
Other Professionals						10,945
Substitutes						263,061
	-	-	147,037	-	-	10,423,814
Employee Benefits			27,963			2,544,805
Services and Supplies	25,000	19,000		106,234	36,382	6,292,998
	25,000	19,000	175,000	106,234	36,382	19,261,617
Net Revenue (Expense)	-	-	-	-	-	-

School District No. 33 (Chilliwack)

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget			2023 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education and Child Care	1,884,760		1,884,760	1,884,760
Amortization of Deferred Capital Revenue	8,990,302		8,990,302	8,841,080
Total Revenue	10,875,062	-	10,875,062	10,725,840
Expenses				
Operations and Maintenance	1,884,760		1,884,760	1,884,760
Amortization of Tangible Capital Assets				
Operations and Maintenance	9,527,787		9,527,787	9,272,645
Transportation and Housing	732,766		732,766	738,712
Total Expense	12,145,313	-	12,145,313	11,896,117
Net Revenue (Expense)	(1,270,251)	-	(1,270,251)	(1,170,277)
Net Transfers (to) from other funds				
Local Capital		496,726	496,726	352,000
Total Net Transfers	-	496,726	496,726	352,000
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	5,598,301	(5,598,301)	-	
Total Other Adjustments to Fund Balances	5,598,301	(5,598,301)	-	
Budgeted Surplus (Deficit), for the year	4,328,050	(5,101,575)	(773,525)	(818,277)

BOARD OF EDUCATION

DECISION REPORT

DATE: February 21, 2023
TO: Board of Education
FROM: David Swankey, Trustee
RE: **BCSTA AGM MOTIONS**

RECOMMENDATION:

THAT the Board of Education approve the submission of the following motions to the BC School Trustee Association for consideration at AGM 2023:

1. *THAT the BCSTA request the Ministries of Education and Child Care and of Finance eliminate the current practice outlined in the Capital Plan Instructions for school districts to contribute to major capital projects.*
2. *THAT the BCSTA review the Family Connection Centre (FCC) model being piloted in BC to support member boards in better understanding the intended interaction between their district and the FCC in supporting students.*

AND

*THAT the BCSTA request that the Ministry of Child and Family Development and the Ministry of Education and Child Care include public education partners, including school boards, in consultation and planning where the Family Connection Centre rollout and implementation will impact public education.
Provincial Teacher Shortage*

3. *THAT the BCSTA write a letter to all BC education degree granting institutions requesting they expand their intake of education students and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education and Child Care and the Ministry of Advance Education and Skills Training.*

BACKGROUND:

The deadline for motions to the BCSTA AGM is February 24th, 2023. These must be approved by the Board in advance of that deadline in order to be considered as part of the BCSTA AGM regular order of business.

The submission forms and rationale for each of the above BCSTA motions are attached.



Title

Capital Cost Sharing

Sponsor

Board of Education of SCHOOL DISTRICT NO. 33 (CHILLIWACK)

Authorization

To be completed by the Board Chair, BCSTA Branch Association President, BCSTA Committee Chair or BCSTA President:

- *This motion has been passed in final wording by a majority vote of the Board/Branch/Committee and that vote is recorded in the official proceedings of the Board/Branch/Committee
- * David Swankey is authorized by the Board/Branch/Committee to discuss and, if necessary, edit the motion. The Authorized Contact Person's david_swankey@ds33.bc.ca and 604-378-4661
- *I confirm that I have read the BCSTA Motion Guide

BCSTA Bylaws, Policies and Foundational Statements

Please indicate if the proposed motion relates to an existing Foundational Statement or Policy Statement in [BCSTA's Policies](#). You must check one or more boxes.

- Relates to Foundational Statement No.
- Relates to Policy Statement No. 8.1.6
- Propose to make this motion a new policy statement.
- This is an action motion and does not change or contradict any existing Foundational Statement or Policy Statement.

