



Chilliwack
School District



Board Learning Session: Amended Budget

JANUARY 16, 2024

Amended

Current Year



Sept 30
Student Count



Oct-Jan

Budgets are reviewed & amended to reflect the Sep 30th student count, current staffing, and any events that impact the budget.



Jan - Feb

Amended Budget discussed with Budget Advisory Committee, and to the Board of Education for 3 readings.



We are here



Amended Budget and Bylaw due to MoECC by **Feb 28**



Oct

Nov

Dec

Jan

Feb

Mar

Apr

May

June

Jul

Nov - Feb

Preliminary budget planning begins for the next school year including input from staff and the Board. Budget Advisory Committee advises on Public Budget Presentation.



Mar - Apr

Budget Assumptions to Budget Advisory Committee, the Board, staff and public for review and input on significant budget contractions and/or expansions.



May - Jun

Preliminary Budget to the Board of Education for 3 readings.



Preliminary Budget due to MoECC by **Jun 30**



Annual Budget

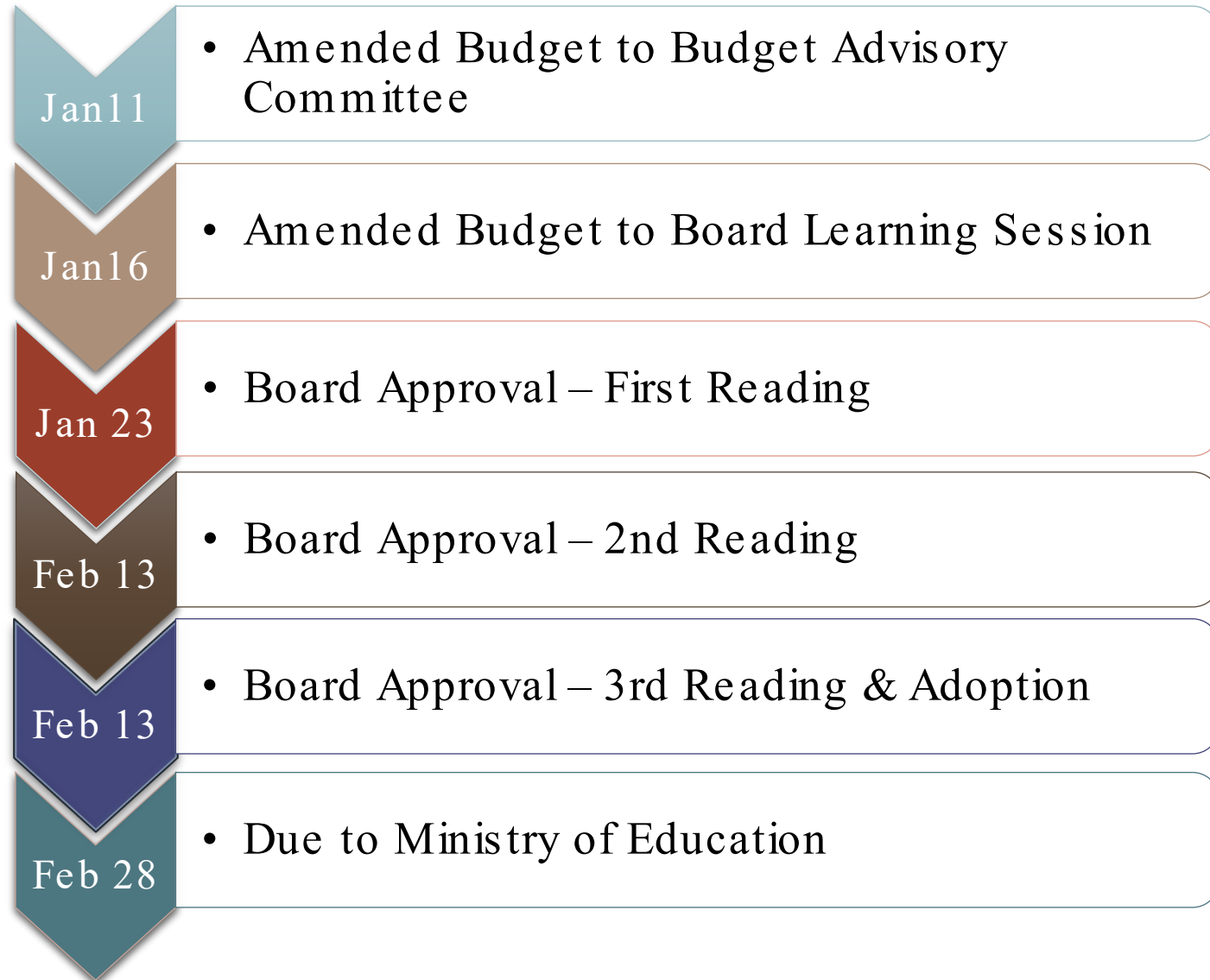
Next Year

MoECC Next Year Funding Announcement



Amended Budget 2023/2024

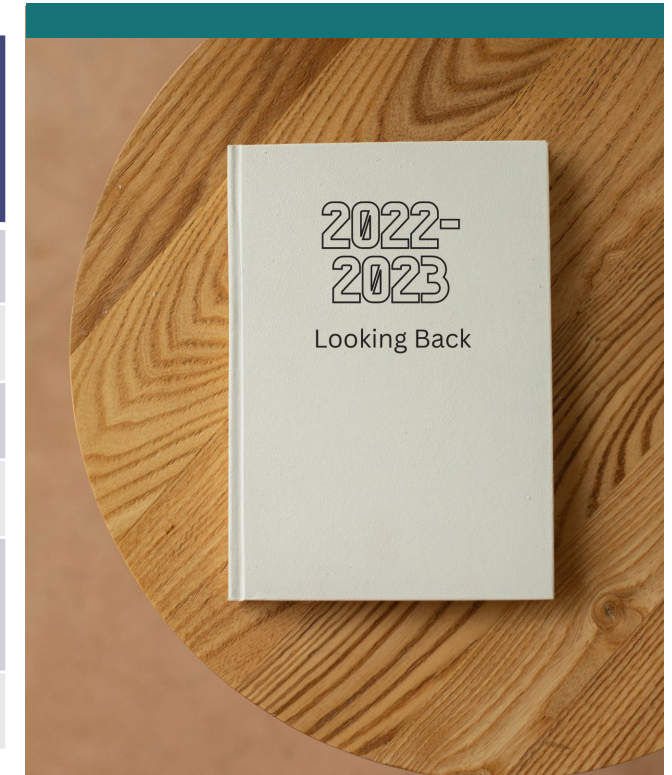
Key Dates



WE ENDED 2022-23 BETTER THAN EXPECTED

Unrestricted Operating Surplus

