



**SD33 DPAC GENERAL MEETING MINUTES  
FOR May 25<sup>th</sup> at 7:00pm HELD in hybrid format:**

- (1) in person at the School Board Office – 8430 Cessna Drive  
(2) over Zoom Meeting ID: 615 4456 8687 / Passcode: 680012**
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<b>Members Present:</b> Katie Bartel Meghan Reid Stacey Gould Jessica Clarke Jenna Noppen  Deirdre O'Connor Vrushali Khot  Matthew Brown Allyson Hockin  Matthew Stevenson Kristi Dryden Angela Wilkinson Tai Weatherhead Diana Heidinger Cary Moore Pollaris Raymond Joanne Johnson Kristin Kelms Brian Leong Tanya Cannon Sher Grater Kendy Michaloski Agnieszka Becker	<b>DPAC Chair &amp; ADR DPAC Rep</b> <b>DPAC Vice Chair</b> <b>DPAC Secretary (virtual)</b> <b>DPAC Treasurer</b> <b>DPAC Indigenous Representative (virtual)</b> <b>DPAC Member at Large</b> <b>DPAC Member at Large &amp; LME DPAC Rep Alt</b> Evans Elementary DPAC Rep Tyson DPAC Rep/ Nomination Committee McCammon DPAC Rep RTCS DPAC Rep Vedder Elementary DPAC Rep VMS DPAC Rep CMS DPAC Rep Strathcona Elementary DPAC Rep Cheam DPAC Rep Robertson DPAC Rep MSM DPAC Rep Promontory & Stitos DPAC Reps Cheam DPAC Rep Alternate Cultus Lake Elementary DPAC Rep Sardis Elementary DPAC Rep Leary DPAC Alt
<b>Parent (non-voting):</b> Jessie Kik Shantini Klaassen Erin Enns	Tyson Parent Member Yarrow Parent Member Watson Parent Member

**1. CALL TO ORDER (7:05pm)**

- 1.1. Ensure Quorum
  - Quorum confirmed (at least 6 voting members).
- 1.2. Adoption of Agenda
  - MOTION by Matthew Brown that the amended agenda be adopted as circulated.
    - Seconded Tai Weatherhead.
    - PASSED
- 1.3. Approval of Minutes



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- MOTION that the minutes of the April 27, 2023, general meeting be approved as distributed.
  - Seconded by Angela Wilkinson.
  - PASSED

## **2. REPORTS**

### **2.1. Chair Report**

- Honour serving the parents of the district this school year.
- Proud of what the Executive team has accomplished.
- The advocacy work we've done can be found in the Year End Report that was emailed to PACs.
- Mostly proud of the conversations, work forward and relationships built with PACs, partners, parents and especially our amazing DPAC exec. Thank you for working with me this year and supporting each other so well.
- This past month was a lot of work on the DPAC policy and attending conferences
- CTA sent me to their Public Education Conference on responding to hate in our communities. Powerful to hear the stats and research done by Anti-Hate.ca and the Commissioner from Human Rights Office of BC as well as a panel on how to advocate in our system.
  - Most powerful was our own Student Voice who talked about their experiences firsthand and why they are standing up against hate and intolerance now.

### **2.2. Trustee Report**

- No update.

### **2.3. Treasurers report**

- See APPENDIX I.

### **2.4. Community Committee Reports**

- DPAC Exec tries to ensure there is DPAC, PAC, or parent/caregiver participation on all community committees (CHC, CYC, MYC).
- Most don't know that parents can sit on community committees.
- DPAC Reps, please share with your PACs.
- When PACs have their AGMs or post on fb, these are all great times to encourage parent participation in these committees.
- DPAC would like to have all of these seats filled by September 2023. A Form will be sent out in the coming weeks. This year we



sent the Form out in the fall. Trying to front load a bit more work this coming year.

#### **Chilliwack Healthier Communities Committee (CHC)**

- Deirdre sits on this community committee.
- City committee.
- This is an umbrella committee, meaning other committees fall under it.
- Different partners also fall under this umbrella committee (e.g., Bowls of Hope)
- Applications are open for Bowls of Hope community gardens.
- Partnership with MLA Paddon and project Access to Incontinent and Menstrual Products (AIM).
- It has been a bit slow the last few months because they are rebuilding so there are a lot of planning meetings.

