



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, June 17, 2025

Location: School District Office

Members Present:	Chair	David Swankey
	Vice Chair	Teri Westerby
	Trustee	Carin Bondar
	Trustee	Richard Procee
	Trustee	Willow Reichelt
	Trustee	Margaret Reid
	Trustee	Laurie Throness

Staff Present:	Superintendent	Rohan Arul-pragasam
	Secretary Treasurer	Simone Sangster
	Assistant Superintendent	Paula Jordan
	Assistant Superintendent	Kirk Savage
	Assistant Superintendent	David Manuel
	Director of Facilities & Transportation	Allan Van Tassel
	Executive Assistant	Talana McNally

1. CALL TO ORDER

1.1. Call to Order

The Board Chair called the meeting to order at 5:31 p.m. – **Welcome, Acknowledgment of Traditional Territory and Diversity Statement**

1.2. Adoption of the Agenda

50.25 Moved by: Trustee Reid
Seconded by: Trustee Throness

THAT the agenda be adopted as circulated.

NO VOTE

51.25 Moved by: Trustee Swankey
Seconded by: Trustee Bondar

THAT the agenda be amended to move Item 5.1 (Purchase and Lease Agreement – Charles St.) to follow Item 2.1 and be considered prior to the Information Items.

CARRIED

52.25 Moved by: Trustee Reid
Seconded by: Trustee Throness

THAT the agenda be adopted as amended.

CARRIED

1.3. Approval of the Minutes

53.25 Moved by: Trustee Westerby
Seconded by: Trustee Bondar

THAT the minutes of the May 20, 2025 Regular Board Meeting be approved as circulated.

CARRIED

2. PRESENTATION ITEM

2.1. 2021-2025 Strategic Plan Update – Looking Back

Assistant Superintendent Kirk Savage provided a presentation highlighting the District's progress and accomplishments under the 2021–2025 Strategic Plan as it nears completion.

Assistant Superintendent David Manuel and Principal of Indigenous Education Brenda Point followed with a presentation on the Chilliwack School District's Journey to Truth and Reconciliation.

The Board, along with the Superintendent and Principal of Indigenous Education, acknowledged and thanked Dr. Michael Audet for his foundational contributions in initiating this work.

Meeting Recessed at 6:04 pm
Meeting called back to order at 6:17 pm

3. INFORMATION ITEMS

3.1. Audit Working Committee Report

The Board received an update from the Audit Working Committee's meeting held on June 5, 2025.

3.2. Trustee Written Reports

Trustees submitted written reports listing key activities they've attended since the last public board meeting as well as upcoming events.

3.3. BCSTA Report

Trustee Reid provided an update on matters related to the BCSTA.

3.4. Board Performance Review Report

The Chair provided a report on the Board's Performance Review as per Policy 180, noting completion of the 2024–25 self-assessment and plans to continue the process in 2025–26.

3.5. Indigenous Education Council (IEC) Update

The Board received an update from the Indigenous Education Council (IEC) on matters related to the Indigenous Education Council.

4. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

- Acknowledgement of the successes of the 2021–2025 Strategic Plan, with particular emphasis on collaboration with all Board partner groups.

5. ACTION ITEMS

5.1. Purchase and Lease Agreements – Charles St.

Note: This item was considered earlier in the meeting, as per the adopted amended agenda.

School District No. 33 (Chilliwack) 9460 Charles Street, Chilliwack Site Acquisition Bylaw, 2025, No. 2025-07

54.25 Moved by: Trustee Bondar
Seconded by: Trustee Reichelt

THAT the Board of Education approve three readings of School District No. 33 (Chilliwack) 9460 Charles Street, Chilliwack Site Acquisition Bylaw, 2025, No. 2025-07.

CARRIED

55.25 Moved by: Trustee Westerby
Seconded by: Trustee Reichelt

THAT the Board of Education approve first, second, and third reading and adopt School District No. 33 (Chilliwack) 9460 Charles Street, Chilliwack Site Acquisition Bylaw, 2025, No. 2025-07.

