Chilliwack School District

THE BOARD OF EDUCATION

School District #33 (Chilliwack)

Regular Board Meeting Held in Public

(Live streamed; attendees may be recorded)

AGENDA

November 18, 2025

5:30 pm

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1. CALL TO ORDER – School District Office

1.1. Call to Order

(Welcome, Acknowledgment of Traditional Territory and Diversity Statement)

1.2. Appointment of Secretary Treasurer Designate

(THAT, in accordance with Section 69 of the British Columbia School Act, the Board designates **Assistant Secretary Treasurer Raman Brar** to perform the duties of the Secretary Treasurer for the purposes of this meeting.)

1.3. Adoption of the Agenda

(THAT the agenda be adopted as circulated.)

1.4. Reading and Approval of the Minutes

(THAT the minutes of the October 14, 2025 Meeting and November 13, 2025 Special Regular Board Meeting be approved as circulated.)

2. INFORMATION ITEMS

2.1. Budget Advisory Committee – Minutes

2.2. Budget Advisory Committee Report – Quarterly Report

2.3. Appointment of Community Members to Board Committees

2.4. Education Policy Advisory Committee Report

2.5. Trustee Written Reports

2.6. BCSTA Report

2.7. Indigenous Education Council Report

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

4. ACTION ITEMS

4.1. Policy Amendments – 200 & 300 Series Barrier Scan

4.2. Signing Authority Resolution

5. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

6. MEETING SUMMARIES

7. SUPERINTENDENT'S UPDATE

8. ADJOURNMENT

8.1. Next Board of Education Meeting: December 9, 2025 at 5:30pm

Chilliwack School District

MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)

Date of Meeting: Tuesday, October 14, 2025

Location: School District Office

Members Present:	Chair	David Swankey
	Vice Chair	Teri Westerby
	Trustee	Carin Bondar
	Trustee	Richard Procee
	Trustee	Willow Reichelt
	Trustee	Margaret Reid
	Trustee	Laurie Throness
Staff Present:	Superintendent	Rohan Arul-pragasam
	Secretary Treasurer	Simone Sangster
	Assistant Superintendent	Paula Jordan
	Assistant Superintendent	Kirk Savage
	Assistant Superintendent	David Manuel
	Executive Assistant	Talana McInally

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1. CALL TO ORDER

1.1. Call to Order

The meeting was called to order at 5:34 p.m.

The Chair opened the meeting with a welcome, an acknowledgment of Traditional Territory, and the Board's Diversity Statement.

1.2. Adoption of the Agenda

104.25 Moved by: Trustee Reichelt
Seconded by: Trustee Westerby

THAT the agenda be adopted as circulated.

CARRIED

DRAFT

1.3. Approval of the Minutes

105.25 Moved by: Trustee Throness
Seconded by: Trustee Westerby

THAT the minutes of the September 23, 2025 Regular Board Meeting be approved as circulated.

CARRIED

2. INFORMATION ITEMS

2.1. Education Policy Advisory Committee Report

Trustee Reichelt provided the Education Policy Advisory Committee report, outlining the policy reviews and recommended amendments arising from the barrier scan.

2.2. Trustee Written Reports

Trustees submitted written reports listing key activities they've attended since the last public board meeting as well as upcoming events.

2.3. BCSTA Report

Trustee Reid provided an update on matters related to the BCSTA.

2.4. Indigenous Education Council (IEC) Update

The Board received an update from the Indigenous Education Council (IEC).

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

- No comments or questions were received

4. ACTION ITEMS

4.1. Policy Amendments – 200 & 300 Series Barrier Scan

106.25 Moved by: Trustee Reichelt
Seconded by: Trustee Westerby

THAT the Board of Education approve the amendments to **Policy 310 – Student Expectations, Rights and Responsibilities** as recommended by the Education Policy Advisory Committee, in alignment with the District's barrier scan process and Board Policy 161.

NO VOTE

107.25 Moved by: Trustee Throness
Seconded by: Trustee Bondar

DRAFT

THAT the Board of Education refer **Policy 310 – Student Expectations, Rights and Responsibilities** back to the Education Policy Advisory Committee, with direction to review Board comments on grammar and to complete a legal review.

DEFEATED

108.25 Moved by: Trustee Reichelt
Seconded by: Trustee Westerby

THAT the Board of Education approve the amendments to **Policy 310 – Student Expectations, Rights and Responsibilities** as recommended by the Education Policy Advisory Committee, in alignment with the District's barrier scan process and Board Policy 161.

CARRIED

109.25 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education approve the amendments to **Policy 311 – Dress Guidelines for Students** as recommended by the Education Policy Advisory Committee, in alignment with the District's barrier scan process and Board Policy 161.

NO VOTE

110.25 Moved by: Trustee Throness
Seconded by: Trustee Reid

THAT the Board of Education refer **Policy 311 – Dress Guidelines for Students** back to the Education Policy Advisory Committee, with direction to include a definition of *safety* to the policy.

DEFEATED

111.25 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

THAT the Board of Education approve the amendments to **Policy 311 – Dress Guidelines for Students** as recommended by the Education Policy Advisory Committee, in alignment with the District's barrier scan process and Board Policy 161.

CARRIED

112.25 Moved by: Trustee Reichelt
Seconded by: Trustee Westerby

THAT the Board of Education approve the amendments to **Policy 312 – Supervision of Students** as recommended by the Education Policy Advisory Committee, in alignment with the District's barrier scan process and Board Policy 161.

CARRIED

DRAFT

5. MEETING SUMMARIES

Meeting summaries were provided listing In-Camera items since the last Regular Public Board Meeting.

6. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING AGENDA ITEMS

- No comments or questions were received

7. SUPERINTENDENT'S REPORT

The Superintendent provided updates on enrolment as of September 30, 2025, the Learning Together for Equity Middle School Professional Day program, and 2025-26 FSA Administration.

There was consensus among trustees to receive additional information from staff regarding FSA with Care and the number of staff members who use it.

8. ADJOURNMENT

The meeting was adjourned at 6:44 p.m.

8.3. Next Board of Education Meeting Date

Tuesday, November 18, 2025
5:30 p.m.
School District Office

_____
Board Chair

_____
Secretary Treasurer

DRAFT

Chilliwack School District

MINUTES OF THE SPECIAL REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)

Date of Meeting:	Thursday, November 13, 2025	
Location:	Virtual via Zoom Webinar	
Members Present:	Chair	David Swankey
	Vice Chair	Teri Westerby
	Trustee	Carin Bondar
	Trustee	Richard Procee
	Trustee	Willow Reichelt
	Trustee	Margaret Reid
	Trustee	Laurie Throness
Staff Present:	Superintendent	Rohan Arul-pragasam
	Secretary Treasurer	Simone Sangster
	Assistant Superintendent	David Manuel
	Director of Facilities & Transportation	Allan Van Tassel
	Executive Assistant	Talana McInally

DRAFT

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1. CALL TO ORDER

1.1. Call to Order

The meeting was called to order at 10:33 a.m.

Trustee Bondar joined the meeting at 10:34 a.m.

The Chair opened the meeting with a welcome, an acknowledgment of Traditional Territory, and the Board's Diversity Statement.

1.2. Adoption of the Agenda

118.25 Moved by: Trustee Reichelt
Seconded by: Trustee Westerby

THAT the agenda be adopted as circulated.

CARRIED

2. ACTION ITEM

2.1. Capital Bylaw

119.25 Moved by: Trustee Westerby
Seconded by: Trustee Bondar

THAT the Board approve first reading of Capital Project Bylaw No.2025/26-CPSD33-03, No. B2025-05C.

CARRIED

2.2. Funding Resolution

120.25 This item was deferred to the next meeting by consensus of the Board.

2.3. Board Bylaw for Property Acquisition

121.25 Moved by: Trustee Reichelt
Seconded by: Trustee Reid

THAT the Board approve first reading of 5303 Promontory Road, Chilliwack Site Acquisition Bylaw, 2025, No. B2025-04A.

CARRIED

3. ADJOURNMENT

The meeting was adjourned at 11:07 a.m.

_____
Board Chair

_____
Secretary Treasurer

DRAFT

INFORMATION REPORT

Regular Board Meeting

DATE: November 18, 2025

TO: Board of Education

FROM: Margaret Reid, Budget Advisory Committee Chair

RE: **BUDGET ADVISORY COMMITTEE MINUTES, REPORT AND BUDGET AND FINANCIAL REPORTING TIMELINE**

The Board of Education will receive the Budget Advisory Committee minutes and the Quarterly Report presented to the committee on November 6, 2025.

In addition we, we include the Budget and Financial Reporting timeline for the 2025-26 School Year.

Minutes

REPORT OF THE BUDGET ADVISORY COMMITTEE
Meeting Held Thursday, November 6, 2025 – 4:00 p.m.
School District Office

Attendance:

Committee Members:	Margaret Reid	Trustee (Chair)
	Laurie Throness	Trustee (Vice Chair)
	David Swankey	Trustee
	Sarabpreet Riar	CTA (Vice President)
	Nicole Driscoll	CPVPA
	Jessica Clarke	DPAC
	Niki Wiens	Management Group
	Michael Leone	Community Representative
	Anna Gilbank	Student Rep – CSS
	Maddi Ekelund	Student Rep – CSS
Staff:	Rohan Arul-pragasam	Superintendent
	Simone Sangster	Secretary Treasurer
	Raman Brar	Assistant Secretary Treasurer
	Kevin Josephson	Manager of Budget and Analysis
	Brittany Alendal	Executive Assistant (Recorder)
Regrets:	Yatinder Goel	Community Representative
	Reid Clark	CTA (President)
	April Mancinelli	CUPE
	Loren Muth	IEAC

1. **Call to Order**

Chair Margaret Reid called the meeting to order at 3:59 p.m. – Welcome and Indigenous Land Acknowledgement.

2. **Introduce Committee and Staff Members**

Trustee Reid reviewed the committee's partner representation for 2025/26 and meeting attendees introduced themselves.

3. **Approval of Agenda**

DRAFT

THAT the agenda be approved as circulated
Mover: Michael Leone
Seconder: Laurie Throness

Agenda was approved by unanimous consensus.

CARRIED

4. **Approval of Minutes**

THAT the minutes of the May 8th, 2025 meeting be approved by unanimous consensus.
Mover: David Swankey
Seconder: Jessica Clarke

The May 8th minutes were approved by consensus.

CARRIED

5. **Review Committee Orientation – Terms of Reference, Meeting Agenda Schedule**

The Secretary Treasurer provided an overview of the Committee's Terms of Reference, Charter, and outlined the scheduled meeting dates and agenda items for the upcoming year.

6. **Present Budget and Financial Reporting Timelines**

The 2025/26 Budget Timelines were reviewed by the Secretary Treasurer. She explained that the Amended and Preliminary budget items are brought to the Budget Advisory Committee and then to the Board of Education prior to meeting Ministry deadlines.

7. **Review FSDA: Review of 2024/25 Year-end Results**

The Secretary Treasurer presented an overview of the 2024/25 Financial Discussion & Analysis report. The FSDA explains the 2024/25 year-end results and is a supplementary report to the 2024/25 audited financial statements.

