



SD33 DPAC GENERAL MEETING MINUTES
for February 29th, 2024
HELD Hybrid in the Board office and [online HERE](#)

Members Present: Katie Bartel

Jessica Clarke
Stacey Gould
Deirdre O'Connor

Vrushali Khot
Cary Moore
Erin Enns
Rachel Swegdan
Jen Hooge
Sher Grater
Kara Van Leeuwen
Tanya Cannon
Kendy Michaloski
Karine Lemay
Matthew Brown
Jaime Kampman
Kristen Kelm

DPAC Chair & Leary DPAC Rep

DPAC Treasurer
DPAC Secretary & Stitos DPAC Rep (Online)
DPAC Member at Large & Promontory DPAC Rep
(online)
DPAC Member at Large & LME DPAC Rep Alt
DPAC Indigenous Rep (online)
DPAC BCCPAC Rep (online)
DPAC Rep Robertson
DPAC Rep CSS
Cultus DPAC Rep (online)
Tyson DPAC Rep
Cheam DPAC Rep
Sardis Elementary DPAC Rep (online)
Rosedale DPAC Rep
Evans DPAC Rep
Yarrow DPAC Rep (online)
GWG DPAC Rep (online)

Acting Trustee Liaison: David Swankey

Special Guest: Dr. Kirk Savage, Assistant Superintendent

Parent Participants: Michelle Dennill

1. CALL TO ORDER (@7:04)

- 1.1. Welcome, Housekeeping and Ensure Quorum
- 1.2. Adoption of Agenda
 - THAT the agenda be adopted as circulated.
 - Rachel MOTIONS THAT February 29th agenda be adopted as circulated.
 - Matt Brown seconds
 - PASSED
- 1.3. Approval of Minutes
 - Rachel MOTIONS THAT the draft minutes from the January 25, 2024, general meeting be approved as distributed.
 - Matt seconds
 - PASSED



2. SPECIAL PRESENTATION – 90-Day Cycle Update from District Administration

- 2.1. Assistant Superintendent Dr. Kirk Savage presented several data points related to student learning, many of which referenced and drew from the Framework for Enhancing Student Learning (FESL) Report. This is a report approved by the board in the fall and submitted to the Ministry of Education and Child Care by September 30th each year. Previous reports, including the one referenced by Kirk, may be found here: [Framework for Enhancing Student Learning \(FESL\) | Chilliwack School District #33 \(sd33.bc.ca\)](#).

3. REPORTS

3.1. Chair Report

- Suzanne Perrault had a great turn out and her presentation on advocacy and IEP language was well received. (Held Feb 8th, online)
- This month we continued working on DPAC/PAC Admin procedure with district so stay tuned for that document to better support PACs.
- There had been some discussion in previous meetings regarding the inability for EAs to work with students from their site after school hours doing respite, tutoring, or even supporting in extracurricular activities. DPAC still has concerns about some of the wording in [Admin Procedure 545](#) regarding this, but we have been assured that exceptions are possible, and that families and EA's can write to the Superintendent (rohan_arul@sd33.bc.ca) for consideration.
- Menstrual Products in schools:
 - There were questions from parents regarding a survey that the district did that gave input into products going in to the boys, girls, and gender-neutral washrooms. This was done in June and surveyed the middle and high school GSA clubs.
 - The district is working with [Project Aim](#) to come and support the schools regarding education for teachers to support their students better.
 - The district is only supplying a standard size of products currently, and trash bins and dispensers were back ordered but are being installed now. If your school does not have the correct supplies, please direct inquiries to your Admin. They will follow up with custodial staff to rectify.
 - The district is seeing a significant drop in vandalism in all schools regarding this initiative already.



- There are gender neutral washrooms at all schools. New construction neutral washrooms are at (or in progress) at all high schools and some elementary schools. The rest have repurposed or share accessible and staff washrooms.
- A/C in Portables: As of Feb 17th, 92 Air Conditioning Units have been installed - over half - and the balance scheduled to be completed by the end of spring break. Please let us know if this is not happening at your school.
- Trustee Heather Maahs has been announced as the Conservative candidate for Chilliwack-North. Her running does not mean she will be stepping down as a school board trustee. A by-election would only be triggered if she were to win.