\$'000's (thousands)	2022-23 Budget Projection	2022-23 Final	Change over 2023-24 Budget opening
Opening balance	3,568	3,568	
Revenue	164,539	165,587	
Expenses	(164,312)	(163,861)	
Transfers	1,045	663	
Net closing balance	4,840	5,957	+1,117
Policy Percentage	2.95%	3.63%	+0.68%



SEPTEMBER 2023 ENROLMENT IS HIGHER THAN BUDGETED

	2022-23 February count	2023-24 Budget Projection	2023-24 Sept. count	2023-24 Count vs Proj.
K-12 enrolment	14,566.0000	14,800.7000	15,157.5000	+356.8000
Alternate	183.1250	183.0000	160.0000	-23.0000
Total K-12 school aged	14,749.1250	14,983.7000	15,317.5000	+333.8000
Other categories of students:				
Special Needs – Level 1	12	12	11	-1
Special Needs – Level 2	899	913	971	+58
Special Needs – Level 3	449	456	552	+96
Indigenous Ed.	2,479	2,519	2,670	+151



2023-24 ESTIMATED REVENUE IS HIGHER THAN BUDGET, BASED ON DECEMBER 15 ANNOUNCEMENT AND ENROLMENT INCREASE

\$'000 thousands	2022-23 February count	2023-24 Budget	2023-24 Sept. count	2023-24 Count V's Proj.
Student-Based Operating Grant*	146,252	162,910	168,573	
Other portions of Operating Grant (Equity, Transportation, Salary Differential)	6,046	6,324	6,395	
Operating Grant	152,298	169,234	174,969	
Other Ministry of Education Grants (Labour settlement, Pay Equity)		852	1,395	
Total Ministry Operating Revenue		170,086	176,363	+6,277

