



**Chilliwack
School District**

THE BOARD OF EDUCATION

School District #33 (Chilliwack)

Special Regular Public Board Meeting

(Zoom Webinar - Live & Recorded)

AGENDA

September 26, 2023

3:30 pm

1. CALL TO ORDER

- 1.1. Call to Order - **Welcome and Acknowledgment of Stó:lō Territory**
- 1.2. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)

2. ACTION ITEMS

- 2.1. Annual Five-Year Capital Plan, School Food Infrastructure Plan for 2024/25

3. ADJOURNMENT

BOARD OF EDUCATION

DECISION REPORT

DATE: September 26, 2023

TO: Board of Education

FROM: Simone Sangster, Secretary Treasurer

RE: **ANNUAL FIVE-YEAR CAPITAL PLAN, SCHOOL FOOD INFRASTRUCTURE PLAN FOR 2024-25**

RECOMMENDATIONS:

THAT the Board of Education of School District No. 33 (Chilliwack), in accordance with provisions under section 142(4) of the School Act, approve the minor capital program resolution in the Five-Year Capital Plan for 2024/25, as provided on the 2024/25 Five-Year Capital Plan Summary outlined in the attached document, which is specifically for the School Food Infrastructure Program.

BACKGROUND:

The Ministry of Education and Child Care requires that boards of education submit capital plans annually for its review. These are used by the Ministry to determine which priority capital projects may be included in the Ministry's Capital Plan for the following fiscal year. The capital plan submissions also provide the Ministry with important insight into future year capital priorities, which can be used for longer term government planning and the determination of potential future capital funding requirements for the public education system.

This additional Minor Capital submission under SEP for the School Food Infrastructure Program (FIP) for 2024/25 is due to the Ministry by October 2, 2023 as shown in the timelines below. All other capital submissions have been approved by the Board and submitted to the Ministry.

Plans for the following programs are due on June 30:

Major Capital Programs:

- Seismic Mitigation Program (SMP)
- School Expansion Program (EXP)
- School Replacement Program (REP)

Minor Capital Programs:

- School Food Infrastructure Program (FIP) 2023/24

Plans for the following programs are due September 30:

Minor Capital Programs:

- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Bus Acquisition Program (BUS)
- Playground Equipment Program (PEP)
- Building Envelope Program (BEP)

- **School Food Infrastructure Program (FIP) 2024/25 (due October 2, 2023)**

The attachments to this report include the Ministry template used for our submission. These are requests for possible work in 2024-25 and are not approved. Moreover, the dollar amounts are best estimates and indicative of expected costs. The plan and board resolution provide the ministry with an indication of what is important and the order of priority.

Once the assessment of capital plan submissions from all school districts has been completed by the Ministry, and the provincial Budget has been formally announced by the Province, the Ministry will notify each school district with a written response regarding its board's Capital Plan submission.

A board-adopted bylaw is not required at this point in the annual Capital Plan process as the projects are proposed. We will return to the board early in 2024 with Bylaw resolutions, once the Ministry has identified which, if any, projects are funded.

Submission Summary

Submission Summary:	Minor 2024/2025 2023-10-02
Submission Type:	Capital Plan
School District:	Chilliwack (SD33)
Open Date:	2023-06-13
Close Date:	2023-10-02
Submission Status:	Draft

Submission Category	Sum Total Funding Requested
SEP	\$90,000
Total	\$90,000

SEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	163576	Sardis Secondary	Food Infrastructure (SEP)	Purchase a kettle to cook soup for the lunch program. Kettle may be used for other hot meal options.	\$25,000
2	163577	Various	Food Infrastructure (SEP)	10 each of combo fridge-freezers, ovens, dishwashing machines	\$35,000
3	163578	Chilliwack Secondary	Food Infrastructure (SEP)	An oven for preparation of food.	\$20,000
4	163115	Various	Food Infrastructure (SEP)	Hotboxes / soup carriers to deliver food around the district and from which to serve. We already use these and need more as we ramp up the program.	\$10,000
Submission Category Total:					\$90,000



RESOLUTION – MINOR CAPITAL PROGRAMS

In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 33 (Chilliwack) hereby approves the proposed Five-Year Capital Plan (Minor Capital Programs) for 2024/25, as provided on the Five-Year Capital Plan Summary for 2024/25 submitted to the Ministry of Education and Child Care.

I hereby certify this to be a true copy of the resolution for the approval of the proposed Five-Year Capital Plan (Minor Capital Programs) for 2024/25 adopted by the Board of Education, on this the 26th day of September 2023.

Secretary-Treasurer Signature

Secretary-Treasurer Name