8. **September Quarterly Financial Report**

Kevin Josephson presented the Quarterly Financial Report for the quarter ended September 30, 2025. Revenue and expense items were reviewed, and an explanation of the significant variances was provided. This report is based on the Preliminary Budget.

9. **Adjournment**

The meeting was adjourned 5:16 p.m.

DRAFT

Budget and Financial Reporting Timeline 2025/26

Chilliwack School District

Activity	Type	To Budget Committee	To Board of Education	Ministry Deadline
September 30th Quarterly Report	Quarterly Report	November 6	November 18	
2025-26 UPDATED GOVERNMENT FUNDING ANNOUNCEMENT – MID-DECEMBER				
Amended Annual Budget, Review	Amended Budget	January 15		
Amended Budget Approval – 1st Reading	Amended Budget		January 20	
December 31st Quarterly Report	Quarterly Report	February 12	February 17	
Amended Budget Approval – 2nd & 3rd Readings	Amended Budget		February 17	
Amended Annual Budget due to MoECC	Amended Budget			February 27
2026-27 GOVERNMENT FUNDING ANNOUNCEMENT – MID-MARCH				
2025-26 Budget Assumptions	Budget	April 7		
Budget Assumptions & Multi-Year Budget Planning	Budget		April 14*	
PUBLIC BUDGET PRESENTATION	Budget		April 21	
Draft Budget Review	Budget	May 7		
March 31st Quarterly Report	Quarterly Report	May 7	May 19	
Budget Approval – 1st Reading	Budget		May 19	
Budget Approval – 2nd & 3rd Reading	Budget		June 16	
Annual Budget due to MoECC	Budget			June 30

* Board Learning Session

Updated: Oct 2025

INFORMATION REPORT

Regular Board Meeting

DATE: November 18, 2025

TO: Board of Education

FROM: Raman Brar, Assistant Secretary Treasurer

RE: **BUDGET ADVISORY COMMITTEE REPORT – QUARTERLY REPORT**

The Board of Education will receive the September 2025 Quarterly Report and Written Financial Report as presented to the Budget Advisory Committee on November 6, 2025.

Chilliwack School District

Quarterly Financial Report

September 30, 2025

October 24, 2025

This report is provided in accordance with Policy 600: Financial Planning and Reporting Policy; "Throughout the fiscal year, management will provide regular reporting which will compare actual and forecasted expenditures to the budget plan."

This report is based on our Preliminary Budget and projections are updated with data through September.We have not made any adjustments for additional revenue or changes in staffing resulting from September enrollment.

The preliminary budget reflects maximum expected spending should all positions be filled and all budget allocations be spent. It provides authorized budget capacity given what we knew as of June. The projected actuals, below, show where we think we will be at year end. Right now, we are noticing that some of our salary expenses are lower than budget.

The Projected Actuals have been trended to correspond with how we anticipate costs and revenues to be incurred.

Chilliwack School District
Quarterly Financial Report - July 1, 2025 to September 30, 2025

OPERATING FUND	Year-to-Date Jul 1, 2025 to Sep 30, 2025				
	July to Sep ACTUALS	June 30, 2025 PROJECTED ACTUALS	PRELIMINARY ANNUAL BUDGET 2024-2025	Variance Favorable (Unfavorable)	Variance %
REVENUE					
Provincial Grants, Ministry of Education	21,754,694	189,720,084	189,623,387	96,697	0.1%
LEA/Direct Funding From First Nations	315,764	3,157,632	3,231,588	(73,956)	-2.3%
Provincial Grants, Other	26,340	212,134	200,000	12,134	6.1%
International Student Tuition	407,899	2,955,950	2,955,950	0	0.0%
Other Revenue	260,636	905,955	1,002,166	(96,211)	-9.6%
Rentals & Leases	49,865	291,606	350,000	(58,394)	-16.7%
Investment Income	279,948	1,014,599	1,014,599	(0)	0.0%
Total Revenue	**23,095,145**	**198,257,959**	**198,377,690**	**(119,731)**	**-0.1%**
EXPENSE					
Salaries					
Teachers	8,446,327	80,946,087	80,153,056	(793,031)	-1.0%
Principals & Vice-Principals	2,272,425	10,052,592	10,165,140	112,548	1.1%
Education Assistants	1,969,080	19,395,441	19,122,830	(272,611)	-1.4%
Support Staff	3,736,141	17,870,691	18,150,646	279,955	1.5%
Other Professionals	1,105,771	5,043,268	5,154,359	111,092	2.2%
Substitutes	876,759	8,763,685	8,755,756	(7,929)	-0.1%
Total Salaries	18,406,504	142,071,763	141,501,788	- 569,975	-0.4%
Employee Benefits	4,672,043	37,113,335	38,219,662	1,106,327	2.9%
Total Salary & Benefits	23,078,547	179,185,098	179,721,450	536,352	0.3%
Services & Supplies	4,754,583	19,440,582	19,440,582	0	0.0%
Total Expense	**27,833,130**	**198,625,679**	**199,162,032**	**536,352**	**0.3%**
Net Revenue (Expense)	**(4,737,985)**	**(367,721)**	**(784,342)**	**416,621**	**-53%**
School Surpluses Included	525,783	642,678	642,678	-	
Indigenous Ed Surplus Included	-	-	-	-	
Other			-		
Capital Asset Purchases	(947,000)	(555,000)	(555,000)	-	
Transfer from Capital Reserves	-	-	-	-	
Surplus (Deficit) for Year	**(5,159,202)**	**(280,043)**	**(696,664)**	**-**	**-**