* September count 2023-24 includes \$500,000 for February increase in special education count, which is not in the Ministry Funding Announcement



OUR 2023-24 BUDGET IS STARTING BETTER, THERE ARE FEWER RESERVES TO USE, AND REVENUE HAS INCREASED

\$'000 thousands	2023-24 Amended		2023-24 Budgeted	
Opening Unrestricted Operating Surplus, prior year	\$5,957		\$4,840	
		3,490		3,537
2023-24 Budgeted Net Revenue (Expense) & Local Capital Tsf	(3,003)		(3,003)	
Use of Reserves (Indig, School Surplus)*	536		1,700	
Adjustments:				
Increase in Provincial Revenue	6,278			
Decrease in Other Revenue	(83)			
Net Revenue/ (Expense)	3,728		(1,303)	
Updated Unrestricted Operating Surplus Project for 30 June 2024	\$9,685	5.68%	3,537	1.96%
Contingency Reserve target 3.5% of budgeted expenditure	\$6,300		\$6,300	
AVAILABLE	\$3,385			

* Using available school and indigenous reserves. These reserves were used up more in 2022-23 than we had anticipated leaving less to use in 2023-24





CEF: CLASSROOM ENHANCEMENT FUND (IN SPECIAL PURPOSE FUND)

Description:

Provides Provincial funding to districts that enables districts to assign teacher staff in accordance with contractual language that existed prior to the 2002 *Public Education Flexibility and Choice Act* and that were further affected by the 2012 *Education Improvement Act*. The “restored language” results in higher staffing of non-enrolling SERT positions (LA, RT, and ELL), librarians and counselors, and a recognition of the impact of student composition through reduced class sizes.

The impact of CEF varies across districts.



RESTORATION OF BUDGET HOLDS AND ADDITIONS DUE TO INCREASE IN ENROLMENT



BUDGET HOLDS NOW RESTORED - \$1,548,000

- Restore vehicle and large equipment maintenance plan purchases (\$707,000)
- Restore technology maintenance plan (\$639,000)
- Add facility position that was held (\$85,000)
- Spring '24 funding for release time for the ELC initiative (\$117,000)

ADDITIONAL COSTS DUE TO INCREASED ENROLMENT \$2,606,000

- Additional teacher staff to support increase in enrolment (20.6 FTE; \$2,413,000)
- Additional school budget funding due to increase in enrolment (\$687,000)
- Support staff and PVP decreases (\$494,000)



CAPITAL EXPENDITURES

Vehicle Type	Preliminary 2024	Amended	
Bus Enhancements x 5	300,000	300,000	
Ford F550 Dump		160,000	} Restored Items: \$706,000
Scissor Lift Trailer tandem axle		28,000	
Meyer Snowplow V Blade		15,000	
Chev 3500 Cargo Van		80,000	
Chev 2500 Cargo Van		80,000	
GMC 2500 Cargo Van		80,000	
Chev 3500 Cube Van		90,000	
Ford Escape Hybrid		50,000	
Chev Colorado 4x4		50,000	
Fang 20T Walk Behind		16,000	
FocusII Boost Rider		25,000	
FocusII Boost Rider		32,000	
Kettle for Feeding Futures		25,000	
CSS Foods Room		350,000	
Literacy Bus		100,000	
Custodial Equipment (22-23 Unspent Local Capital)		61,655	
	\$ 300,000	\$ 1,542,655	
Use of Local Capital Reserve		\$ (61,475)	
Net purchases of Local Capital		\$ 1,481,180	



SUPPLIES & SERVICES ADJUSTMENTS - \$1,089,000



ONE-TIME INCREASES - \$693,000

- Air Conditioning upgrades in schools (\$100,000)
- Ed Psych Assessment contracts (\$257,000)
- Special Education equipment (\$70,000)
- Leased busses and additional fuel (\$111,000)
- Space upgrades, professional development (\$155,000)

