



**MINUTES OF THE IN-CAMERA MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, June 11, 2024

**Location:** School District Office

**Members Present:**

Chair	Willow Reichelt
Vice-Chair	Carin Bondar
Trustee	Richard Procee
Trustee	Margaret Reid
Trustee	David Swankey
Trustee	Teri Westerby

**Absent (Censure)** Trustee Heather Maahs

**Staff Present:**

Superintendent	Rohan Arul-pragasam
Secretary Treasurer	Simone Sangster
Assistant Director of HR	Rachael Green
Executive Assistant	Talana McInally

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**1. CALL TO ORDER**

**1.1. Call to Order**

The Board Vice-Chair called the meeting to order at 3:02 p.m. - **Acknowledgment of Traditional Territory.**

**1.2. Meeting Attendance**

**69.24** Moved by: Trustee Reichelt  
Seconded by: Trustee Swankey

**Trustee Westerby joined the meeting at 3:03 p.m.**

THAT the Board of Education consider it in the public's interest to exclude all persons, other than its members, officers and invited guests for the purpose of dealing with the matters before the meeting.

**CARRIED**

**1.3. Adoption of the Agenda**

**70.24** Moved by: Trustee Reichelt  
Seconded by: Trustee Bondar

THAT the agenda be adopted as circulated.

**CARRIED**

**Approval of the Minutes**

**71.24**

Moved by: Trustee Reid  
Seconded by: Trustee Procee

THAT the minutes of the May 14, 2024 In-Camera meeting be approved as circulated.

**CARRIED**

**2. INFORMATION ITEMS**

**2.1. Superintendent Performance Review**

Trustees were given an opportunity to review the following goal areas from Policy 141 Role of the Superintendent:

- Section 1: Student Learning and Wellness
- Section 3: Superintendent/Board Relations

To assess the Superintendent's performance in these areas, a Superintendent Performance Review SharePoint site was created to collect and present evidence for each goal outlined in the Policy. Trustees have now reviewed this information and this time is provided to ask the Superintendent any further questions before completing a survey.

The survey responses and any comments will be collated into an anonymous report to the Superintendent. If the Superintendent has any questions about the report, a brief Special In-Camera meeting may be called before the end of the month.

**2.2. HR Report**

**Assistant Director of Human Resources Rachael Green joined the meeting at 3:38 p.m.**

Assistant Director Rachael Green provided an update from the Human Resources Department.

**2.3. Hiring Practice Update**

Assistant Director Rachael Green provided an update on the District's hiring practices.

**2.4. BCPSEA Report**

Teri Westerby, BCPSEA Representative, provided a BCPSEA update.

**Assistant Director of Human Resources Rachael Green left the meeting at 4:04 p.m.**

**2.5. Property Update**

Secretary Treasurer Simone Sangster provided an update on potential property acquisitions.

**2.6. Financial Auditor’s Report**

This time was provided to the Board to discuss how the auditor communicates with the board.

**3. ACTION ITEMS**

**Paula Jordan, Lisa Wallace and Jacinta Jimmie joined the meeting at 4:21 p.m.**

**3.1. Re-naming of School**

**72.24** Moved by: Trustee Reichelt  
Seconded by: Trustee Swankey

THAT the Board of Education approve a name change from Cultus Lake Community School to **Cultus Lake Swilhcha** (*S-wil-th-cha*) **Community School** as per Policy 661 Naming and Re-Naming of Facilities.

**CARRIED**

**73.24** Moved by: Trustee Bondar  
Seconded by: Trustee Reichelt

THAT the decision regarding the approval of the Cultus Lake Community Elementary School to Cultus Lake Swilhcha Community School be formally disclosed at today’s Regular Public Board meeting.

**CARRIED**

**4. ADJOURNMENT**

The meeting was adjourned at 4:43 p.m.

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Board Chair

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Secretary Treasurer