Chilliwack School District
Quarterly Financial Report - July 1, 2025 to September 30, 2025

OPERATING FUND	Year-to-Date Jul 1, 2025 to Sep 30, 2025				
	July to Sep ACTUALS	June 30, 2025 PROJECTED ACTUALS	PRELIMINARY ANNUAL BUDGET 2024-2025	Variance Favorable (Unfavorable)	Variance %
SERVICE & SUPPLIES BREAKDOWN:					
Services	1,444,858	4,595,917	5,215,375	(619,458)	-11.9%
Student Transportation	620	3,644	39,500	(35,856)	-90.8%
Professional Development & Travel	156,327	730,992	1,316,361	(585,369)	-44.5%
Rentals & Leases	14,740	118,441	25,200	93,241	370.0%
Dues & Fees	109,127	359,926	362,899	(2,973)	-0.8%
Insurance	77,941	415,754	415,908	(154)	0.0%
Supplies	2,605,527	10,433,535	9,560,839	872,696	9.1%
Utilities	345,444	2,782,372	2,504,500	277,872	11.1%
Total Services & Supplies	**4,754,583**	**19,440,582**	**19,440,582**	**0**	**0.0%**

REVENUES	**Provincial Grants, Ministry of Education** – Funding received from government grants based on announcements from the Ministry of Education. This reflects revenues confirmed by the Ministry through September. The Early Childcare revenue projections for September are above budget, $652,000 vs $458,000. **LEA/Direct Funding From First Nations** – The Preliminary Budget amount was based on 2023-24 enrolment numbers. When the enrolment numbers for 2024-25 were finalized in June, they were lower, this will be reflected in our Amended Budget. **Provincial Grants, Other** – This includes funding from Skilled Trades BC, and is on budget. **International Students** – Revenue from international students has increased compared to last year, with $25,000 more tuition recognized in September this year. **Other Revenue** – Includes revenue from Early Learning fees for service, student transportation fees, energy subsidies, and other miscellaneous sources. Early Learning revenue from parents and other non-Ministry sources is trending high while other sources such as energy program grants fluctuate through the year and are difficult to project. **Rental & Leases** – Rental income has started slower this year as compared to last year, with rentals last year at $68,000 after September. Budgeted rental charges to Community Schools have not been instituted. **Investment Income** – Interest rates have steadied. Our budget was based on an interest rate of 2.55%, while we currently have a rate of 3.00% through September. We expect further decreases in rates this year.

WAGES & BENEFITS	**Teachers** – Actual teacher average wage for September is $99,140 compared to the budgeted amount of $97,851. This would be an increase of $1,038,000 for the year using the budgeted FTE for teachers. **Principals & Vice-Principals** – Principal Salaries are projected to be under budget for the year. This allows for movement in staff. **Education Assistants** – The Student Services team has been allocating staffing based on the numbers of special needs students. The expectation is that Ministry Funding for special needs will increase. **Support Staff** –Support Staff are projected to come in $280,000 under budget. This reflects that we budgeted for all positions to be filled, and September is a high period for positions being unfilled between postings. Last year we were projected at $550,000 under budget in September. **Other Professionals** – Other professional expense is currently projected to come in under budget; however, we expect costs will be inflated by a currently unknown yearly cost in December. **Substitutes** – Year-end substitute costs are projected to be near budget. **Employee Benefits** – Benefit spending is projected to come in between last year's actual expenses, $35,998,000, and under the 2025-26 budgeted figure of $38,220,000, however it is too early to say. We have projected that our departments will spend to their services and supplies budget allocations. The following are items we are monitoring:

SERVICES & SUPPLIES	**Services** – Our grounds contract services are encountering higher than normal costs for field maintenance due to damage caused by Chafer Beetle grubs and the subsequent digging by crows and raccoons. This unforeseen damage will result in additional expenses that were not anticipated. This budget also supports accessibility in our schools. There is a significant effort in this area which is putting pressure on our budgets. Student Services is using outside contractors for School Psychologist services due to the inability to hire sufficient School Psychologists. There are inflationary pressures on software licenses, in particular VOIP charges will be increasing this year. **Student Transportation** – The district has now received all but one of the buses we have been allocated, subsequently we are no longer leasing buses, and I would expect we can re-allocate most of the Student Transportation budget with the amended budget. **Professional Development & Travel** – Spending is down 45.5%, largely due to holding the All Leaders Start-up meetings locally. **Dues & Fees** – Currently down $120,000 in spending compared to last year, however this is a timing issue, and it is expected that spending will be close to budget. **Supplies** – Spending is projected to finish the year close to budget assuming that we do not start to see marked effects from tariffs. **Utilities** – For 2024-25 Utilities finished the year $313,000 under budget. The preliminary budget for Utilities for 2025-26 has not changed from last year and we are projecting to come in $278,000 under budget. I would expect the amended budget to better reflect the recent utilities spending and be lowered.
OTHER ITEMS	**School Surpluses Included** – With our school-based budgeting, we allow schools to carry over any prior year surplus. This is added to our year end reserves but gets transferred out for the schools to use in the current year. **Indigenous Ed Surplus** – The supplemental Indigenous Ed funding is targeted, and any surplus is treated similarly to school surpluses. It is added to our year end reserves but gets transferred out for Indigenous Programs to use in the current year. **Capital Asset Purchases** – This is for purchases of capital equipment, vehicles, and portables.