INFLATIONARY AND ENHANCED SERVICES - \$396,000

- Utilities, insurance and fuel cost increases (\$156,000)
- Learning Services
- Human Resources & International
- Educational research



BUDGET UPDATED FOR REVISED ASSUMPTIONS AND OPERATING CHANGES

Resources Available \$'000 thousands	2023-24 Amended		2023-24 Budgeted	
Unrestricted Operating Surplus before Expenditures	\$9,685		\$3,537	
Transfer of More Teacher Staff to CEF	7,804			
Restoration of Budget Holds	(1,548)			
Additional costs due to increase in enrolment	(2,606)			
Supplies & Services	(1,089)			
Increase in teacher allowances and benefits	(296)			
Increase in costs due to fewer unfilled EA positions and benefit incr	(994)			
Increase in Support, PVP and Other Professional staff	(489)			
Increase in substitute cost, due to adequate staffing	(1,648)			
Changes in Expenditures	(866)		0	
Updated Unrestricted Operating Surplus for 30 June 2024	\$8,819	4.81%	\$3,537	1.96%
Contingency Reserve target 3.5% of budgeted expenditure	\$6,300		\$6,300	
AVAILABLE FOR 2023-24 School Year (net of amt to get min reserve)	\$2,519		(2,763)	



STRATEGIC PLAN IDENTIFIED AREAS OF NEED



Operations

Literacy

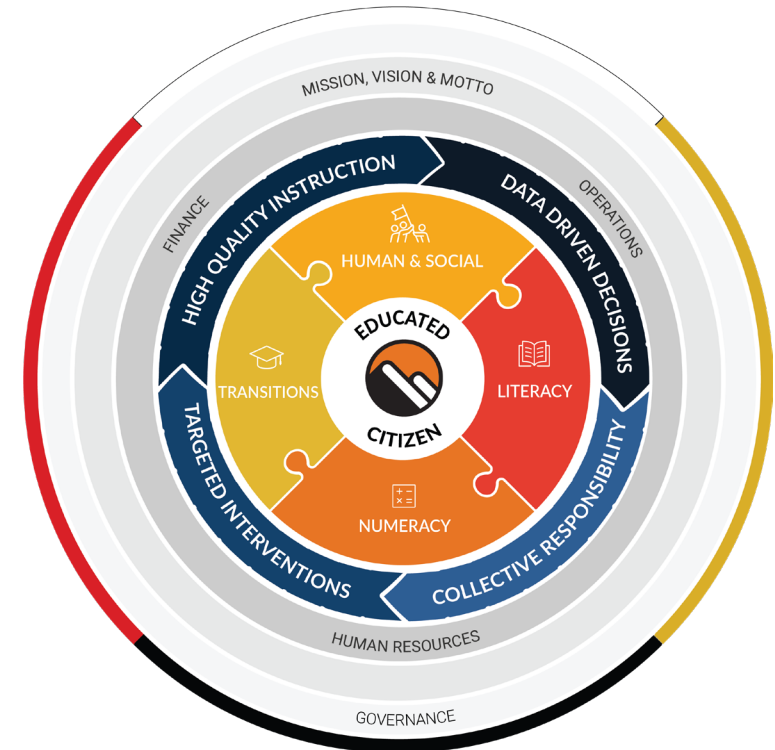
Human & Social Development

Numeracy

Transitions

STRATEGIC PLAN IDENTIFIED AREAS OF NEED

1. Lack of clarity and consistency in district communication (O)
2. Grade 4 & 7 FSA results in Numeracy, and Grade 10 Graduation Assessment results below provincial average (N)
3. Curriculum inconsistency via external providers, we have identified systemic discrimination against marginalized groups and the continuous need to build a safe and caring inclusive school community (HS)
4. Large number of elementary students not attending school, requiring intervention and supports (T)
5. Need for meaningful implementation of CBIEPs that will impact transition and graduation rates for secondary students with diverse abilities and exceptional needs (L, N, HS, T)
6. Staff burnout, performance and retention (O)
7. Aging assets that are inefficient and are not accessible (O)



OPERATIONS INVESTMENTS (\$297,000)

Areas of Need: Over the years, the district infrastructure and support positions have been reduced or few additions are made. With the growth of the district, we are finding that certain workloads need additional support.

