



**SD33 DPAC GENERAL MEETING MINUTES for
October 26th, 2023 at 7pm
HELD at the School Board Office and via Zoom**

Members Present:	Katie Bartel	DPAC Chair & ADR DPAC Rep
	Meghan Reid	DPAC Vice Chair & SSS DPAC Rep
	Stacey Gould	DPAC Secretary & Sitos PAC Rep
	Jessica Clarke	DPAC Treasurer
	Cary Moore	DPAC Indigenous Representative (online)
	Deirdre O'Connor	DPAC Member at Large & Promontory DPAC Rep
	Vrushali Khot	DPAC Member at Large & LME DPAC Rep Alt
	Erin Enns	DPAC BCCPAC Rep
	Matthew Stevenson	McCammon DPAC Rep
	Rachel Swegdan	DPAC Rep Robertson
	Jen Hooge	DPAC Rep CSS
	Sher Grater	Cultus DPAC Rep (online)
	Kristen Kelm	DPAC Rep GWG
	Kara Vanleeuwen	DPAC Rep Tyson
	Angela Wilkinson	Vedder Elementary DPAC Rep (online)
	Tai Weatherhead	VMS DPAC Rep
	Tanya Cannon	Cheam DPAC Rep
	Kendy Michaloski	Sardis Elementary DPAC Rep
	Jessie Kik	Tyson DPAC Alt (online)
	Jamie Fitzpatrick	ADR DPAC Rep (online)
	Gina Phillips	Imagine DPAC Rep (online)

DPAC Trustee Liaison: Margaret Reid

Parent Participants: David Swankey, Tara Bartel (online), Bianka Delong (online), Bill Brooks (online)

1. CALL TO ORDER (@7:03pm)

- Territorial acknowledgement
- Housekeeping:
 - Hybrid Rules:
 - We need to get a little bit stricter with Robert's Rules. Taking turns when talking. Wait your turn so there isn't talking over each other.
 - People at home are muted. No one in the room except Vrushali and Katie should be online managing Zoom.
 - When parents online raise their hand Vrushali will let us know and unmute them on their turn.
 - Please, no side conversations as it gets picked up on the mic and can be disruptive.
 - Please project your voice so everyone can hear you.
 - 1.1. Ensure quorum.
 - Quorum met.



1.2. Adoption of Agenda

- Tai MOTIONS THAT this October 26th, 2023 agenda be adopted as amended.
 - Seconded Matt
 - PASSED

1.3. Approval of Minutes

- Kara MOTIONS THAT the minutes of the September 28th, 2023 General Meeting be approved as amended.
 - Seconded Rachel
 - PASSED

2. REPORTS

2.1. Chair Report

- Short month and we did a lot!
- Advocacy letters that were directed by the membership last year went out to the provincial level.
 - FSA Advocacy – Advocating for the District and province to recognize parental authority to withdraw consent to write the FSA without pressure from principals.
 - EA Advocacy – Advocating for the Provincial government to address the lack of standards of practice, training and support for the EA’s through researching the problem and establishing standards.
- DPAC attended another intense School Board meeting where good and important District work was interrupted by protestors against SOGI 123 because misinformation continues to circulate.
 - SOGI 123 are researched and proven tools and resources from the provincial government regarding SOGI-inclusive policies and procedures, environments and curriculum resources.
 - Please educate yourself and your PAC with the facts. If you have further questions as your child’s teacher or school principal.
 - BCCPAC resources around SOGI can be found here [SOGI Learning Moments \(bccpac.bc.ca\)](https://bccpac.bc.ca).
 - SOGI education.org gives a detailed overview of what is being used in schools
- DPAC continues to take strides towards reconciliation.
 - In partnership with the Indigenous Ed Dept, we hosted another BC Blanket Exercise. It was an evening of powerful learning and I was again honored to learn and witness the truths of Canada’s History.
 - The District invited us to represent the parents at their Journey to Truth and Reconciliation professional development day. It was a powerful day with Len Pierre, Dr. Keith Carlson, and local Chiefs teaching the entire 2500 District staff together.