INFORMATION REPORT

Regular Board Meeting

DATE: November 18, 2025

TO: Board of Education

FROM: David Swankey, Board Chair

RE: **APPOINTMENT OF COMMUNITY MEMBERS TO BOARD COMMITTEES**

BACKGROUND:

In accordance with Policy 160 – Board Advisory Committees, advertisements were sent out this fall to the public and our school community, seeking interested community members to serve on the Board's Audit Working Committee and Budget Advisory Committee.

Effective until June 30, 2027, the committees are pleased to announce that the Board has appointed three community members as follows:

Audit Working Committee

- Jon Bartel

Budget Advisory Committee

- Michael Leone
- Yatinder Goel

INFORMATION REPORT

Regular Board Meeting

DATE: November 18, 2025

TO: Board of Education

FROM: Willow Reichelt, Chair of the Education Policy Advisory Committee

RE: **EDUCATION POLICY ADVISORY COMMITTEE REPORT**

BACKGROUND:

As directed by the Board on September 23, 2025, the District has initiated a barrier scan of all Education Policy Advisory Committee (EPAC) policies (Sections 200 and 300 of the Policy Manual), in alignment with Board Policy 161. This review ensures that policies are accessible, inclusive, and aligned with equity principles, Truth and Reconciliation, and the Declaration on the Rights of Indigenous Peoples Act (DRIPA).

UPDATE:

At its meeting on October 27, 2025, the EPAC reviewed policies as part of the barrier scan process and recommended amendments to **Policies 313 – Safe Schools and 383 – Technology Use** to enhance clarity, align with Ministry requirements, and improve accessibility for all users.

NEXT STEPS:

The recommended amendments have been incorporated into the policies and are presented to the Board for approval under Decision Items.

Minutes

Chilliwack School District

REPORT OF THE
EDUCATION POLICY ADVISORY COMMITTEE

Meeting Held October 27, 2025 – 6:00 p.m.
Via Zoom

Attendance:	Willow Reichelt	Trustee
	Teri Westerby	Trustee
	Ryan Pastorchik	CPVPA
	Iain Gardner	CPVPA
	Reid Clark	CTA
	Sarabpreet Riar	CTA
	April Mancinelli	CUPE
	Katie Bartel	DPAC
	Jessica Clarke	DPAC
	Loren Muth	Indigenous Education Council
	Donna Dove	MGMT-Leaders
	Humna Mukhtar	Student, GW Graham Secondary
	Abbi McClements	Student, Chilliwack Secondary
Staff:	Rohan Arul-pragasam	Superintendent
	Lisa Champagne	Executive Assistant

1. CALL TO ORDER

Trustee Reichelt called the meeting to order at 6:00 p.m.

2. APPROVAL OF AGENDA

Moved by: Donna Dove
Seconded by: Sarabpreet Riar

THAT the Agenda be approved as circulated.

CARRIED

NEW BUSINESS

3. POLICY 313 SAFE SCHOOLS

The committee reviewed this revised policy and suggested changes.

Moved by: Katie Bartel
Seconded by: Donna Dove

DRAFT

THAT REVISED Policy 313 – Safe Schools be referred to the Board of Education for approval.

CARRIED

4. POLICY 371 FRENCH IMMERSION

The committee reviewed this revised policy and suggested changes.

Moved by: Reid Clark
Seconded by: Katie Bartel

IT WAS RECOMMENDED that Draft Policy 371 – French Immersion be tabled until the next Education Policy Advisory Meeting, with direction to staff to revise the draft to address feedback provided by the committee

CARRIED

5. POLICY 373 STUDENT FIELD EXPERIENCES

The committee reviewed this revised policy and suggested changes.

Moved by: Loren Muth
Seconded by: Katie Bartel

IT WAS RECOMMENDED that Draft Policy 373 – Student Field Experiences be tabled until the next Education Policy Advisory Meeting, with direction to staff to revise the draft to address feedback provided by the committee.

CARRIED

6. POLICY 383 TECHNOLOGY USE

The committee reviewed this revised policy and suggested changes.

Moved by: Donna Dove
Seconded by: Sarabpreet Riar

THAT REVISED Policy 383 – Technology Use be referred to the Board of Education for approval.

CARRIED

ADJOURNMENT 7:31 p.m.

DRAFT

TRUSTEE REPORT

Trustee: David Swankey
Report Date: November 9th, 2025

KEY ACTIVITIES SINCE LAST BOARD MEETING

List of key dates/activities related to the Trustee role, including school visits and school initiatives/events, committee attendance, conference attendance, etc.

- Oct 7th – Participated in Board Learning & Governance Session
  - https://sd33.bc.ca/board-strategic-learning-sessions-2025-2026
- Oct 8th – Chaired BCSTA Finance & Audit Committee Mtg
- Oct 9th – Met with BCSTA Fraser Valley Branch Past-Presidents
- Oct 10th – Visited Unsworth Elementary as Board Liaison
- Oct 10th – Visited Vedder Middle as Board Liaison
- Oct 14th – Attended Civic Engagement Forum at District 1881
- Oct 15th – Attended BCSTA Training Session in anticipation of Provincial Council
- Oct 15th – Visited Abbotsford School District Office to support on-boarding of newly elected member in SD34
- Oct 15th – Attended Chilliwack Family Resource Fair at CSS
- Oct 16th – Joined McCammon School Community for their Numeracy Open House
- Oct 21st-23rd – Attended BC Association for Child Development and Intervention (BCACDI) Conference
  - MECC presented changes arising from Bill 19 and interministerial approach to supporting accessible childcare
  - Minister of Child and Family Development Wickens spoke to CYSN Framework and SCD Funding in the context of Bill 19
- Oct 21st – Participated in BCPSEA Board Chairs call
- Oct 23rd – Attended BCSTA Board Mtg
- Oct 27th-29th – Attended BCSTA Advocacy Day
  - Held 1:1 meetings with Premier Eby and several Ministers and Parliamentary Secretaries to advance motions approved by membership at BCSTA AGMs
  - Met with MLAs Warbus and Maahs to bring local perspective to provincial priorities
- Oct 30th – Met Executive Assistant McInally to review board work plan
- Nov 3rd – Attended BCSTA Board Mtg
- Nov 3rd – Attended UBC's EDI Wave 9 Data Presentation – Early Years Disrupted
- Nov 3rd – Participated in BCSTA FV Branch Executive Mtg
- Nov 4th – Attended Board Learning Session
  - https://sd33.bc.ca/board-strategic-learning-sessions-2025-2026
- Nov 4th – Chaired Special In-Camera Board Mtg
- Nov 4th – Attended Civic Engagement Forum at District 1881
- Nov 5th – Met with Superintendent
- Nov 6th – Attended District Budget Advisory Committee Mtg