#### **Chilliwack Youth Committee (CYC)**

- Falls under CHC.
- A vacant seat.
- Space for district rep and DPAC rep on the committee.
- First Tuesday of every month

#### **Middle Years Committee (MYC)**

- Vacant seat.

#### **Sexuality and Gender Equality Committee (SAGE)**

- Under CHC.
- Gets funding from the city.
- Teri Westerby runs this group.
- Anyone can sit on the committee.
- Deirdre – participating in this group is great for self-growth and creates a lot of awareness about community connections.

### 2.5 **District Committee Reports**

#### **Advisory Committee for Inclusive Education (ACIE)**

- Revamped Terms of Reference at the end of last year.
- This year an inclusive education guide was developed.
- Submitted inclusion policy to EPAC. It was referred back to the staff at EPAC. Hoping it goes to the Board in June.
- Introduction to the accessible committee. Focuses a bit more on certain requirements for staff. A plan is supposed to be in place soon.
- Dave Swankey is on this one (unsure if it is as a parent or trustee)



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- Separate from Inclusion because of legislative requirement to develop an Accessibility Plan - [Accessible British Columbia Act \(gov.bc.ca\)](http://www.gov.bc.ca)

**BCCPAC (BC Confederation of Parent Advisory Councils)**

- AGM has passed.
- Resolutions and advocacy efforts are all online.
- One panel session included Presidents from BCSTA, BCSSA, and BCPVP. BCTF and CUPE were notably not there but the session gave good perspectives on how the employer groups are thinking and approaching their relationships with parents.
- Understanding the Rights of Students session reinforced Parents and PACs as advocates for our kids was also another really good session.

**Budget Committee**

- 23/24 budget:
  - speculating higher staffing costs due to currently unfunded increases for exempt staff and \$2.8 million benefits increase (cpp, ei, pension, extended health benefits).
  - 3 year projection
  - service level is steady
  - projecting enrollment increases each year
  - growing international program and may be raising rates

**Education Policy Advisory Committee (EPAC)**

- Meeting May 15/23
- Policy 313 Safe School – Referred to Board for adoption
- Policy 310 Student Expectations, Rights and Responsibility – Referred to board for adoption
- Policy 314 Substance Use – Referred to the board as long as the IEAC approves of it first
- Policy 360 Inclusion – Referred back to staff for revision
- Policy 221 District Parents' Advisory Council – policy will be worked on and presented at next EPAC meeting

2.6

**DPAC Committee Reports**

**Emergency Preparedness Committee**

- DPAC struck an emergency preparedness committee and the DPAC Executives doing this work are Deirdre and Jenna.



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- This work lines up well with Jenna's role with Sumas Nation.
- There has been one meeting so far.
- Work is being completed to identify guidelines that may exist in the district.
- Interested in any standards that might be out there already.
- So far, we haven't found any guidelines or standards.
- Please keep an eye out for a Form that will be disseminated and shared with PACs. We want feedback on the status of the emergency supplies at particular schools.
- Storage for emergency supplies seems to vary greatly between schools.
- Check-in with DPAC Reps - are your PACs or traditionally have your PACs been asked to fund emergency supplies? Is this something that is happening. Trend was no.
- DPAC will put a form out at the end of the year to canvass for volunteers.

### **3. UNFINISHED BUSINESS**

#### **3.1. Advocacy Update**

- A capacity issue for Katie. Letter is forthcoming.
- DPAC Rep directed FSA (Foundation Skills Assessment) advocacy that hasn't been written yet. It turns out the issue – lack of parental authority seems to be unique to Chilliwack.

#### **3.2. Middle School Eating Update**

- Expectation min 15mins to eat lunch. If students need more time, then there will be space provided.

#### **3.3. Affordability Fund Update**

- The funds were split between the schools. Feb 7 board meeting.
- Split into thirds. 1/3 given away, 1/3 allocated, 1/3 unspent
- 1/3 to schools they are looking into what has been spent. Still don't know.
- Some money went to school, some went to bowls of hope, backpack program, feeding kids and doing good work in the community.
- Money that was allocated to the schools – we don't know where things are at.
- Many principals are telling PACs that the money is carrying over.
- Original program that was unveiled last sept.
- There is a new program coming – feeding futures
  - Sept start



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- For only food security – \$214M over three years and sd33 received \$1.8M for school year 2023/24
- The provincial gov't has taken stock of what worked well and created this new program.
- Dedicated to feeding kids.
- \$60M - provincial. Targeted and at least for the next three years.
  - \$1.8M

