



SD33 DPAC GENERAL MEETING MINUTES
for September 28th, 2023, at 7pm
HELD at the School Board Office and via Zoom

Members Present:	Katie Bartel	DPAC Chair & Leary DPAC Rep
	Meghan Reid	DPAC Vice Chair & SSS DPAC Rep
	Stacey Gould	DPAC Secretary & Sitos PAC Rep
	Jessica Clarke	DPAC Treasurer
	Cary Moore	DPAC Indigenous Representative
	Deirdre O'Connor	DPAC Member at Large
	Vrushali Khot	DPAC Member at Large & LME
		DPAC Rep Alt
	Matthew Brown	Evans Elementary DPAC Rep
	Matthew Stevenson	McCaddon DPAC Rep
	Angela Wilkinson	Vedder Elementary DPAC Rep
	Tai Weatherhead	VMS DPAC Rep
	Diana Heidinger	CMS DPAC Rep
	Tanya Cannon	Cheam DPAC Rep
	Kendy Michaloski	Sardis Elementary DPAC Rep
	Kara Vanleeuwen	Tyson DPAC Rep
	Jessie Kik	Tyson DPAC Alt
	Karine Lemay	Rosedale DPAC Rep
	Amanda Connolly	Bernard DPAC Rep
	Jamie Fitzpatrick	ADR DPAC Rep
	Gina Phillips	Imagine DPAC Rep

DPAC Trustee Liaison: Margaret Reid

School District Staff: David Manuel – Assistant Superintendent
Roseanne James – Coordinator of Food Programs

Parent (non-voting): Rachel Swedgan	Robertson Parent
David Swankey	Leary Parent
Amarpreet Kaur	Cheam Parent
Erin Enns	SSS Parent
Jen Hooge	Parent
Bulvant Singh	Cheam Grandparent
Kassy Benoit	Parent

1. CALL TO ORDER (@7:05pm)

- 1.1. Territorial acknowledgement and recognition of the 158 children that didn't return home from St. Mary's, All Hallow and Coqualeetza.
- 1.2. Ensure quorum
 - Quorum met.
- 1.3. Adoption of Agenda



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- MOTION by Deirdre O'Connor THAT the agenda be adopted as amended for Dave Manuel and Roseanna James' district presentation.
 - Seconded by Jessica Clarke.
 - PASSED
- 1.4. Approval of Minutes
 - MOTION by Deirdre O'Connor THAT the minutes of the May 25, 2023, General Meeting be approved as amended.
 - Seconded by Meghan Reid.
 - PASSED

2. SCHOOL DISTRICT PRESENTATION

- See Appendix I for the presentation
- There is no district wide breakfast program. Most schools have a breakfast program.
- Breakfast Club of Canada funds many breakfast programs. There is a five-year waitlist for this program.
- Is there an equity lens for the program? Is the district looking at which schools need more?
- The District is trying to figure out how we get more kids involved. It has to be stigma free and the District will be tracking it because the Ministry wants a report back.
- After Term 1, the District will share more info.

3. REPORTS

3.1. Chair Report

- DPAC has been busy with District and Partner meetings
- Katie (DPAC Chair) and Meghan (DPAC VP) has met with different District admin numerous times for various topics already. Some of the discussions are listed below in business items.
 - There has felt like a shift in the District and that more of an effort to include DPAC as an equal partner has been evident through:
 - Public acknowledgement of DPAC as Partner
 - Invite to Indigenous day
 - More consultation has happened than in previous years
 - Staffing issues were a big conversation point:
 - almost 15000 students in SD33 now.
 - It is unknown how our shortages compare to other districts.
 - 50 Uncertified TOC hires in the past two years.
 - This has improved moral and limiting shortage
 - No stopping dates for this practice though.
 - 70-80 untrained EA hires this year, most are untrained in K-12.
 - Discussion is in business.