- PAC Café took place last night and was extremely successful. Parents enjoyed dinner, information about best practices for PACs and great conversation regarding what is happening across the District. We hope to do this again, but with a different twist.
 - This next month will be a month of advocacy with meetings with the District regarding some of the business listed below and more, ongoing conversations on how DPAC can support parents and PACs as well as an All District Partner’s meeting at the end of the month. All partners get together and get mixed up at tables to discuss a topic and advise the board.
- 2.2. Trustee Report
- Advocacy links discussed:
 - List of Board Advocacy:
[Board of Education Advocacy | Chilliwack School District #33 \(sd33.bc.ca\)](https://www.sd33.bc.ca/Board-of-Education-Advocacy)
 - Link to Board Professional Development presentations:
[Board Strategic Learning Sessions 2023-2024 | Chilliwack School District #33 \(sd33.bc.ca\)](https://www.sd33.bc.ca/Board-Strategic-Learning-Sessions-2023-2024)
 - BCSTA Advocacy:
[Advocacy - British Columbia School Trustees Association \(bcsta.org\)](https://www.bcsta.org)
 - BCSTA Provincial Council
 - Letters urging provincial government for action on pay equity and youth mental health issues and one asking for a statement on hate groups and sogi123 from Minister of Education and Child Care.
 - Disruptions of meetings continues to be a conversation between BCTSA and the government.
 - Board business: Policy renovation project continues, and funding for food infrastructure is coming in.
 - BC Farm to School – grants and programs for schools - [Farm to School BC - Bringing healthy, local food to schools K-12](https://www.farmtoschoolbc.ca)
 - Next Board meeting is virtual - Nov 7th - [Board Meetings 2023-24 | Chilliwack School District #33 \(sd33.bc.ca\)](https://www.sd33.bc.ca/Board-Meetings-2023-24)
- 2.3. Treasurer Report
- See Appendix I.
- 2.4. Community Committee Reports
- Chilliwack Healthier Communities Committee (CHC)
 - There were some questions about what CHC is and who they are as a collaborative at the September meeting. Please check out the description from their Collaborative Table Summary (Appendix II). A full list of their updated and current partners and funders can also be found here. about what CHC is from last meeting.



- DPAC, as a member of CHC, supported a letter (Appendix III) on behalf of most of the partners to support Chilliwack Youth Health Centre (CYHC) and its application to become a Foundry. We believe that this is a vital and much needed step in the right direction when it comes to providing mental health resources in our community.
- Food Council Update: This was their first year doing the “[Plant a Row for Us](#)” campaign, and it showed tremendous success. Please continue to share about this vital program, & remember them in your overwintering & spring gardens
- Huge success at Sardis Senior Secondary! They were able to harvest nearly 4600lbs from their fields and donate to the local community.
- Longer storage items are still available (e.g., potatoes), please reach out if you know of any need, and we can put you in contact
- United Way Grants: Fantastic opportunity for schools / PACs! – [Critical] / Food Infrastructure Grants are available NOW! Applications taken until Nov 16th. From \$5000 - \$100,000 (FIG/CFIG) - Please check the [website](#) for specifics.
- Next Information Session: In person Cultural Centre Nov 28th 9am – RCMP Mental Health Liaison Unit and New Car 67 – Tickets on [Eventbrite](#).
- (please email Deirdre dpacmal1@sd33.bc.ca if you would like to attend.
- Sexuality and Gender Equality Committee (SAGE)
 - Working on setting the next meeting date.
- Chilliwack Youth Committee (CYC)
 - Vacant seat. No report.
 - These meetings typically occur on the first Tuesday of the month from 9:00 - 11:00am, often on Zoom. You do not need to be a DPAC Rep to do this role. Please share with your PACs and ask them to email dpacsecretary@sd33.bc.ca or message on Facebook to express interest or ask more questions.
 - Middle Years Committee
 - Vacant seat. No report
 - These meetings typically occur on the third Monday of the month from 9:30 – 10:30am, often on Zoom. You do not need to be a DPAC Rep to do this role. Please share with your PACs and ask them to email dpacsecretary@sd33.bc.ca or message on Facebook to express interest or ask more questions.

2.5. District Committee Reports

- Advisory Committee for Inclusive Education (ACIE)
 - Met on October 16th without the full committee seats being filled, particularly CUPE and parent seats.
 - The District is actively working on filling the seats and DPAC has followed up many times regarding parent seats. They are also exploring options to do



better next year and ensure seats are filled and practice is in line with Terms of Reference. This has been a struggle each year.