The Chair/Vice Chair Committee met on Oct 7th,14th, 30th & Nov 5th.

UPCOMING EVENTS OF INTEREST TO THE BOARD

- Nov 27th-29th 2025 – BCSTA Academy
  - https://bcsta.org/trustee-academy/
- Dec 4th-6th 2025 – FNESC Annual Conference
  - https://www.fnesc.ca/conference/
- April 9th-11th 2026 – BCSTA AGM
- July 2nd-4th 2026 – Deeper Learning Canada
  - https://deeperlearningcanada2026.sched.com/
- July 5th-9th 2026 – CSBA National Trustee Gathering on Indigenous Education

TRUSTEE REPORT

Trustee: Teri Westerby
Report Date: Nov 10th 2025

KEY ACTIVITIES SINCE LAST BOARD MEETING

List of key dates/activities related to the Trustee role, including school visits and school initiatives/events, committee attendance, conference attendance, etc.

- Oct 21 – BCPSEA Sector Call: Bargaining
- Oct 27 – BAA Meeting
- Oct 27 – EPAC Meeting
- Oct 30 – C/VC Weekly Meeting
- Oct 30 – DPAC Meeting
- Oct 30 – Visit to liaison school GW Graham
- Nov 3 – Board Learning Session
- Nov 3 – Special In-Camera Meeting
- Nov 5 – C/VC Weekly Meeting
- Nov 6 + 7 – BCPSEA 2025 Symposium
- Nov 11 – Remembrance Day Ceremony
- Nov 12 – C/VC Weekly Meeting

INFORMATION REPORT

Regular Board Meeting

DATE: November 18, 2025

TO: Board of Education

FROM: Margaret Reid, BCSTA Representative

RE: **BC SCHOOL TRUSTEES ASSOCIATION (BCSTA) REPORT**

Margaret Reid will provide an update on BCSTA matters.

INFORMATION REPORT

Regular Board Meeting

DATE: November 18, 2025

TO: Board of Education

FROM: David Manuel, Assistant Superintendent

RE: **INDIGENOUS EDUCATION COUNCIL UPDATE**

IEC Meeting Summary

- Assistant Superintendent David Manuel will provide a meeting summary of the November 18, 2025 IEC Meeting.

Next Meeting: Regular IEC meeting is scheduled for December 9, 2025

DECISION REPORT

Regular Board Meeting

DATE: November 18, 2025

TO: Board of Education

FROM: Rohan Arul-pragasam, Superintendent

RE: **POLICY AMENDMENTS – 200 & 300 SERIES BARRIER SCAN**

RECOMMENDATION:

THAT the Board of Education approve the amendments to **Policies 313 – Safe Schools and 383 – Technology Use**, as recommended by the Education Policy Advisory Committee, in alignment with the District's barrier scan process and Board Policy 161.

RATIONALE:

These amendments are part of the Board's commitment to ensuring all policies are clear, accessible, and equitable. They reflect feedback from the EPAC Committee, align with current legislation and Ministry standards, and support the goals of the District's Accessibility Plan.

POLICY 313 SAFE SCHOOLS

Purpose

The Board of Education (the "Board") of the Chilliwack School District (the "District") wants all schools to be safe, caring, and inclusive. Everyone deserves respect and the chance to learn, grow, and take part in school life.

Under the Canadian Charter of Rights and Freedom, the B.C. Human Rights Code and the District's collective agreements, the Board expects all members of the school community to act respectfully. Together, we work to keep schools welcoming and safe for everyone.

The Board promotes clear expectations that reflect the highest standards of respectful and responsible citizenship. These expectations help build a culture of safety for everyone in all schools and at all school-authorized events and activities.

Safety and inclusion are shared responsibilities. The Board encourages the District, schools, students, families, community groups, social agencies and the RCMP to work together to support safe, caring, and inclusive schools.

Guidelines

The Board expects all members of the school community to:

- Follow all applicable federal and provincial laws.
- Follow all District Policies and Administrative Procedures.
- Proactively support inclusive, respectful learning and work spaces.
- Treat everyone with dignity and respect.
- Avoid all forms of violence.
- Take care of school and District property.
- Help those in need.
- Follow reasonable directions from people in authority.

The Board expects everyone to avoid any behavior that discriminates against others, as described in the B.C. Human Rights Code. Discrimination includes unfair actions or treatment based on the following grounds:

- Age
- Family Status
- Marital Status
- Mental and/or Physical Disability
- Race, colour, place of origin, or ancestry
- Indigenous identity

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- Sex
- Gender Identity or expression
- Sexual Orientation
- Religion
- Criminal Conviction
- Political Belief
- Source of Income

The Board is committed to human rights and to stopping discrimination. The District must make sure that all students and staff members are treated with dignity and respect.