Motion

Please clarify who the recipient of the motion is/who should do the work associated with the motion. (e.g. Ministry of Education and Child Care, Ministry of Finance, etc.)

THAT the BCSTA request the Ministries of Education and Child Care and of Finance eliminate the current practice outlined in the Capital Plan Instructions for school districts to contribute to major capital projects.

Rationale

Provide a ***succinct*** description of why this motion is needed, plus any relevant background information.

All too often, Capital Cost Share Contributions come from operational funding that should be supporting the day-to-day learning of students. These contributions may exceed any unrestricted operating surplus held by the district, requiring deliberate cuts in order to meet the contributions required to ensure appropriate learning and working environments.

Planned and strategically managed surpluses are being encouraged within BC's public education sector and this is being supported with policy intended to align financial priorities with strategic plans consistent with the Framework for Enhancing Student Learning (FESL) Framework. These plans and priorities are intended to be multi-year, anticipating both current and future district goals and priorities; successfully fulfilling the intended outcome of this planning is undermined when capital contributions required by government replace strategic priorities determined by boards to support students.

This is an on-going but important advocacy, supported by the BCSTA and aligning directly with policy statement 8.1.6: "The Ministry of Education should fully fund the cost of approved facility capital projects, including seismic mitigation capital projects". Given both the inflationary pressures on districts' budgets, and the ongoing commitment of government to improve learning and working environments with new school builds and school expansions, membership should consider renewing their request to the province for full funding of capital projects.

Optional References

Provide links to additional background material (e.g., legislation, websites, etc.)

<https://www2.gov.bc.ca/assets/gov/education/administration/resource-management/capital-planning/current-resources/capital-plan-instructions-2020-2021.pdf> - Attention to Section 1.9 Project Cost Share

https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96412_09#part8

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/legislation-policy/public-schools/operating-surplus>

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/legislation-policy/public-schools/financial-planning-reporting>

REMINDERS:

***PLEASE ENSURE YOU HAVE COMPLETED THE ENTIRE FORM**

*Please send a **Word version** of the completed motion submission form to motions@bcsta.org.

* Visit the [motions website](#) to see the [BCSTA Motion Checklist](#) and other resources regarding preparing motions for BCSTA's AGM and Provincial Council.

Types of BCSTA Motions

Categories	Description	Example	Which BCSTA body can enact	Process to enact
Bylaws	The rules which govern the organization.	<i>The President, the Vice-President, the Directors and the immediate past President shall form the board of Directors. The chief Executive officer shall be a nonvoting member of the Board. (Bylaw 3)</i>	BCSTA member boards at General meetings	Extraordinary motion: 2/3 ballot vote
Foundational Statements	The core beliefs and values of the Association. Intended to guide future policy and action motions. Meant to be long-term/long standing.	<i>BCSTA believes that educational programs should address literacy, critical thinking and problem-solving, communication, collaboration, and creativity and innovation, as well as aesthetic, cultural, numerical, scientific, and technological literacies. (5.1FS Educational Programs Objectives)</i>	BCSTA member boards at General Meetings	Extraordinary motion: 2/3 ballot vote
Policy motions	Motions that support and expand Foundational Statements. Reflect context and guide the advocacy of the Association.	<i>BCSTA adopts as policy the following principle: BCSTA supports the use of a variety of instructional strategies for addressing student differences, including...</i>	BCSTA member boards at General Meetings Provincial Council <i>(on interim basis)</i>	Substantive (ordinary) motion: simple majority
*Action motions	Define an action that the Association will take, usually on a specific issue. (*Note: Action motions make up the majority of motions currently passed at AGM and Provincial Council.*)	<i>That BCSTA urge the Ministry of Education and Child Care to review the transportation funding formula...</i>	BCSTA member boards at General Meetings Provincial Council	Substantive (ordinary) motion: simple majority



Title

Family Connection Centres

Sponsor

Board of Education of SCHOOL DISTRICT NO. 33 (CHILLIWACK)