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- Meeting on the 28th to provide clarity on the practices and the situation.
- Met with CTA
 - Mostly discussed FSA – See business below
 - ELL positions have shifted across the district.
 - School based model – consistent with provincial policy
 - We are hearing the experience is like a piecing together of these positions and coverage.
 - Staffing shortages and overcrowding continue to be a huge problem for CTA
 - Working condition is student learning conditions
 - North is VERY packed – Boundary review is likely overdue.
 - No language in Collective agreement around composition in Middle or Senior.
 - \$268 thousand paid to remedy last year to elementary
 - provincially funded – is district not motivated then?
- Met with CUPE
 - Good for relationship building and opening communication.
 - Mostly discussed Bussing and EA which we will talk about below.
- Note the [Framework for Enhancing Student Learning](#) was released.
 - Tough report but District has an action plan we will strive to hold them accountable to.
 - Does not account for overlapping areas – eg: Indigenous with Disability
- New School on old Rosedale site – completion slated for 2026
- Upcoming PAC Events:
 - Blanket exercise booked October 11th at 5:30pm – Light dinner included
 - All parents welcome. Please register - <https://forms.office.com/r/4uN56zTSwU> watch email and Facebook for more info!
 - Draw attention to [indigenous cultural safety, humility, and competency guide.](#)
 - PAC Café is also booked – October 25 in person at Vineyard Community Center on Wellington at 6pm.
 - Geared towards PAC Executive or anyone interested in getting more involved with PAC, dinner included.
 - PAC 101 and opportunities for networking and sharing ideas and perspectives.



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3.2. Trustee Report

- Framework for Enhanced Student Learning (FESL) SD33 2022/23 report came out and can be viewed here [Framework for Enhancing Student Learning \(FESL\) | Chilliwack School District #33 \(sd33.bc.ca\)](#).
 - To learn more about FESL you can visit - [Framework for Enhancing Student Learning - Province of British Columbia \(gov.bc.ca\)](#).
- Board liaisons for each school have been assigned and published. People can look them up on the website and reach out to them. You can also send an email to the board at board@sd33.bc.ca.

3.3. Treasurer Report

- See Appendix II

3.4. Community Committee Reports

- Chilliwack Healthier Communities Committee (CHC)
 - Over 80 partners. Non-profit organizations and stakeholders. The province and the city are also at the table working together to avoid duplication, and also amplify services from a grassroots and holistic community perspective.
 - Has many committees underneath them (ex: SAGE and CYC).
 - Every 2nd month they do an in-person networking event to highlight services on a topic in Chilliwack. This month it was homelessness. Helps to avoid duplication, and also amplify services from a grassroots and holistic community perspective.
 - Next meeting is October 24th on Zoom
 - Next Information Session: In person Cultural Centre Nov 28th 9am – RCMP Mental Health Liaison Unit & New Car 67 – Tickets on Eventbrite (please talk to Deirdre dpacmal1@sd33.bc.ca if you'd like to partake)
- Sexuality and Gender Equality Committee (SAGE)
 - Meeting at end of May and in June as well as one last week.
 - Conversations happening about how this committee will be adapting to fit community needs
 - Potential plans to be working on new handouts in the future if there are enough volunteers to work on design
 - Gender 101 – needs to be updated and more facilitators trained
 - Sian Hurley and Teri Westerby will now be Co-Chairing this committee.
 - There will be a change in meeting frequency and how meetings will occur going forward... please stay tuned for updates soon!
- Chilliwack Youth Committee (CYC)
 - Meetings occur on Zoom the 1st Tuesday of each Month on Zoom from 9-11am. If you would like to participate as a rep on this committee, please reach out to us!
 - This falls under the CHC Umbrella also.
- Middle Years Committee
 - Fading a bit potentially because of a funding gap to have this continue.
 - This seat is vacant. If you are interested, please reach out to dpac@sd33.bc.ca



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3.5. District Committee Reports

- Advisory Committee for Inclusive Education (ACIE)
 - Meeting in Oct. Still trying to find parents who would be interested. 1 elementary, 1 middle and 1 Secondary parent representative is needed. Please reach out to your Principals to put your name forward.
 - Focus is on inclusive education in district
- Budget Committee
 - District is advertising that they are looking for people to still on this committee. Please reach out to Jessica if you have questions.
 - Next meeting is Oct 26.
- Education Policy Advisory Committee (EPAC)
 - Likely won't be meeting until November.

3.6. DPAC Committee Reports

- Emergency Management Preparedness Committee
 - This committee was struck last year.
 - First steps are to know what is in the school – a place to store supplies, what each school has in stock etc.
 - Is there a potential advocacy piece to get some funding for a standardized list for schools? etc
 - This committee is on the committee form that was sent out to seek volunteers; will be overseen by DPAC but looking for parent volunteers to take the lead.