Data: Staff burnout, performance and retention

Success Metrics: Meet the needs of communicating with district stakeholders, ability to meet payrolls and Provincial regulations and legislation.

Proposed investments:

- Communications Manager (1.0; \$75,000)
- HR & Finance (3.0; \$134,000)
- Transportation Supports (1.5; \$58,000)
- Staffing Reclassifications (\$30,000)



LITERACY, NUMERACY, HUMAN & SOCIAL DEVELOPMENT, AND TRANSITIONS (\$842,000)



Areas of Need: Currently, our non-enrolling teachers at secondary schools have classroom responsibilities in addition to supporting vulnerable students via case management, small group/individualized instruction, co-planning, co-teaching, EA support/scheduling, and parent communication. This initiative enhances service to students by creating time in the day for specialist teachers to support students and collaborate with staff and parents. Our elementary/middle schools are already structured to support students in this fashion.

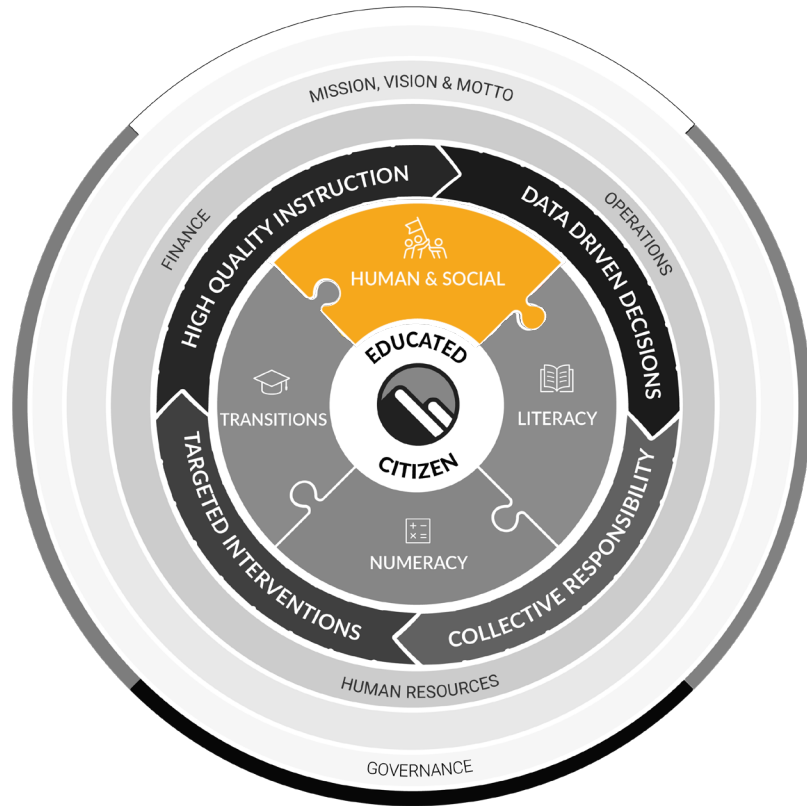
Our submission for CEF funds to the Ministry is directly connected to this staffing increase.

Data: Successful implementation of CBIEP (Competency Based Individual Education Plan), and improved collaboration & communication with staff and parents.

Success Metrics: Improved student achievement in subgroups such as exceptional needs in successful grade-to-grade transitions and graduation rates.

**Non-enrolling Teachers & Collaboration opportunities at Secondary
12 FTE; 60% of the year= \$842,000**

HUMAN & SOCIAL DEVELOPMENT (\$70,000)



Areas of Need: Our district has a noticeable gap in progressive approaches to teaching about and championing sexual health, gender identity/ expression, inclusion, equity, diversity, and accessibility. A district coordinator will help us improve our supports and structures – ensuring all students are supported and included equitably.

Data: Student feedback on the Student Learning Survey and MDI/YDI measures.