Authorization

To be completed by the Board Chair, BCSTA Branch Association President, BCSTA Committee Chair or BCSTA President:

- *This motion has been passed in final wording by a majority vote of the Board/Branch/Committee and that vote is recorded in the official proceedings of the Board/Branch/Committee
- * David Swankey is authorized by the Board/Branch/Committee to discuss and, if necessary, edit the motion. The Authorized Contact Person's david_swankey@sd33.bc.ca and 604-378-4661.
- *I confirm that I have read the BCSTA Motion Guide

BCSTA Bylaws, Policies and Foundational Statements

Please indicate if the proposed motion relates to an existing Foundational Statement or Policy Statement in [BCSTA's Policies](#). You must check one or more boxes.

- Relates to Foundational Statement No. [#]
- Relates to Policy Statement No. [#]
- Propose to make this motion a new policy statement.
- This is an action motion and does not change or contradict any existing Foundational Statement or Policy Statement.

Motion

Please clarify who the recipient of the motion is/who should do the work associated with the motion. (e.g. Ministry of Education and Child Care, Ministry of Finance, etc.)

THAT the BCSTA review the Family Connection Centre (FCC) model being piloted in BC to support member boards in better understanding the intended interaction between their district and the FCC in supporting students.

AND

THAT the BCSTA request that the Ministry of Child and Family Development and the Ministry of Education and Child Care include public education partners, including school boards, in consultation and planning where the Family Connection Centre rollout and implementation will impact public education.

Rationale

Provide a ***succinct*** description of why this motion is needed, plus any relevant background information.

The proposed Family Connection Centre (FCC) model, now being piloted in [four regions](#) of the province, proposes a significant shift in the delivery of supports for individuals with disabilities and diverse abilities and their families. The FCCs are designed to provide support for children and youth from birth to 19 years of age. While the initial timeline has been put on pause to evaluate and consult regarding next steps, the shift proposes to end current structures of support through programs such as the At-Home Program and the Autism Funding Benefit in favour of a non-diagnosis or deficit-based approach to the delivery of support.

Trustees should be aware of the strong feelings held by those impacted by the proposed changes. As examples, many in the Autism community see this as a losing support they rely upon while many in the FASD community see this as the potential to deliver support that is much needed. It is further complicated as it does propose to shift funding from current service providers. Again, as an example Infant and Child Development Centres may lose funding if they are unsuccessful in the tender process.

While support for students outside school have a direct impact on how they are equipped to succeed and learn while at school, the FCCs also propose a more direct

interaction for consideration by member boards. Drawing directly from the FCC Service Expectations and Description, currently guiding the pilot projects:

“Some of the centre’s professionals (e.g. occupational and physical therapists) will also be members of school-based teams that support the educational and functional goals of children and youth with support needs within the school and home settings. Others will actively engage school-based teams, with consent from the child or youth and their family, to ensure consistent approaches to supporting a child or youth’s individualized education plan.”

The intent of the motion is to direct the BCSTA to support member boards in understanding the considerations of the proposed shift in support for learners, and to urge the respective ministries to include public education stakeholders in discussions that relate to supports in schools.

Optional References

Provide links to additional background material (e.g., legislation, websites, etc.)

https://www2.gov.bc.ca/assets/gov/family-and-social-supports/children-teens-with-support-needs/1_cysn_service_framework.pdf

- Attention to 8.0 on Pg 30

https://www2.gov.bc.ca/assets/gov/family-and-social-supports/children-teens-with-support-needs/2_cysn_framework_family_connections_centres.pdf

- Attention to 1.2.3 starting on Pg 9

<https://news.gov.bc.ca/releases/2022PREM0095-001797>

- Pause on rollout to evaluate and consult further

<https://news.gov.bc.ca/releases/2023CFD0001-000002>

- Operators announced in four regions

<https://www.cbc.ca/news/canada/british-columbia/starbright-contract-loss-children-special-needs-1.6715772>

- Anticipation of Further rollout next year (as reported January 2023)

<https://www2.gov.bc.ca/gov/content/health/managing-your-health/child-behaviour-development/support-needs/complex-health-needs/at-home-program>

- At Home Program

<https://www2.gov.bc.ca/gov/content/health/managing-your-health/child-behaviour-development/support-needs/autism-spectrum-disorder/autism-funding>

- Autism Funding Benefit

REMINDERS:

***PLEASE ENSURE YOU HAVE COMPLETED THE ENTIRE FORM**

*Please send a **Word version** of the completed motion submission form to motions@bcsta.org.