4. UNFINISHED BUSINESS

4.1. Advocacy Updates

- EA Standards and Hiring
 - 80 new EA hires this year, most without formal EA training.
 - What support and training are the district giving for EAs?
 - 3 days of training and Orientation
 - 3-5 day job shadow
 - 3 day basic NVC
 - Access to Moodle online courses (not paid).
 - We are assured EAs have some sort of post secondary and qualifying experience. Experience has to be relatable by HR standards
 - Admin responsible for placement of EAs with students within their building.
 - Concern regarding EA hiring practices and lack of training:
 - Inadequately trained EAs could be creating more work and not being able to support adequately.
 - Teachers have to pick up the pieces.
 - Specialist teachers being pulled in to support and do EA jobs.
 - Labour shortage affects students and vulnerable the most.
 - 800 incidents of reported violence against EAs from students



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- FSA
 - Behavior is communication and this behavior indicates a problem. How do we, as DPAC, advocate for better?
 - Advocacy letter is outstanding and will be sent to Dan Coulter and Kelli Paddon, MLA.
 - [Foundation Skills Assessment \(FSA\) - Province of British Columbia \(gov.bc.ca\)](https://www.gov.bc.ca/foundation-skills-assessment/)
 - Chilliwack has the highest completion rates in the Province.
 - FSA with care is supposed to have a teacher come in and create a safe space and remove anxiety.
 - Parents should be able to exempt from FSAs. SD33 approaches FSAs in a way that removes parent's ability to withdraw consent.
 - The testing is a ministerial Order ([Authority: School Act, sections 81 and 168 \(2\) \(gov.bc.ca\)](https://www.gov.bc.ca/school-act/)) under the *School Act*.
 - The Board of Education (BOE) is supposed to follow the Order.
 - There are other partner groups that support FSAs such as FNEC. FSAs were the first test to show where indigenous students were below average.
 - CTA has made a request that the board get involved with this and passes a motion like Victoria – BOE direct principals to listen to parents' choice without interference.
 - Advocacy letter is outstanding and will be sent to Dan Coulter and Kelli Paddon, MLA.
 - DPAC Executive supports parents in advocating for parental authority in deciding whether their student writes the FSA or not. We support that the legislated "extenuating circumstances" reason to not write the FSA is up to the parents and caregivers, not the principal. If this is an issue in your school please reach out to DPAC at dpac@sd33.bc.ca.
 - Portable Temperatures
 - 2 AC units are needed per portable with custom venting built for units to adequately cool.
 - The custom venting in each portable is in progress and expected to be done in the spring.
 - AC units need to be requested by the principals for their portables; Please talk to your Admin if needed. District will order based on need.
 - DPAC Policy and District Partnership
 - Received \$5000 from district.
 - DPAC aims to have more educational sessions for parents/caregivers this year.
 - PACs will keep the money they get from the District (for now at least). Originally, the District was going to move those funds to DPAC but reversed that proposal.
- 4.2. Affordability Fund/Feeding Futures
- The Affordability Fund remainder is solely for school supplies this year.
 - Feeding Futures First Update
 - \$1.8mil for Chilliwack, minimum 3-year commitment
 - Hired full time coordinator (Roseanne James)
 - Short update at next SB meeting



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- Bowls of Hope continuing for now
- 4.3. Sexual Health Education Update
- Collective common presentation from Fraser Health k-12 will be available for teachers to supplement in classroom learning
 - SOGI inclusive education plan coming – Kirk Savage is the new District Lead for this provincially required initiative.
 - District does not believe a policy is needed.
- 4.4. Middle School Lunch time
- Seems to have resolved based on feedback from members. Please advise if you are experiencing any issues.
- 5. NEW BUSINESS**
- 5.1. DPAC Plans, Events, and Advocacy
- Working on DPAC norms with the district.
 - Updating C&Bs.
 - What do PACs want from DPAC this year?
 - Cyber bullying. White Hatter is good for this. It's cheaper for PACs when compared to Districts. Can be for parents or students.
 - Anti-racism
 - Inclusive and accessible playgrounds
 - Suzanne Perreault
 - Please email us with any other ideas or suggestions – dpacsecretary@sd33.bc.ca
- 5.2. DPAC Budget
- See Treasurer's Report in Appendix I.
 - If PACs require financial support, bursary funds are available from DPAC.
 - MOTION by Tai Weatherhead that the DPAC 2023-2024 proposed budget be adopted as circulated.
 - Seconded by Rachel Swedgan
 - PASSED unanimously.
- 5.3. Open DPAC Executive and Committees Seats
- BCCPAC Representative is open. DPAC Reps or Alt Reps can fill this position.
- 5.4. Bussing
- The District has acknowledged issues with the bussing program this year. There were some glitches in their systems and an issue with passes being held up in delivery.
 - Parent Concerns and experiences:
 - Waiting to get pass and no option to get it outside of work hours.
 - Some are waiting still to see if they even get bussing.
 - Where is the conversation with the city regarding city bussing – potentially reimbursed by school district?
 - safe crosswalks, sidewalks, etc.
 - Promontory – Not reliable public transit, hill, animals, no sidewalks, 4.6km uphill still deemed within walking distance.