Success Metrics: Improved student results on these measures

**IDEA Coordinator/Sexual Health Teacher
1.0; 60% of the Year= \$70,000**

NUMERACY (\$140,000)



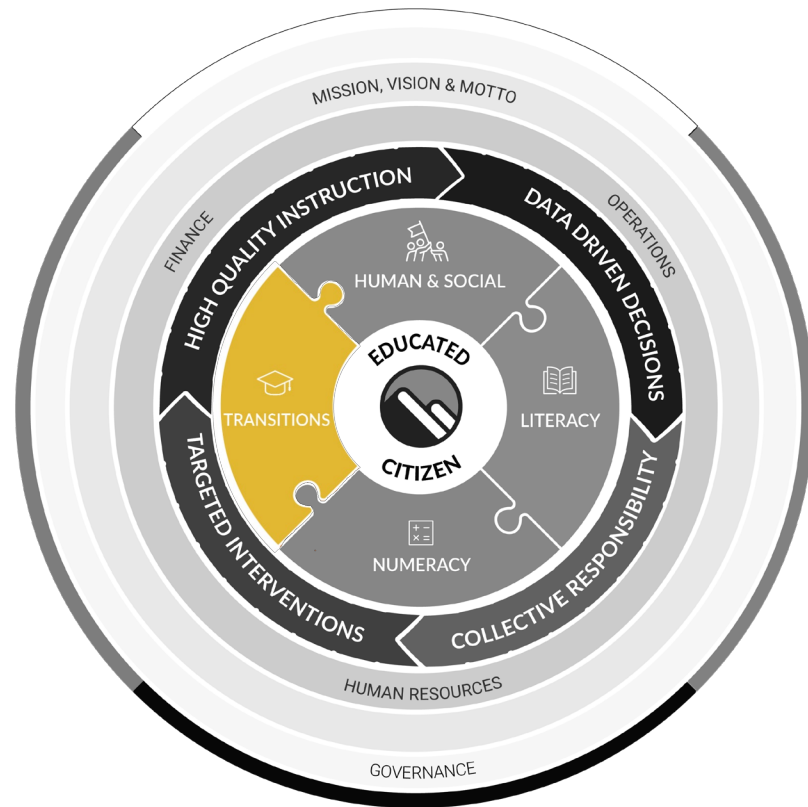
Areas of Need: As indicated in our FESL reports, our FSA, Grade 10 Numeracy, & SNAP data indicate achievement gaps in numeracy skills. FSA and Grade 10 Numeracy results show below provincial levels for grades 4, 7 & 10. SNAP data shows that roughly 40% of our students are not proficient in number sense and operations in grades 2-7.

Data: FSA (4 & 7); Numeracy Assessment (10); SNAP Data (2-7)

Success Metrics: Improved achievement in relation to current levels and provincial average

Numeracy In-service Project with a K-8 focus includes release time and resources: 60% of the year = \$140,000

TRANSITIONS (\$140,000)



Areas of Need: Following COVID we have some k-5 students, including Indigenous students have not returned to school with regular attendance. This is impacting their learning and achievement. Additional support (for students and their families) and alternate program delivery will be used to help these students and their families move towards more regular attendance.

Data: Daily attendance reporting in My Education BC; District and Provincial Assessments; Course mark analysis for Terms 1, 2 and 3. Monitoring referrals to the District Resource Team (DRT) - Elementary

Success Metrics: Improved attendance and achievement reported in schools and/or Distributed Learning (DL)/Hybrid programming