- Worked on the Seclusion and Restraint policy that DPAC Exec was already consulted on. This will come back to the next meeting.
- Budget Committee
 - Meeting today, but Jessica couldn't make it.
- Education Policy Advisory Committee (EPAC)
 - Hasn't met yet.

2.6. DPAC Committee Reports

- BCCPAC
 - Erin Enns is our newly appointed DPAC Executive (BCCPAC Rep)
 - Registration is now open. Memberships fees (\$75 for a PAC) must be received by December 31, 2023, for voting privileges at the BCCPAC AGM.
 - Registration: [Membership Renewal \(bccpac.bc.ca\)](https://bccpac.bc.ca)
 - Check your PAC's voting status:
<https://bccpac.bc.ca/index.php/members/membership-list?view=memberlist>
 - Erase Training (Establishing Safe, Caring, and Respectful Digital Communities)
 - Safer Schools Together will be presenting three Parent/Guardian training sessions, November 8, 28, and 30. All three sessions will occur online. Eventbrite registration at
https://bccpac.bc.ca/images/Documents/Resources/erase_Parent_Sessions_2023-11.pdf
 - BCCPAC Executive Director
 - Effective October 1st Tracey Humphreys has been appointed as Executive Director. See here for press release
https://bccpac.bc.ca/images/News/2023.09.29_ED-Announcement.pdf
 - DPAC Summit
 - Katie Bartel, Meghan Reid, Deirdre O'Connor, & Erin Enns will be attending - November 17 & 18.
 - Emergency Preparedness Committee
 - November 6 at 7pm zoom meeting to start moving this work forward.
 - Jenna Noppen (previous DPAC Indigenous Rep) will be supporting this meeting. Jenna works in emergency preparedness for Sumas First Nation.

3. UNFINISHED BUSINESS

3.1. Ongoing Advocacy Efforts

- Learning Environment Temperatures
 - Vents are being installed in portables for portable AC units.
 - Principals have to advocate for AC install in portables.

- Bussing
 - Will meet with Superintendent on October 31 to discuss.
 - Some students still don't have bus passes.
 - Staffing – short on bus drivers so routes are being heavily impacted.
 - System glitches created a scenario where >1000 students weren't registered for bussing until after Labour Day.
 - For now, we just want to ensure that people who need busses get them.
 - Advocacy ideas:

3.2. Advocate to the Province for increased city bussing?

- District Partnership Conversations:
 - Hiring perks and wider reach
 - Better plan for next year is needed.
 - Can a hiring event?
 - How much is the training?
 - Job posting is confusing and some don't understand what exactly is required.
 - Out by Cultus, some families don't have cars.
 - Equity issue around food accessibility bc some students are late and are missing the breakfast program.
- EA Supports
 - DPAC had a meeting with HR to better understand what training District occurs and what "equivalent" means in the job posting.
 - Fundamental issue is the District feels that 3 days of onboarding and 3 days of shadowing is sufficient to support diverse needs and parents don't.
 - DPAC will bring up the District Administration Policy that doesn't allow for District staff to work with the same students from their site after hours and off school property. Exemptions are possible.
 - [Administrative Regulation/Procedure Manual | Chilliwack School District #33 \(sd33.bc.ca\)](#)
- Playgrounds
 - DPAC doesn't have capacity for a committee right now but will continue to advocate to the District.
 - Wheelchair accessibility would be very nice. For children in wheelchairs and for parents in wheelchairs.
 - McCammon almost two years ago started advocacy for inclusive playgrounds. Approached habitat to get an audit to see what equipment could be used to amplify this. Two years in, they still haven't had anyone in to do this assessment. Seems to be a bottle neck to get advice for what is needed. We need to enhance



availability of these resources to speed up the process.

- Stitos and promontory have inclusive playgrounds.

3.3. Affordability Fund

- Can only be used for school supplies this year, but creative thinking can really expand the scope beyond traditional school supplies.

Meghan MOTIONS that we add BCCPAC Summit budget increase to the agenda – under new business.