* Visit the [motions website](#) to see the [BCSTA Motion Checklist](#) and other resources regarding preparing motions for BCSTA's AGM and Provincial Council.

Types of BCSTA Motions

Categories	Description	Example	Which BCSTA body can enact	Process to enact
Bylaws	The rules which govern the organization.	<i>The President, the Vice-President, the Directors and the immediate past President shall form the board of Directors. The chief Executive officer shall be a nonvoting member of the Board. (Bylaw 3)</i>	BCSTA member boards at General meetings	Extraordinary motion: 2/3 ballot vote
Foundational Statements	The core beliefs and values of the Association. Intended to guide future policy and action motions. Meant to be long-term/long standing.	<i>BCSTA believes that educational programs should address literacy, critical thinking and problem-solving, communication, collaboration, and creativity and innovation, as well as aesthetic, cultural, numerical, scientific, and technological literacies. (5.1FS Educational Programs Objectives)</i>	BCSTA member boards at General Meetings	Extraordinary motion: 2/3 ballot vote
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*Action motions	Define an action that the Association will take, usually on a specific issue. (*Note: Action motions make up the majority of motions currently passed at AGM and Provincial Council.*)	<i>That BCSTA urge the Ministry of Education and Child Care to review the transportation funding formula...</i>	BCSTA member boards at General Meetings Provincial Council	Substantive (ordinary) motion: simple majority



Title

Provincial Teacher Shortage

Sponsor

Board of Education of SCHOOL DISTRICT NO. 33 (CHILLIWACK)

Authorization

To be completed by the Board Chair, BCSTA Branch Association President, BCSTA Committee Chair or BCSTA President:

- *This motion has been passed in final wording by a majority vote of the Board/Branch/Committee and that vote is recorded in the official proceedings of the Board/Branch/Committee
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- Relates to Foundational Statement No.
- Relates to Policy Statement No.
- Propose to make this motion a new policy statement.
- This is an action motion and does not change or contradict any existing Foundational Statement or Policy Statement.

Motion

Please clarify who the recipient of the motion is/who should do the work associated with the motion. (e.g. Ministry of Education and Child Care, Ministry of Finance, etc.)

THAT the BCSTA write a letter to all BC education degree granting institutions requesting they expand their intake of education students and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education and Child Care and the Ministry of Advance Education and Skills Training.

Rationale

Provide a ***succinct*** description of why this motion is needed, plus any relevant background information.

BC has a shortage of certified teachers in the province; however, degree granting institutions in the province have not expanded the number of seats in their educational programs to keep up with demand. The issue has been raised at past BCSTA AGMs and Provincial Council sessions, most recently at PC Oct 2021; however, the problem continues to become more prolific, impacting every public-school district in the province. The challenge is not limited to rural and remote districts or specialist teachers with a growing number of districts now hiring un-certified TTOC's.

Expanding the number of graduates from BC's post-secondary instructions better equips districts to support the next generation of students by ensuring student time and attention in learning is supported by a qualified teacher.

Optional References

Provide links to additional background material (e.g., legislation, websites, etc.)

<https://www2.gov.bc.ca/gov/content/education-training/k-12/teach/resources-for-teachers/training-and-professional-development/teacher-education-programs>

- Media links can be provided but also draw attention to the challenges of specific district's rather than the broader context in the province.