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- Student with disabilities denied when just at the edge of the 5km line.
 - A child that goes to Rosedale has a bus to school, but not home. Has to take the city bus home and pay full price.
 - Buses pick up kids so getting there 5-10mins before bell and no opportunity for them to take advantage of the breakfast program.
 - Stitos and Sardis (students that get on at CSS (French immersion)) has children that are not getting to school on time and require late slips. -- Are those being recorded on report cards?
 - Registration discussions for improvement will keep occurring between DPAC and district admin.
- 5.5. Vaping
- Many secondary students are vaping in school washrooms.
 - Some schools are locking washrooms in response
 - This is problematic, especially for menstruating students who need to go to the washroom.
 - The amount of vaping is making many students not go to the washrooms.
 - There is a policy against vaping. There is legislation that states vaping is not allowed on school property. Tabaco and Vapor Products Control Act. There is a liability component not being addressed.
 - Meghan Reid, DPAC Vice Chair, is speaking with district admin about this issue and how we can do better.

MOTION by Diana Heidinger to defer Agenda Items 6.1 and 6.2 to PACs to collect information due to time. Discussion will occur at the October DPAC 2023.

- Seconded by Rachel Swedgan.
- PASSED
- DPAC Reps can also take these back to their PACs.

6. ROUND TABLE

- 6.1. What needs to be put in place for parents to feel that they have a voice in the District?
- 6.2. What are barriers for parents' attendance to District events, meetings, etc? How can the District reach parents?



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7. DATES OF UPCOMING MEETINGS

- 7.1. October 11th Blanket Exercise at 5:30pm held at NLC. All parents welcome. Please register - <https://forms.office.com/r/4uN56zTSwU> watch email and Facebook for more info!
- 7.2. October 25th PAC Café at 6pm at Vineyard Community Center – Please Register here 😊 so we can prepare refreshments <https://forms.office.com/r/aZ7HHS9vyi>
 - Dinner will be served at 6pm followed by a quick PAC 101 and then an open question and breakout activity time. We hope to see representatives from every school.
- 7.3. October 26th General Meeting - Registered Zoom link - <https://sd33-ca.zoom.us/meeting/register/u5Eld-mpqD0sGNNuYewywlckvCj7dryxSM9X>
- 7.4. DPAC Emergency Management Preparedness Committee – Nov 6th at 7pm
<https://sd33-ca.zoom.us/j/65463526759?pwd=UzZPcG9kZFVxc2pPTXVBZlcvbDVXQT09>

8. ADJOURNMENT (@9:44)

Prepared By:

Stacey Gould

Stacey Gould
DPAC Secretary

Draft Approved By:

x Katie Bartel

Katie Bartel
DPAC Chair



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APPENDIX I – School Board Presentation



FEEDING FUTURES

School Food Program



WHAT IS THE FEEDING FUTURES SCHOOL FOOD PROGRAM?

The Ministry has allocated \$71.5 million per year in dedicated, multi-year funding to school districts to increase food security for students by expanding or creating school food programs. This new funding is part of government's broader Feeding Futures School Food Programs Framework, which is a commitment to ensure students are properly fed for learning in order to enhance positive academic and healthy outcomes. Feeding Futures School Food Programs (FFSFP) funding addresses the top two barriers identified by schools in the province, which are sustainable and consistent food funding and human resources. This first year of funding is flexible to provide districts with time to develop a longer-term approach to delivering school food programs.