- Seconded by Rachel
- PASSES

4. **NEW BUSINESS**

4.1. BCCPAC Summit Budget

- Katie MOTIONS THAT we add \$670 to the BCCPAC Summit budget to send two more DPAC Executives to the Summit.
- Seconded all
- PASSED

4.2. Breakfast Programs

- What does the breakfast program look like at your school and how is it funded?
 - Run off donations
 - Starfish is down 40%
 - PACs have been asked to fund a portion.
 - Tricky - Lack of space at schools.
- GOOD PRACTICES IN OUR DISTRICT (places to learn from):
 - Rosedale has a great program.
 - CSS through the Indigenous Ed program is great. Open to all.
 - Mt. Slesse has a volunteer program for students to stay after school to bake for the breakfast program the following morning.
 - Cereal drive to get a lot of cereal for the school.

5. **ROUND TABLE**

5.1. What needs to be put in place from the District, school, and staff for parents to feel that they have a voice in the District?

- We want parents to have access and be heard.
- Increased transparency, particularly around the budget for the whole school. There is a District Policy on this. After Sept 30th, principals are supposed to be providing a clear budget at PAC meeting in October and closing out at the end of the year.



- Better meeting times.
- DPAC Survey will also help inform this question.

5.2. What are barriers for parents' attendance to District events, meetings, etc? How can the District reach parents?

- Childcare
- Communication
- The District recognizes the value in a communication's person and is hiring one. What is the District doing now to try and fill some of those gaps?
- What does the job profile look like?
- District events calendar – identify all District events.
- Can schools use the same format for webpages?
- DPAC Survey will also help inform this question.

6. DATES OF UPCOMING MEETINGS

- 6.1. November 6th Emergency Prep Committee Meeting online at 7pm.
<https://sd33-ca.zoom.us/j/65463526759?pwd=UzZPcG9kZlVxc2pPTXVBZlcvbDVXQT09>
- 6.2. November 30th General Meeting.
- Registered Zoom link - <https://sd33-ca.zoom.us/meeting/register/u5Eld-mpqD0sGNNuYewywlckvCj7dryxSM9X>

7. ADJOURNMENT (@8:38pm)

Prepared By:

x Stacey Gould

**Stacey Gould
DPAC Secretary**

Draft Approved By:

x Katie Bartel

**Katie Bartel
DPAC Chair**



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APPENDIX I

STATEMENT OF REVENUES AND EXPEDITURES					
JULY 1, 2023- JUNE 30TH, 2024					
			Gaming Account	General Account	
			1465970	1465954	
Bank Balance as at July 1st, 2023			1,955.38	4,852.82	
2023/24 Province of BC DPAC Grant					
Donation					
DPAC Summit Reimbursement					
BCCPAC Conference Mileage Reimbursement					
SD33 Funding				5,000.00	
Total Funds Available			1,955.38	9,852.82	
Expenditures Paid					
<u>BCCPAC Membership Fees</u>					
<u>DPAC Workshop Costs</u>					



APPENDIX II



Poverty Reduction • Homelessness Prevention • Substance Use Prevention & Treatment
• Strengthened Services • Caring Community

Chilliwack Healthier Community (CHC) is comprised of 52 member organizations that collaboratively work to implement the CHC Strategic Plan, through the following action-oriented committees.

CHC STEERING COMMITTEE

The Steering Committee has two main functions:

1. Organizational Structure: ensures alignment of CHC work with the CHC Strategic Action Plan; guides growth of CHC partnerships
2. Measurement and Monitoring: collects and summarizes data to support the work of CHC and measure outcomes; ensures partner expectations are met; and reviews the annual budget and financials.

HEALTHY AGING TASK TEAM

The Healthy Aging Task Team supports older adults in Chilliwack by increasing awareness of existing services and supports, and developing solutions to identified gaps and emerging issues.

Accomplishments to date: Supports for Seniors Quarterly Resource Sheet • Seniors Resource Card • Every Door is the Right Door for Seniors • BC Seniors Week Expo • Adult Abuse Prevention Community Forum • Advocacy for improved transportation for older adults

HOUSING FIRST TASK TEAM

The Housing First Task Team is a collective of front-line service providers who offer shelter spaces, low barrier housing, low-income housing, and services for individuals experiencing or at imminent risk of homelessness. The objectives of this team are to identify challenges and support the development of solutions in real-time to ensure full wrap-around services, and support initiatives to increase the supply of affordable housing based on local housing needs.