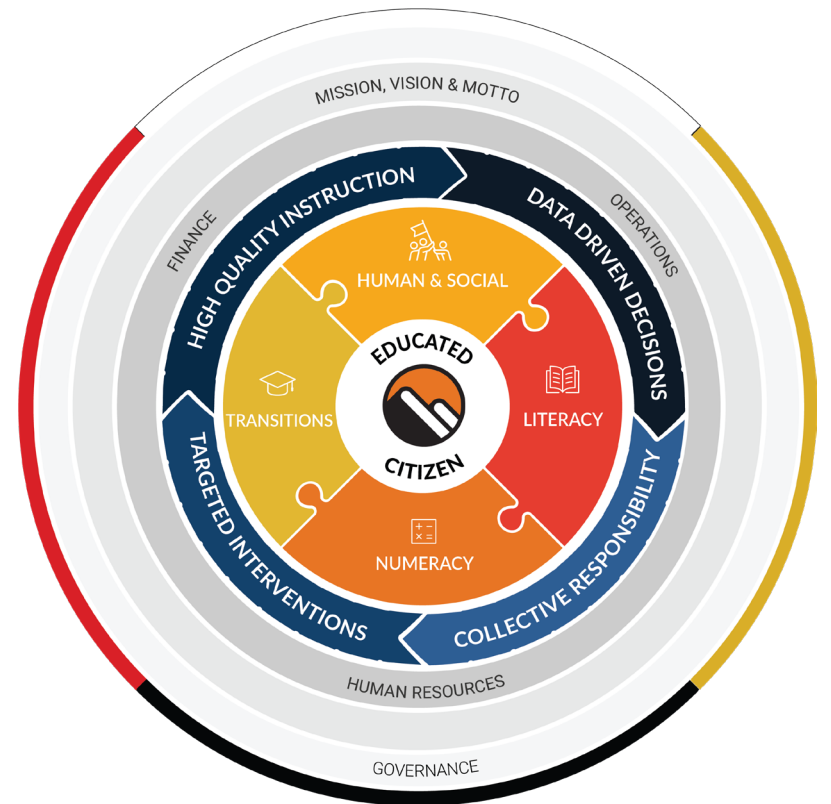
**One Elementary attendance support and one DL support teacher
(2.0 FTE; 60% of the year = \$140,000)**

EQUITY AND ALIGNMENT FOR EDUCATIONAL SERVICES (\$304,000)

Equity in School and Department Budget Allocation (\$253,000)

- All Elementary Schools
- Alternate School
- Learning Services
- Educational Administration for Professional Development

Aligned Support and Workflow Management Staffing at Learning Services and Schools (\$51,000)



CURRENT IDENTIFIED AREAS OF NEED

1. Lack of clarity and consistency in district communication (O)
2. Grade 4 & 7 FSA results in Numeracy, and Grade 10 Graduation Assessment results below provincial average (N)
3. Curriculum inconsistency via external providers, we have identified systemic discrimination against marginalized groups and the continuous need to build a safe and caring inclusive school community (HS)
4. Large number of elementary students not attending school, requiring intervention and supports (T)
5. Need for meaningful implementation of CBIEPs that will impact transition and graduation rates for secondary students with diverse abilities and exceptional needs (L, N, HS, T)
6. Staff burnout, performance and retention (O)
7. Aging assets that are inefficient and are not accessible (O)

\$'000 thousands	Remainder of 23-24
Operations Investments	\$297
School Budget Allocation	253
Educational Services	51
IDEA Coordinator/Sexual Health Teacher	70
Non-enrolling Secondary	842
Numeracy K-8 In-service	140
Transitions K-5 Attendance & Personalized Programming	140
Subtotal	1,793
One-time: Food Room @ CSS + Early Learning bus	450
Total from 2023-24 funds	\$2,243
AVAILABLE 2023-24	\$2,519



BEFORE INVESTMENT FUNDING INCLUDING ADDITIONAL ENROLMENT AND CEF GOING FORWARD

\$'000 thousands	Remainder of 23-24
2023-24	
2023-24 Additional Spending, proportionate	1,793*
One-time: Food Room @ CSS + Early Learning bus	450
Total added spending from 2023-24 funds	\$2,243
AVAILABLE FUNDS 2023-24	\$2,519
2024-25	
AVAILABLE FUNDS, Preliminary estimate	3,012*

* The 2024-25 budget preparations have not yet started. Budgeted spending will be adjusted for one-time investments (some of which are part of the adjustments and some part of the areas of need), costing items out for a full fiscal year, and adjusting costs and revenue for changes in assumptions such as enrollment and inflation.



BUDGET ADVISORY COMMITTEE FEEDBACK

The Budget Advisory Committee
met on January 11th and provided
feedback on the 2023-24
Amended Annual Budget



THANK YOU!

Next Meeting:

Thursday, February 8, 2024
at 4:00 p.m.



**Chilliwack
School District**