The District also recognizes that some people face extra barriers. Homophobic and/or transphobic behaviour – including harassment, intimidation, or bullying – is not allowed. This includes harmful actions or a failure to act.

Staff must respond to all incidents and support anyone who is targeted or affected.

Creating safe, caring, and inclusive schools for everyone – regardless of sexual orientation, gender identity or expression – is addressed in Administrative Procedure 356: Safe and Caring Schools: Sexual Orientation and Gender Identity or Expression.

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POLICY 313 SAFE SCHOOLS

Purpose

The Board of Education (the "Board") of the Chilliwack School District (the "District") ~~is committed~~wants all schools to be ~~providing~~ safe, caring, and inclusive. ~~environments in which all learners and employees are treated with~~Everyone deserves respect and the chance to learn, grow, and take part in school life.~~can achieve personal growth and responsible citizenship.~~

~~In accordance with~~Under the Canadian Charter of Rights and Freedom, ~~the British Columbia~~the B.C. Human Rights Code and the ~~district's~~ District's collective agreements, the Board ~~of Education~~ expects all members of the school community to ~~conduct themselves~~act ~~in a~~ respectfully. Together, we work to keep schools welcoming and ~~manner in order to promote a~~ safe for everyone.~~and inclusive school environment.~~

The Board promotes clear~~ly defined~~ expectations that ~~represent~~ reflect the highest standards of respectful and responsible citizenship. These expectations help build ~~and lead to~~ a culture of safety for everyone~~among all persons~~ in all schools and at all school-authorized events and activities.

Safety and inclusion are shared ~~This~~ responsibility~~ies~~. The Board encourages ~~is shared among all partners including th~~the ~~district~~District, schools, students, ~~parents/guardians/caregivers~~families, community groups, social agencies and the RCMP~~. The Board promotes~~ to work together to support~~understanding and acceptance of the interactive roles required to achieve~~ safe, caring, and inclusive schools.

Guidelines

The Board expects ~~that persons will~~all members of the school community to:~~:~~

- ~~Comply with~~ Follow all applicable federal and provincial ~~applicable federal, provincial and municipal~~ laws, ~~, and with~~
- Follow all ~~district~~ District ~~polic~~Policies and Administrative Procedures~~y and regulations~~.
- Proactively support ~~Value and encourage learning and working environments that are~~ inclusive, ~~and~~ respectful learning and work spaces.~~of the diverse individual, collective, social and cultural needs of our community.~~
- Treat ~~one another~~everyone with dignity and respect.
- ~~Refrain from engaging in or encouraging~~ Avoid all forms ~~acts~~ of violence ~~of any form~~.
- ~~Show c~~Take care ~~and regard for~~of school and District property.
- ~~Take appropriate measures to h~~Help those in need.

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- ~~Comply~~ Follow~~with~~ reasonable ~~requests~~directions from ~~those in positions~~people in ~~of~~ authority.

The Board expects ~~that all person~~everyone to avoid any~~s will not engage in~~ behavior that ~~constitutes discrimination~~discriminates against others, as described in the B.C. Human Rights Code. Discrimination includes unfair actions or treatment based on the following grounds: ~~based on grounds as set out in the Human Rights Code, including:~~

- Age
- Family Status
- Marital Status
- Mental and/or Physical Disability
- Race, colour, place of origin, or ancestry
- Indigenous identity
- Sex
- Gender Identity or expression
- Sexual Orientation
- Religion
- Criminal Conviction
- Political Belief
- Source of Income

- ~~Race~~
- ~~Colour~~
- ~~Physical or mental ability~~
- ~~Socio Economic status~~
- ~~Ancestry~~
- ~~Place of origin~~
- ~~Political belief~~
- ~~Religion~~
- ~~Marital or Family Status~~
- ~~Gender Identity or Expression~~
- ~~Sexual Orientation~~

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~~Gender Identity or Expression~~

- ~~Age~~

The Board ~~of Education~~ is ~~strongly~~ committed to hHuman rRights and to stopping discrimination. The ~~Anti-Discrimination by creating safe, caring and inclusive environments for all students and staff. The District is responsible for ensuring~~ District must make sure that all students and staff members are treated with dignity and respect.

The District also recognizes that some ~~pschool membersp~~eople face ~~a~~ extra barriers. ~~unique set of challenges within schools and communities. The School District will not permit or tolerate any~~ hHomophobic and/or transphobic behaviour~~, –~~ ~~such as~~including ~~-~~harassment, intimidation, ~~discrimination~~ or bullying – is not allowed. ~~, whether by commission or by failing to act to end such behaviour.~~ This includes harmful actions or a failure to act.

Staff ~~will~~ must respond to all incidents and support~~provide support and assistance to those~~anyone ~~who are the intended or unintended~~who is ~~-~~target~~s~~ed or affected. ~~of such behavior.~~

Creating safe, caring, and inclusive schools for everyone – ~~The creation of safe, caring and inclusive environments for students and staff,~~ regardless ~~-~~of sexual orientation, gender identity or expression ~~–,~~ is ~~-addressed in~~ addressed~~detail~~ in Administrative Procedure 356: Safe and Caring Schools: Sexual Orientation and Gender Identity or Expression.

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POLICY 383 TECHNOLOGY USE

Purpose

Students, staff and families learn best when technology is used safely and responsibly. Technology is an important tool that supports learning, sparks creativity, and builds new skills.