3.2. **Trustee Report**

- The Amended Budget Bylaw was approved by the board at their public meeting on February 13th. The District is in a positive financial position with a contingency fund in place and strategic investments being made in alignment with the board strategic plan.
 - The amended budget presentation and the key investments being made are highlighted in the January 23rd public board meeting package; page 19-36 breakdown the budget and page 37-60 present the investments included. [Board Meetings 2023-24 | Chilliwack School District #33 \(sd33.bc.ca\)](#)
- The Board met with all District Partners* over the past month. Those partners are (in no particular order):
 - IEAC (Indigenous Education Advisory Committee)
 - DPAC (District Parents' Advisory Council)
 - CTA (Chilliwack Teachers Association)
 - CUPE (Canadian Union of Public Employees)
 - CPVPA (Chilliwack Principals and Vice Principals Association)
- The Superintendent's Report from the February 13th public board meeting addressed Parent Rights, Inclusion and Gender Identity.
- The substance of the report may be found here: <https://www.sd33.bc.ca/board-meetings-2023-24>
- The presentation may be found at 1:15:00 of the meeting recording found here: <https://www.youtube.com/watch?v=XfrRrmPp8>



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3.3. Treasurer Report

CHILLIWACK SCHOOL DISTRICT PARENT ADVISORY COUNCIL STATEMENT OF REVENUES AND EXPEDITURES JULY 1, 2023- JUNE 30TH, 2024	Gaming Account 1465970		General Account 1465954	
	Budget	Actual	Budget	Actual
	1955.38	1,955.38	4,852.82	4,852.82
2023/24 Province of BC DPAC Grant	2,500.00	2,500.00		
Donation				
DPAC Summit Mileage Reimbursement				136.64
BCCPAC Conference Mileage Reimbursement				
SD33 Funding			5,000.00	5,000.00
Total Funds Available	4,455.38	4,455.38	9,852.82	9,989.46
BCCPAC Membership Fees	150			
Jessica Cla chq#104		150		
BCCPAC DPAC Summit			1,170.00	
Katie Bartechq#70				970
Hybrid Meeting Equipment	300			
Katie Bartechq#105		218.13		
Workshops/Training Seminars for DPAC/PACs	500		500	
Katie Bartechq#67				66.6
Vrushali Kl chq#69				67.62
Katie Bartechq#70				25
Stacey Gouchq#106		81.36		
Stacey Gouchq#68				400
Refreshments for Meetings			750	
Katie Bartechq#67				24.02
Total Expenditures	4,450.00	449.49	7,020.00	1,553.24
Closing Bank Balance January 31, 2024		\$4,005.89		\$8,436.22
Expenditures Committed:				
Katie Bartechq#71				50
Erin Enns - chq#74				50
Vrushali Kl chq#72				50
Deirdre O' chq#73				50
Deirdre O' chq#73				25.61
Deirdre O' chq#73				25
Erin Enns - chq#75				136.64
Katie Bartechq#107		80.7		
Total Commitments on Account		80.7		387.25
NET Adjusted Bank Balance		\$3,925.19		\$8,048.97

3.4. Committee Reports



- **Community Committees**

- Chilliwack Healthier Communities Committee (CHC)
 - **Chilliwack Bowls of Hope** is thrilled to announce the appointment of Michelle Dennill as its **new Executive Director**. Born and raised in Chilliwack, Michelle brings a wealth of local knowledge and a deep commitment to community service. See the [announcement](#). Michelle will be working closely with the District as we deepen our partnership through [Feeding Futures](#), and we are very lucky to have her as a guest on tonight's call!
 - DCCM Vendor Applications are now open [Vendor Application - Downtown Chilliwack Community Market \(dccm.ca\)](#) Market runs from May 26th to October 20th, 2024 on Sundays from 10am to 2pm and is a fabulous way to support local vendors, and shorten our food footprint. Market cash will also continue to be discreetly available to those that need it this year.
 - Food Council is finalizing the last details of the [Free Food Programs in Chilliwack Resource](#). Though it is always changing, this is now UTD as of 03/24. It now includes a handy QR Code. Please share and circulate widely! Email to Admin, pin to PAC Boards, post on FB etc You never know who could use this info!
 - Chilliwack Learning Society, in partnership with Chilliwack Dogwood Monarch Lions Club, The Book Man have worked to donate **Nearly 1,000 books donated to Chilliwack School District! Read the news article [here](#)**
- Chilliwack Youth Committee (CYC)
 - The newly released [2024 Family Resource Guide with up-to-date programs and services for families is here!](#)
- Sexuality and Gender Equality Committee (SAGE)
 - The committee met on Feb 26th and unfortunately Deirdre was unable to attend due to a last-minute scheduling conflict. Checking in with the team, it appears they are in the final stages of vetting services for the new Resources Cards, and those should be updated soon for distribution.
 - If you have design or marketing skills you would like to offer, please let us know!
 - Next Meeting: Monday March 25th on Zoom 12 – 1pm

