
ADMINISTRATIVE PROCEDURE 670 VANDALISM OF EMPLOYEE VEHICLES

Purpose:

The Chilliwack School District (the “District”) will reimburse staff when vandalism has occurred to their motor vehicle, subject to certain provisions. This Administrative Procedure does not cover staff who are members of the Chilliwack Teachers' Association. See [CTA Collective Agreement 2022-2025 Article B.7](#) for more information.

Provisions:

The District will reimburse an employee whose motor vehicle has been vandalized provided:

1. The vandalism occurred while the vehicle was on District property.
2. The vandalism occurred while employee was attending a function directly related to their employment.
3. The employee provides the Board with an itemized receipt for the repairs.
4. The employee provides the District with the Police Report file number and the names of any person suspected of causing the damage.
5. The employee provides a written claim statement that confirms the above information.

Please note: Reimbursement is limited to \$300.00 or the actual cost; whichever is less.