REMINDERS:

***PLEASE ENSURE YOU HAVE COMPLETED THE ENTIRE FORM**

*Please send a **Word version** of the completed motion submission form to motions@bcsta.org.

* Visit the [motions website](#) to see the [BCSTA Motion Checklist](#) and other resources regarding preparing motions for BCSTA's AGM and Provincial Council.

Types of BCSTA Motions

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Foundational Statements	The core beliefs and values of the Association. Intended to guide future policy and action motions. Meant to be long-term/long standing.	<i>BCSTA believes that educational programs should address literacy, critical thinking and problem-solving, communication, collaboration, and creativity and innovation, as well as aesthetic, cultural, numerical, scientific, and technological literacies. (5.1FS Educational Programs Objectives)</i>	BCSTA member boards at General Meetings	Extraordinary motion: 2/3 ballot vote
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BOARD OF EDUCATION

DECISION REPORT

DATE: February 21, 2023
TO: Board of Education
FROM: Rohan Arul-pragasam, Superintendent
RE: **POLICY 312: SUPERVISION OF STUDENTS**

RECOMMENDATION:

THAT the Board of Education reaffirm Policy 312 Supervision of Students - ([512 Supervision of Students](#)) as presented. This policy was presented to the Education Policy Advisory Committee in its draft form at its May 11, 2022 meeting.

BACKGROUND:

These policy revisions continue the work that was commenced in 2020 to enhance district policy in order to provide greater clarity, identify policies that are no longer current and/or assess board and administrative regulations that are primarily operational in nature.

Now that the governance section is complete, work will continue on subsequent policy sections. In accordance with current [Policy 161](#), the Board will have the benefit of the Education Policy Advisory Committee (EPAC) to advise the Board on matters related to education policies under Policies 500 – Students, 600 – Instructional-Education Programs and 900 – Community Relations (Policy 200 and 300 sections under the new policy structure).

The new policy structure is:

Bylaws
100 – Governance
200 – Partner & Community Relations
300 – Students, Instruction & Programs
400 – Health & Safety
500 – Human Resources
600 – Business & Support Services

POLICY 312 SUPERVISION OF STUDENTS

The Board expects all students to be supported by adult supervision at all times. The principal will ensure that the school code of conduct is regularly reviewed with students and parents/guardians/caregivers.

School personnel are expected to act as reasonable and prudent adults in providing for the safety of students, and conscientious supervision of students is mandatory at all times, including during all co-curricular and extra-curricular field trips.

Levels of supervision will take into consideration the number of children, the activity being supervised, the age of the students, the configuration of the area to be supervised and the enforcement of safety rules.

During school hours or while engaging in school sponsored activities, students will be released only with parent/guardian/caregiver permission.

Parents/Guardians/Caregivers will be advised of school sponsored activities occurring after regular school hours and will be informed that students will be dismissed from the activity in a manner similar to a regular dismissal.

POLICY 312 SUPERVISION OF STUDENTS

~~The Board, its principals, vice-principals, its teachers and staff have a responsibility to supervise students in attendance at school.~~

~~The Board expects all students to be under assigned adult supervision at all times when they are in school, on school grounds during school operating hours, engaged in school-sponsored activities or while being transported in school arranged transportation. Parents will be advised of the school's operating hours and when supervision is normally provided for students. Parents will also be advised of any unique circumstances or specific program requirements.~~

The Board expects all students to be supported by adult supervision at all times. The principal will ensure that The Board through its schools' Code of Conduct will ensure that the school code of conduct rules including those addressing safety are regularly reviewed with students and parents/guardians/caregivers.

School personnel are expected to act as reasonable and prudent adults in providing for the safety of students, and conscientious supervision of students is mandatory at all times, including during all co-curricular and extra-curricular field trips.

~~Supervisors are justified in using reasonable physical restraint measures as long as the force used does not exceed what is appropriate under the circumstances, there is no intent to injure the child and the supervisor acts in good faith.~~

Levels of supervision will take into consideration the number of children, the activity being supervised, the age of the students, the configuration of the area to be supervised and the enforcement of safety rules.