**3.4. DPAC Policy Update**

- DPAC gets \$2k (with conditions).
- DPAC realized that compared to other districts we are significantly underfunded.
- Pushed the board to send the policy to EPAC.
- Before it went to EPAC the district came back and let us know they are providing PACs with money.
- We also get \$2500 from gaming.
- The district has proposed redirecting funds from PACs.
- It was never DPACs intent to take money away from PACs.
- Rohan has reached out to principals to see how PACs feel about this.
- Time crunch – policy has to pass the board in June.
- Why did the communication go to the principal?
  - This was the district's approach.
- PACs still want access to the funds that went to them.
- General sentiment is that it is offside to ask PACs to give up their money so DPAC can be better funded.

**4. NEW BUSINESS**

**4.1. Plans for Next Year**

- Keep doing the good work DPAC does.
- Some direction for potential focus areas is outlined in the Year End Report.

**4.2. Heat in portables**

- Many school portables get very hot when warm weather hits.
- All portables do not have AC.
- Most schools do not have AC throughout.
- The District doesn't fund AC in schools, this falls to the Ministry.
- MOTION by Joanne Johnson that DPAC advocate for AC in all portables/learning studios that don't have them, and for those that do to ensure they are working.
  - Seconded by Pollaris Raymond



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• PASSED

4.3. Elections

- Thank you to Allyson Hockin for volunteering to chair the Nominations Committee.
- One nominee for Chair. Successful candidate, Katie Bartel.
- One nominee for Vice Chair. Successful candidate, Megan Reid.
- One nominee for Treasurer. Successful candidate, Jessica Clarke.
- One nominee for Secretary. Successful Candidate, Stacey Gould
- One nominee for BCCPAC. Successful Candidate Shantini Klaassen.
- Two nominees for Indigenous Representative. Successful candidate, Cary Moore.
- One nominee for Member at Large 1. Successful candidate, Deirdre O'Connor.
- One nominee for Member at Large 2. Successful candidate, Vrushali Khot.

**DATES OF UPCOMING MEETINGS**

- September for General Meeting

**5. ADJOURNMENT (@9:40)**

Prepared By:

*Stacey Gould*

Stacey Gould  
DPAC Secretary

Draft Approved By:

*Katie Bartel*

Katie Bartel  
DPAC Chair



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## APPENDIX I – Treasurer’s Report

CHILLIWACK SCHOOL DISTRICT PARENT ADVISORY COUNCIL STATEMENT OF REVENUES AND EXPEDITURES JULY 1, 2022- JUNE 30TH, 2023			
		Gaming Account 1465970	General Account 1465954
<b>Bank Balance as at July 1st, 2022</b>		4,374.97	4,506.92
2022/23 Province of BC DPAC Grant Donation		2,500.00	
DPAC Summit Reimbursement			128.71
SD33 BCCPAC Conference			
<b>Total Funds Available</b>		<b>6,874.97</b>	<b>4,635.63</b>
<b>Expenditures Paid</b>			
<u><b>BCCPAC Membership Fees</b></u>			
<u><b>DPAC Workshop Costs</b></u>			
<u><b>Miscellaneous Expenses</b></u>			
Saleema Noon	Sexual Health Presentation Nov 2022	chq#97	367.50
Katie Bartel	DPAC Summit Dinner	chq#60	35.96
Deirdre O'Connor	DPAC Summit Dinner	chq#59	32.43
Katie Bartel	DPAC Summit Mileage	chq#61	128.71
Outside Pin Consulting	Shelley Moore Presentation	chq#99	1,575.00
Jessica Clarke	BCCPAC Membership	chq#98	150.00
Jessica Clarke	White Hatter Reimbursement	chq#100	577.50
Katie Bartel	BCCPAC Conference & AGM - Katie and Gena Phillips	chq#62	548.00
<b>Total Expenditures</b>		2,670.00	745.10
<b>Closing Bank Balance April 30, 2023</b>		<b>\$ 4,204.97</b>	<b>\$ 3,890.53</b>
<u><b>Expenditures Committed:</b></u>			
Relationship Matters Consultancy Inc	Kim Barthel Presentation Apr 24	chq#101	1,575.00
<b>Total Commitments on Account</b>		<b>1,575.00</b>	<b>-</b>
<b>NET Adjusted Bank Balance</b>		<b>\$ 2,629.97</b>	<b>\$ 3,890.53</b>