The Board of Education (the "Board") of the Chilliwack School District (the "District") is committed to providing reliable technology in schools to help students and staff learn, create, and share information effectively.

Guidelines

Everyone using District technology must follow:

- the Freedom of Information and Protection of Privacy Act
- the Copyright Act
- District Policies, Administrative Procedures and Guidelines regarding the use of technology and social media.

References:

- Policy 310: Student Expectations, Rights and Responsibilities
- Administrative Procedure 318: Cell Phone and Digital Device Use
- Administrative Procedure 352: Technology Use and the Acceptable Use Agreement
- Administrative Procedure 417: Social Media

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POLICY 383 TECHNOLOGY USE

Purpose

Students, staff and families learn best when technology is used safely and responsibly. Technology is an important tool that supports learning, sparks creativity, and builds new skills. ~~Student, staff and community learning is supported by access to online learning resources and communication tools through the use of technology.~~

The Board of Education (the "Board") of the Chilliwack School District (the "District") is committed to providing reliable technology in schools to help students and staff learn, create, and share information effectively.

Guidelines

~~The Board is committed to providing reliable technology for all schools to enhance student learning and provide opportunities for innovation and staff development.~~

~~All users~~Everyone using District ~~of district~~ technology must ~~adhere~~follow:

- ~~to~~ the Freedom of Information and Protection of Privacy Act~~privacy and~~
- ~~the~~ Copyright Act
- ~~copyright legislation and all district~~ District ~~guidelines~~ Policies, Administrative Procedures and Guidelines regarding the use of technology and social media~~regarding use of~~.

References:

- Policy 310: Student Expectations, Rights and Responsibilities
- Administrative Procedure 318: Cell Phone and Digital Device Use
- Administrative Procedure 352: Technology Use and the Acceptable Use Agreement
- Administrative Procedure 417: Social Media

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DECISION REPORT

Regular Board Meeting

DATE: November 18, 2025

TO: Board of Education

FROM: Simone Sangster, Secretary Treasurer

RE: **SIGNING AUTHORITY**

RECOMMENDATION:

THAT the Board of Education approve Resolution No. R2026-05 - Signing Authority as attached.

BACKGROUND:

The Board of Education's Policy 620 – Signing Authorities outlines who is authorized to sign on behalf of the district, ensuring proper oversight in financial and contractual matters. Occasionally, external partners or regulatory bodies require a formal Board of Directors Resolution confirming the Board's explicit approval of specific signing authorities.

Reason for Current Request:

While the existing policy already delegates signing authority, this resolution provides a formal, board-approved statement to meet the expectations of certain partners and stakeholders. It is specifically required at this time due to the appointment of a new Assistant Secretary Treasurer. Approving this resolution will ensure that signing authority remains clear, compliant, and uninterrupted.

Purpose of the Resolution:

- Meet requests or legal requirements from external partners.
- Align with legal or regulatory standards beyond the district's internal policy.
- Demonstrate the Board's support for delegated signing authority during the vacancy.

Implications:

Approval of this resolution does not change the current Signing Authorities Policy. It simply documents the adjusted signing authority due to the changes noted, helping maintain compliance, meet external requirements, and support ongoing partnerships.

Chilliwack
School District

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (CHILLIWACK)
RESOLUTION NO. R2026-05– SIGNING AUTHORITY

WHEREAS from time to time the Board of Education of School District No. 33 (Chilliwack) is required to apply signatures to formal legal and other documents which documents must be signed by authorized signatories.

AND WHEREAS the board of education has adopted Policy 620 identifying the authorized signatories in various circumstances, including as follows: "For contracts and other legal documents requiring two officers of the Board, the signing officers shall be any two of the following: the Superintendent of Schools, the Secretary Treasurer or the Assistant Secretary Treasurer";

IT IS RESOLVED THAT the Board of Education authorizes and approves the following officers to sign, execute, endorse and deliver contracts and other legal documents:

Superintendent	Rohan Arul-pragasam
Secretary Treasurer	Simone Sangster
Assistant Secretary Treasurer	Raman Brar

I certify this to be a true copy of the resolution for the designation of staff with signing authority adopted by The Board of Education of School District No. 33 (Chilliwack) on this 18TH day of November, 2025.

_____

Simone Sangster, Secretary Treasurer
The Board of Education of School District No. 33 (Chilliwack)

MEETING SUMMARIES

In-Camera Meeting – October 14, 2025

Trustees: David Swankey, Teri Westerby, Carin Bondar, Richard Procee, Willow Reichelt, Margaret Reid, Laurie Throness

Staff: Rohan Arul-pragasam, Simone Sangster, Rachael Green, Talana McInally

1. BCPSEA Report
2. Bargaining Update
3. Public Sector Executive Compensation Report
4. PVP Recruitment/Selection Plan
5. Property Update
6. Superintendent's Performance Review
7. Appointment of Community Members to Board Committees

Special In-Camera Meeting – November 4, 2025

Trustees: David Swankey, Teri Westerby, Carin Bondar, Richard Procee, Willow Reichelt, Margaret Reid, Laurie Throness

Staff: Rohan Arul-pragasam, Simone Sangster, Raman Brar, Allan Van Tassel, Talana McInally

Guest: Ravi Bindra (Koffman Kalef, LLP)

1. Property Acquisition

Special In-Camera Meeting – November 10, 2025

Trustees: David Swankey, Teri Westerby, Carin Bondar, Richard Procee, Willow Reichelt, Laurie Throness

Regrets: Margaret Reid

Staff: Rohan Arul-pragasam, Simone Sangster, Talana McInally

Guest: David Penner (Harris & Co., LLP)

1. Legal Update
2. Property Acquisition