During school hours or while engaging in school sponsored activities, students will be released only with parent/guardian/caregiver permission.

Parents/Guardians/Caregivers will be advised of school sponsored activities occurring after regular school hours and will be informed that students will be dismissed from the activity in a manner similar to a regular dismissal.

BOARD OF EDUCATION

DECISION REPORT

DATE: February 21, 2023
TO: Board of Education
FROM: Rohan Arul-pragasam, Superintendent
RE: **POLICY 250: VOLUNTEERS**

RECOMMENDATION:

THAT the Board of Education reaffirm Policy 250 Volunteers - ([902 Volunteers](#)) as presented. This policy was presented to the Education Policy Advisory Committee in its draft form at its February 13, 2023 meeting.

BACKGROUND:

These policy revisions continue the work that was commenced in 2020 to enhance district policy in order to provide greater clarity, identify policies that are no longer current and/or assess board and administrative regulations that are primarily operational in nature.

Now that the governance section is complete, work will continue on subsequent policy sections. In accordance with current [Policy 161](#), the Board will have the benefit of the Education Policy Advisory Committee (EPAC) to advise the Board on matters related to education policies under Policies 500 – Students, 600 – Instructional-Education Programs and 900 – Community Relations (Policy 200 and 300 sections under the new policy structure).

The new policy structure is:

Bylaws
100 – Governance
200 – Partner & Community Relations
300 – Students, Instruction & Programs
400 – Health & Safety
500 – Human Resources
600 – Business & Support Services

POLICY 250 VOLUNTEERS

The Board recognizes the value of volunteers and encourages the development of such positive relationships with parents/guardians/caregivers and the community. The Board believes that the education of students in our school community is an undertaking that should be shared among its employees, parents/guardians/caregivers and members of the community. The active involvement of volunteers has the potential to provide considerable benefit to the intellectual, social and emotional development of students.

Objectives:

1. To support the rights of parents/guardians/caregivers as per the School Act and encourage community members and students to be volunteers at schools while protecting against the displacement of staff and upholding the obligations within collective agreements.
2. To complement the skills and expertise of professional staff in order to enrich learning experiences for students.
3. To strengthen and enhance lines of communication between the school and the home/community.
4. To ensure the use of volunteers maintains the integrity of school-based programs and upholds the District's Code of Conduct and Core Values as articulated in [Policy 110](#).

While encouraging the community context of schooling, the Board expects its schools to be safe, secure, and caring environments for staff and students. Therefore, appropriate safeguards regarding the selection, role, and supervision of volunteers must support the use of volunteers. The Board of Education, through its employees, will retain responsibility for school programs and school-sponsored activities.

POLICY ~~225-250~~ VOLUNTEERS

The Board recognizes the value of ~~volunteer programs~~ volunteers and encourages the development of such positive relationships with parents/guardians/caregivers and the community ~~at large~~. The Board believes that the education of students in our school community is an undertaking that should be shared among its employees, parents/guardians/caregivers and members of the community.

The active involvement ~~of volunteers of parents/guardians/caregivers and members of the community in a volunteer role~~ has the potential to provide considerable benefit to the intellectual, social and emotional development of students. ~~Using volunteers supports parental/guardian/caregiver involvement, complements the skill and expertise of employees, assists schools in providing additional enriching learning experiences and extracurricular programs, and strengthens communication and connections among the school, home, and community.~~

~~Involvement of volunteers is encouraged in activities for which the volunteer is qualified, which benefit the school, and which do not interfere with employees performing their regular duties or result in the displacement of an employee. The delivery of an effective volunteer program requires a harmonious relationship between school staff and volunteers.~~

~~While encouraging the community context of schooling, the Board expects its schools to be safe, secure, and caring environments for students. Therefore, appropriate safeguards regarding the selection, role, and supervision of volunteers must support the use of volunteers. The Board of Education, through its employees, must maintain control of school programs and school-sponsored activities.~~

Objectives:

1. To support the rights of parents/guardians/caregivers as per the School Act and encourage community members and students to be volunteers at schools while protecting against the displacement of staff and upholding the obligations within collective agreements as a result of the use of volunteer service.
2. To complement the skills and expertise of professional staff in order to enrich learning experiences for students.
3. To strengthen and enhance lines of communication between the school and the home/community.
4. To ensure the use of volunteers maintains the integrity of school-based programs and upholds the District's Code of Conduct and Core Values as articulated in Policy 110.