Accomplishments to date: Housing First implementation in Chilliwack • Supported development of Housing Hub model • Helped establish the City of Chilliwack as a Community Entity for the Federal Reaching Home Program • Resources and Services Card • Assisted in development and implementation of the Chilliwack Homelessness Action Plan •

OPENING DOORS TASK TEAM

The Opening Doors Task Team welcomes opportunities for service providers and community members to learn and share about the history of First Nations, Metis and Inuit people, and Truth and Reconciliation work. This builds a community of belonging, positive relationships and partnerships, and increases engagement with all communities in a culturally safe way.

Accomplishments to date: Indigenous Health & Wellness Resource Card • Indigenous Culture & Experience Event • Ts'elxwéyeqw Ancestral Home Territorial Map • Inception of First Nations Historical Impacts Training Series • Truth and Reconciliation Day of Action • Involvement in Project of Heart Series of Workshops by the BC Teachers Federation



APPENDIX II (cont'd)



Poverty Reduction • Homelessness Prevention • Substance Use Prevention & Treatment
• Strengthened Services • Caring Community

POVERTY REDUCTION TASK TEAM

The Poverty Reduction Task Team engages in strategies to address poverty in Chilliwack through data collection and the promotion of poverty reduction programs in the community. In 2023-2024 this team will participate in the development of a multi-sectoral community-based poverty reduction plan.

Accomplishments to date: Poverty and Chilliwack Report • Poverty Storybook • Co-chair the Chilliwack Financial Literacy Committee • Creation of Chilliwack Food Council to address Food Security • Collaboration on the creation of the Downtown Chilliwack Community Market model

CHILLIWACK FOOD COUNCIL

The Chilliwack Food Council works to ensure equitable, inclusive, sustainable, and culturally appropriate access to food in Chilliwack in the short, medium and long term.

Accomplishments to date: Free Food Programs in Chilliwack Inventory • Food security survey • Chilliwack Community Food Hub • City Wide Gardening Project inception • Downtown Chilliwack Community Market, a food security initiative

SEXUALITY AND GENDER EQUITY COLLABORATIVE (SAGE)

The SAGE Community Collaborative creates and promotes education and awareness opportunities for service providers, to ensure that individuals of all sexualities and genders are served equitably.

Accomplishments to date: Gender 101 and Gender 201 webinars

SHORT-TERM WORKING GROUPS

Immediate concerns identified during the 2023 Strategic Action Plan engagement sessions resulted in two short-term working groups: Strengthening Services and Supports Working Group; and the Substance Use Continuum of Care Working Group.

The Strengthening Services and Supports Working Group works with partner agencies and individuals with lived experience to identify and improve service navigation.

The Substance Use Continuum of Care Working Group focuses on the local requirements and needs of individuals experiencing substance use challenges and/or at risk of substance poisoning. These include prevention, diversion, detox, treatment, and aftercare.

Accomplishments to date: collaboration with Fraser Health to streamline common language and clarify the process for individuals seeking access to detox and treatment.



APPENDIX III



October 10, 2023

Re: Chilliwack Youth Health Centre
Application to become a Foundry

To whom it may concern:

On behalf of the Chilliwack Healthier Community partnership, I am pleased to write this letter of support for the Chilliwack Youth Health Centre (CYHC) in their application to become a Foundry.

The CYHC has a strong history of providing low barrier, on demand medical and mental health services for young people. CYHC has multiple partnerships and relationships they can leverage to build a wrap around system of care for some of our most vulnerable youth and those struggling with mental health or addiction. It is well positioned as a first stop care center for youth. CYHC is one of the few youth focused agencies with an integrated medical and counselling services that spans the critical age when young people move into adulthood. Traditional youth services often go only 12 to 18 with a distinct break between those 19 and up. The CYHC is open to young people who are moving between these population groups, often at time when they are extremely vulnerable.

We've participated on committee work with the Chilliwack Youth Health Centre (CYHC) since 2014, when CYHC representatives first become involved in a Mental Health Awareness committee hosted by us. Examples of two activities from this collaboration were a public forum on Mental Health and Addictions and the creation of the Elements of Mental Wellness Guide.

We support the continued work of CYHC by raising awareness of their services and priority to meet the needs of Chilliwack youth, and promoting and working with them in community events.

Please feel free to contact me about CHC's support of this important project, 604.793.1887 or healthiercommunity@chilliwack.com.

Yours truly,

A handwritten signature in black ink, appearing to read "Trina Venier".

Trina Venier
Coordinator
Chilliwack Healthier Community