CARRIED

School District No. 33 (Chilliwack) 9460 Charles Street, Chilliwack Site Disposal (Lease) Bylaw, 2025, No. 2025-08

56.25 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education approve three readings of School District No. 33 (Chilliwack) 9460 Charles Street, Chilliwack Site Disposal (Lease) Bylaw, 2025, No. 2025-08.

CARRIED

57.25 Moved by: Trustee Reichelt
Seconded by: Trustee Westerby

THAT the Board of Education approve first, second, and third reading and adopt School District No. 33 (Chilliwack) 9460 Charles Street, Chilliwack Site Disposal (Lease) Bylaw, 2025, No. 2025-08.

CARRIED

Meeting Recessed at 6:34 pm
Meeting called back to order at 6:46 pm

5.2. Annual Budget Bylaw No. 2025-05 – 2nd and 3rd Reading & Adoption

58.25 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education approve the second reading of the Annual Budget Bylaw No. 2025-05.

CARRIED

59.25 Moved by: Trustee Bondar
Seconded by: Trustee Throness

THAT the Board of Education approve the third reading and adopt the Annual Budget Bylaw No. 2025-05.

CARRIED

5.3. Restriction of Accumulated Operating Surplus

60.25 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education designates restricted funds from its Accumulated Operating Surplus in accordance with Board Policy 601 as follows:

- a. Residual funds resulting in the underspending of allocated funds to schools will be restricted as "School-based Carry Forwards"
- b. Residual funds resulting in the underspending of targeted indigenous funding will be restricted as "Indigenous Education Targeted Funds Unexpended"
- c. Residual funds resulting in the underspending of fees collected for early learning will be restricted as "Early Learning Initiatives".

AND

THAT the Board of Education designates a restricted fund from its Accumulated Operating Surplus in accordance with Board Policy 601 called "New Technology" which

would be used to build up a reserve towards the cost of a future Enterprise Resource Planning (ERP) system.

CARRIED

5.4. Eligible School Site Proposal (ESSP)

61.25 Moved by: Trustee Reichelt
Seconded by: Trustee Westerby

THAT the Board of Education approves the resolution as outlined in the agenda package and resolution.

CARRIED

5.5. Capital Plan Bylaw No. 2025/26-CPSD-02, No. 2025-06

62.25 Moved by: Trustee Reid
Seconded by: Trustee Bondar

THAT the Board of Education approve three readings of Capital Project Bylaw No. 2025/26-CPSD33-02, No. 2025-06 at the June 17, 2025 Regular Board Meeting.

CARRIED

63.25 Moved by: Trustee Reichelt
Seconded by: Trustee Westerby

THAT the Board of Education approve first, second, and third reading and adopt Capital Project Bylaw No. 2025/26-CPSD33-02, No. 2025-06.

CARRIED

5.6. Annual Five-Year Capital Plan, 2026/2027

64.25 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education of School District No. 33 (Chilliwack), in accordance with provisions under section 142(4) of the School Act, hereby approves the proposed Five-Year Capital Plan (Major Capital Programs) for 2026/27, as provided on the Five-Year Capital Plan Summary for 2026/27 submitted to the Ministry of Education and Child Care.

CARRIED

5.7. Property Disposal Bylaw, No. 2025-04

65.25 Moved by: Trustee Reichelt
Seconded by: Trustee Throness

THAT the Board of Education approve three readings of School District No. 33 (Chilliwack) Bernard Elementary School Municipal Storm Drainage Right-of-Way Bylaw, 2025, No. 2025-04, (46465 Bernard Ave.) for City of Chilliwack right of way.

CARRIED

66.25 Moved by: Trustee Reid
Seconded by: Trustee Bondar

THAT the Board of Education approve first, second, and third reading and adopt Capital Project Bylaw No. 2025/26-CPSD33-02, No. 2025-06.

CARRIED

6. MEETING SUMMARIES

Meeting summaries were provided listing In-Camera items since the last Regular Public Board Meeting.

7. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING AGENDA ITEMS

- No comments or questions were received

8. ADJOURNMENT

The meeting was adjourned at 7:53 p.m.

8.1. Next Board of Education Meeting Date

**Monday, June 30, 2025
Time TBD
School District Office**

Board Chair

Secretary-Treasurer