

ADMINISTRATIVE PROCEDURE 367 SPECIALTY ACADEMIES

1. Students enrolled in a specialty academy must have available sufficient instruction to meet the general requirements for graduation. Students enrolled in specialty academies take a course or courses as a part of their graduation program that require additional learning outcomes beyond the learning outcomes required by the standard educational program.
2. Before a school can offer a specialty academy, the specialty academy and the schedule of fees for the specialty academy must be reviewed by the Parents' Advisory Council. The fees will relate to the direct cost incurred by the Board that are in addition to the costs of providing a standard educational program.
3. The catchment area for the specialty academy will be the same catchment area as that of the school where the specialty academy is being offered.
4. The school principal where a specialty academy is to be offered must advise the Board of the need for the specialty academy prior to March 1st of each school year.

The request to the Board for approval of a specialty academy must include:

- a description of the specialty academy.
 - provide sufficient demand for the Specialty Academy.
 - the course(s) required to complete the academic requirements of the specialty academy.
 - the course hours of any specialty academy courses required to ensure sufficient instruction is available for students to meet the general requirements for graduation.
 - confirmation of the approval of the specialty academy by the School Planning Council.
 - an approved schedule of fees.
5. Prior to May 31st of each school year, the Board must approve each new specialty academy and approve a schedule of fees for each specialty academy offered in the district and must make the schedule of fees available to the public.
 6. Once the Board has granted approval for a specialty academy, subsequent approval is not required unless the specialty academy has not been offered for three consecutive school years. The Parents' Advisory Council will review the schedule of fees for a specialty academy annually.