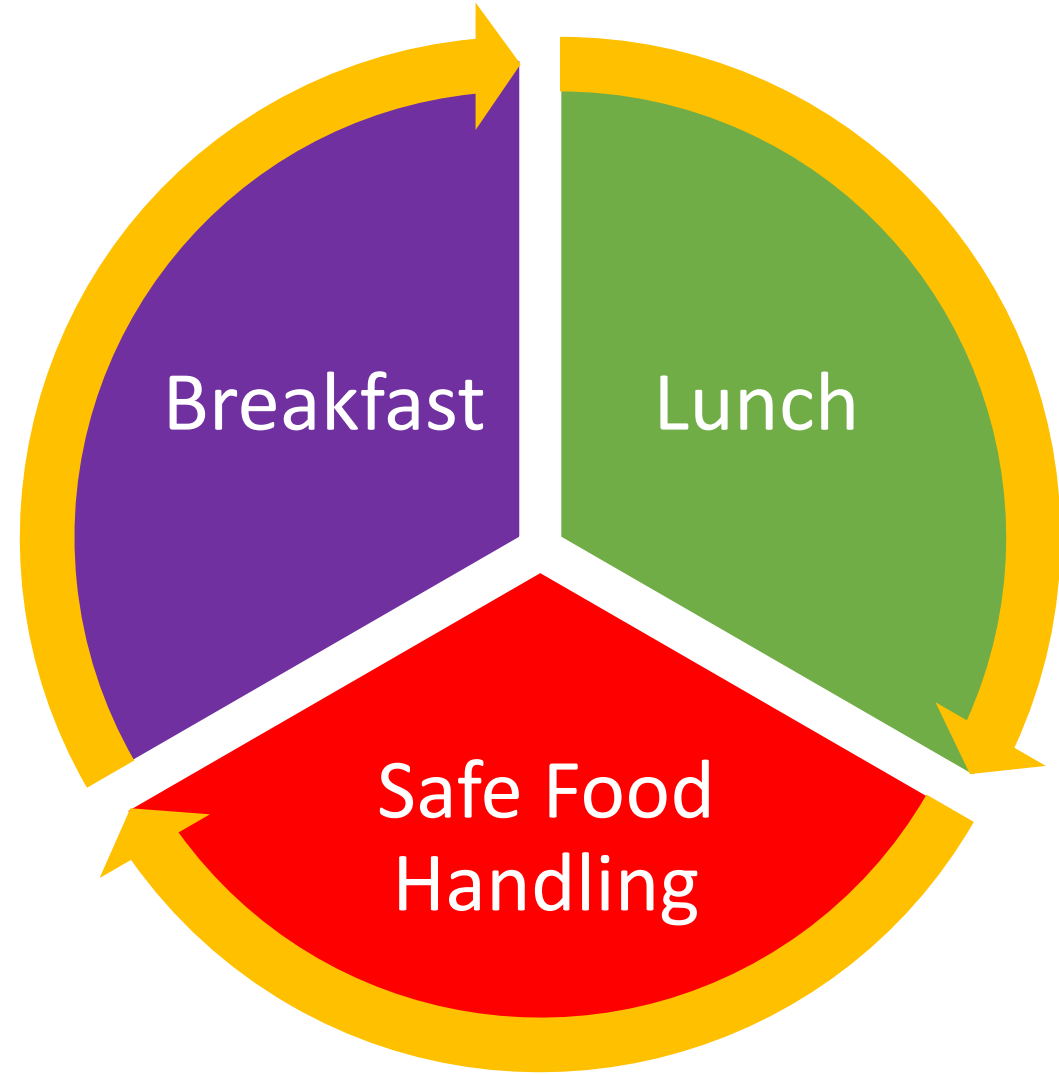


WHAT IS THE PURPOSE OF THE NEW SCHOOL FOOD PROGRAM ?

The Feeding Futures program will address the immediate need of feeding students and builds on the progress made with the Student and Family Affordability Fund to help reduce the challenges of rising food costs for families who need it most. This funding is expected to reach 20% of the students who are facing food insecurity across the province.



OUR CURRENT PRIORITIES





LUNCH

- Expand and enhance our lunch offerings through our partnership with **Chilliwack Bowls of Hope**.





BREAKFAST



- Identify and evaluate current **Breakfast Programs** at all sites across School District 33.



SAFE FOOD HANDLING



- Ensure schools are following healthy food and safe food standards outlined in the **School Meal and School Nutrition Program Handbook**.



QUESTIONS



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APPENDIX II – Treasurer’s Report

PROPOSED BUDGET 2023/2024	GAMING	GENERAL
Opening Balances	1,955.38	4,852.82
Adjusted Opening Balance	1,955.38	4,852.82
Income		
Gaming Grant Income	2,500.00	
Donation		
SD33 Funding		5000.00
Total Income	2,500.00	-
Total Funds to be Allocated in 2023/2024	4,455.38	9,852.82
Expenditures		
BCCPAC Membership	150.00	
Miscellaneous Office Supplies & Printing Costs	500.00	
Miscellaneous Software Costs	500.00	
BCCPAC Conference		2,000.00
BCCPAC Conference Travel Expenses	500.00	
BCCPAC DPAC Summit		500.00
Hybrid Meeting Equipment	300.00	
Guest Speakers and Guest Speaker Recordings	2,000.00	2,000.00
Workshops/Training Seminars for DPAC/PACs	500.00	500.00
Honorariums for Indigenous Elders and Knowledge Keepers		250.00
Refreshments for meetings		750.00
Bursaries/Gifts		300.00
Social Media Marketing		50.00
Total Expenditures	4,450.00	6,350.00
Excess to be held for Contingency Fund	5.38	3,502.82