- **District Committees**



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- Advisory Committee for Inclusive Education (ACIE)
 - DPAC was unable to attend. But the meeting notes show they discussed CBIEP's and some of the gaps such as the lack of funding for support, the fact that so many kids don't have diagnosis', lack of funding for ongoing training for EAs.
- Budget Committee
 - The district will likely be over budget for EAs this year
 - Working on next fiscal's budget already
- Inclusion. Diversity. Equity. Accessibility. (IDEA)
 - <https://inclusiveschools.sd33.bc.ca>
 - Met on Feb 14th and quick takeaways
 - Reviewing the language in the district admin procedures – ensuring it is inclusive and consistent.
 - Extra funds in Jan/Feb as noted in Trustee Swankey's report. With that there are more funds for both Communication and I.D.E.A. Coordinators; These will be developing roles. We are thrilled to announce that Mx Christina Billingham has been hired for the I.D.E.A Coordinator position!
 - At the Feb 13th Board of Education Meeting, our Superintendent Rohan Arul-pragasam, presented on Parent Rights, Inclusion and Gender Identity - Superintendent's Report To The Board (sd33.bc.ca) [starting halfway down page 2]. The time stamp is included in Trustee Swankey's report above if you'd like to watch, or please click the link above for the summary report.
- **DPAC Committees**
 - BCCPAC
 - AGM & Conference
 - May 4-5, 2024
 - Early Bird Registration Deadline April 2nd. This is also the cut off to receive the conference hotel rate. Rooms may sell out prior to this date.
 - April 28th – deadline to register
 - All info is in this link:
<https://bccpac.bc.ca/index.php/events/conference-agm/agm>



→ DPAC is offering partial financial support to schools interested in going to the Conference & AGM. If members of your PAC are interested in attending and your PAC is currently in good standing with BCCPAC please email dpacbccpacrep@sd33.bc.ca. Requests are due by March 31.

→ BCCPAC Board Nominations - deadline for nominations is March 31st, 2024.

<https://bccpac.bc.ca/index.php/events/conference-agm/agm/nominations-submissions>

- Emergency Management Preparedness Committee
 - No updates since last meeting
 - Will be looking to possibly reframe and update the Terms of Reference for this Committee.
 - Always looking for volunteers who wouldn't mind giving an hour or two a month to research for this much needed team! Email dpacmal1@sd33.bc.ca

4. UNFINISHED BUSINESS

4.1. Feeding Futures Check-in

- Funding was provided to schools who completed a Funding Request form in December (through their Admin team) and are now working on connecting with schools who didn't.
 - Schools are encouraged to place online orders that can be delivered. Two options are:

School have been given the opportunity to sign up for More Rewards cards through Save on Foods. This gives the schools free delivery on online orders, a 10% discount and collection of points to be redeemed by the school for the school.

→ Sysco accounts have been set up for schools who have requested them and can handle bulk orders. Infrastructure and space availability can be an issue. These orders can be delivered on a weekly basis, or as needed. The discount pricing has been negotiated for the Fraser Valley Feeding Future group on a selection of items identified as the Feeding Futures product guide.
- The Van is purchased but plans are still being discussed for how to best use it.



