



**MINUTES OF THE REGULAR MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, September 12, 2023

**Location:** School District Office

**Members Present:**

Chair	Willow Reichelt
Vice-Chair	Carin Bondar
Trustee	Heather Maahs
Trustee	Richard Procee
Trustee	Margaret Reid
Trustee	David Swankey
Trustee	Teri Westerby

**Staff Present:**

Superintendent	Rohan Arul-pragasam
Secretary Treasurer	Simone Sangster
Assistant Secretary Treasurer	Mark Friesen
Assistant Superintendent	Paula Jordan
Assistant Superintendent	Kirk Savage
Assistant Superintendent	Dave Manuel
Director of Facilities and Transportation	Allan Van Tassel
Assistant Director of HR	Rachael Green
Executive Assistant	Talana McInally

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**1. CALL TO ORDER**

**1.1. Call to Order**

The Board Chair called the meeting to order at 5:32 p.m. – **Welcome, Acknowledgment of Traditional Territory and Diversity Statement**

**1.2. Adoption of the Agenda**

**156.23** Moved by: Trustee Swankey  
Seconded by: Trustee Reid

THAT the agenda be amended to move item 3.1 and 3.2 to the beginning of the meeting and be adopted as circulated.

**CARRIED**

**1.3. Approval of the Minutes**

157.23 Moved by: Trustee Bondar  
Seconded by: Trustee Westerby

THAT the minutes of the June 27, 2023 Regular Board Meeting be approved as circulated.

**CARRIED**  
For: Bondar, Procee, Reichelt, Reid, Swankey, Westerby  
Abstained: Maahs

**2. PRESENTATION****2.1. Strategic Plan Presentation: FESL Report**

The senior leadership team led a presentation regarding the Framework for Enhancing Student Learning (FESL) report as part of a continuous improvement cycle and progress updates in reference to Strategic Plan goals.

**3. INFORMATION ITEMS****3.1. Trustee Remuneration**

Policy 190 states that trustee remuneration will be adjusted annually effective July 1st each year. The adjustment will reflect the Canadian Consumer Price Index (CPI) established for July of each year for the previous 12 months.

	Previous Rate	New Rate	Total Increase
<b>Trustee</b>	\$24,170	\$24,847	\$677
<b>Vice Chair</b>	\$25,597	\$26,314	\$717
<b>Chair</b>	\$27,362	\$28,128	\$766

**3.2. Audit Working Committee Report**

The Board of Education received the Audit Working Committee Report of September 7, 2023.

Tim Holloway, Lead Audit Engagement Partner – KPMG, presented his findings of the District's 2022-23 Audited Financial Statements.

**3.3. BCSTA Report**

Trustee Reid provided an update on matters related to the BCSTA.

**3.4. Trustee Written Reports**

Trustees submitted written reports listing key activities they've attended since the last public board meeting as well as upcoming events.

**3.5. Superintendent’s Report**

The Superintendent provided an update on key items and events in the district since the last public board meeting.

**4. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA**

- October 6<sup>th</sup> – District Wide Truth and Reconciliation Event
- FESL Report

**5. ACTION ITEMS**

**5.1. 2022/2023 Audited Financial Statements & FSDA**

**158.23** Moved by: Trustee Maahs  
Seconded by: Trustee Bondar

THAT the Board approve the 2022-2023 Audited Financial Statements as presented.

**CARRIED**

**5.2. Framework for Enhancing Student Learning (FESL) Report**

**159.23** Moved by: Trustee Bondar  
Seconded by: Trustee Westerby

THAT the Board of Education approve the Framework for Enhancing Student Learning Report to be submitted to the Ministry by September 30, 2023.

**CARRIED**

**5.3. Annual Five-Year Capital Plan, 2024/2025 – Revised Minor Capital Plan for Bus Acquisition Requests**

**160.23** Moved by: Trustee Swankey  
Seconded by: Trustee Westerby

THAT the Board of Education of School District No. 33 (Chilliwack), in accordance with provisions under section 142(4) of the School Act, approve the proposed revised Minor Capital Programs in the Five-Year Capital Plan for 2024/25, as provided on the Five-Year Capital Plan Summary outlined in the attached document.

**CARRIED**

**5.4. Bylaw 5 – Board Meeting Procedures (Revised)**

**161.23** Moved by: Trustee Bondar  
Seconded by: Trustee Reid

THAT the Board approve three readings of Bylaw 5 – Board Meeting Procedures (Revised).

**CARRIED**

162.23 Moved by: Trustee Bondar  
Seconded by: Trustee Westerby

THAT the Board approve first, second and third readings and adoption of Bylaw 5 – Board Meeting Procedures.

CARRIED

**5.5. Policy 181 Trustee Professional Learning (Revised)**

163.23 Moved by: Trustee Westerby  
Seconded by: Trustee Bondar

THAT the Board of Education approve revised Policy 181 – Trustee Professional Learning as attached.

CARRIED

**5.6. Policy Renovation Project – Policies to be Reaffirmed**

**5.6.1. Policy 520 Public Interest Disclosure**

164.23 Moved by: Trustee Swankey  
Seconded by: Trustee Westerby

THAT the Board of Education reaffirm Policy 520 Public Interest Disclosure as presented.

CARRIED

**5.7. Policy Renovation Project – Policies to be Repealed**

**5.7.1. Policies 432 Unauthorized Personnel, 506 Administering Medications to Students, 507 Student Records, 516 Sharing Information by Youth Care Workers with School Principals, 526 Allergic Shock (Anaphylaxis), 701 Occupational Health and Safety**

165.23 Moved by: Trustee Bondar  
Seconded by: Trustee Reid

THAT the Board of Education repeal the following policies: 432 Unauthorized Personnel, 506 Administering Medications to Students, 507 Student Records, 516 Sharing Information by Youth Care Workers with School Principals, 526 Allergic Shock (Anaphylaxis), 701 Occupational Health and Safety.

CARRIED

For: Bondar, Procee, Reichelt, Reid, Swankey, Westerby  
Opposed: Maahs

**6. MEETING SUMMARIES**

Meeting summaries were provided listing In-Camera and/or Special In-Camera items since the last Regular Public Board Meeting.

**7. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING AGENDA ITEMS**

- No comments or questions were received

**8. ADJOURNMENT**

The meeting was adjourned at 7:44 p.m.

**8.1. Next Board of Education Meeting Date**

**Tuesday, October 10, 2023  
5:30 p.m.  
School District Office**

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Board Chair

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Secretary-Treasurer