Related Legislation: [RSBC 1996, Part 2, Division 2, Section 7 & 26.1]

Related Contract Article: Nil

Adopted: xxxx

Amended: xxxx

Amended: xxxxx

While encouraging the community context of schooling, the Board expects its schools to be safe, secure, and caring environments for staff and students. Therefore, appropriate safeguards regarding the selection, role, and supervision of volunteers must support the use of volunteers. The Board of Education, through its employees, will retain responsibility for school programs and school-sponsored activities.

DRAFT

BOARD OF EDUCATION

DECISION REPORT

DATE: February 21, 2023
TO: Board of Education
FROM: Rohan Arul-pragasam, Superintendent
RE: **POLICY 341: TRUSTEE BURSARY**

RECOMMENDATION:

THAT the Board of Education repeal Policy 341 Trustee Bursary - ([232 Trustee Bursary](#)).

BACKGROUND:

Staff presented this policy to the Education Policy Advisory Committee for consideration at its April 11, 2022, meeting. At that meeting, the committee recommended that Policy 341 - Trustee Bursary (Policy 232-Trustee Bursary) be suspended until after the Board of Education elections in November 2022. At its public meeting on June 14, 2022, the Board of Education approved a motion to suspend Policy 341 Trustee Bursary - (232 Trustee Bursary).

This policy is currently not implemented. No prior information is available, and it is key to note that this policy came to fruition in November 2010. The last student award was in 2011, and the value of the award was \$400. Given that there has been only one bursary awarded and no evidence that this policy has been implemented since 2011, it is recommended that this policy be repealed.

BOARD OF EDUCATION School District #33 (Chilliwack)

232 POLICY Trustee Bursary

In support of the district's aim to provide opportunities beyond graduation, trustees may contribute to an annual student bursary for one graduating student from each of the three high schools. A process for selection will be reviewed annually by the Trustee Bursary Committee.

Criteria: The Trustee Bursary will be offered to one graduating student from each of the three high schools (Chilliwack Secondary, Sardis Secondary and GW Graham Middle-Secondary Schools) to assist in the pursuit of post secondary education/training at the University of the Fraser Valley.

Students will apply in writing by March 4th of each year indicating:

- Current academic standing
- Future educational goals
- Summary of community, extra curricular & volunteer service
- A short story about personal determination and work ethic
- Statement of financial need

Applications should be forwarded to Trustee Bursary Committee c/o School District Administration Office, 8430 Cessna Drive, Chilliwack BC V2P 7K4.

Selection: A committee of two trustees, assigned annually by the Board Chair, and assisted by school-based educational staff, will review applications and select successful students. Presentations will be made by trustees at the school's awards ceremonies.

Payment: Funds will be held at the School District Office and will be paid to the successful students upon proof of registration in a post-secondary institution or apprenticeship program. Students will have two years following graduation to collect the funds. Unclaimed awards will be returned to the Trustee Bursary for distribution the following year.

Cross Refs:

Adopted: May 13, 2008, November 23, 2010
Reviewed:
Revised:

MEETING SUMMARIES

In-Camera Meeting – February 7, 2023

Trustees: Willow Reichelt, Carin Bondar, Heather Maahs, Richard Procee, Margaret Reid, David Swankey, Teri Westerby

Staff: Rohan Arul-pragasam, Simone Sangster, Talana McInally

1. HR Report
2. BCPSEA Report