- The District is working on a partnership to deliver produce to schools. The issue with this is that they can only deliver cases. Not all sites can handle the volume before the product goes bad. Currently there is no central storage facility to sort and store food. Potentially the van could be used to break up the cases and deliver produce
- The van could also be used to deliver items purchased from Costco or other businesses offering best / bulk pricing. Again, there is no central storage facility.
- The van can be used for Culinary / Food Programs that can produce food for feeder schools.
- At many schools, the breakfast program is run by volunteers.
- Another note: The School Fruit and Vegetable Nutritional Program plus Milk (BCAITC) had reduced its school servings to 75% of the school population. This month, schools were given the opportunity to increase the servings to meet 100% of the school population for the remainder of the year. They were also given the opportunity to increase offerings to weekly deliveries of produce and milk. Please follow up with your Admin team if this is something you believe would benefit your school.

4.2. Bowls of Hope (BOH):

- New BOH Culinary Director Joel Strike – Started beginning of Feb.
- Feedback forms go to Admin and food coordinators weekly which Joel will review back to September and develop new lunch offerings.
- All schools have access to BOH and if a school needs more, BOH can help accommodate more. If the need increases, they want to help address the needs.
- Some schools are having issues with handing out BOH. Not enough volunteers/staff.

4.3. Bussing

- Early Registration **NOW OPEN** - <https://sd33.bc.ca/transportation-department> - **PLEASE SHARE WIDELY!!!**
- The new registration fee structure encourages early registration.

Date of Registration	Fee
February 1st to <i>May 31st</i>	\$0 – <i>Fee Waived!</i>
June 1st to June 30th \$50.00	\$50.00
After July 1 st *	\$75.00



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after July 31st, ridership not guaranteed

- Loss of bus pass fee is \$10 (from \$5)
- Admin Procedure 613 outlines that students must be registered no later than the end of July, and those received after July may not be able to be accommodated. As well as all the pertinent latest updates for the new school year. Please familiarize yourself with them. REGISTER NOW!!

4.4. Gaming Grant Update

- Stacey (DPAC Secretary)– actioned Gaming Grant issue as a parent, not as a DPAC Executive. Thank you to her for moving this forward.
- Of the 33 eligible schools, the District showed 12 as not receiving the grant for the 2023/2024 school year. Removing variables like those ineligible due to factors like alt ed, both elem / middle etc, we narrowed it down to 7 individual PACs. Will provide an update at the end of the year if they were able to be funded.
- Communication regarding Gaming Grant expectations will likely improve as a result of the issues highlighted this year.
- DPAC will better support PACs regarding Gaming Grant awareness and process.
 - Reminder that Gaming Grant Applications will OPEN April 1st! For the upcoming school year. Do not delay applying.

5. NEW BUSINESS

5.1. DPAC Logo

- We discussed the option of using some of our remaining available funds to Indigenize the DPAC logo. Katie and Deirdre both spoke as to why this is important to us as an Executive, as well as being in line with the Core Values of our District, Policy 110, and our Strategic Plan.
- Stacey MOTIONS THAT DPAC spend up to \$1500 to Indigenize the DPAC logo. [Based on preliminary quotes received from well-known local artist Carrielynn Victor]
 - Deirdre seconded
 - For 4 / Against 6 /Abstained 2
 - MOTION does not pass.
 - Worth noting that there was a robust discussion on the topic and though many felt it might be a good idea, they were unsure of the process and cost etc, and that it should maybe be repackaged and come back to the table again.



How would the membership like to see that proceed - Student led? Artist call-out? Committee? Please email suggestions to dpacmal1@sd33.bc.ca if you would like to brainstorm ideas!

6. ROUND TABLE – Emerging Issues

- 6.1. Substance abuse was tabled with a request to follow-up with the chair following the meeting.

7. DATES OF UPCOMING MEETINGS

- 7.1. Mar 7th White Hatter at 7pm - Online [Will be available for 48 hours replay]
• Topic: Teen Sexting, Nudes, Distribution of Intimate Images, and the Law"
- 7.2. April 25th DPAC General Meeting at 7pm – Board Office and Online
- 7.3. May 3-5th BCCPAC Conference and AGM
- 7.4. May 9th Len Pierre at 7pm - Online
• Dynamic and engaging speaker who explores Indigenous Cultural Safety, Reconciliation, Decolonization, & Anti-Racism. He is booked through 2025! Don't miss this one!!
- 7.5. May 30th DPAC AGM and DPAC Elections - Board Office and Online

8. ADJOURNMENT (9:15)

x Stacey Gould

Stacey Gould
DPAC Secretary

x Katie Bartel

Katie Bartel
DPAC Chair